

**MINUTES**  
**AMERICAN LEGION POST 318**  
**REGULAR MEETING**  
**November 11, 2020**

(NOTE: This meeting was conducted physically at Post 318, and virtually on Zoom.)

The Post Meeting was called to order by 1<sup>st</sup> Vice Commander Bob Kamman, at approximately 7:00 PM. Opening Prayer was given by Chaplain Rob Heberly. 1<sup>st</sup> Vice Commander Bob Kamman led the reciting of the Pledge of Allegiance, and Finance Officer Randy Lindsey led the reciting of the Preamble. 1<sup>st</sup> Vice Commander Kamman opened meeting for the normal order of business.

**Attendance:** Sergeant-at-Arms Ralph Caskey advised that there were a total of nineteen (19) Post 318 members participating (13 present / 6 virtual), which constituted a quorum. There were no Guests.

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Wolfangel conducted the roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Chester Canter	<b>X (Z)</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Kirk Minnich	<b>X (Z)</b>
Adjutant / Corporate Statutory Agent	Dan Wolfangel	<b>X</b>
Finance Officer	Randy Lindsey	<b>X</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>
Chaplain	Rob Heberly	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>X (Z)</b>
Americanism Chair	Paul Henkel	<b>A</b>
Bingo Chair	Ed Sears	<b>X</b>
House Chair	Bob Alfieri	<b>X</b>
Fund-raising Chair	(VACANT)	<b>V</b>
Community Support Chair	Joe DuBois	<b>X</b>
Event Coord. Chair	Ken Knight	<b>A</b>
Charities, Inc Liaison	Don Bishop	<b>X</b>
VAVS Coordinator	Jerry Porter	<b>X</b>

X = Present **(Z) via ZOOM**                      A= Absent  
E = Excused (prior notice)                      V= Vacant

**Minutes:** Adjutant Wolfangel noted that the Post Meeting Minutes from the October 14, 2020 Post Meeting were posted in full printed format in the Post Meeting Minutes Binder in clubroom, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. *Upon motion made ( Bob Alfieri) to approve Minutes as presented, and seconded (Don Bishop), motion to approve Minutes passed unanimo usly.*

**Executive Committee Notes:** Adjutant Wolfangel advised that the October 28, 2020 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the clubroom, distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- Approved upgrade Post's ZOOM video capabilities through Cincinnati Bell Fioptics, from 30 M to 100 M, at a cost of \$21 per month.
- Voted to cancel Post's Christmas Party that was scheduled for December 12<sup>th</sup>, due to COVID concerns related to attendance.
- Authorized expenditure of House budget funds for purchase of two new A.L Emblem signs for the front Monument Sign, due to deterioration of existing emblem signs.
- Voted to recommend C.I. Contribution of \$25 to Memorial Wreath Foundation's "Holiday Wreath Program".
- Voted to recommend C.I. Budget expenditure of \$100 for Color Guard equipment.
- Voted to recommend C.I. Budget expenditure of up to \$200 for replenishing Post's "Memorial Bible supply.
- Supported the production of a video regarding the POW-MIA "Missing Man" Table, at the request of Anderson Senior Center. Jerry Porter to handle.
- Were advised by Adjutant Wolfangel that we were missing several Post and E.C. Meeting's Minutes, due to past (now deceased) Adjutant Ruffennach's illness. Wolfangel will try to construct the Missing Minutes if possible.

**Finance Report:** Finance Officer Randy Lindsey provided Adjutant a copy for filing of his Financial Report, effective as of November 11, 2020, and commented on following:

1<sup>st</sup> Financial Checking \$ 10,214.13

Outstanding Checks \$ 1,330.45

Effective Total \$ 8,883.68

1<sup>st</sup> Financial Savings \$ 31,885.02

1<sup>st</sup> Financial 13 mos CD. \$ 10,084.71

Total of All Accounts Currently Available as of This Report = \$ 50,853.41

September's Total available funds were \$ 42,575.42

Lindsey further noted:

- Monthly trend for month of October was \$8,277.99.
- Monthly trend for month of September was \$ 2,871.93.
- Discounting the funds received by Post from "Hometown Heroes II" benefit, the Post lost about \$500 last month. Half of the loss was due to the SECCO payment of the annual alarm monitoring fee.
- Utility bills have been higher than normal. He believes due to the on-going Remote Learning Center rental. He will have a cost analysis for the E.C. at their next meeting.
- All bills and credit cards are currently paid up and included in total above.

***Motion made (Ralph Caskey) to accept Finance Officer's report, subject to audit. Motion was seconded (Steve Stuntz), and passed unanimously.***

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander).

Chair Kamman submitted written report to Adjutant for filing, and reported or commented as follows:

- 2020 Post Membership Quota = 167.
- Have 143 members paid for 2020 (85.6% of quota), exceeding 4<sup>th</sup> District's November Goal of 84%.
- At this point he believes we will need at least four (4) new members to make quota.

- Currently have 20 current members not yet renewed for 2021.
- Announced November member birthdays.

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Kirk Minnich, via ZOOM, noted the Post Christmas Party cancellation.

**Adjutant Reports and Correspondence:** Adjutant Wolfangel advised following regarding correspondence received since last meeting:

- Acknowledgment from Memorial Wreath Foundation for \$25 Contribution: Posted on BB.
- Info from A/T Reference “Clough Pike Corridor Study”: Copy of study available, or can view on-line.
- Dept of Ohio Info on “Buddy Checks” and “Grants and Assistance Opportunities”: Copy to all E.C. Members.
- Solicitation for Subscription to “Domain Listings” Website Directory – Cost \$228 p/y: No action to be taken as is of no value to Post.
- Letter from Turpin H.S. Student: “Appreciation to Veterans on Veterans Day”: Read / Posted on BB.
- Gratitude Note to Post Veterans on Veterans Day: Read / Posted on BB.

Wolfangel also advised of following Outgoing Correspondence:

- 54 Donation Acknowledgment Letters Relative to “Hometown Heroes II” Donors and Goods Providers.
- 3 Contribution Acknowledgment Letters to Donors of a total of \$125 in memory of Ed Ruffennach.
- Contributors List sent to Family of Ed Ruffennach.
- 2 Donation Acknowledgments for Monetary Donations from Dance patrons (Total of \$200.)
- Donation Acknowledgment for \$100 donation from an A/T citizen.

Wolfangel also advised that he was in process of constructing the missing Post and E.C. Meeting's Minutes, from notes located in files turned over to him by Ed Ruffennach 's family. Once complete, the Minutes will be placed in appropriate binders in clubroom, distributed to E.C. members, and posted on Post website.

**Chaplain’s Report:** (Chaplain): Chaplain Rob Heberly advised he had nothing to report.

**Committees and Liaison Reports:**

- **Americanism Committee:** (Chair – Paul Henkel). No report.
- **Community Support & Recognition Committee:** (Chair – Joe DuBois). No report.
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer). Chair Cleves, via a submitted email, advised that he had:
  - Delivered items to ten (10) veterans at Forest Hills Care Center, inclusive of small American Flags; candy bags, letters from Maddux Elementary school students (8 to each), and a Post 318 information card.
  - Delivered ten (10) American Flags to Hospice of Cincinnati, for use in veteran death situations. The flags were provided by SAA Ralph Caskey from surplus Post supply.
- **VAVS Committee:** VAVS Coordinator Jerry Porter advised that all VAVS events were currently on hold, and also commented on his production of the POW-MIA “Missing Man “ Table video for A/T Senior Center.

■ **Bingo Committee** (Chair – Ed Sears) Chair Sears advised the following:

Expressed appreciation for volunteers that assist with Bingo. Still needs more volunteers to assist with Bingo and cleanup / setup, before and after.

Noted October was the last month of the State of Ohio 2019-2020 Bingo year.

Presented hard copy of October Bingo Report, noting monthly revenue distribution as follows: Post \$2,800 / C.I. \$1,055 / Concessions earned \$449, for a monthly total of \$4,304. Bingo Operating Account balance is at \$579.55.

2019 – 2020 Year Bingo distribution totals are: Post \$22,800 / C.I. \$ 7,705.

Pull-Tab sales for year generated \$144,736 with a payout of \$107,447 in winnings.

Noted that the estimated loss of revenue to the Post and C.I. for the 2019-2020 Bingo year due to COVID-19 is about \$8,000 , based upon the fact that the Post received approximately \$42,675 from 2018-2019 Bingo Year versus only \$34,859 this current 2019-2020 Bingo year.

Attendance for the 2019-2020 Bingo year was 2,057 versus a total of 2,278 for the 2018-2019 Bingo year.

Total distributions for the 2019-2020 Bingo year are: Post - \$20,000 / C.I. - \$6,650.

He will be beginning filing application for 2020-2021 Bingo Year shortly.

■ **Fund-Raising Committee:** (Chair – VACANT).

Dance Fund-Raising: Don Bishop noted had 98 attendees at November 3<sup>rd</sup> dance. And made about \$700 profit. He noted there are three more dances for this Fall Season, (November 21<sup>st</sup> / December 5<sup>th</sup> / December 19<sup>th</sup>). He has no lead for the November 21<sup>st</sup> date. He advises the dances provide about \$1,500 revenue per month to Post. .

“Hometown Heroes Benefit”: Dan Wolfangel provided a summary of the results of the benefit for Post being held on October 18<sup>th</sup> at Latitudes Bistro, which resulted in benefit proceeds to Post in the amount of \$8,764.00. Recognition plaques for the primary organizers have been ordered, and Certificates of Appreciation will be prepared for the other ten persons involved in organizing, planning and staffing the benefit, all for presentation and recognition at a future date.

■ **Event Coordination Committee:** (Chair – Ken Knight). No report.

■ **House Committee:** (Chair – Bob Alfieri). Chair Alfieri thanked all who help with clean-up and set-up details. He noted electrical issues with signs, etc, had been repaired, and he will be installing the new A.L. Emblem signs on the monument sign this week.

■ **Internal / External Communications Committee:** (Chair – Adjutant).

External Communications: Adjutant Wolfangel noted no report..

Internal Communications: 2<sup>nd</sup> Vice Commander Minnich (via ZOOM), advised he would try to get the November Post Newsletter distributed tonight..

■ **Uniformed Ceremonies Committee:** (Chair - Sgt.-At-Arms): SAA Caskey noted all rifles have been cleaned and rifle straps scrubbed.

■ **Charities, Inc. Committee:** (Chair Don Bishop) Chair Bishop noted or commented on following:

- C.I. Financial Report (prepared by C.I. Treasurer Walt Geil): Noted October EOM balances indicated about \$9,400 available, some of which is incumbered.
- Wave-The- Flag Fundraiser: Indicated the inability to conduct the event is about a \$4,000 loss

to the C.I Budget.

- COVID issues have had about a \$15,000 to \$16,000 loss impact on the C.I. Budget.
- C.I Rent to Post: Indicated that C.I. has restarted rental payments to Post, in light of currently having some revenue available.

**Hamilton County Council (HCC) Report:** Nothing to report.

**4<sup>th</sup> District Report:** Nothing to report

**Dept. of Ohio:** Nothing to report.

**Old Business:** None.

**New Business:** Member Contribution to Post: Post Member Tom Prem presented a contribution check to the Post from his daughter Adrienne Prem (active duty military and also Post 3 18 Member) in the amount of \$1,000.00. Adjutant will send Donation Acknowledgment.

Info on Contributions to Post: Tom Prem indicated that there were provisions in tax code for non-taxable donations to charitable organizations out of “Required Minimum Distributions (RMD)” funds from IRA. Suggests that members check with their accountants, tax-preparers , or financial advisers for more info.

**Good Of The Legion:**

- Fisher House / Joseph House Bins in Clubroom: Always need socks, underwear, etc. Caskey will deliver if received.
- Volunteer Raffle: Suspended
- Split-The-Pot: Handled by Tom Prem. Won by Joe DuBois. Donated \$20 back to Post.
- Next E.C. Meeting: November 25, 2020.
- Next Post Meeting: December 9, 2020. .
- Refreshments in Clubroom:

**Closing:**

There being no further business to come before the membership, Chaplain Heberly gave closing prayer, followed by 1<sup>st</sup> Vice Commander Kamman's call for removal of POW-MIA Chair Cover by SAA Caskey. 1<sup>st</sup> Vice Commander Kamman then called for saluting the colors in place, and then declared the meeting adjourned at approximately 8 PM.

Prepared by:

Dan Wolfangel

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