

MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
May 10, 2023

In the absence of Commander Stegmann, the Post Meeting was called to order by 1st Vice Commander Kamman at approximately 7:00 PM. Colors were in place and saluted. Kamman gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Assistant Sergeant at Arms Gregorio. The Opening Prayer was given by Chaplain Heberly. Reciting of the Pledge of Allegiance was led by 1st Vice Commander Kamman. Reciting of the Preamble was led by 1st Vice Commander Kamman. Kamman then opened the meeting for the normal order of business.

Attendance: Assistant Sergeant at Arms Gregorio advised that there were twenty (20) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of twenty (20) Post members, which constituted a quorum.

Roll Call of Post Officers and Committee Chairs:

Adjutant Carey conducted roll call of Officers and Chairs, as follows:

Elected Officers

Commander	Lee Stegmann	E
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	E
Adjutant	Bob Carey	X
Finance Officer	Randy Lindsey	E
Sgt-at-Arms	Ralph Caskey	X
Chaplain / VAVS Coordinator	Rob Heberly	X

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Eric Howland	E
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	X
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	X
Charities, Inc Liaison	Don Bishop	X
Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X
SAL Committee Chair	Tony Capetillo	A
Bar/Concession Manager	Steve Stuntz	X

Alternate to Officers and Chairs

Ass't Finance Officer	Joe Dubois	X
Ass't Sgt At Arms	Gary Gregorio	X

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

Minutes: Adjutant Carey reported the Minutes from the April 12, 2023 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. ***Motion (Bishop) to accept and approve the Minutes was seconded (Caskey), and passed unanimously.***

Executive Committee Notes: Adjutant Carey advised that the April 26, 2023 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- The EC approved, with two abstentions, to post in the lobby and club room a printed notice regarding the Post's right to exclude/remove any persons from the facility.
- The EC approved, with one opposed, to designate 10% of the 2023 Fish Fry profit to SAL, in appreciation for the volunteer work by SAL members and spouses at the Fish Frys.
- The EC agreed unanimously that whichever unit (Post or SAL Squadron) conducts a Split-the-Pot event at a function held at the Post facility should keep the proceeds from such Split-the-Pot.
- The EC agreed unanimously to designate a \$25 donation to *Neediest Kids of All*, and to provide \$25 in next year's budget for *Neediest Kids of All*.
- The EC approved unanimously all Club Room Revitalization Committee (CRRC) recommendations not previously approved, including specifically the installation of a lockable bulletin board in the lobby, the relocation of items shown in sketches from the club room to the lobby and hallways, the creation of a permanent POW-MIA Table display in the lobby, encased in Plexiglas (exact cost to be determined), painting of three clubroom walls in "repose gray" color with the fourth wall to be an accent color to be determined, and corrugated metal wall covering at and below chair rail height including a wood ledge trim.

Finance Report:

In the absence of Finance Officer Lindsey, 1st Vice Commander Kamman presented the Post Financial Report prepared by Lindsey as of May 10, 2023, included in these minutes.

Bishop reported a meeting is scheduled at the Post with First Financial Bank at 3:00 on May 17 to discuss a possible mortgage buyout and the impact of a mortgage paydown. Members knowledgeable of the mortgage agreement are encouraged to attend.

Motion (Wolfangel) to accept and approve the Finance Report, subject to audit, was seconded (Stuntz), and passed unanimously.

(At this time in the meeting a presentation was made by member Kathern Hassoune; see Event Coordination Committee section below.)

Membership Report: (Chair - 1st Vice Commander)

Chair Kamman submitted his written report for filing with these Minutes, and reported as follows:

- We are at 92.7% of quota (164 members) 13 short; we should be at 95% by now.
- 19 members still not renewed.
- Thus far in the year, we have picked up 7 new to the legion members, plus 12 new members by transfer, 3 members transferred out, and 10 member deceased.
- 7 members with May birthdays were recognized.

Post Activities Report: (Chair - 2nd Vice Commander).

In the absence of Chair Minnich, Carey presented the report as follows:

"Cinco De Mayo Dance

“133 pre sales with 39 walk-ins for 172 attendance. Overall it was a great event. Tammy had very good sales of the Mexican dishes. People liked the food and it was very good. With the Margarita drinks the bar sales were up above the usual, just over \$1,000.

“After all expenses the Post made a profit of \$1,629 using Bob Kamman’s updated dance spreadsheet.

“The Post Cookout will be on June 17 in the Clubroom. I will be down there at 4:30 to open doors for drinks and cooking. Plan on eating by 5:00. Menu will be same as last year, burgers and dogs provided by the Post, with everyone else bringing an appetizer, side, or dessert to share.

“Marketing meeting next Wednesday in Clubroom at 7:00 pm.

“Bingo, Euchre, and Karaoke continue to bring in good crowds.”

Wolfangel reported the next Queen of Hearts drawing has been moved from May 22 to May 23, which will be the final drawing until the pot is won. The Lounge (manager of the game Queen of Hearts) has changed ownership.

Adjutant Reports and Correspondence: Adjutant Carey advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Two more scholarship applications. *Forwarded to Howland*
- Email Information regarding the Boy Scouts bankruptcy. *Forwarded to Stegmann*
- Email Information documents from *Save a Warrior*. *Forwarded to Stegmann*
- Bingo Info Dayton. *Forwarded to Sears*
- Email announcement of Legion/Scout picnic and Flag retirement to Post 186 (Lebanon) on May 21. *Posted on BB*
- Receipt of payment for Ohio Liquor License and Notice of Authority to Continue Sale of Alcohol under previous license until replacement issued. *Posted in CR, with copies to Lindsey, Stuntz, and original placed in Adjutant file*

Outgoing Correspondence:

None

Chaplain’s Report: (Chaplain Heberly):

Gave out his mobile phone number (513 550-6601) and encouraged members to call or contact him by text with reports of the well-being, illness, hospitalization, etc. of members or families.

Committees and Liaison Reports:

- **Americanism Committee:** (Chair Howland)

In his absence, Howland submitted the following report:

- “BBS - 2 Boys attended the BBS orientation last week at Post 72. The payment for the third boy has been processed as a refund and the check should be on its way to the post (if not already received).
- “Scholarship-We had 5 applications arrive at the deadline. They’re being processed at this time.”

- **Community Support & Recognition Committee:** (Chair – VACANT).

Bishop noted we need to contact Jennifer at Anderson Township to confirm the arrangements and schedule of Memorial Day events; Kamman will follow up with Minnich.

Wolfangel reported the Post Awards program is on July 22 at 7:00; he has ordered the plaques and certificates, and contacted Senator Wilson's office.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves)

Cleves reported he referred a veteran seeking financial help to the VA.

- **VAVS Coordination Committee:** (Chair - Heberly)

No report.

- **Bingo Committee** (Chair - Sears)

Chair Sears submitted the April Bingo Report, attached to these minutes, and gave the following additional comments:

With the end of the Queen of Hearts drawings, we need to evaluate keeping the Type 3 Bingo license, which expires October 31.

- * **Fund-Raising Committee:** (Chair – VACANT).

No report

- **Event Coordination Committee:** (Chair - Knight)

A presentation was made by Kathern Hassoune regarding her rental of the Hall to conduct CPR/OSHA training. Knight noted Hassoune has begun hall rentals.

- **House Committee:** (Chair - Alfieri).

- The cleaning of hoods and other stainless kitchen surfaces is about ¾ complete; the balance to be cleaned next week.
- The Lowe's exemption for Legion credit cards has been renewed until 2029.
- Thanks to Mike Stringer and Mike Stock for removal of bushes in the back.
- Our regular lawn service started today.

- **Public Relations / External Communications Committee:** (Chair - Carey).

Wolfangel reported he retrieved the media release on future Queen of Hearts drawings.

- **Internal Communications Committee:** (Chair - Minnich)

Gregorio reported the May newsletter was sent out, including paper copies to 18 recipients, 4 pages each.

Working on the June newsletter.

- **Uniformed Ceremonies Committee:** (Chair - Caskey):

Caskey noted following:

- Memorial Day: 15 volunteers have signed up so far for the ceremony: Breakfast at the Post at 7:15, pictures at the Township Center to follow. 3 member vans will be used. Kamman will put the schedule of cemetery ceremonies on the web site, and Wolfangel will put it in the newspaper.
- Bishop reported the Hillcrest flags are ordered, and he will install them.
- SAL has been invited to join us for the breakfast and ceremony.

- The Joseph House bin is in the club room for donations, for delivery during May.
- A uniform mannequin is set up in the lobby, dressed in an Army uniform for the month of May; members are invited to provide uniforms of other branches for subsequent months.

Gregorio reported the Army procedure for rifle inventory and repair is now online.

- **Charities, Inc. Committee:** (Chair Bishop)

Bishop submitted the CI Treasurer's Report as of April 30, 2023 prepared by Geil, included with these Minutes. CI is meeting its budget and is funding its committed programs. He also noted:

The IRS Form 990 Postcard return and the Ohio charities registration have been submitted.

For the third year in a row, Forest Hills Schools six elementary schools will participate in Poppy Days with the Memorial Day Challenge over 4 days. Days 1-3 will be collecting donations, and Day 4 will feature veterans at the schools to distribute poppies, and a popsicle party the following Monday. On Thursday afternoon May 18, he needs volunteers to help count the cash collected so the winners can be declared. In 2022 Poppy Day netted \$4,130 for the Post.

The Post receives around \$700 per year from the Kroger charity cashback program.

- **Capital Projects:** (Chair – Vacant):

No report.

- **Marketing Committee:** (Chair - Minnick):

Meeting next Wednesday May 17.

- **SAL Committee:** (Chair - Capetillo)

No report.

- **Concession/Bar Manager** (Stuntz):

No report.

- **Hamilton County Council (HCC) Report / Items:**

No report.

- **4th District Report / Items:**

Wolfangel reported on his attendance at the 4th District conference held April 30 at Post 199 (Harrison, OH):

Attendance: Fairly well attended.

Post 318 was eligible for 2 delegates, and he attended as Post 318 Delegate

Dues Increases: Cmdr Jerry Perry noted Dept. asking for 3 successive dues increase in 24 -25-26

(\$3 - \$2- \$2) National possibly looking for a \$5 to \$10 increase in dues.

Operation Enduring Service Event – 5/24/23 11 am to 5 pm . Cinti Police Academy **Posted on BB.**

POW/MIA Repatriated 2022 – 2023 - 119 **Posted on BB.**

Dept. of Ohio Convention: 6/30 thru 7/2 - Dayton, OH Convention Center -

Housing @ Marriot Univ. of Dayton - Hotel Reservation deadline

5/28 \$130 night + tax. (4 days prior to our next E.C. Mtg.)

Delegate Certification due by June 14th. (15 days prior to convention)

Eligible for 2 to 3 delegates. 166-265 membership
Convention sponsorship Opportunities / Program Ad - \$50

Proper Disposal of Non-Cloth American Flags: Provided by Post 644. Provided to Caskey.

4th District Election: Cmdr Al Buxton
1st Vice Frank Morrow
2nd Vice Robert Wilson
Finance Officer Champ Brown

SAL: 4th District was quota 3 yrs in row

Gift for Yanks: 25% Posts donated so far.

New Program: Looking at developing a “Flag Etiquette Program” directed at 4th graders.
(coloring book and questions.)

- **Dept. of Ohio Report / Items:**

No report

- **Old Business:**

Club Room Revitalization Committee (CRRC): Wolfangel gave a summary update:

- SAL will be painting the club room in next couple weeks.
- Pictures, certificates, plaques, posters, etc. have been moved from the club room to the lobby and hallways.
- The lockable bulletin board and pamphlet holders have been procured.
- All the new euchre card tables are received and stored in the new roller rack built by Caskey.
- Has located 3 high-top square tables for center row in club room.
- Has located 8 replacement bar stools.
- Kamman and Short will install the LED lighting systems.

- **New Business:**

Wolfangel handled the Election of Officers as follows:

Slate of Officer Candidates approved at the last EC meeting: Commander Lee Stegmann, 1st Vice Commander Robert Kamman, 2d Vice Commander Kirk Minnich, Adjutant Robert Carey, Finance Officer (**Vacant**), Sergeant at Arms Ralph Caskey, Chaplain Rob Heberly

(He has talked with SAL member Don Brauning who is willing to assist our Post Finance Officer in advising regarding some of the accounting duties of Finance Officer, and has declined remuneration for such services in assisting the Finance Officer)

He called for nominees from the floor for any elected or vacant position. Receiving none, nominations were declared closed. There were no comments from the slate of candidates.

Wolfangel called for a motion of acclamation since there were no opposing candidates for any position.

Motion (Dubois) made to elect each candidate to the positions slated, Seconded (Kamman) and approved unanimously.

The elected officers listed above will be installed at the June membership meeting. The vacant position of Finance Officer will be subject to appointment by the Post Commander for the 2023-2024 year. He reminded that Finance Officer is a necessary position in the Post, and encouraged members to volunteer for it.

- **Good of the Legion:**

Porter commented two of the BBS alumni contacted him and updated him on their status.

Porter and Caskey will attend the Honor Flight May 23.

Caskey noted the same bugler as last year will perform this year at the Memorial Day ceremonies.

- Joseph House Bin in Clubroom

- Volunteer Raffle: Gift Card won by Porter.

- Split-The-Pot: Handled by Prem. Won by Sawka.

- Next E.C. Meeting: May 31, 2023

- Next Post Meeting: June 14, 2023 (Installation of Officers)

- **Further Business:**

None

- **Closing:**

There being no further business to come before the membership,

Closing Prayer was given by Chaplain Heberly.

1st Vice Commander Kamman called for removal of POW-MIA Chair Cover by Gregorio.

1st Vice Commander Kamman then called for Saluting the Colors in place.

Meeting Adjourned approximately 8:10 PM.

Prepared By:

Bob Carey

Adjutant – Post 318