

**MINUTES  
AMERICAN LEGION POST 318  
REGULAR MEETING  
JULY 10, 2024**

Commander Minnich called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Minnich gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Stegmann. The Opening Prayer was given by Heberly. Reciting of the Pledge of Allegiance was led by 1<sup>st</sup> Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Sunderhaus. Minnich then opened the meeting for the normal order of business.

**Attendance:** Sergeant at Arms Caskey advised that there were twenty-two (22) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of twenty-two (22) Post members, which constituted a quorum.

If you can't attend the monthly General Membership Meeting, please use the Zoom application and the ID & Password provided below! Log on, mute your microphone, then listen and observe the meeting. We need your attendance since we can't do business without a quorum. We need you there on Zoom--or in person at the meeting! ID: 3959722502, Password: Post318 (Capitol "P" and no space between Post and 318 in the password.)

New members in attendance: Ray Krimple and John Listerman

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Carey recorded the roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Kirk Minnich	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Tina Sunderhaus	<b>X</b>
Adjutant	Bob Carey	<b>X</b>
Finance Officer	Randy Lindsey	<b>E</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>
Chaplain / VAVS Coordinator	Rob Heberly	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>X</b>
Americanism Chair	Eric Howland	<b>A</b>
Bingo Chair	Ed Sears	<b>X</b>
House Chair	Bob Alfieri	<b>X</b>
Fund-raising Chair	(VACANT)	<b>V</b>
Community Support Chair	(VACANT)	<b>V</b>
Event Coord. Chair	Ken Knight	<b>E</b>
Charities, Inc Liaison	Dan Wolfangel	
Corporate Statutory Agent / Ass't Adjutant		<b>X</b>
SAL Committee Chair	Tony Capetillo	<b>A</b>
Bar/Concession Manager	Steve Stuntz	<b>X</b>

**Alternate to Officers and Chairs**

Ass't Finance Officer	Joe Dubois	X
Ass't Sgt at Arms	Gary Gregorio	X
Charities, Inc. Treasurer	Walt Geil	X

**KEY:** X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

**Minutes:** Adjutant Carey reported the Minutes from the June 12, 2024 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Motion by Wolfangel to accept and approve the Minutes from the June 12, 2024 meeting was Seconded by Stegmann and approved unanimously.*

**Executive Committee Notes:** Adjutant Carey advised that the June 26, 2024 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been posted on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

The EC:

- Approved \$380 for the name plates for the deceased Post 318 members board project.

**Finance Report:** In his excused absence, Finance Officer Lindsey submitted the July 10, 2024, Financial Summary, included with the hard copy of these Minutes.

*Motion by Sears to accept and approve the July 10, 2024 Finance Report, subject to audit, was Seconded by Alfieri and approved unanimously.*

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman presented the Membership Report of July 9, 2024, included with the hard copy of these Minutes, and further reported:

- Our quota target for 2025 is 177 members
- Our 2025 Post goal is 185 members, with a potential of 172
- 18 (10.2%) Post members have paid their 2024-2025 dues as of yesterday, requiring 159 more to reach quota
- 6 members passed away last year
- 14 members with July birthdays were recognized
- Dues is \$45 this year, and the Department of Ohio may increase another \$5 next year.

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Sunderhaus presented her report as follows:

- Awards and Recognition Event is July 20 at 7:00
- Ice cream social in August
- SAL Cornhole Tournament September 21
- Dance for back-to-school September 28
- Drive-In Movie in October
- Christmas party in December
- Next marketing meeting is Wednesday July 17
- Excursions for members and guests are being studied

**Adjutant Reports and Correspondence:** Adjutant Carey advised the following correspondence of

consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Email from Al Buxton reminding us of the Hamilton County Veterans Appreciation Day July 20. **Flyer is on BB**
- Thank You note from Yellow Ribbon Support Center. **Posted on BB**
- Check from American Legion National for emblem refund. **Placed in CI drawer**
- Voicemail from Brenda regarding our Duke bill. **Forwarded to Alfieri**
- Renewal invoice from Chamber of Commerce. **Placed in Lindsey drawer**
- Reminder from Ohio Department of Commerce about Unclaimed Funds report. **Placed in Lindsey drawer**
- Thank You letter from National American Legion for donation to Legacy Scholarship Fund. **Posted on BB**
- Letter from Department of Veterans Affairs. **Placed in Cleves file**
- Letter to Joey Sumpter returned to sender. **Placed in CI drawer**
- Renewal notice from Sam's Club. **Placed in Sears file**
- Flyer for Anderson Day. **Posted on BB**

Outgoing Correspondence: None

**Chaplain's Report:** Chaplain Heberly reported on recent health situations with members of the Post.

**Committees and Liaison Reports:**

- **Americanism Committee:** In his absence, Chair Howland had no further report.
- **Community Support & Recognition Committee:** (Chair – VACANT).

Wolfangel reported:

Awards Program – July 20<sup>th</sup> – Will be honoring 30 5-year increment Legion members from 5 years to 55 years; 6 Child / Grandchild of Veteran Scholarship; 2 L & O awardees; 7 BB&GS. Ohio Senator Steve Wilson has committed to attending and will be presenting Certificates on behalf of our 6 veteran members deceased in 2023 – 2024. US Representative Brad Wenstrup's office has been in contact, and will advise by weekend if he, or someone from his office, will be in attendance to accept his recognition. The plaques for L&O Awards and Wenstrup are done. All certificates are prepared. Attendees so far are about 32.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves) No report
- **VAVS Coordination Committee:** (Chair - Heberly) No report
- **Bingo Committee** (Chair - Sears)

Sears reviewed the June Bingo Report, included with the hard copy of these Minutes, and further reported as follows:

Needs at least 4 callers and kitchen help volunteers.

- **EBingo** No report
- **Fund-Raising Committee:** (Chair – VACANT)

Wolfangel reported Karaoke Needs Volunteer(s) to assist. Resuming the third Thursday of September 7:00-10:30.

Minnich invited members to attend the Marketing meetings and present new ideas to raise funds.

- **Event Coordination Committee:** (Chair – Knight) No report

- **House Committee:** (Chair - Alfieri) Alfieri reported:

He thanked the volunteers who work the weekly cleanup detail. Extra help needed to clean the kitchen.

The parking lot repair and re-paving work should be awarded in August, and our neighbor to the rear will participate in the cost.

- **Public Relations / External Communications Committee:** (Chair – Carey) No report
- **Internal Communications Committee:** (Chair - Sunderhaus)

Gregorio reported the August newsletter is being assembled.

Minnich solicited parade photos for the newsletter; Anderson Township is also soliciting photos.

- **Uniformed Ceremonies Committee:** (Chair - Caskey): Caskey reported:

- 32 members, including Post and SAL, participated in the parade; we won \$100 as the Most Patriotic entry. Our expenses were \$30.
- Acknowledgment letters will be sent to those in the Township and the Fire Dept. who helped us with the parade logistics.
- About 1,000 flags were retired, thanks to Cory Wright at Union Township. The ashes will be deposited at Hillcrest Cemetery. 200-300 flags are dropped off for retirement each 2 months
- He will make a Joseph House delivery Tuesday.
- Rifle cleaning will be scheduled in August.
- A flag etiquette class for the Girl Scouts is being re-scheduled.
- The uniform display in the lobby features US Navy, it will feature US Coast Guard in August, and US Air Force in September.
- 4 T-shirts will be raffled at the conclusion of tonight’s meeting awarded to participants in the parade.

- **Charities, Inc. Committee:** (Chair – Wolfangel)

Wolfangel reported:

- Walt Geil currently working on 2024 -2025 C.I. Budget Proposal.
- Club Room “Memorial Day Poppy” and “Gifts for Yanks” contribution boxes are now on CR Bar, and are generating some donations.
- Next regular quarterly C.I. Meeting is scheduled for August, at which time items on agenda will be: Election of C.I. Officers; Finalizing Poppy Days / Veterans Day / “Wave-the-Flag Fundraising” and “A/T Veteran Recognition Event- Entertainment” / Save-the -Warrior Fundraising” / Formulation of 2024-2025 C.I. Program Funding Budget. / Discussing Issues related to current and future Scholarship Funding.
- Gave brief tutorial on what C.I. was, and how it interacts with, and funds Post Veteran and Community Programs.

Geil reported the C.I. financials, included with the hard copy version of these Minutes.

- **Capital Projects:** (Chair VACANT) (See above report on the parking lot work.)
- **Marketing Committee:** (Chair - Sunderhaus): Sunderhaus reported the next meeting is next

Wednesday at 7:00.

- **SAL Committee:** (Chair - Capetillo)

Dubois reported Rob Herking is home, requiring 24/7 care.

Kamman reported the SAL quota was 36, and SAL finished the year at 41 members (37 renewals and 4 new members)

Minnich noted SAL provided the breakfast before the parade

- **Concession/Bar Manager** (Stuntz): No report
- **Hamilton County Council (HCC) Report / Items:**  
The HCC meetings may be discontinued due to lack of attendance.
- **4<sup>th</sup> District Report / Items:** None
- **Dept. of Ohio Report / Items:** None
- **Old Business:** None
- **New Business:**

Gilbert recommended members should look more uniform while performing Post functions; may include T-shirts and ball caps.

- **Good of the Legion:** None
- **Joseph House Bin in Clubroom:** Collections are welcome
- **Volunteer Raffle:** Gift Card won by Ray Krimple
- **Parade T-shirts Raffle:** Won by Stuntz, Wolfangel, Julie Scott
- **Split-The-Pot:** Handled by Minnich, Won by Stuntz
- **Next E.C. Meeting:** July 31, 2024
- **Next Post Meeting:** August 14, 2024
- **Further Business:** None
- **Closing:**  
There being no further business to come before the membership,  
Closing Prayer was given by Heberly.  
The POW/MIA chair cover was recovered by Stegmann.  
Meeting adjourned approximately 8:00 PM.

Prepared By:  
Bob Carey  
Adjutant – Post 318