

MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
SEPTEMBER 11, 2024

Commander Minnich called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Minnich gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Gregorio. The Opening Prayer was given by Heberly. Reciting of the Pledge of Allegiance was led by 1st Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Sunderhaus. Minnich then opened the meeting for the normal order of business.

Attendance: Sergeant at Arms Caskey advised that there were twenty-two (22) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of twenty-two (22) Post members, which constituted a quorum.

If you can't attend the monthly General Membership Meeting, please use the Zoom application and the ID & Password provided below! Log on, mute your microphone, then listen and observe the meeting. We need your attendance since we can't do business without a quorum. We need you there on Zoom--or in person at the meeting! ID: 3959722502, Password: Post318 (Capitol "P" and no space between Post and 318 in the password.)

Roll Call of Post Officers and Committee Chairs:

Adjutant Carey recorded the roll call of Officers and Chairs, as follows:

Elected Officers

Commander	Kirk Minnich	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander	Tina Sunderhaus	X
Adjutant	Bob Carey	X
Finance Officer	Randy Lindsey	E
Sgt-at-Arms	Ralph Caskey	X
Chaplain / VAVS Coordinator	Rob Heberly	X

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Eric Howland	A
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	X
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	A
Charities, Inc Liaison	Dan Wolfangel	
Corporate Statutory Agent / Ass't Adjutant		X
SAL Committee Chair	Tony Capetillo	A
Bar/Concession Manager	Steve Stuntz	X

Alternate to Officers and Chairs

Ass't Finance Officer	Joe Dubois	X
Ass't Sgt at Arms	Gary Gregorio	X
Charities, Inc. Treasurer	Walt Geil	X
Additional Attendees		
SAL Adjutant	Tim Sunderhaus	X

KEY: X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

Minutes: Adjutant Carey reported the Minutes from the August 14, 2024 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Motion by Stuntz to accept and approve the Minutes from the August 14, 2024 meeting was Seconded by Wolfangel and approved unanimously.*

Executive Committee Notes: Adjutant Carey advised that the August 28, 2024 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been posted on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

The EC:

- Temporarily adopted the revision to the Post Constitution to increase the level of expenditures by authorized members not needing EC approval to \$500 or less, pending an overall review of the Post Constitution and By-Laws

Finance Report: In his excused absence, Finance Officer Lindsey submitted the September 10, 2024, Financial Summary, included with the hard copy of these Minutes.

Cleves suggested adding a column in the Financial Summary for EBingo.

Motion by Wolfangel to accept and approve the September 10, 2024 Finance Report, subject to audit, was Seconded by Surdick and approved unanimously.

Membership Report: (Chair - 1st Vice Commander)

Chair Kamman presented the Membership Report of September 11, 2024, included with the hard copy of these Minutes, and further reported:

- Our quota target for 2025 is 177 members
- Our 2025 Post goal is 185 members, with a potential of 174
- 113 (63.8%) Post members have paid their 2024-2025 dues as of yesterday, requiring 64 more to reach quota
- 2 deceased members in 2022-2023: Jimmy Bussey and Rick Weis in August 2024
- 16 members with September birthdays were recognized
- 60 members have not yet renewed

Post Activities Report: (Chair - 2nd Vice Commander).

Chair Sunderhaus presented her report as follows:

- SAL Cornhole tournament September 21; setup on September 20
- Dance September 28; need two volunteers for the dance to escort and assist people to seats, and to bus tables
- Karaoke resumes September 19

- Thursday night football in club room; Euchre in the Hall
- Thursdays-Sundays club room will be open for all members, friends, and family
- Next marketing meeting is Wednesday September 18

Adjutant Reports and Correspondence: Adjutant Carey advised the following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Card from Forest Hills School District. Forwarded to Caskey
- Letter from a member of Clermont County 4-H Shooting Sports soliciting funds. Forwarded to Minnich
- Letter from Miami Valley Military History Museum soliciting funds. Forwarded to Minnich
- Three checks in memory of Bussey. Forwarded to Lindsey
- Voicemail from Altafiber with a deal on internet service. Forwarded to Alfieri
- Voicemail from Marsha who left her book at Bingo. Forward to Sears

Outgoing Correspondence:

- Acknowledgment letters to Nieberding and Cox for their monetary donations. Forwarded to Kamman
- Acknowledgment letter to Case Lawn Care for their donation of services in 2024. Mailed September 4
- Email to Department of Ohio Adjutant Robinson regarding digitizing Adjutant records and disposing of old paper records

Chaplain's Report: Chaplain Heberly reported on recent health situations with members of the Post. He further commented that he will enter semi-retirement the end of September.

Committees and Liaison Reports:

- **Americanism Committee:** In his excused absence, Chair Howland had no further report.
- **Community Support & Recognition Committee:** (Chair – VACANT).
Wolfangel reported the Awards Program wrap up about done. Pending items are:
 - He is arranging, with Howland, for several of the student awardees who could not attend program to appear at a future meeting for their Certificate presentation and opportunity to tell of their experiences in the BGS Program.
 - He is working with US Representative Brad Wenstrup's office to arrange for him to appear at a future meeting to receive his recognition and plaque, which will probably not be until early 2025
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves) No report
- **VAVS Coordination Committee:** (Chair - Heberly) No report
- **Bingo Committee** (Chair - Sears)
Sears reviewed the August Bingo Report, included with the hard copy of these Minutes, and further reported as follows:
Needs at least 4 callers, and office volunteers.
- **EBingo:** Minnich reported in August the Post made \$1,300

- **Fund-Raising Committee:** (Chair – VACANT) See comments under Marketing Committee below
- **Event Coordination Committee:** (Chair – Knight) In his absence, Knight reported no change since the August report.
- **House Committee:** (Chair - Alfieri) Alfieri reported:
 - He thanked the volunteers who work the weekly Tuesday cleanup detail. Extra help was welcome to clean the kitchen.
 - The parking lot repair and re-paving work is 98% complete in the front, with the back still pending.
 - He was called out by another security false alarm. Access to the CI room is necessary to clear errors in the security system. Upon discussion, Kamman will investigate eliminating the separate security zone for the CI room, putting the CI room on the same zone as the rest of the building, which would negate the need for access to the CI room to clear errors.

- **Public Relations / External Communications Committee:** (Chair – Carey)

Wolfangel reported Media Releases prepared and submitted to Enquirer Hometown Section for:

- September 21 Cornhole tournament (published)
 - September 28 Dance (should be published this Sunday)
 - re-start of “Karaoke Thursday,” (should also be published this Sunday)
- **Internal Communications Committee:** (Chair - Sunderhaus)
- Gregorio reported the September newsletter is out, and the October newsletter is in progress. Mailed copies have been reduced from 17 to 14.

- **Uniformed Ceremonies Committee:** (Chair - Caskey): Caskey reported:

- USAF uniforms are on display this month, Navy is next month
- Work on the memories board in the hallway is near completion
- The engraved brick pricing is being discussed; a BS troop will help remove the soil from the flagpole area. A bench and large flower pot will be included in the project. The brick area will be 11’ x 11’. Volunteers are needed.
- Still no update from Joseph House, so no donations are needed
- Upcoming Color Guard details are
 - September 21 11:00 at Hillcrest Cemetery dedicating the plaque honoring Bishop
 - September 28 7:30 at AHS for girls’ soccer game, 12 Color Guard volunteers needed

- **Charities, Inc. Committee:** (Chair – Wolfangel)

Wolfangel reported:

- The 2024 -2025 C.I. Budget proposal is pending review by the CI Board.
- Anyone interested in filling the CI Board vacancy contact him
- Next regular quarterly C.I. Meeting was tentatively scheduled for September 17 at which time items on agenda will be: Election of C.I. Officers; Veterans Day “Wave-the-Flag Fundraising” and “A/T Veteran Recognition Event- Entertainment” / Save-the -Warrior Fundraising” / Formulation and adoption of 2024-2025 C.I. Program Year Funding Budget. / Discussing Issues related to current and future Scholarship Funding.

Geil reported the C.I. financials, included with the hard copies of these Minutes

- **Capital Projects:** (Chair VACANT) (See above report on the parking lot work.)

- **Marketing Committee:** (Chair - Sunderhaus): Minnich reported:
 - The draft pricing has been increased
 - SAL will be selling pizzas Thursdays-Saturdays

Wolfangel noted Karaoke resumes September 19

- **SAL Committee:** (Chair - Capetillo)

SAL Adjutant Sunderhaus reported:

- The cornhole tournament has 10 sponsors lined up, and has 12 participant teams registered, at least 20 are desired; \$30 per team, pick your partner, double elimination, \$350 first prize
- 2 new members this month making total of 42 members; 2 more joining next month

- **Concession/Bar Manager** (Stuntz): No report
- **Hamilton County Council (HCC) Report / Items:** None
- **4th District Report / Items:** None
- **Dept. of Ohio Report / Items:** Carey noted he is looking to digitize Adjutant records; the Department Adjutant has approved if the Post agrees. The Post Business Plan may address the need for digitizing equipment. Financial and other records would be addressed separately. This will be discussed at the next EC meeting.
- **Old Business:** Carey noted the Constitution & By-Laws revisions are out for comment and further revisions

- **New Business:**

Caskey suggested that people who volunteer their services, such as lawn care and flag disposal, should be entered into the volunteer raffle pot each month. *Motion (Caskey) to include the names of all people who volunteer their services to the Post be included in the Volunteer Raffle Pot was Seconded (Heberly) and approved unanimously*

Minnich commented on which Post positions should be included in the Business Plan and be emphasized to new and currently inactive members

- **Good of the Legion:**
The Post Business Plan is undergoing review.
- **Joseph House Bin in Clubroom:** Collections are on hold
- **Volunteer Raffle:** Gift Card won by Misty
- **Split-The-Pot:** Handled by Prem, Won by Kamman
- **Next E.C. Meeting:** September 25, 2024
- **Next Post Meeting:** October 9, 2024
- **Further Business:** None
- **Closing:**
There being no further business to come before the membership,
Closing Prayer was given by Heberly.
The POW/MIA chair cover was recovered by Gregorio.
Meeting adjourned for light refreshments approximately 8:00 PM.

Prepared By:
Bob Carey
Adjutant – Post 318