

**MINUTES**  
**AMERICAN LEGION POST 318**  
**REGULAR MEETING**  
**September 13, 2023**

Commander Stegmann called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Stegmann gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Sergeant at Arms Caskey. The Opening Prayer was given by Chaplain Heberly. Reciting of the Pledge of Allegiance was led by 1<sup>st</sup> Vice Commander Kamman. Reciting of the Preamble was led by 1st Vice Commander Kamman. Stegmann then opened the meeting for the normal order of business.

**Attendance:** Sergeant at Arms Caskey advised that there were twenty (20) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of twenty (20) Post members, which constituted a quorum.

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Carey conducted roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Lee Stegmann	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Kirk Minnich	<b>X</b>
Adjutant	Bob Carey	<b>X</b>
Finance Officer	(VACANT)	<b>V</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>
Chaplain / VAVS Coordinator	Rob Heberly	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>E</b>
Americanism Chair	Eric Howland	<b>X</b>
Bingo Chair	Ed Sears	<b>X</b>
House Chair	Bob Alfieri	<b>X</b>
Fund-raising Chair	(VACANT)	<b>V</b>
Community Support Chair	(VACANT)	<b>V</b>
Event Coord. Chair	Ken Knight	<b>A</b>
Charities, Inc Liaison	Don Bishop	<b>E</b>
Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	<b>X</b>
SAL Committee Chair	Tony Capetillo	<b>A</b>
Bar/Concession Manager	Steve Stuntz	<b>X</b>

**Alternate to Officers and Chairs**

Ass't Finance Officer	Joe Dubois	<b>X</b>
Ass't Sgt at Arms	Gary Gregorio	<b>E</b>

**KEY:** X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

**Minutes:** Adjutant Carey reported the Minutes from the August 9, 2023 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Motion (Porter) to accept and approve the Minutes was seconded (Stegmann), and passed unanimously.*

**Executive Committee Notes:** Adjutant Carey advised that the August 30, 2023 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been posted on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- Agreed unanimously to authorize Lindsey to recommend the duration of the renewal of the CD and conduct a poll of the EC by email to approve such recommendation.
- Agreed unanimously to authorize the Hillcrest board to use the club room on September 26 from 6:00 to 7:00.

**Finance Report:**

No report

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman reported as follows, copy of report included with these Minutes:

- Our quota target for 2024 is 165 members. If all members on the roster now renew, we will make 169.
- Our Post goal is 177 members.
- 108 (65.5%) Post members have paid their 2024 dues as of today (includes Life Members, PUFL Members, New Member, and Korea veterans and Active-Duty military paid for by CI).
- 4 new members
- 16 members with September birthdays were recognized.

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Minnich presented his report as follows:

- The calendar is up to date.
- Post activities - Karaoke starts on Oct 5th
- Halloween Dance is on Oct 21
- Post social Oktoberfest is on Oct 14 starting at 4:30
- The post will host the Anderson Township Veteran's Day event/dinner on Nov 11, more details will be coming out soon.

**Adjutant Reports and Correspondence:** Adjutant Carey advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Voicemail asking to rent the hall for a baby shower. ***Forwarded to Knight***
- Notice from Anderson Township Fire Department on renewal of "Place of Assembly Permit" for \$35. ***Placed in FO lockbox.***

Outgoing Correspondence: None

**Chaplain's Report:** (Chaplain Heberly):

Stegmann updated the members on his recent health issues.

Heberly reported on the passing of member Free; a celebration of life is being planned for mid-October at the Post.

He gave a summary of the heroic service life of veteran Bill Partin, who passed September 7. A memorial is being planned.

He reported the health status of Bishop.

Heberly again reminded members that Hospice of Cincinnati requests veterans to visit veteran patients; contact him or Nancy Carol at 513 246-9700 to arrange visits.

**Committees and Liaison Reports:**

- **Americanism Committee:** (Chair Howland)

Howland noted “No report.”

- **Community Support & Recognition Committee:** (Chair – VACANT).

No report.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves)

No report.

- **VAVS Coordination Committee:** (Chair - Heberly)

No report.

- **Bingo Committee** (Chair - Sears)

Sears reviewed the August Bingo Report, included with these Minutes.

He revealed that he has worked Bingo for 280 Sundays over 6 years. Bingo has provided the Post with \$259,000 in those 6 years. He called for help to open the doors this Sunday, and to fill in for him the Sunday after that.

He again reminded members that Randy Lindsey will withdraw from his Bingo duties as of October 31.

Stegmann reinforced the need for members and spouses to step up to keep Bingo operating. Very few active members are under age 70.

Porter pointed out that other posts have Women’s Auxiliary and SAL participation helping to keep fund-raising activities going.

- \* **Fund-Raising Committee:** (Chair – VACANT).

Wolfangel reported:

**KARAOKE THURSDAYS:**

- Will begin on Thursday – October 5<sup>th</sup>, 7 PM to 10:30 PM, and is scheduled to continue every Thursday through May 30<sup>th</sup>, with exception of no events on Thanksgiving, and last two weeks of December due to holidays.
- Could use some volunteers to help with coordination and concessions. See me if interested. Stock and Stringer operate the bar.

CI will raise funds for Save a Warrior at the AHS game Friday.

- **Event Coordination Committee:** (Chair - Knight)

No report.

- **House Committee:** (Chair - Alfieri).

Alfieri again thanked volunteers for cleanup work. Special thanks to Franz for cleaning the front of the building and sidewalks.

The only bid received so far to insure the facility is higher than the existing insurance; two more bids are expected.

Wolfangel reported: Per Urban Sign & Banner, the new roof top sign should be installed by this weekend. Delay was due to repair of some deteriorating roof braces.

- **Public Relations / External Communications Committee:** (Chair – Carey).

No report

- **Internal Communications Committee:** (Chair - Minnich)

The September newsletter was sent out. Submit articles for the October newsletter by September 25.

Kamman reported the Mailchimp data base is updated.

- **Uniformed Ceremonies Committee:** (Chair - Caskey):

Caskey reported:

- Military Night at AHS this Friday, and SAW fund-raising tables at the stadium gates staffed by 2 SAL members and 2 Post members.
- Thursday night September 21 AHS Girls' Soccer Military Night, and fund-raising for Honor Flight.
- THS color guard October 13.
- Joseph House supplies to be delivered next week; Gilbert will ride along to facilitate parking at Republic St.
- The SAL flag will be added to color guard.

- **Charities, Inc. Committee:** (Chair Bishop)

In Bishop's absence, Geil submitted the CI Treasurer's Report as of August 31, 2023, included with these Minutes.

CI will operate a fund raiser for Save A Warrior during the Military Night at AHS; goal will be \$5,000 for Save A Warrior.

- **Capital Projects:** (Chair – Vacant):

Parking lot paving is delayed until next year.

- **Marketing Committee:** (Chair - Minnick):

Meeting next Wednesday.

- **SAL Committee:** (Chair - Capetillo)

Kamman reported 32 SAL members have renewed so far; their quota is still 11.

Dubois reported they are working on completing the club room, and organizing the New Year's Eve dance.

Wolfangel reported:

SAL “BENGAL WATCH PARTY” PROPOSAL:

SAL has submitted a Bengal Watch Party Proposal **to be considered by E.C.** for 6 forthcoming Bengal away games starting Sunday – October 1<sup>st</sup>, which was tabled at last E.C. meeting until lower walls and TV installations are completed in CR.

POST / SAL COMMUNICATIONS MEETING:

Meeting set for Thursday – September 14<sup>th</sup> at 7 PM.

Purpose to improve relationship, communications and understanding of roles and responsibilities.

Meeting to consist of Post / SAL elected officers.

- **Concession/Bar Manager (Stuntz):**

Stuntz reminded members to make a note on the clipboard or on the liquor cabinet if an item is in short supply.

- **Hamilton County Council (HCC) Report / Items:**

No report.

- **4<sup>th</sup> District Report / Items:**

Fall Conference – Sunday – October 1<sup>st</sup> – Post 186 – Lebanon, OH. Posted on BB.

- **Dept. of Ohio Report / Items:**

No report.

- **Old Business:**

Wolfangel gave a summary update on the CLUB ROOM / LOBBY - CORRIDOR REVITALIZATION, noting that completion of CR project is pending:

All Hi-top tables and chairs in place.

Six swivel bar stools in place

Caskey given go ahead to re-install Post/ SAL Membership Badge Name Board in rear hallway.

Installation of corrugated steel on lower portion of walls partially completed.

Replacements for existing CR TV and two additional TVs for CR have obtained, are in CR and are pending installation by SAL.

Secondary can light system pending installation by SAL.

Work on redistribution of remaining CR wall hanging items will start next week

New Items for Consideration:

Caskey was working on development of a permanent “POW-MIA Table Display” to be set up in Post Lobby, protected by a plexiglass enclosure, which has already been approved by E.C.

After recent rethinking and the determination that Legion Flag and Emblem has available a complete set up for the table for \$100, we are recommending purchase of same, which will allow for maintaining our current portable table set up for use at additional events or locations as necessary. ***Motion (Wolfangel) to purchase the POW-MIA Table Display from Legion Flag and Emblem was Seconded (Gilbert) and approved unanimously.***

Member Williams offered to cover the \$100 cost.

- **New Business:**

Kelli Gilbert is looking into starting up a Women’s Auxiliary.

- **Good of the Legion:**

Wolfangel will be out of town Thursday September 21 through Sunday October 1<sup>st</sup>, and Carey will be out of town September 19 through October 1. Minnich will handle mail distribution, meeting minutes, etc.

Minnich noted the Township Historical Society is presenting a re-enactment by Sons of the American Revolution October 1 at the Log House 1:00-4:00

- **Joseph House Bin in Clubroom**
- **Volunteer Raffle:** Gift Card won by Mike Stringer.
- **Split-The-Pot:** Handled by Prem. Won by Porter.
- **Next E.C. Meeting:** September 27, 2023
- **Next Post Meeting:** October 11, 2023
- **Further Business:**

None

- **Closing:**

There being no further business to come before the membership,  
Closing Prayer was given by Heberly.  
Stegmann called for removal of POW-MIA Chair Cover by Caskey.  
Stegmann then called for Saluting the Colors in place.  
Meeting Adjourned approximately 8:15 PM.

Prepared By:

Bob Carey  
Adjutant – Post 318