

**MINUTES**  
**AMERICAN LEGION POST 318**  
**REGULAR MEETING**  
**MARCH 12, 2025**

Commander Minnich called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Minnich gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Gregorio. The Opening Prayer was given by Heberly. Reciting of the Pledge of Allegiance was led by 1<sup>st</sup> Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Sunderhaus. Minnich then opened the meeting for the normal order of business.

**Attendance:** Sergeant at Arms Caskey advised that there were twenty-three (23) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of twenty-three (23) Post members, which constituted a quorum. There were eleven (11) SAL Squadron 318 members and one (1) guest present.

If you can't attend the monthly General Membership Meeting, please use the Zoom application and the ID & Password provided below! Log on, mute your microphone, then listen and observe the meeting. We need your attendance since we can't do business without a quorum. We need you there on Zoom---or in person at the meeting! ID: 3959722502, Password: Post318 (Capitol "P" and no space between Post and 318 in the password.)

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Carey conducted the roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Kirk Minnich	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Tina Sunderhaus	<b>X</b>
Adjutant	Bob Carey	<b>X</b>
Finance Officer	Randy Lindsey	<b>E</b>
Sergeant-at-Arms	Ralph Caskey	<b>X</b>
Chaplain / VAVS Coordinator	Rob Heberly	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>X</b>
Americanism Chair	Eric Howland	<b>E</b>
Bingo Chair	Ed Sears	<b>X</b>
House Chair	(VACANT)	<b>V</b>
Fund-raising Chair	(VACANT)	<b>V</b>
Community Support Chair	(VACANT)	<b>V</b>
Event Coordination Chair	Ken Knight	<b>A</b>
Charities, Inc Liaison	Dan Wolfangel	<b>X</b>
SAL Committee Chair	Tony Capetillo	<b>E</b>
Bar/Concession Manager	Steve Stuntz	<b>X</b>

**Alternate to Officers and Chairs**

Assistant Finance Officer	Joe Dubois	<b>X</b>
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Assistant Sergeant at Arms	Gary Gregorio	<b>X</b>
Assistant Adjutant	(VACANT)	<b>V</b>
Charities, Inc. Treasurer	Martin Gilbert	<b>E</b>

**Additional Attendees**

SAL 2 <sup>nd</sup> Vice Commander	Tim Sunderhaus	<b>X</b>
SAL Adjutant	Todd Sledge	<b>X</b>
SAL Commander	Chris Short	<b>X</b>

**KEY:** X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

**Presentation:** Former US Representative and American Legion Post 318 member Brad Wenstrup was recognized and honored for his service to The United States and to veterans.

**Minutes:** Adjutant Carey reported the Minutes from the February 12, 2025 meeting are still being prepared.

**Executive Committee Notes:** Adjutant Carey advised that the February 26, 2025 E.C. Meeting Minutes have been posted in the E.C. Meeting Minutes binder in the club room, distributed to all E.C. members, and have been submitted for posting on Post web-site.

**Finance Report:** In the excused absence of Finance Officer Lindsey, Minnich presented the March 12, 2025 Financial Summary included with the hard copy of these Minutes.

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman presented the Membership Report of March 12, 2025, included with the hard copy of these Minutes, and further reported:

- We have reached quota and are the second Post in the District to do so; our membership is now 178. We are leading the District in membership.
- Our 2025 Post goal is 185 members
- Members are encouraged to invite new and transfer members
- 16 members with March birthdays were recognized
- 3 members have not yet renewed

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Sunderhaus reported as follows:

- Thanks to members and guests who participated in the successful Chili Cookoff
- Thanks to Post and SAL members for the recent updates to the club room and bar
- Dave Lewis entertained in the club room after last week's Fish Fry
- March 14 will feature Karaoke
- Dave Lewis returns March 21
- Shawn Fitzpatrick will entertain March 28

**Adjutant Reports and Correspondence:** Adjutant Carey advised the following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- 3 Brick purchases. To Caskey
- Solicitation from Ohio Veterans Memorial Park. To Minnich
- Packet from Dept of Ohio containing the announcement of the 2025 Department Convention July 11-13 at Independence, Ohio, annual reports to be submitted, and flyer describing the Department of Ohio 50/50 Raffle Gaming Program. Flyer to BB

- Check returned to sender. To Lindsey
- 1 membership renewal. To Kamman
- Food Service Operation License. To Alfieri file

Outgoing Correspondence: Acknowledgment letter for \$25 donation

**Chaplain's Report:** Chaplain Heberly reported on recent health situations of members of the Post.

**Committees and Liaison Reports:**

- **Americanism Committee:** (Chair Howland) No report
- **Community Support & Recognition Committee:** (Chair VACANT).  
Wolfangel reported:  
Law & Order: As previously noted, I had contacted both ATFD and HCSO-D5 seeking nominations for FFOY and LOOY. Both nominations have been received and are being worked on. A date for the 2025 Annual Post 318 Awards Recognition Program will be discussed at Marketing Mtg and confirmed at March E.C. Mtg. The Awards Program will likely be July 12.
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair Cleves) No report
- **VAVS Coordination Committee:** (Chair Heberly) No report
- **Bingo Committee** Chair Sears reviewed the February Bingo Report, included with the hard copy of these Minutes,
- **Fund-Raising Committee:** (Chair VACANT) Wolfangel reported:  
Karaoke Thursdays: Fall /Winter/Spring session produced a net profit of over \$3,200.00. Attendance has ranged from a peak 55 to a low of 25. As usual volunteers to assist are always welcome. We will be continuing weekly on Thursdays continuing through May 29  
  
Porter reported on the Fish Fry:
  - First night over \$4,000 sales
  - Thanks to SAL and Post members and spouses
  - Appreciate volunteers, including the cleanup afterwards
- **Event Coordination Committee:** (Chair Knight) No report
- **House Committee:** No report
- **Public Relations / External Communications Committee:** (Chair Carey) Wolfangel reported:  
Full Media Release for Fish Fry published in Sunday 3/9/25 Enquirer and a briefer version was published in the Thursday 3/6/25 list of area fish frys.
- **Internal Communications Committee:** (Chair Sunderhaus) Gregorio reported:  
The March newsletter is out; working on the April newsletter.
- **Uniformed Ceremonies Committee:** (Chair Caskey): Caskey reported:
  - About 2,000 retired flags have been delivered to the crematory
  - A dedication Ceremony will be performed May 10 at the Post flagpole, and the flag ashes from the crematory will be deposited in the urn.
  - We will perform ceremonies on Memorial Day
  - Over 70 4x8 and 50 8x8 paver bricks have been sold. \$475 has been received as donation. The

deadline for ordering at the Phase I base price is April 1

- He invited more members to join the Color Guard
- Joseph House. Toiletries only

Minnich emphasized the need for more Color Guard participants, and a featured speaker for the Memorial Day Bell Ceremony.

- **Charities, Inc. Committee:** CI Liaison Wolfangel reported:

Regular quarterly C.I. Meeting was scheduled for 2/10/25, and had to be rescheduled for 2/24/25. Items discussed or actions taken were:

- Walt Geil officially moved from C.I Board Member to C.I Advisory Group.
- Post Member Eric Franz officially appointed to C.I. Board replacing Walt Geil, thus now have a full C.I. Board of 7 members.
- Kroger's "Poppy Days" Program (Memorial Day) Will be held on May 23, 24 and 25. More info will follow.
- Final planning underway for re instituting of FHSD Poppy Program, at schools request. More info on a revised program will follow.
- Re-Instituting the "Wave-The-Flag Fundraiser" at Kroger for a day on the weekend prior to Veterans Day. More info will follow.
  - Approved \$250 requested by Post for Jack Fullen's Eagle Scout Project a Turpin High School.
  - Initiating a C.I. budget review, of current 24-25 budget year to move funds between programs to assure sufficient funds earmarked for major programs.
  - Received Donation Acknowledgment from Save-A-Warrior for the \$5,000 Post/CI donation in 2024. (Copy posted on BB in Club Room.).
  - Approved \$130 expenditure for 2 – 8X8 Memorial Bricks memorializing Military Veterans and First Responders on behalf of C.I.

- **Capital Projects:** (Chair VACANT) .
- **Marketing Committee:** (Chair Sunderhaus) No report
- **SAL Committee:** (Chair Capetillo) Short reported:

April 13 District SAL Spring Conference will be held here  
Squadron 318 won the Blue Jug again this year

- **Concession/Bar Manager** (Stuntz): No report
- **Hamilton County Council (HCC) Report / Items:** No report
- **4<sup>th</sup> District Report / Items:** No report
- **Dept. of Ohio Report / Items:**
- **Old Business:** None
- **New Business:**

**Motion made by Stuntz to install a footrail at the bar was Seconded by Heberly and approved unanimously**

Minnich noted Post election nominations are due in May, and he will appoint a Nominating Committee to report back to the Post at the May meeting.

- **Good of the Legion:**

Carey noted bids are being collected to furnish and install permanent outdoor holiday lights on the front of the building.

Dubois noted that Mary Bishop should be invited to Post functions.

- **Joseph House Bin in Clubroom:** Collections are for toiletries only, no clothing.
- **Volunteer Raffle:** Gift Card won by Kamman
- **Split-The-Pot:** Handled by Prem, won by Gene Sawka
- **Next E.C. Meeting:** March 26, 2025
- **Next Post Meeting:** April 9, 2025
- **Further Business:** None
- **Closing:**  
There being no further business to come before the membership,  
Closing Prayer was given by Heberly.  
The POW/MIA chair cover was recovered by Gregorio.  
Meeting adjourned for refreshments approximately 8:00 PM.

Prepared by:



Bob Carey  
Adjutant Post 318