

# MINUTES

## AMERICAN LEGION POST 318

### REGULAR MEETING

### JUNE 12, 2024

Commander Stegmann called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Stegmann gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Surdick. The Opening Prayer was given by Heberly. Reciting of the Pledge of Allegiance was led by 1<sup>st</sup> Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. Stegmann then opened the meeting for the normal order of business.

**Attendance:** Assistant Sergeant at Arms Gregorio advised that there were twenty-one (21) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of twenty-one (21) Post members, which constituted a quorum.

If you can't attend the monthly General Membership Meeting, please use the Zoom application and the ID & Password provided below! Log on, mute your microphone, then listen and observe the meeting. We need your attendance since we can't do business without a quorum. We need you there on Zoom---or in person at the meeting! ID: 3959722502, Password: Post318 (Capitol "P" and no space between Post and 318 in the password.)

Guest in attendance: Don Chandler, Post 450 (Milford)

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Carey recorded the roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Lee Stegmann	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Kirk Minnich	<b>X</b>
Adjutant	Bob Carey	<b>X</b>
Finance Officer	Randy Lindsey	<b>X</b>
Sgt-at-Arms	Ralph Caskey	<b>E</b>
Chaplain / VAVS Coordinator	Rob Heberly	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>X</b>
Americanism Chair	Eric Howland	<b>E</b>
Bingo Chair	Ed Sears	<b>X</b>
House Chair	Bob Alfieri	<b>A</b>
Fund-raising Chair	(VACANT)	<b>V</b>
Community Support Chair	(VACANT)	<b>V</b>
Event Coord. Chair	Ken Knight	<b>A</b>
Charities, Inc Liaison	Dan Wolfangel	
Corporate Statutory Agent / Ass't Adjutant		<b>X</b>
SAL Committee Chair	Tony Capetillo	<b>X</b>
Bar/Concession Manager	Steve Stuntz	<b>X</b>

**Alternate to Officers and Chairs**

Ass't Finance Officer	Joe Dubois	X
Ass't Sgt at Arms	Gary Gregorio	X
Charities, Inc. Treasurer	Walt Geil	X

**KEY:** X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

**Minutes:** Adjutant Carey reported the Minutes from the May 8, 2024 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Motion by Wolfangel to accept and approve the Minutes from the May 8, 2024 meeting was Seconded by Stuntz and approved unanimously.*

**Executive Committee Notes:** Adjutant Carey advised that the May 29, 2024 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been posted on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

The EC:

- Agreed to decline donating to Anderson High School Athletic Boosters, as it was not in the CI budget, and the request did not leave enough time to respond.
- Affirmed that Sears has the authority to have the Bingo concessions taken over by SAL, with the proceeds from Bingo concession sales going to SAL
- Authorized Alfieri to award a contract to re-pave and repair the parking lot and drive at a cost not to exceed \$25,000

**Finance Report:**

Finance Officer Lindsey presented the June 12, 2024, Financial Summary, included with the hard copy of these Minutes, and further commented as follows:

- He is working on the 2024-2025 Business Plan, which will include IT upgrades. It will be on the agenda of the next Marketing meeting.
- He will offer answers and explanations of the Clover system operation to those interested after tonight's meeting.

*Motion by Minnich to accept and approve the June 12, 2024 Finance Report, subject to audit, was Seconded by Sears and approved unanimously.*

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman presented the Membership Report of June 12, 2024, included with the hard copy of these Minutes, and further reported:

- Our quota target for 2024 is 165 members; we are 11 over quota
- Our Post goal is 177 members, with a potential of 181
- 176 (107%) Post members have paid their 2024-2025 dues as of today
- 6 members did not renew, and they have been removed from the security system
- 11 members with June birthdays were recognized
- The Post dues for 2024-2025 will be \$45, as previously approved by the EC

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Minnich presented his report as follows:

- The post cookout is June 22, beginning at 4:30

- Participation in the Anderson Township Independence Day parade is being organized
- Awards and Recognition Event is July 20 at 7:00
- Next marketing meeting is Wednesday June 19

**Adjutant Reports and Correspondence:** Adjutant Carey advised the following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- New checks from PNC. **Placed in Sears file**
- Invoice from Post Office. **Placed in Lindsey drawer**
- Check from Dept of Ohio BBS. **Placed in Lindsey drawer**
- Extension to file Form 990. **Placed in Lindsey drawer**
- Operational Permit invoice from Anderson Township Fire. **Placed in Alfieri file**
- Voicemail from American Power & Gas. **Info forwarded to Alfieri**
- Solicitation from Ohio Veterans Home to sponsor golf tournament in August. **Placed in CI drawer**
- Email from 4<sup>th</sup> District with a flyer Medicare Plans for Veterans. **Posted on BB**

Outgoing Correspondence: None

**Chaplain's Report:** Chaplain Heberly reported on recent health situations with members of the Post.

He also emphasized the need for veterans to donate time to visit hospice veterans; the contact is Julie Allie at Hospice of Cincinnati.

**Committees and Liaison Reports:**

- **Americanism Committee:** In his excused absence, Chair Howland has no further report:
- **Community Support & Recognition Committee:** (Chair – VACANT).

Wolfangel reported Post 318's Awards and Recognition Event on Saturday, July 20 at 7:00. 30 members will receive 5-year increment awards from 5 to 55 years of membership; Post and SAL scholarships will be awarded, Fire Fighter and Law Enforcement Officer of the Year will be awarded, as will Citizenship awards to 7 participants of the BBGS program. Ohio Senator Steve Wilson has committed to attend and present certificates recognizing 7 veteran members deceased in 2023-2024. Wolfangel will also be ordering the necessary plaques for the L&O, and has received the folders for certificates. He has extended an invitation to US Representative and Post member Brad Wenstrup to attend and be recognized for his public service, and is awaiting a reply.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves) No report
- **VAVS Coordination Committee:** (Chair - Heberly) No report
- **Bingo Committee** (Chair - Sears)

Sears reviewed the May Bingo Report, included with the hard copy of these Minutes, and further reported as follows:

There will be no Bingo on Father's Day June 16.

Needs callers and kitchen help volunteers.

- **EBingo**

Lindsey reported revenue in May of \$4,500, which was distributed \$1,200 to CI and \$3,000 to post, with

the balance remaining in the checking account for kiosk replenishing.

So far in June the revenue is \$11.

- **Fund-Raising Committee:** (Chair – VACANT) No report
- **Event Coordination Committee:** (Chair – Knight) No report
- **House Committee:** (Chair - Alfieri) No report
- **Public Relations / External Communications Committee:** (Chair – Carey) No report
- **Internal Communications Committee:** (Chair - Minnich)

Gregorio noted information on the parade needs to be distributed to members soon; it will be issued via MailChimp in addition to the July newsletter.

- **Uniformed Ceremonies Committee:** (Chair - Caskey):

Gregorio reported:

- The Memorial Day ceremonies were successful, and the weather was great.
- There is a signup list for participation in the July 4 parade. There will be a wagon for us to ride, SAL will be out front with the sign and flags.

- **Charities, Inc. Committee:** (Chair – Wolfangel)

Wolfangel reported:

- Poppy Days was fairly successful, resulting in distribution of approx. 9,000 poppies through FHSD Poppy Challenge (6 schools), Kroger Poppy Days for 2 days (32 shifts) for first time in about 4 years; Anderson Hills Christian Church; A/T Memorial Bell Ceremony; East Side Republican Club and the club room lock box. All said, the Poppy Program netted approx. \$5,700. Thanks to all who helped. An article on the Poppy Program was published in the June Post newsletter. My apologies to Jack Surdick, who I failed to list.
- Currently working on the 2024-2025 CI budget proposal
- Child/Grandchild of Veteran Scholarship: CI Board has voted in planning for future allocation that funding will be provided for a minimum of \$1,000 scholarships (be it 3 or more or less depending on available funding). After this year, in which we approved funding in excess of the total of \$3,000 budgeted (allocated \$4,500 for the 6 \$750 scholarships). In future we will not lower individual amounts below \$1,000 and 3 awards, unless sufficient funds would permit, no matter how many apps we receive. Decision on who receives will be based on competitive scoring method.
- Club Room Memorial Day Poppy and Gifts for Yanks contribution boxes are now in the club room bar and are generating some donations.
- Next regular quarterly CI meeting is tentatively scheduled for August 20, at which time items on agenda will be; election of CI officers, finalizing Poppy Days/Veterans Day Wave the Flag Fundraising, and A/T Veteran Recognition Event Entertainment/Save a Warrior fundraising/Formulation of 2024-2025 CI program funding budget/ discussing issued related to current and future scholarship funding.

- **Capital Projects:** (Chair VACANT) None
- **Marketing Committee:** (Chair - Minnich): Minnich reported the next meeting is Wednesday at 7:00.
- **SAL Committee:** (Chair - Capetillo)

Dubois reported:

- SAL is recruiting members
- SAL will lead off the parade carrying the sign and flags
- Planning a cornhole tournament on September 21; need donations
- Considering a golf clubhouse challenge in October as a community project
- **Concession/Bar Manager** (Stuntz): No report
- **Hamilton County Council (HCC) Report / Items:** No report
- **4<sup>th</sup> District Report / Items:** None
- **Dept. of Ohio Report / Items:**

Convention July 12-14: Stegmann will not be attending.  
The Department dues may increase by \$5 next year

- **Old Business:** None
- **New Business:**

Don Chandler (Post 450) conducted the Officer Installation ceremony of the below Post Officers for 2024-2025, elected at the May Post meeting:

Commander	Kirk Minnich
Past Commander	Lee Stegmann
1 <sup>st</sup> Vice Commander	Robert Kamman
2 <sup>nd</sup> Vice Commander	Tina Sunderhaus (in absentia)
Adjutant	Robert Carey
Finance Officer	Randy Lindsey
Sgt-At-Arms	Ralph Caskey (in absentia)
Chaplain	Rob Heberly

At the conclusion of the Officer Installation ceremony, the officers for 2024-2025 assumed their elected positions.

- **Good of the Legion:** None
- **Joseph House Bin in Clubroom:** Collections on hold
- **Volunteer Raffle:** Gift Card won by Misty Howland
- **Split-The-Pot:** Handled by Prem, Won by Lindsey
- **Next E.C. Meeting:** June 26, 2024
- **Next Post Meeting:** July 10, 2024
- **Further Business:** None
- **Closing:**  
There being no further business to come before the membership,  
Closing Prayer was given by Heberly.  
The POW/MIA chair cover was recovered by Surdick.  
Meeting adjourned approximately 7:50 PM.

Prepared By:  
Bob Carey  
Adjutant – Post 318