

# MINUTES

## AMERICAN LEGION POST 318

### REGULAR MEETING

### AUGUST 14, 2024

Commander Minnich called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Minnich gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Gregorio. The Opening Prayer was given by Heberly. Reciting of the Pledge of Allegiance was led by 1<sup>st</sup> Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Sunderhaus. Minnich then opened the meeting for the normal order of business.

**Attendance:** Sergeant at Arms Caskey advised that there were nineteen (19) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of nineteen (19) Post members, which constituted a quorum.

If you can't attend the monthly General Membership Meeting, please use the Zoom application and the ID & Password provided below! Log on, mute your microphone, then listen and observe the meeting. We need your attendance since we can't do business without a quorum. We need you there on Zoom---or in person at the meeting! ID: 3959722502, Password: Post318 (Capitol "P" and no space between Post and 318 in the password.)

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Carey recorded the roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Kirk Minnich	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Tina Sunderhaus	<b>X</b>
Adjutant	Bob Carey	<b>X</b>
Finance Officer	Randy Lindsey	<b>X</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>
Chaplain / VAVS Coordinator	Rob Heberly	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>X</b>
Americanism Chair	Eric Howland	<b>E</b>
Bingo Chair	Ed Sears	<b>X</b>
House Chair	Bob Alfieri	<b>X</b>
Fund-raising Chair	(VACANT)	<b>V</b>
Community Support Chair	(VACANT)	<b>V</b>
Event Coord. Chair	Ken Knight	<b>E</b>
Charities, Inc Liaison	Dan Wolfangel	
Corporate Statutory Agent / Ass't Adjutant		<b>E</b>
SAL Committee Chair	Tony Capetillo	<b>A</b>
Bar/Concession Manager	Steve Stuntz	<b>X</b>

**Alternate to Officers and Chairs**

Ass't Finance Officer	Joe Dubois	<b>X</b>
-----------------------	------------	----------

Ass't Sgt at Arms	Gary Gregorio	X
Charities, Inc. Treasurer	Walt Geil	X
<b>Additional Attendees</b>		
SAL Adjutant	Tim Sunderhaus	X

**KEY:** X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

**Minutes:** Adjutant Carey reported the Minutes from the July 10, 2024 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Motion by Stuntz to accept and approve the Minutes from the July 10, 2024 meeting was Seconded by Sears and approved unanimously.*

**Executive Committee Notes:** Adjutant Carey advised that the July 31, 2024 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been posted on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

The EC:

- Declined the terrorism insurance coverage
- Agreed to purchase the Anderson Area Chamber of Commerce membership upgrade
- Authorized Lindsey to pay the \$600 fee to apply for the zoning change
- Agreed that Caskey proceed with the organization and development of the Post flagpole area upgrade project with engraved landscaping bricks
- Agreed to split future quota award checks received from 4<sup>th</sup> District between the Post and CI in the same ratio as the contribution by the Post and CI towards payment of the dues of new members, Korean War veterans, active-duty personnel, hardship cases, and any other dues paid for members

**Finance Report:** Finance Officer Lindsey submitted the August 14, 2024, Financial Summary, included with the hard copy of these Minutes, and the following additional notes:

- Our 11-month CD matures today; upon approval of the Finance Committee, we will purchase a 13-month CD paying 4.85%, beginning tomorrow.
- EBingo made \$125.40 last month.

*Motion by Surdick to accept and approve the August 14, 2024 Finance Report, subject to audit, was Seconded by Stuntz and approved unanimously.*

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman presented the Membership Report of August 14, 2024, included with the hard copy of these Minutes, and further reported:

- Our quota target for 2025 is 177 members
- Our 2025 Post goal is 185 members, with a potential of 174
- We need to pick up at least 3 more to make up for expected non-renewals and other losses
- 106 (59.9%) Post members have paid their 2024-2025 dues as of yesterday, requiring 71 more to reach quota
- New members are Ken Day and John Listermann, who is in attendance.
- 17 members with August birthdays were recognized

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Sunderhaus presented her report as follows:

- Ice cream social August 30
- SAL Cornhole tournament September 21
- Dance September 28
- Karaoke resumes September 19
- Planning a drive-in movie in October (in the Hall)
- Christmas party in December
- Next marketing meeting is Wednesday August 21
- Excursions for members and guests are being studied; possibly the Warbird Museum Columbus Day weekend.

**Adjutant Reports and Correspondence:** Adjutant Carey advised the following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Voicemail from Forest Hills School District regarding school opening day August 19 at Nagel. Info forwarded to Caskey
- New credit card for Stegmann. Placed in Lindsey drawer
- Thank you note from scholarship awardee Anna Sievers. Posted on BB
- Voicemail from Scott Mayhew about possibly leaving a couple small silver pots at the Hall from the reception of August 3. Info to Knight
- Thank you letter from Steve Sievers at A/T for sponsorship of the parade, including photos of the parade. Posted on BB
- Email from Dept of Ohio regarding the 4<sup>th</sup> Grade Flag Education Program. Forwarded to Caskey and Howland
- Solicitation from Federal City Associates to assist veterans to establish business, set up charity, and procure benefits. In Cleves drawer

Outgoing Correspondence: none

**Chaplain's Report:** Chaplain Heberly reported on recent health situations with members of the Post.

**Committees and Liaison Reports:**

- **Americanism Committee:** In his excused absence, Chair Howland had no further report.
- **Community Support & Recognition Committee:** (Chair – VACANT).

In his excused absence, Wolfangel reported:

Awards Program wrap up about done. Pending items are:

- Will be mailing out “Continuous Membership Certificates to 4 non-local members.
  - Will be delivering Poppy Day Supporter Certificate to Kroger’s (ATC)
  - Will be arranging for several of the student awardees who could attend program to appear at a future meeting for their Certificate presentation and opportunity to tell of their Program.
  - Will be working with US Representative Brad Wenstrup's office to arrange for him to appear at a future meeting to receive his recognition and plaque.
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves) No report

- **VAVS Coordination Committee:** (Chair - Heberly) No report

- **Bingo Committee** (Chair - Sears)

Sears reviewed the July Bingo Report, included with the hard copy of these Minutes, and further reported as follows:

He asked the current Bingo workers if any of them want to continue for another year, and they all responded affirmatively.

Needs at least 4 callers and kitchen volunteers.

- **EBingo** (See Finance Report above)

- **Fund-Raising Committee:** (Chair – VACANT)

In his excused absence, Wolfangel reported Karaoke Thursdays will be starting back up on Thursday – September 19<sup>th</sup>. Have sent out reminder email to all attendees on Karaoke Email list. As usual volunteers to assist are welcome

- **Event Coordination Committee:** (Chair – Knight) In his excused absence, Knight reported no change since the July 30 report.

- **House Committee:** (Chair - Alfieri) Alfieri reported:

He thanked the volunteers who work the weekly cleanup detail. Extra help is needed to clean the kitchen.

Repairs needed in the kitchen include a major vent leak and a defective water shutoff valve at the steam tables

A patch and painting crew will be assembled soon

The parking lot repair and re-paving work will be August 22-24

The Hall has to be reset for Bingo after the Williams rental on Saturday by 3:00 Sunday

- **Public Relations / External Communications Committee:** (Chair – Carey)

In his excused absence, Wolfangel reported Media Releases have been prepared and submitted Enquirer Hometown Section for the following, with copies to Kamman and Franz:

- Info on recent Award Program listing all those recognized.
- Sept 21<sup>st</sup> SAL Cornhole Tournament.
- Sept 28<sup>th</sup> “Return of Wild Rice” Live Band / Dance Event.

Will be preparing and submitting Media Release on re-start of “Karaoke Thursday”

- **Internal Communications Committee:** (Chair - Sunderhaus)

Gregorio reported the September newsletter is being assembled.

The Ohio Department of Veteran Services Bonus program provides that veterans who have completed their Afghanistan deployment must apply for the bonus by August 30

- **Uniformed Ceremonies Committee:** (Chair - Caskey): Caskey reported:

- August 19 is the FHSD opening ceremony at Nagel; Color Guard and other members are welcome to participate at 7:00 AM for breakfast at the school
- Joseph House is not receiving donations.
- Working on the display of deceased members in the back hallway
- Military Night at AHS will be next month, details to follow

- Rifle cleaning will be scheduled.
- The Hillcrest Cemetery will install a plaque to honor Don Bishop's service and dedicate it on September 21 at 10:00; the Color Guard will participate
- Alfieri made a delivery of retired flags to the crematory
- The engraved brick project work will be started after the parking lot work is complete
- USCG uniforms are on display this month; next month is USAF

- **Charities, Inc. Committee:** (Chair – Wolfangel)

In his excused absence, Wolfangel reported:

- Walt Geil currently working on 2024 -2025 C.I. Budget Proposal. It is anticipated that we will be discussing C.I. proposed project/program funding with E.C. at 8/28/24 E/C Mtg.
- C.I. has a Board vacancy with the resignation of Randy Lindsey from the Board. Anyone interested in being considered for filling the vacancy should contact Dan Wolfangel
- Next regular quarterly C.I. Meeting was tentatively scheduled for August 20<sup>th</sup>, but has had to be moved to a pending September date, at which time items on agenda will be: Election of C.I. Officers; Veterans Day “Wave-the-Flag Fundraising” and “A/T Veteran Recognition Event-Entertainment” / Save-the -Warrior Fundraising” / Formulation of 2024-2025 C.I. Program Funding Budget. / Discussing Issues related to current and future Scholarship Funding.

Geil reported the C.I. financials, included with the hard copy version of these Minutes.

- **Capital Projects:** (Chair VACANT) (See above report on the parking lot work.)
- **Marketing Committee:** (Chair - Sunderhaus): Minnich noted the next meeting is next Wednesday at 7:00.

He is working with the Marketing Committee to help organize the engraved brick project

- **SAL Committee:** (Chair - Capetillo)

SAL Adjutant Sunderhaus reported:

- The cornhole tournament has 9 sponsors lined up, and has 17 participants registered, at least 20 are desired
- SAL purchased new cornhole boards that are available for use in any Post or SAL event
- SAL membership has been advised of the parking lot work schedule

- **Concession/Bar Manager** (Stuntz): No report
- **Hamilton County Council (HCC) Report / Items:** None
- **4<sup>th</sup> District Report / Items:** None
- **Dept. of Ohio Report / Items:**

Carey noted that Howland has commented that he is not in favor of participating in the 4<sup>th</sup> Grade Flag Education Program because the students are already loaded up with tests.

- **Old Business:** None

Tim Sunderhaus displayed sample shirts, caps, and jacket with the Legion logo to be made available for purchase by Post and SAL members.

- **New Business:** None

- **Good of the Legion:**

August 14, 2024

In his excused absence, Wolfangel noted the July 4 parade photos are posted in the hallway, as well as the certificate recognizing deceased members that was provided by Sen. Wilson

The Post Business Plan is undergoing review.

- **Joseph House Bin in Clubroom:** Collections are on hold
- **Volunteer Raffle:** Gift Card won by Wayne Hinaman
- **Split-The-Pot:** Handled by Dubois, Won by Dubois
- **Next E.C. Meeting:** August 28, 2024
- **Next Post Meeting:** September 11, 2024
- **Further Business:** None
- **Closing:**  
There being no further business to come before the membership,  
Closing Prayer was given by Heberly.  
The POW/MIA chair cover was recovered by Gregorio.  
Meeting adjourned for light refreshments approximately 8:00 PM.

Prepared By:  
Bob Carey  
Adjutant – Post 318