

**MINUTES**  
**AMERICAN LEGION POST 318**  
**REGULAR MEETING**  
**June 14, 2023**

Commander Stegmann called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Stegmann gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Assistant Sergeant at Arms Gregorio. The Opening Prayer was given by Chaplain Heberly. Reciting of the Pledge of Allegiance was led by 1<sup>st</sup> Vice Commander Kamman. Reciting of the Preamble was led by 2<sup>nd</sup> Vice Commander Minnich. Stegmann then opened the meeting for the normal order of business.

**Attendance:** Sergeant at Arms Caskey advised that there were twenty-two (22) Post 318 members physically, and one (1) via ZOOM, in attendance, for a total of twenty-three (23) Post members, which constituted a quorum. There was one new member present: Robert Wheat

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Carey conducted roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Lee Stegmann	X
1 <sup>st</sup> Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant	Bob Carey	X
Finance Officer	Randy Lindsey	E
Sgt-at-Arms	Ralph Caskey	X
Chaplain / VAVS Coordinator	Rob Heberly	X

**Appointed Positions/Chairs**

X	Service Officer	Charlie Cleves	X
	Americanism Chair	Eric Howland	A
	Bingo Chair	Ed Sears	X
	House Chair	Bob Alfieri	X
	Fund-raising Chair	(VACANT)	V
	Community Support Chair	(VACANT)	V
	Event Coord. Chair	Ken Knight	A
	Charities, Inc Liaison	Don Bishop	X
	Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X
	SAL Committee Chair	Tony Capetillo	A
	Bar/Concession Manager	Steve Stuntz	X

**Alternate to Officers and Chairs**

	Ass't Finance Officer	Joe Dubois	X
	Ass't Sgt At Arms	Gary Gregorio	X

**KEY:** X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

**Minutes:** Adjutant Carey reported the Minutes from the May 10, 2023 meeting, have been posted in Post

Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. ***Motion (Wolfangel) to accept and approve the Minutes was seconded (Bishop), and passed unanimously.***

**Executive Committee Notes:** Adjutant Carey advised that the May 31, 2023 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been posted on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- The EC accepted the revised *Post 318 Clubroom Utilization Policy*, with one opposed.
- The EC unanimously approved the designation of Hall A as “Hugo Vontz Memorial Hall” in appreciation of funding provided by his estate.

**Finance Report:**

In the absence of Finance Officer Lindsey, Adjutant Carey presented the Post Financial Report prepared by Lindsey as of June 14, 2023, included in these minutes.

The checking account balance and available balance were questioned; subsequent to this meeting, Finance Officer Lindsey confirmed the available balance of \$15,953.79 is correct.

***The vote to accept and approve the Finance Report, subject to audit, was postponed due to the above-mentioned question.***

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman submitted his written report for filing with these Minutes, and reported as follows:

- We are 3.2% short of quota (165 members).
- 17 members still not renewed.
- New member Robert Wheat was introduced.
- 11 members with June birthdays were recognized.

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Minnich presented the report as follows:

The Post Cookout will be on June 17 in the Clubroom. 4:30 open doors for drinks and cooking. Eating by 5:00. Menu will be same as last year, burgers and dogs provided by the Post, with everyone else bringing an appetizer, side, or dessert to share.

July 4 parade: sign up sheet available for participants to volunteer

July 22 Awards and Recognition Program

August 26 Back to School Dance

Marketing meeting next Wednesday June 21 in Clubroom at 7:00 pm, which may be conducted via email due to Minnich being out of town that day.

**Adjutant Reports and Correspondence:** Adjutant Carey advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Post Office Box renewal invoice due June 30. ***Forwarded to Lindsey***
- Letter from Division of Liquor Control requesting more information before renewing permit. ***Forwarded to***

**Stuntz**

- Flyer from Bridge of Hope Church in Colerain Township announcing their Military Appreciation Service July 2. **Posted on BB**
- Solicitation from Ohio Veterans Home in Georgetown for donations to their golf tournament August 26. **Forwarded to Bishop**
- Thank You note from Carter Flora for selection to receive a scholarship award. **Forwarded to Geil and posted on BB**
- Voicemail from Max Williams regarding post insurance renewal. **Forwarded to Lindsey and Alfieri**
- Letter from Anderson Township Fire Dept notification of renewal of operational permit due July 1. **Forwarded to Alfieri**
- Thank you letter from Aiden Kelly for scholarship award. **Forwarded to Howland and posted copy on BB**

Outgoing Correspondence:

Consolidated Post Report was submitted, copy to be posted on BB

**Chaplain's Report:** (Chaplain Heberly):

Heberly repeated his cell phone number (513 550-6601), available for all to report needs of members and families.

He called for more veterans to volunteer to visit veterans in Hospice: contact Nancy Carrol at 513 246-9700 (East Inpatient Unit) or Chaplain Heberly to volunteer.

**Committees and Liaison Reports:**

- **Americanism Committee:** (Chair Howland)  
No report
- **Community Support & Recognition Committee:** (Chair – VACANT).  
Wolfangel reported the Post Awards and Recognition Program is on July 22 at 7:00; he has ordered the plaques and certificates, and contacted Senator Wilson's office. Members are encouraged to attend in color guard uniform. Being recognized are 11 deceased Post members from 2022-2023, through presentation of VHP certificates by Ohio Senator Steve Wilson. We are trying to locate some family members to accept the certificates. Recognitions will be: 2 L&O Awards, 5 Child/Grandchild of a Veteran Scholarship Awards, 4 BBS and BGS Awards, Multiple Poppy Day Program Awards, Bugler Award, 27 Post membership 5-year increment Awards and Pins. Numerous dignitaries of FHSD and A/T government will attend. Total of 55 invites sent out. Light refreshments will follow awards ceremony.
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves)  
No report
- **VAVS Coordination Committee:** (Chair - Heberly)  
No report.
- **Bingo Committee** (Chair - Sears)  
Chair Sears submitted the May Bingo Report, attached to these minutes.  
The Bingo year is from November 1 through October 31.
- \* **Fund-Raising Committee:** (Chair – VACANT).

Wolfangel reported: Karaoke is done for the summer. Statistics are: 49 events over a total of 13 months since the first event; over \$3,600 estimated profit, or average of about \$75 per night; includes public exposure for hall rentals and other Post events. Will be seeking approval from EC to resume Karaoke probably early October.

He has hat pins (\$1) and challenge coins (\$10) for sale to anyone interested.

- **Event Coordination Committee:** (Chair - Knight)

No report

- **House Committee:** (Chair - Alfieri).

Alfieri reported several items of new furniture for the Club Room have been received and are stored in Wolfangel's garage. We will need volunteers to transport the furniture to the Club Room and to assemble it, hopefully next Tuesday if the painting is complete, after the normal cleanup session.

- **Public Relations / External Communications Committee:** (Chair – Carey).

No report.

- **Internal Communications Committee:** (Chair - Minnich)

Gregorio reported the June newsletter was sent out, including paper copies of 3 pages each.

- **Uniformed Ceremonies Committee:** (Chair - Caskey):

Caskey noted following:

Members are to sign up to participate in the July 4 parade. SAL is invited to provide at least 5 people to carry the banner in the parade.

He and Alfieri carried 12 bags of flags to be retired to Spring Grove Cemetery for disposal.

Rifle cleaning will be on June 26 at 11:00, led by Mike Gregorio.

The display uniform will be changed to Honor Flight June 26. His goal is to display 5 uniforms on Veterans Day.

The Joseph House bin is in the club room for donations, for delivery during June.

- **Charities, Inc. Committee:** (Chair Bishop)

Bishop submitted the CI Treasurer's Report as of May 31, 2023 prepared by Geil, included with these Minutes. CI is meeting its budget and is funding its committed programs. He also noted:

He and Geil are working on the 2024 budget. *Save a Warrior* will be funded.

- **Capital Projects:** (Chair – Vacant):

No report.

- **Marketing Committee:** (Chair - Minnick):

Meeting next Wednesday .

- **SAL Committee:** (Chair - Capetillo)

Wolfangel recommended a meeting among Post and Squadron members to resolve any

misunderstandings and improve our communication.

- **Concession/Bar Manager (Stuntz):**

No report.

- **Hamilton County Council (HCC) Report / Items:**

No report

- **4<sup>th</sup> District Report / Items:**

Wolfangel noted he needs signatures of the Commander and Adjutant on the Delegate Designation forms, which is due for filing tomorrow. He was designated as the Post delegate by the EC.

He has secured housing at non-convention housing hotel at cost of \$144.69 for two nights (versus \$130 plus tax per night, or \$260 plus tax for two nights)

- **Dept. of Ohio Report / Items:**

No report.

- **Old Business:**

Club Room Revitalization Committee (CRRC): Wolfangel gave a summary update:

Painting is underway. Will need a cleanup party as soon as possible following painting and installation of the lower wall covering. Replacement furniture in my garage. Need a “put together” party scheduled as soon as possible after clean up and construction work is complete. Will need several pickup trucks to move the furniture to the Post.

The revised “Club Room Utilization Policy” adopted by the EC and copy is posted in the Policy binder in the club room.

- **New Business:**

None

- **Good of the Legion:**

Bishop conducted the following Installation of Officers for 2023-2024:

Commander Lee Stegmann, 1<sup>st</sup> Vice Commander Robert Kamman, 2d Vice Commander Kirk Minnich, Adjutant Robert Carey, Sergeant at Arms Ralph Caskey, Chaplain Rob Heberly

The vacant position of Finance Officer will be subject to appointment by the Post Commander for the 2023-2024 year.

- **Joseph House Bin in Clubroom**

- **Volunteer Raffle:** Gift Card won by Carolyn Sears.

- **Split-The-Pot:** Handled by Prem. Won by Stegmann.

- **Next E.C. Meeting:** June 28, 2023

- **Next Post Meeting:** July 12, 2023

- **Further Business:**

None

- **Closing:**

There being no further business to come before the membership,

Closing Prayer was given by Chaplain Heberly.

Commander Stegmann called for removal of POW-MIA Chair Cover by Gregorio.

Commander Stegmann then called for Saluting the Colors in place.

Meeting Adjourned approximately 8:00 PM.

Prepared By:

Bob Carey

Adjutant – Post 318