

**MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
APRIL 10, 2024**

Commander Stegmann called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Stegmann gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Surdick. The Opening Prayer was given by Porter. Reciting of the Pledge of Allegiance was led by 1st Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. Stegmann then opened the meeting for the normal order of business.

Attendance: Sergeant at Arms Caskey advised that there were twenty-six (26) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of twenty-six (26) Post members, which constituted a quorum.

Commander Stegmann recognized the following in attendance:

New member Caden Wagner, member Ken Bowman, member Tina Sunderhaus, SAL member Tim Sunderhaus

Roll Call of Post Officers and Committee Chairs:

Adjutant Carey recorded the roll call of Officers and Chairs, as follows:

Elected Officers

Commander	Lee Stegmann	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant	Bob Carey	X
Finance Officer	Randy Lindsey	X
Sgt-at-Arms	Ralph Caskey	X
Chaplain / VAVS Coordinator	Rob Heberly	A

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Eric Howland	A
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	X
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	A
Charities, Inc Liaison	Dan Wolfangel	
Corporate Statutory Agent / Ass't Adjutant		X
SAL Committee Chair	Tony Capetillo	A
Bar/Concession Manager	Steve Stuntz	X

Alternate to Officers and Chairs

Ass't Finance Officer	Joe Dubois	X
Ass't Sgt at Arms	Gary Gregorio	X
Charities, Inc. Treasurer	Walt Geil	X

KEY: X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

Minutes: Adjutant Carey reported the Minutes from the March 13, 2024 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Motion (Wolfangel) to accept and approve the Minutes from the March 13, 2024 meeting was Seconded (Stuntz) and approved unanimously.*

Due to lack of a Quorum at the March meeting, the vote of acceptance and approval of the Minutes from the February 14, 2024 meeting was postponed until this meeting. *Motion (Wolfangel) to accept and approve the Minutes from the February 14, 2024 meeting was Seconded (Minnich) and approved unanimously.*

Executive Committee Notes: Adjutant Carey advised that the March 27, 2024 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been posted on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

The EC agreed, after extensive discussion of the Club Room Utilization Policy, to clarify that every bartender in the Club Room must be a Post or Squadron member, and for rental events bartenders in the Hall may be members or nonmembers, under the Event Coordination Chairman's, or his designee's, responsibility.

Finance Report:

Finance Officer Lindsey presented the April 10, 2024, Financial Summary, included with the hard copy of these Minutes, and commented the 2024 Fish Fry was the most successful ever, and Bingo also had a very good month. Thanks to those who worked those events.

Due to lack of a Quorum at the March 13, 2024 meeting, the vote of approval of the February 14, 2024 Finance Report was postponed until this meeting.

Motion (Wolfangel) to accept and approve the February 14, 2024 Finance Report and the March 13, 2024 Finance Report, subject to audit, was Seconded (Gilbert) and approved unanimously.

Membership Report: (Chair - 1st Vice Commander)

Chair Kamman presented the Membership Report of April 10, 2024, included with the hard copy of these Minutes, and further reported:

- Our quota target for 2024 is 165 members; we are 10 over quota.
- Our Post goal is 177 members.
- 175 (106%) Post members have paid their 2024 dues as of today (includes Life Members, PUFL Members, New Member, and Korea veterans and Active-Duty military paid for by CI (16 plus 1 hardship)).
- 3 members new to the Post this month
- Currently 6 members delinquent on their dues
- Members are encouraged to take advantage of the 3-year renewal option at \$120, which avoids the dues increase during those years. Signing up as PUFL is also an option.
- 16 members with April birthdays were recognized

An Orientation presentation/meeting is scheduled for April 27 at 10:00 at the Post. All Post and Squadron members are invited and encouraged to attend.

Post Activities Report: (Chair - 2nd Vice Commander).

Chair Minnich presented his report as follows:

- The calendar is up to date.

- Karaoke, Bingo, Euchre are continuing. However, Euchre is now only on Thursday nights.
- Memorial Day activities need volunteer sign-ups; a speaker is lined up.
- Tables and seats for the Cinco de Mayo dance May 4 can be reserved through Minnich directly, to avoid the Eventbrite fees.
- Next marketing meeting is next Wednesday April 17

Adjutant Reports and Correspondence: Adjutant Carey advised the following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Voicemail asking if all the hold numbers in the Grand Canyon game Sunday March 24 were called. Info forwarded to Sears
- Solicitation from The Memorial Day Foundation for wreaths at overseas cemeteries. Placed in Kamman drawer
- Email from Honor Flight Tri-State with flyer announcing the Bourbon and BBQ event November 16 at Little Miami Brewery. Posted on BB
- \$300 check from Anderson Township for 2024 Memorial Day contribution. Placed in Lindsey lockbox
- A scholarship application. Placed in Americanism folder
- Rental payment from Warbirds. Placed in Knight drawer

Wolfangel reported the 2024-2025 season of Honor Flight Tri-State has begun. The next Honor Flight is April 16, and the Welcome Home rally at the airport is 9:00 PM. Stegmann encouraged all veterans to take the Honor Flight when eligible. Eric Franz is coordinating Honor Flight participation. The SAL Squadron offers to assist paying the fare for guardians when needed.

Outgoing Correspondence: None

Chaplain's Report: Chaplain Heberly: no report:

Committees and Liaison Reports:

- **Americanism Committee:** Chair Howland.
Wolfangel noted he had knowledge of at least one Scholarship application being received.
- **Community Support & Recognition Committee:** (Chair – VACANT).
Wolfangel reported Post 318's Awards and Recognition Event on Saturday – July 27 at 7:00 Mark calendars.
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves) No report
- **VAVS Coordination Committee:** (Chair - Heberly) No report
- **Bingo Committee** (Chair - Sears)
Sears reviewed the March Bingo Report, included with the hard copy of these Minutes, and further reported as follows:
Need volunteers to take on the duties of Caller, and assist with other work.
- **EBingo**
Lindsey presented the following EBingo report for March:
Post received \$912, CI received \$304

- **Fund-Raising Committee:** (Chair – VACANT)

Wolfangel reported: Karaoke continuing through May 30st. Produced over \$2,900 in profit revenue to Post since last Fall's start of current session. Still looking for volunteers to shadow event coordination and assist with events.

- **Event Coordination Committee:** (Chair - Knight) No report

- **House Committee:** (Chair - Alfieri)

- Many thanks to volunteers performing numerous cleanups and resetting of the Hall
- Tuesday mornings are the regular cleanup times.
- AARP's use of the Hall concludes tomorrow.
- Several building maintenance projects are scheduled to start next Tuesday.

- **Public Relations / External Communications Committee:** (Chair – Carey).

Wolfangel reported:

Cinco de Mayo Dance Media Release was submitted for publication in Enquirer Hometown on 4/2/24, and should be published in forthcoming Sunday issue. Monument sign also changed

- **Internal Communications Committee:** (Chair - Minnich)

Gregorio reported the April newsletter is out. 17 hard copy recipients

The May newsletter is in progress.

Stamps pricing is going up to \$73/roll

- **Uniformed Ceremonies Committee:** (Chair - Caskey):

- Still in need of a bugler for Memorial Day cemetery ceremonies
- Signups for participating in the Memorial Day ceremonies and activities; breakfast at 7:00
- Marines uniforms are on display in the lobby this month; next month SAL; Army in June.
- Has 6 new winter jackets for sale.

- **Charities, Inc. Committee:** (Chair - Wolfangel)

Wolfangel reported:

- He is currently serving as interim/acting Chair until at least next election of C.I. Board officers which will occur at August quarterly meeting.
- First quarter meeting of C.I. was held on Monday –3/4/24, and business items were;
 - Appointed Randy Lindsey to Board position vacated by Don Bishop's death.
 - Appointed Eric Howland to one of two new additional positions on Board.
 - As a result of email vote on 3/12/24, appointed Misty Howland (spouse of Eric Howland) to the remaining second new position on the Board
 - Discussed plans, and various options for the Memorial Day period “Poppy Days Program.”
- As a result of an email vote taken on 4/5/24, have enacted a “C.I. Advisory Group” as authorized by the C.I. By-Laws, and have appointed two individuals to that Group - Meredith Lindsey, and Christine (Bishop) Moore, daughter of Don Bishop [Gave explanation of group role.]
- Efforts have begun to put together the Memorial Day Poppy Days Campaign, which is expected to include both FHSD Elementary Schools Poppy Days and also we will be back in Anderson Towne Center Kroger this year May 24 and 25 from 10 AM til 6 PM. We will begin scheduling shortly, and will be needing considerable volunteers.
- He has provided two lockboxes for receiving donations in the club room for Poppies and for Gifts for Yanks (\$1 per member is budgeted by CI)
- A media release of the Memorial Day activities is being finalized

- **Capital Projects:** (Chair VACANT) None
- **Marketing Committee:** (Chair - Minnich): Minnich reported the next meeting is next Wednesday
- **SAL Committee:** (Chair - Capetillo)

Dubois reported

- Rob Herking is making a slow recovery; the Herking benefit yielded at least \$20,000
- At the SAL meeting, Caskey presented a description of the Memorial Day activities, welcoming SAL participation

Kamman noted the SAL quota is 36, and they now have 39 members (109%)

- **Concession/Bar Manager** (Stuntz):

Minnich reported the Clover POS accounting system is working well; bar/concession sales for March was \$3,565 (excludes Bingo \$609)

- **Hamilton County Council (HCC) Report / Items:** No report
- **4th District Report / Items:**

Wolfangel noted the Spring Convention is June 2 at Post 631 (Lockland)

- **Dept. of Ohio Report / Items:** None

- **Old Business:**

Kamman has 3 security system key fobs, and is ordering more.

Wolfangel reported on the modification of the recently Revised Club Room Utilization Policy: The revised policy, now identified as “Club Room Utilization / Honor Bar / Invited Guest Policy” which was adopted unanimously by E.C. on 2/27/24, and posted in Club Room is undergoing some additional revisions related to the Bartending provisions, and will receive a review of the proposed additional revisions at the April 24th E.C. Meeting. Reminder: The Post security alarm systems “auto-set” has now been moved to 2 AM to accommodate new Club Room policy of expanded social hours.

Carey presented the revised Post Constitution and By-Laws for adoption. ***Motion (Minnich) to adopt the revised Post Constitution and By-Laws was Seconded (Kamman) and approved unanimously.***

Stegmann expressed thanks for members encouraging attendance at the Post meetings.

- **New Business:**

Wolfangel continued the Post Election Process:

Per Post 318 By-Laws:

- March Meeting – Commander appointed Nomination Committee, consisting of Dan Wolfangel (Chair), Joe Dubois, Charlie Cleves, and Steve Stuntz.
- April Meeting – Nomination Committee reports on Nominations for Elected positions. The Committee reported the following nominees for 2024-2025 Post Officers:
 - Commander – Kirk Minnich and Lee Stegmann
 - 1st Vice Cmdr. - Bob Kamman
 - 2nd Vice Cmdr. - Tina Sunderhaus
 - Adjutant – Robert Carey
 - Finance Officer – Randy Lindsey
 - Chaplain – Rob Heberly

- Sgt-At-Arms – Ralph Caskey

Wolfangel called for any additional nominations from the floor, of which there were none.

He then entertained a *Motion (Surdick) to accept Nomination Committees Report, which was Seconded (Gilbert) and approved unanimously.*

He then noted the following:

- Publication of the approved slate of candidates will be made to the membership by mail-chimp and Post newsletter no less than 10 days prior to the May 8th General Meeting at which the election will be held.
- Installation of Newly elected Officers will occur at June 12, General Meeting.

Member Bowman made a presentation “Information about the VA Aid and Attendance Pension.” This resource is available to provide financial assistance to individuals who require attendance of another person to assist with daily functions and activities in assisted living communities, residential care homes, skilled nursing facilities, and those receiving personal in-home care. Contact Ken Bowman for more information: 513 600-4094, kenneth.bowman.kb@gmail.com.

- **Good of the Legion:** None
- **Joseph House Bin in Clubroom:** Collections on hold
- **Volunteer Raffle:** Gift Card won by Stringer
- **Split-The-Pot:** Handled by Prem. Won by Stegmann
- **Next E.C. Meeting:** April 24, 2024
- **Next Post Meeting:** May 8, 2024
- **Further Business:** None
- **Closing:**

There being no further business to come before the membership,

Closing Prayer was given by Heberly.

The POW/MIA chair cover was recovered by Surdick.

Meeting Adjourned approximately 7:00 PM.

Prepared By:

Bob Carey

Adjutant – Post 318