

**MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
October 12, 2022**

(NOTE: This Meeting was conducted physically at Post 318, with one (1) in attendance via ZOOM.)

The Post Meeting was called to order by Post Commander Stegmann, at approximately 7:00 PM. Colors were in place and saluted. Commander Stegmann gave the Recognition and Placement of POW-MIAs, and the POW-MIA Chair Cover was placed by Jack Surdick. The Opening Prayer was given by Chaplain Heberly. Reciting of the Pledge of Allegiance was led by 1st Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. Commander Stegmann then opened the meeting for the normal order of business.

New member Mackenzie Bennett was introduced and welcomed.

Attendance: SAA Caskey advised that there were eighteen (18) Post 318 members physically, and one (1) via ZOOM, in attendance, for a total of nineteen (19) members, which constituted a quorum.

Roll Call of Post Officers and Committee Chairs:

Adjutant Carey conducted roll call of Officers and Chairs, as follows:

Elected Officers

Commander	Lee Stegmann	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant	Bob Carey	X
Finance Officer	Randy Lindsey	X
Sgt-at-Arms	Ralph Caskey	X
Chaplain / VAVS Coordinator	Rob Heberly	X

Appointed Positions/Chairs

Service Officer	Charlie Cleves	E
Americanism Chair	Eric Howland	E
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	E
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	E
Charities, Inc Liaison	Don Bishop	X
Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X
SAL Committee Chair	Tony Capetillo	X
Bar Manager	Steve Stuntz	A

Alternate to Officers and Chairs

Ass't Finance Officer	Joe Dubois	E
Ass't Sgt At Arms	Gary Gregorio	Z

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

Minutes: Adjutant Carey noted that the Post Meeting Minutes from the September 14, 2022, meeting were posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. ***Motion made (Wolfangel) to accept the September 14, 2022 Minutes. Motion was Seconded (Caskey), and approved unanimously.***

Executive Committee Notes: Adjutant Carey advised that the September 28, 2022 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the clubroom bookcase, and distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- Commander Stegmann appointed Eric Howland to the position of Americanism Chair, effective September 28, 2022.
- Agreed to review and evaluate the use of the Armory and gun safe, and a more secure depository for cash and checks, and to decide on solutions at the October EC meeting.
- Concurred in the resumption of Karaoke Thursday events on October 13.
- Agreed to devote Halls A and B for AARP use for tax training January 9-19, 2023 (training dates tentative) and for tax return preparation Tuesdays and Thursdays February 7-April 13, 2023, to be restricted to only Hall A or Hall B in the event of a conflict with another event, such use by AARP to be at no charge.
- Initiated an annual review of the Post Constitution and By-Laws, to be headed up by Wolfangel

Finance Report:

Finance Officer Lindsey presented a written Post Financial Report, as of October 12, 2022, copy included with these Minutes, provided copies to members in attendance at this meeting, and noted all known bills are currently paid.

The decision on whether to keep the Post facility insurance with Acuity will be made at ***the next EC meeting.***

Motion made (Surdick) to accept the October 12 Finance Reports, subject to audit. Motion was Seconded (Porter), and approved unanimously.

Membership Report: (Chair - 1st Vice Commander)

Chair Kamman submitted his written report for filing with these Minutes, and reported as follows:

- The Post membership roster has been updated, placed in the clubroom binder, and made available to individual members upon request.
- The Post is at 118 renewals paid, which is 67% of goal. Another membership ribbon has been awarded to us for meeting our goals.
- 62 members are still not renewed.
- Our quota target for 2023 is 177, the 2023 Post goal is 185.
- 13 members with October birthdays were recognized.
- SAL membership stands at 21, and the SAL quota is 22. Kamman is working to expedite the charter document and the preprinted SAL membership cards.

Post Activities Report: (Chair - 2nd Vice Commander).

Chair Minnich reported as follows:

- The Fall Festival Oktoberfest social will be October 15. The evite has resulted in 33 “yes”, 10 “maybe”, and 43 “no” responses so far.
- The Veterans Day celebration will be here at the Post November 11. 75 reservations so far.

- The Christmas Party will be December 17. Evite to be sent out next week.
- The next Marketing meeting is October 19.

Bishop reminded that the Marine Corps Birthday party is November 10 in Hall A.

Adjutant Reports and Correspondence: Adjutant Carey advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last meeting:

Correspondence Received:

- Voicemail from Susan Hale asking how to get a rebar/bronze flag holder for her father's grave in Newtown. *Forwarded her phone number to Caskey*
- Voicemail from April regarding a venue profile update. *Forwarded her phone number to Knight*
- Invoice from Day's for \$312.95. *Forwarded to Alfieri*
- Check from OrthoCincy. *Forwarded to Knight*
- Renewal expiration notices and proxy cards from Acuity. *Forwarded to Alfieri and Lindsey*
- Voicemail regarding info on Veterans Day. *Wolfangel called her back and left message for her to call him to clarify how to respond.*
- Flyer from the Memorial Day Foundation soliciting donations for Holiday Wreaths for overseas cemeteries of US war dead. *Forwarded to Bishop*
- Flyer from Lynn Card Company. *Posted on BB*
- Property tax exemption notice from Auditor Rhodes. Renewal application is overdue. *Forwarded to Lindsey*
- Statement from Phillips. *Forwarded to Alfieri*
- Solicitation for donations from Volunteers of America. *Forwarded to Bishop*
- Two voicemails referencing rental for the Saturday night that Minnich is covering for Knight. *Wolfangel forwarded to Minnich*
- Credit card statements from First Financial. *Forwarded to Lindsey, Minnich, and Sears*
- Invoice from Bingo Info. *Forwarded to Sears*
- Account Statements from First Financial. *Forwarded to Lindsey*
- 3 copies American Legion magazine for October. *Placed in club room*
- Special issue of Forbes magazine. *Placed in club room*
- Ad for Redsfest December 3. *Posted on BB*

Outgoing Correspondence:

None

Chaplain's Report: (Chaplain Heberly):

Heberly encouraged members to keep him advised of situations he should be aware of as Chaplain, and he provided his personal cell phone number.

He called for prayers for his wife Vicki.

Sears advised of Alfieri's fall, and Porter called for help cleaning up the Post in Alfieri's absence.

Committees and Liaison Reports:

- **Americanism Committee:** (Chair Eric Howland).

As Howland is out of town, he provided the following report to Carey:

- As of October 5, neither Buckeye Boys State nor Buckeye Girls State have any updates on next year's program.

- Howland is in contact with the Buckeye Girls State POC. No response yet from Buckeye Boys State.
- He met with AHS Vice Principal on September 22 as quick introduction and to discuss way ahead for BBS and BGS nominees.
- He emailed Post 484 to get in contact with their Americanism Chair to see which schools they are working with. No response has been received.

- **Community Support & Recognition Committee:** (Chair – VACANT).
Bishop provided the following report on events at Hillcrest Cemetery:
 - Recent work performed includes erecting new street signs, rehabbing the shed by seminarians from St. Mary’s, and currently working on installing steps on the hill.
 - On November 5, flags will be put on the graves for Veterans Day.
 - On December 17, wreaths will be placed on about 1,400 graves, as part of the Wreaths Across America program.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer Cleves)
No report.

- **VAVS Coordination Committee:** (Chair Chaplain Heberly)
No report.

- **Bingo Committee** (Chair Ed Sears)
Chair Sears submitted the September Bingo Report, attached to these minutes, and gave the following additional comments:
 - Many thanks to those who volunteer to help set up, operate, and tear down Bingo each week.
 - October 1 through September 30 is the Bingo fiscal year.

- **Fund-Raising Committee:** (Chair – VACANT).
Lindsey reported on the Charity Mania status: In 5 weeks \$180 has been paid out to 6 different winners, with another 13 weeks to go.
Wolfangel reminded members that Karaoke Thursdays resumes tomorrow night, October 13; there will be 3 successive Thursdays in October, 3 in November, and 3 in December. He encourages members to attend.

- **Event Coordination Committee:** (Chair – Ken Knight)
No report.

- **House Committee:** (Chair – Bob Alfieri).
In the absence of Chair Alfieri, Sears reported:
 - Thanks to volunteers for help setting up the halls for rental events
 - Thanks to Short for replacing 3 toilets

- **Public Relations / External Communications Committee:** (Chair – Adjutant).
No report

- **Internal Communications Committee:** (Chair 2nd Vice)

Stegmann reported that Dubois has resigned from editor of the newsletter. Kamman performed that duty last month, and Stegmann called for a volunteer to take it on.

Member Eugene Sawka noted that he has not been receiving the newsletter; Bishop will get him re-subscribed to Mailchimp.

- **Uniformed Ceremonies Committee:** (Chair - Sgt.-At-Arms Caskey):

Chair Caskey reported:

- On November 10 the color guard and piper will participate in assemblies at Wilson Elementary and IHM.
- On November 11 there will be an assembly at Sherwood Elementary.
- 12 members participated in the Military Night event at Anderson High.
- He will make a delivery to Joseph House next week; be sure to donate prior to Monday evening.

Lindsey noted Maddux Elementary will host breakfast for veterans November 11.

- **Charities, Inc. Committee:** (Chair Don Bishop)

Chair Bishop submitted the CI Treasurer's Report as of September 30, 2022, prepared by Geil, included with these Minutes. He reported the following additionally:

The audit team consisting of Geil, Surdick, Alfieri, Kamman, and Stegmann will audit the CI books

- **Capital Projects:** (Chair – Vacant):

No report.

- **Marketing Committee:** (Chair - Kirk Minnick):

The next Marketing meeting will be October 19.

- **SAL Committee:** (Chair – Tony Capetillo)

Capetillo reported:

The NYE party band is locked on; snacks and drinks will be provided. The questions of whether the Post will provide the bartenders, and whether the Post will pay the tips for the band will be resolved *at the next EC meeting*. Since we expect this to be a very big event, we need to make sure to be well stocked with beverages.

Wolfangel noted the SAL flag is still back-ordered for end of October.

- **Hamilton County Council (HCC) Report / Items:**

No report

- **4th District Report / Items:**

Wolfangel will contact District Commander Perry to clarify if the Post needs to re-submit its Law & Order nominees for 2023; he will be contacting the Sheriff's Department and the Fire Department for nominees for the following year.

Stegmann reviewed the schedule of events: Bowling Tournament November 26, and Euchre Tournament.

Porter is working with Howland on the BBS and BGS schedule for 2023. February 19 is the 4th District Oratorical Event at Mason.

Stegmann reviewed bills benefitting veterans that are in process: HR 6411 and Bill 1198

- **Dept. of Ohio Report / Items:**

Stegmann reported the Mid-winter Conference is January 20-22 in Dublin

- **Old Business:** None

- **New Business:** None

- **Good of the Legion:**

- Joseph House Bin in Clubroom

- Volunteer Raffle: Gift Card won by Carolyn Sears

- Split-The-Pot: Handled by Darrel Everman, won by Porter

- Next E.C. Meeting: October 26, 2022

- Next Post Meeting: November 9, 2022

- **Further Business:** None

- **Closing:**

There being no further business to come before the membership,

Closing Prayer was given by Chaplain Heberly.

Commander Stegmann called for “Removal of POW-MIA Chair Cover” by Jack Surdick.

Commander Stegmann then called for “Saluting the Colors” in place.

Meeting Adjourned approximately 8:10 PM.

Prepared By:

Bob Carey

Adjutant – Post 318