

MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
April 12, 2023

The Post Meeting was called to order by Commander Stegmann at approximately 7:00 PM. Colors were in place and saluted. Stegmann gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Assisting SAA Gregorio. In the absence of Chaplain Heberly, the Opening Prayer was given by Commander Stegmann. Reciting of the Pledge of Allegiance was led by 1st Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. Stegmann then opened the meeting for the normal order of business.

Attendance: Assistant Sergeant at Arms Gregorio advised that there were sixteen (16) Post 318 members physically, and one (1) via ZOOM, in attendance, for a total of seventeen (17) Post members, and no guests, which constituted a quorum. .

Roll Call of Post Officers and Committee Chairs:

Adjutant Carey conducted roll call of Officers and Chairs, as follows:

Elected Officers

Commander	Lee Stegmann	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant	Bob Carey	X
Finance Officer	Randy Lindsey	E
Sgt-at-Arms	Ralph Caskey	E
Chaplain / VAVS Coordinator	Rob Heberly	A

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Eric Howland	X
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	X
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	A
Charities, Inc Liaison	Don Bishop	X
Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X
SAL Committee Chair	Tony Capetillo	A
Bar/Concession Manager	Steve Stuntz	X

Alternate to Officers and Chairs

Ass't Finance Officer	Joe Dubois	X
Ass't Sgt At Arms	Gary Gregorio	X

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

Minutes: Adjutant Carey reported the Minutes from the March 8, 2023 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. ***Motion (Bishop) to accept and approve the Minutes was seconded (Minnich), and passed unanimously.***

Executive Committee Notes: Adjutant Carey advised that the March 29, 2023 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- Karaoke was authorized through June 8.
- The purchase of 4 to 5 high-top square tables with four matching chairs each, up to 8 replacement bar stools, dual ceiling lighting system, converting existing Club Room fluorescent to LED, adding recessed LED lights, and installing a back-lighted stained glass wall art (US flag with Eagle head) was authorized, up to \$3,800.

Finance Report:

In the absence of Finance Officer Lindsey, Commander Stegmann presented the Post Financial Report prepared by Lindsey as of April 12, 2023, included in these minutes.

Motion (Wolfangel) to accept and approve the Finance Report, subject to audit was seconded (Howland), and passed unanimously.

Membership Report: (Chair - 1st Vice Commander)

Chair Kamman submitted his written report for filing with these Minutes, and reported as follows:

- We are at 92.7% of quota (164 members); we should be at 95% by now. It has been 14 years since we have not hit quota by now.
- 19 members still not renewed.
- Picked up 2 new members, plus 2 new members by transfer, 1 member transfer out, and 1 member deceased.
- 12 members with April birthdays were recognized.

Post Activities Report: (Chair - 2nd Vice Commander).

Chair Minnich reported as follows:

- The Fish Frys were a success.
- The Post Social of April 15th is cancelled.
- May 6th, Cinco De Mayo Dance scheduled, 70 tickets sold so far.
- Queen of Hearts drawings being held in rental hall biweekly. Next one is April 17.
- Awards program July 22.
- As reported earlier, Karaoke has been authorized through June 8.

Adjutant Reports and Correspondence: Adjutant Carey advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Solicitation from Memorial Day Foundation to support American Overseas Cemeteries. ***Forwarded to Bishop.***
- Solicitation from Neediest Kids of All. ***Forwarded to Bishop.***
- Scholarship application from Nash. ***Forwarded to Howland.***

- Email Rules and Order of Business for the District Summer Convention April 30. *Forwarded to Stegmann.*
- Acknowledgement of donation of \$100 to Joseph House. *Forwarded to Bishop, to be filed by Carey.*
- Voicemail from a client of AARP Tax Aide requesting to reschedule her appointment. *Forwarded to the AARP Scheduling Phone.*

Outgoing Correspondence:

None

Chaplain's Report: (Chaplain Heberly):

- In Heberly's absence, Stegmann noted that his injured elbow is healing with therapy.
- Minnich shared the health status of his wife.

Committees and Liaison Reports:

- **Americanism Committee:** (Chair Howland).

Howland reported 3 boys have been paid but only 2 are registered for BBS; 2 girls are registered for BGS

Deadline for scholarship applications is April 29; 1 has been received, several students are working on their applications.

His Point of Contact at Anderson High School is retiring, and he is working on a new POC.

- **Community Support & Recognition Committee:** (Chair – VACANT).

Wolfangel reported the ATFD and HCSO D-5 have been notified of the Post Awards program on Saturday July 22.

Stegmann noted "MyLegion" app is available for Android, being sold by "Giant Killers." The app charges a monthly fee, and is not authorized by the American Legion. Do not subscribe to it. The American Legion is developing an app with no fee.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves)

No report.

- **VAVS Coordination Committee:** (Chair - Heberly)

No report.

- **Bingo Committee** (Chair - Sears)

Chair Sears submitted the March Bingo Report, attached to these minutes, and gave the following additional comments:

Hopefully he is getting some new volunteers to rotate into some Bingo duties.

- * **Fund-Raising Committee:** (Chair – VACANT).

Porter gave a summary report of the 2023 Fish Frys: over 1,400 meals served, made over \$9,000. The remaining case of frozen fish is available for sale @ \$3, one bag of fries @ \$6, and 17 chicken tenders. Franz will manage the Fish Frys in 2024.

- **Event Coordination Committee:** (Chair - Knight)

No report.

- **House Committee:** (Chair - Alfieri).

- He expressed thanks to volunteers for setting up, cleaning, etc.

- Work in the club room and front hall is progressing.
- The hoods and other stainless kitchen surfaces will be cleaned this month; the kitchen floor will be cleaned in May. The old fryer oil will be disposed.
- Thanks to Mike Gregorio for publicizing the availability of the pool table and piano, which have been removed.

- **Public Relations / External Communications Committee:** (Chair - Carey).
Wolfangel reported media release on the Cinco de Mayo dance has been sent to the Enquirer Hometown section, pending publication.

He also prepared a media release on the Queen of Hearts drawing, approved by Sledge, and will be submitted for publication next.

Kamman will ensure those events will be included on the Post website and the digital sign on the street.

- **Internal Communications Committee:** (Chair - Minnich)
Gregorio reported the April newsletter was sent out, including paper copies to 18 recipients.

Submit new articles as soon as you can.

- **Uniformed Ceremonies Committee:** (Chair - Caskey):
Gregorio noted following:
 - The new gloves and belts came in, but the gloves are being exchanged for the correct size
 - Memorial Day detail information forthcoming shortly by email for volunteer sign up at the May meeting.
 - He is working with Caskey on the new procedure for the rifle inventory and repair.

- **Charities, Inc. Committee:** (Chair Bishop)
Bishop submitted the CI Treasurer's Report as of March 31, 2023 prepared by Geil, included with these Minutes. CI is meeting its budget and is funding its committed programs. He also noted:

Forest Hills Schools (six elementary schools) will participate in Poppy Days with the Memorial Day Challenge over 4 days. Days 1-3 will be collecting donations, and Day 4 will feature veterans at the schools to distribute poppies, and a popsicle party the following Monday. In 2022 Poppy Day netted \$4,130 for the Post.

- **Capital Projects:** (Chair – Vacant):
No report.

- **Marketing Committee:** (Chair - Minnick):
Meeting next Wednesday April 19.

Porter has sent out letters thanking the Fish Fry volunteers.

- **SAL Committee:** (Chair - Capetillo)
Wolfangel reported the SAL minutes have been updated through March.

- **Concession/Bar Manager** (Stuntz):

- **Hamilton County Council (HCC) Report / Items:**

Wolfangel reported:

Commander Stegmann designated him as the representative of Post 318 to attend the HCC Awards and Recognition Banquet on April 15 at Post 531 (Mt. Healthy). He is taking two \$25.00 restaurant gift cards for raffle prizes. Cost of attending (\$30) and gift cards (\$50) covered by CI budget.

- **4th District Report / Items:**

No report.

- **Dept. of Ohio Report / Items:**

No report.

- **Old Business:**

Club Room Revitalization Committee (CRRC): Wolfangel gave a summary update:

- Prepared and published Update Report in April Post Newsletter, which hopefully brought everyone up to date on the purpose and plans of CRRC.
- Pool table in club room and piano in lobby both are gone.
- 10 new euchre card tables authorized by the EC to permit move of Euchre events to rental hall. 6 have been ordered and received, 4 more are pending ordering. Caskey is building roller rack for card table storage.
- Still searching for best deal on 4 or 5 high-top square tables for center row in club room where pool table was.
- Still searching for best deal on 6-8 replacement bar stools.
- Memorabilia display cases and some wall memorabilia have been moved from club room to lobby.
- Promo TV in lobby mounted on wall.
- Have access to 3 donated 62-inch TVs to replace current TV on east wall of club room and add one behind bar and one on west wall of club room.
- Will be converting existing current fluorescent ceiling lights to LED lights, and installing a separate dimmable recessed can lighting system.
- Will be repainting club room with new color scheme, removing existing chair rail, and replacing with better protection of lower wall areas, when approved by EC.
- Will be updating proposal with drawings, etc. at EC April 26 meeting for approval.

The next meeting of the CRRC will be April 24.

- **New Business:**

Commander Stegmann reported the Officer Nominating Committee report to the membership will be at the next meeting.

The election will be in May.

- **Good of the Legion:**

Wolfangel offered challenge coins from December 8, 2012, when the Post moved to this location, and pins for sale to members.

- Joseph House Bin in Clubroom
- Volunteer Raffle: Gift Card won by Porter
- Split-The-Pot: Handled by DuBois, won by Wolfangel.
- Next E.C. Meeting: April 26, 2023
- Next Post Meeting: May 10, 2023
- **Further Business:**

Commander Stegmann encouraged members to consider contacting veterans with severe injuries and loss of limb from conflict to offer help and companionship.
- **Closing:**

There being no further business to come before the membership,
Closing Prayer was given by Commander Stegmann.
Commander Stegmann called for removal of POW-MIA Chair Cover by Gregorio.
Commander Stegmann then called for Saluting the Colors in place.
Meeting Adjourned approximately 8:00 PM.

Prepared By:

Bob Carey
Adjutant – Post 318