

MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
MARCH 13, 2024

Commander Stegmann called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Stegmann gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Surdick. The Opening Prayer was given by Chaplain Heberly. Reciting of the Pledge of Allegiance was led by 1st Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. Stegmann then opened the meeting for the normal order of business.

Attendance: Sergeant at Arms Caskey advised that there were sixteen (16) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of sixteen (16) Post members, which **did not** constitute a quorum.

Roll Call of Post Officers and Committee Chairs:

Adjutant Carey recorded the roll call of Officers and Chairs, as follows:

Elected Officers

Commander	Lee Stegmann	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant	Bob Carey	X
Finance Officer	Randy Lindsey	X
Sgt-at-Arms	Ralph Caskey	X
Chaplain / VAVS Coordinator	Rob Heberly	X

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Eric Howland	E
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	X
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	E
Charities, Inc Liaison	Dan Wolfangel	
Corporate Statutory Agent / Ass't Adjutant		X
SAL Committee Chair	Tony Capetillo	E
Bar/Concession Manager	Steve Stuntz	X

Alternate to Officers and Chairs

Ass't Finance Officer	Joe Dubois	X
Ass't Sgt at Arms	Gary Gregorio	A
Charities, Inc. Treasurer	Walt Geil	A

KEY: X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

Minutes: Adjutant Carey reported the Minutes from the February 13, 2024 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-

site. *Due to lack of a Quorum, the vote of acceptance and approval of the Minutes was postponed until the next meeting.*

Executive Committee Notes: Adjutant Carey advised that the February 28, 2024 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been posted on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

The EC agreed to:

- Submit the revised Post Constitution and By-Laws to the membership for adoption at the General Membership meeting March 13, 2024
- Adopt the revised version of the *Club Room Utilization / Honor Bar / Invited Guest Policy*
- Increase Post membership dues for next year from \$40 to \$45

Finance Report:

Finance Officer Lindsey presented the March 13, 2024, Financial Summary, included with these Minutes.

He further noted all alcohol sales from now on must be processed through the new Clover POS system; an inventory will be conducted Friday. The Clover system is working well for us, being able to accept all forms of payment presented by customers at the Fish Fry. Running a tab at the bar is recommended, to minimize transaction fees.

Due to lack of a Quorum, the vote of approval of the Finance Report was postponed until the next meeting.

Membership Report: (Chair - 1st Vice Commander)

Chair Kamman presented the Membership Report of March 13, 2024, included with these Minutes, and further reported:

- Our quota target for 2024 is 165 members; we are 7 over quota.
- Our Post goal is 177 members.
- 172 (104%) Post members have paid their 2024 dues as of today (includes Life Members, PUFL Members, New Member, and Korea veterans and Active-Duty military paid for by CI (16 plus 1 hardship)).
- 10 new members to the Legion so far this year; 2 members new to the Post this month: Steve Dillenburg and Brian Hayes
- 1 member transferred in: Tony Ciulla
- Currently 6 members delinquent on their dues
- Members are encouraged to take advantage of the 3-year renewal option at \$120, which avoids the dues increase during those years. Signing up as PUFL is also an option.
- 16 members with March birthdays were recognized

Post Activities Report: (Chair - 2nd Vice Commander).

Chair Minnich presented his report as follows:

- The calendar is up to date.
- Fish Frys in progress
- Karaoke, Bingo, Euchre are continuing.
- Tables and seats for the Cinco de Mayo dance May 4 can be reserved through Minnich directly, to avoid the Eventbrite fees.

Adjutant Reports and Correspondence: Adjutant Carey advised the following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Email from 4th District with flyer announcing a Veterans Benefit Information Seminar March 23 at West Chester Fire Dept. *Forwarded to Cleves*
- Solicitation from Anderson Township for donations to support Independence Day parade. *Placed in Stegmann drawer*
- Food Service Operation License through March 1, 2025. *Placed in Alfieri file*
- Email from Dept of Ohio reminding us to execute the requested revisions to the Post Constitution and By-Laws. *The adoption of the revisions is on the agenda for tonight, but is postponed due to lack of a quorum.*
- Email from a lady requesting Hall rental information for a rehearsal on July 26. *Forwarded to Knight*
- Flyers from 4th District for Dart Tournament April 13, and Eight Ball Tournament March 23. *Posted on BB*
- Solicitation from Gold Star Wives of America for support of their National Convention. *Placed in Kamman drawer*

Outgoing Correspondence: None

Chaplain's Report: Chaplain Heberly reported:

We welcome Commander Stegmann back after surgery.
Tom Prem is dealing with health issues.
Rob Herking continues in hospital.

Committees and Liaison Reports:

- **Americanism Committee:** Chair Howland In his excused absence, Howland noted no report.
- **Community Support & Recognition Committee:** (Chair – VACANT).
Wolfangel reported that ATFD and HCSO-D5 have been notified of the Post's selection of their submitted FFOY (FF/P Kyle Stone) and LOOY (Deputy Jeremy Dwyer) nominees as Post 318's L & O awardees, and notified they will be recognized at Post 318's Awards and Recognition Event on Saturday, July 27.
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves) No report
- **VAVS Coordination Committee:** (Chair - Heberly) No report
- **Bingo Committee** (Chair - Sears)
Sears reviewed the February Bingo Report, included with these Minutes, and further reported as follows:
For the first two Sundays in March, we had 90-92 players.
- **EBingo**
Minnich presented the following EBingo report:
The EBingo for February saw some increased play on the machines including some big winners. The net revenue for the machines for the month ended up (\$12.80) due to a couple large winners. Gameplay for the month was \$21,600.25 with prizes paid of \$21,655.15. For March, we are seeing an uptick in gameplay thanks in part to having the clubroom open during and after Karaoke and Fish Fry. The net revenue half way through the month is at \$854.00. The topic of the next Marketing Committee meeting, which will meet on March 20th at 7pm, will be to continue the momentum of those two events and expand Club Room hours. The Fish Fry has 2 more weeks and Karaoke will take a summer break at the end of May.

The Clover POS system is working well; the Fish Fry checkouts are fast.

* **Fund-Raising Committee:** (Chair – VACANT).

Wolfangel reported Karaoke is continuing through May 31. Produced over \$2,400 in profit revenue to Post since last Fall's start of current session. He is still looking for volunteers to shadow him as event coordinator and to assist with the event.

Minnich noted an uptick of EBingo play during Karaoke.

- **Event Coordination Committee:** (Chair - Knight) In his excused absence, Knight noted no report
- **House Committee:** (Chair - Alfieri)

- Many thanks to volunteers performing numerous resetting of the Hall 2-3 times a week
- The automatic building alarm was changed from 1:00 AM to 2:00 AM
- Several building maintenance projects will be scheduled after completion of the Fish Frys.

- **Public Relations / External Communications Committee:** (Chair – Carey).

Wolfangel reported:

- The Cinco de Mayo Dance Media Release will be submitted for publication in Enquirer Hometown about the second week of April.
- Copies of articles published in Dept of Ohio 1st Quarter Newsletter regarding Don Bishop's passing and regarding his involvement with Save-A-Warrior donation were sent to both Mary Bishop and Christine Bishop Moore, who expressed their gratitude for the copies.

- **Internal Communications Committee:** (Chair - Minnich) He reminded to get articles submitted for the Newsletter.

- **Uniformed Ceremonies Committee:** (Chair - Caskey):

- The Navy uniforms of two female Post members are on display in the lobby, marking March as *Women in the Military* month
- We have a speaker for Memorial Day, and are still in need of a bugler
- Signups for participating in the Memorial Day ceremonies and activities will be at next month's General meeting
- Working in the back hall to display artifacts
- Joseph House still closed

- **Charities, Inc. Committee:** (Chair - Wolfangel)

Wolfangel reported:

- He is currently serving as interim/acting Chair until at least next election of C.I. Board officers which will occur at the August quarterly meeting.
- The first quarterly meeting of C.I. was held on Monday March 4, 2024, and business items were;
 - Appointed Randy Lindsey to Board position vacated by Don Bishop's death.
 - Appointed Eric Howland to one of two new additional positions on Board.
 - As a result of email vote on 3/12/24, appointed Misty Howland (spouse of Eric Howland) to the remaining second new position on the Board.
 - Discussed plans and various options for the Memorial Day period "Poppy Days Program." More info will be forthcoming at April General Membership Meeting
- He presented the Charities Inc. Treasurer's Report for February 29, 2024, included with these minutes.

- **Capital Projects:** (Chair VACANT) None
- **Marketing Committee:** (Chair - Minnich): Minnich reported the next meeting is next Wednesday; the committee is looking into other marketing ideas, and members are welcome to attend to share ideas.

- **SAL Committee:** (Chair - Capetillo)

Dubois reported:

- SAL representatives attended the Blue Jug party, which was well attended per Stuntz.
- Two Auctions are planned for the Herking Benefit at Anderson Tap House; the Dan Varner Band will entertain, following a high school band. Doors open at 4:00 March 16 with a \$20 cover.

Wolfangel reported that he attended SAL Meeting on 3/6/24 and commented as follow:

- Commended them on behalf of the Post on their personal concern and financial support of SAL member families of Adam Mansfield (death) and Rob Herking (hospitalization).
- Advised our appreciation for their assistance on Fish Fry.
- Briefly apprised of change in leadership of C.I., and gave brief tutorial about C.I.
- Emphasized need for SAL representation at Memorial Day activities conducted by Post 318, including breakfast, 9 cemetery ceremonies and A/T ceremonies. Cmdr. Short asked if SAA Caskey could possibly attend April SAL meeting and speak on activities and needs. Advised I would contact him to inform SAL what would be expected from them.

- **Concession/Bar Manager** (Stuntz): No report
- **Hamilton County Council (HCC) Report / Items:** No report
- **4th District Report / Items:**
 - Carey will attend the Brown Jug party March 16
 - Wolfangel and Stegmann will attend the Spring Conference March 17

- **Dept. of Ohio Report / Items:** None

- **Old Business:**

Wolfangel reported on the revised Club Room Utilization Policy:

The revised policy, now identified as “Club Room Utilization / Honor Bar / Invited Guest Policy” which was adopted unanimously by E.C. on 2/27/24, has been posted in hard copy in CR Policy Binder, and posted in frame on CR supply closet door, as well as sent out by Kamman on Mail Chip to all Post / SAL members, and placed on Post website. NOTE: The Post security alarm systems “auto-set” has now been moved to 2 AM to accommodate new Club Room policy of expanded social hours (CR to be vacated by 1:45 AM).

Carey noted that, due to **lack of a quorum** at this meeting, the adoption of the revised Post Constitution and By-Laws are postponed until the April General meeting.

- **New Business:**

Wolfangel initiated the Post Election Process:

Per Post 318 By-Laws:

- March Meeting – Commander appoints Nomination Committee.
- April Meeting – Nomination Committee reports on Nominations for Elected positions.

- May Meeting – Elections conducted.
- June Meeting – Installation of Newly elected Officers.

Commander Stegmann appointed the Nomination Committee, consisting of Wolfangel, Dubois, Stuntz, and Cleves.

Carey presented a possible event in July, and invited comments:

Wayne Stout, a proud Marine and patriot. desires to conduct an event to elevate and honor veterans, possibly here at the Post on his birthday, July 4. He would present a talk, exhibit memorabilia, and hopefully have other speakers too. He desires to offer light refreshments. He wants to publicize the event throughout the community, for all veterans and their families.

This will be placed on the agenda for the **next EC meeting**.

- **Good of the Legion:** None
- **Joseph House Bin in Clubroom:** Collections on hold
- **Volunteer Raffle:** Gift Card won by Darrell Everman
- **Split-The-Pot:** Handled by Minnich. Won by Alfieri
- **Next E.C. Meeting:** March 27, 2024
- **Next Post Meeting:** March 13, 2024
- **Further Business:** None
- **Closing:**

There being no further business to come before the membership,
Closing Prayer was given by Heberly.
The POW/MIA chair cover was recovered by Surdick.
Meeting Adjourned approximately 7:00 PM.

Prepared By:
Bob Carey
Adjutant – Post 318