

**MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
SEPTEMBER 10, 2025**

1st Vice Commander Sipes called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Sipes gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Surdick. The Opening Prayer was given by Heberly. Reciting of the Pledge of Allegiance was led by Sipes. Reciting of the Preamble was led by 2nd Vice Commander Sunderhaus. Sipes then opened the meeting for the normal order of business.

Attendance: Sergeant at Arms Caskey advised that there were 18 Post 318 members physically and 0 via ZOOM in attendance for a total of 18 Post members, which matched the quorum of 18. There was 0 SAL Squadron 318 member and 1 guest present.

Guest Presenter: Ken Schroeder of Mt Washington Care Center spoke on their being a VA contracted facility and that they were here to assist any veteran that needed rehab/short- or long-term care.

Roll Call of Post Officers and Committee Chairs: Kamman conducted the roll call, as follows:

Elected Officers

Commander	Kirk Minnich	E
1 st Vice Commander	Morgan Sipes	X
2nd Vice Commander	Tina Sunderhaus	X
Adjutant	Bob Carey	E
Finance Officer	Randy Lindsey	X
Sergeant-at-Arms	Ralph Caskey	X
Chaplain / VAVS Coordinator	Rob Heberly	X

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Eric Howland	A
Bingo Chair	Ed Sears	X
House Chair	(VACANT)	V
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coordination Chair	Ken Knight	X
Charities, Inc Liaison	Dan Wolfangel	E
SAL Committee Chair	Tony Capetillo	A
Bar/Concession Manager	Steve Stuntz	X

Alternate to Officers and Chairs

Assistant Finance Officer	Joe Dubois	X
Assistant Sergeant at Arms	Gary Gregorio	E
Assistant Adjutant	(VACANT)	V
Charities, Inc. Treasurer	Martin Gilbert	X

Additional Attendees

SAL 2 nd Vice Commander	Tim Sunderhaus	X
Adjutant stand-in	Bob Kamman	X

KEY: X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

Minutes: Kamman reported that Carey advised that the August 13, 2025, Meeting Minutes have been posted in the Meeting Minutes binder in the club room, distributed to all EC members, and have been submitted for posting on Post website. **Motion by Porter to accept the Minutes of the August 13, 2025, meeting was Seconded by Sears and approved unanimously by the members.**

Executive Committee Notes: Kamman reported that Carey advised that the August 27, 2025, EC Meeting Minutes REVISED September 7 have been posted in the EC Meeting Minutes binder in the club room, distributed to all EC members, and have been submitted for posting on Post website. No action other than routine reports was taken by the EC at the August 27, 2025, meeting.

Finance Report: Finance Officer Lindsey provided the September 10, 2025, Financial Summary included with the hard copy of these Minutes. **Motion by Stuntz to accept the September 10, 2025, financial report, subject to audit, was Seconded by Alfieri and approved unanimously by the members.**

Membership Report: (Chair - 1st Vice Commander) Chair Sipes reported: 108 members (59%) have paid their current dues, and our quota this year is 182.

Technology and Security: Kamman provided a Technology and Security report, with hard copy attached to these minutes.

Post Activities Report: (Chair - 2nd Vice Commander) Chair Sunderhaus reported:

- September 31: Karaoke in the club room at 7PM
- Bartenders need State certification for insurance purposes; fee is \$30 for course, reimbursable upon completion
- September 11: Karaoke resumes Thursday nights
- The Club Room will be open Friday nights
- October 25: Cincy Rockers Halloween dance

Adjutant Reports and Correspondence: In the excused absence of Adjutant Carey, Kamman advised the following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Letter from Hospice of Cincinnati announcing Welcome Home Event 2025 on September 24 at Summit Park. To Minnich and flyer posted on BB
- Solicitation from USO. To Minnich
- Bill collection notice to Sweets and Meats for Ohio Attorney General. Was given to Sweets and Meats owner September 4.
- Voicemail asking if he can bring his special needs under-age daughter who loves to sing to Karaoke. Answered by Wolfangel
- Email from 4th District transmitting 4th District Constitution and Bylaws 2025
- Letter from IRS regarding Form 941. To Wolfangel, Gilbert, and Lindsey

Outgoing Correspondence: None

Chaplain's Report: Heberly commented: John Listerman has quadruple by-pass surgery at Mercy hospital. Dan Wolfangel is at home recovering.

Committees and Liaison Reports:

- **Americanism Committee:** (Chair Howland) None
- **Community Support & Recognition Committee:** (Chair VACANT). No report
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair Cleves) Reported that he has an VA care article that he would like included in newsletter. Kamman to forward to Gregorio.
- **VAVS Coordination Committee:** (Chair Heberly) No report
- **Bingo Committee:** Chair Sears provided the August report, included with hard copies of these Minutes. Bingo will be ending by October 1.
- **Fund-Raising Committee:** (Chair VACANT) No report
- **Event Coordination Committee:** (Chair Knight) No report
- **House Committee:** No report
- **Public Relations / External Communications Committee:** (Chair Carey)
Article announcing the resumption of Thursday Karaoke events was submitted September 1 to the Enquirer. It was not published in the September 7 issue.
- **Internal Communications Committee:** (Chair Sunderhaus) Gregorio noted the September newsletter has been mailed out and posted on the Post website.
- **Uniformed Ceremonies Committee:** (Chair Caskey): Caskey reported:
 - Military Night at AHS September 12 at 6:30PM.
 - Honor Flight October 28: 2 of our members will probably be on the flight. Need 4 volunteers for Honor Guard sendoff ceremony 4:30 AM at CVG
 - Lobby display in September is Coast Guard; October display will be Navy; November will be Marines
 - Need photos of members in uniform for Veterans Day display
 - Turpin High School Choir will perform at the Veterans Day program
 - Mt. Washington Care Center flag pole dedication; September 18th at 10:30AM
- **Charities, Inc. Committee:** (CI Liaison Wolfangel): Gilbert provided the CI Treasurer's Report of August 31st, included with hard copy version of these Minutes.
- **Capital Projects:** (Chair VACANT) No report
- **Marketing Committee:** (Chair Minnich) No report
- **SAL Committee:** (Chair Capetillo) Tim Sunderhaus reported:
 - October 19 benefit fund raiser at the Anderson Tap House
 - Planning the NYE party
 - Texas Hold 'Em tournament February 7, with Anderson Fire Department
- **Concession/Bar Manager** (Stuntz): No report
- **Hamilton County Council (HCC) Report / Items:** None
- **4th District Report / Items:** None
- **Dept. of Ohio Report / Items:** None
- **Old Business:** None
- **New Business:** Stegman offered up the consideration that the Post sponsor an emotional support dog. This was deferred to C.I for their consideration.
- **Good of the Legion:** None
- **Joseph House Bin in Clubroom:** Collections are for toiletries only, no clothing.
- **Volunteer Raffle:** Gift Card won by Franz
- **Split-The-Pot:** Handled by Lindsey, won by Sawka
- **Next E.C. Meeting:** September 24, 2025
- **Next Post Meeting:** October 8, 2025
- **Further Business:** None
- **Closing:** There being no further business to come before the membership, closing Prayer was given by Heberly. The POW/MIA chair cover was recovered by Surdick. Meeting adjourned by Sipes for refreshments approximately 8:00 PM.

Prepared by: Bob Kamman on behalf of Bob Carey, Adjutant.

September 10, 2025

Attachment – A

Post 318 Financial Summary September 10, 2025

1 st Financial Checking	\$7978.11
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1 st Financial Savings	\$30891.21
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11 Month CD	\$105303.79
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Last month's available	\$139682.64
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This month's	\$144173.11
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All known bills are paid.

eBingo monthly total	\$1402 CI gets \$355 , Post \$1047
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Club room monthly total \$4700. \$2350 profit for post

At CD renewal, \$25000 will be moved to savings. That will give us the money needed for the roof. Still working on insurance, expect the bill to be more than the \$15000 we paid last year.

Respectfully submitted,

Randy Lindsey

Attachment – B



Mt Washington Care Center **VA Contracted Facility**

Veterans Program & Benefits

- Family-owned and operated since 1979
- 129-bed skilled nursing facility
- Motto: "Caring is what we do best"

VA Partnership

- VA-preferred and contracted facility
- Currently serving 14 veterans at our facility

Veterans We've Served

- WWII and Korean War veterans when we first began
 - Now caring for Vietnam veterans
- Also serving Desert Storm and Afghanistan veterans

Eligibility

- Typically, 80–100% service connected
- On-site support from 2 VA nurses & 1 VA social worker
- Quick eligibility confirmation available

Covered by VA Contract

- **100% coverage: room, board, medicines, medical procedures**
- **No out-of-pocket expense for the veteran**
- **Spouse at home pays nothing for care**

Short-Term Rehab

- Stays from a few days to weeks
- Speech, Physical & Occupational therapy 5x/week
- Private room during rehab stay

Long-Term Care

- VA pays for semi-private room
- Private room available for \$50/day (\$1,500/month)

More Information call Ken Schroeder

Admissions 513-231-4561

Attachment -C



SEPTEMBER TECHNOLOGY / SECURITY REPORT

WEBSITE

- Added Post's September newsletter
- Added August's Members Meeting minutes
- Added August's Executive Comm. meeting minutes
- Added Patriot's Day to Home page
- For modifications, additions or issues, please contact R Kamman

MailChimp Stats

- Total messages sent: 638
- Open rate (avg): 63.8%
- Link click rate (avg): 12.6%
- Subscribers: 768 (down 1)
 - o TAL: 129
 - o SAL: 31 (down 1)
 - o Friends of the Legion: 2
 - o Dance: 604
 - o New: 0
 - o Unsubscribed: 0

Message summary:

- Sent out request for attendance to Deputy Henderson presentation
- Sent out notice of National Wild Turkey Federation banquet
- Sent out notice regarding updated status of Dan Wolfangel
- Sent out request for support for annual kitchen clean up
- Sent out posting for support of annual kitchen clean-up
- Sent out posting notification of August General Members meeting minutes
- Sent out posting notification of August Executive Comm. Meeting minutes
- Sent out posting notification of September newsletter

TECHNOLOGY

ELECTRONIC SIGN – no changes

EQUIPMENT

- No issues reported.

SECURITY

- No false alarms
- No issues reported
- Purchased a lock box for Post Access cards and mounted on Armory door. Duplicate keys to be made and dispensed.

Respectfully submitted,

Robert Kamman

September 10, 2025

Attachment -E

American Legion Post 318 Charities Inc
Treasurers Report August 31, 2025

General Account	Expenses	Income	Balance
Beginning Balance on 07/01/2025			\$25,924.51
501-C-3 Rent transfer		\$150.00	
501-C-3 Rent Aug 2025	\$150.00		
Bingo weeks		\$1,105.00	
Credit Card payment	\$600.00		
Scholarship Benjaminn Stausbaugh	\$1,000.00		
Ending balance 8/31/2025	\$1,450.00	\$1,255.00	\$25,429.51
Beginning Balance 08/01/2025			\$11,554.27
501-C Rent Aug-25	\$150.00		
501-C-Rent Transfer	\$150.00		
PNC Bank service	\$15.00		
Deputy Henderson Memorial	\$500.00		
Balance as of: 08/31/2025	\$815.00	\$ -	\$10,739.27
TOTAL BALANCE OF BOTH ACCOUNTS:			\$36,168.78