

MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
February 8, 2023

NOTE: This Meeting was conducted physically at Post 318, with three (3) in attendance via ZOOM.

The Post Meeting was called to order by Post Commander Stegmann at approximately 7:05 PM. Colors were in place and saluted. Commander Stegmann gave the Recognition and Placement of POW-MIAs, and the POW-MIA Chair Cover was placed by Assistant SAA Gregorio. The Opening Prayer was given by Commander Stegmann. Reciting of the Pledge of Allegiance was led by 1st Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. Commander Stegmann then opened the meeting for the normal order of business.

Attendance: In the excused absence of Sergeant at Arms Caskey, Assistant SAA Gregorio advised that there were fourteen (14) Post 318 members physically, and three (3) via ZOOM, in attendance, for a total of seventeen (17) members, which did not constituted a quorum.

Roll Call of Post Officers and Committee Chairs:

Adjutant Carey conducted roll call of Officers and Chairs, as follows:

Elected Officers

Commander	Lee Stegmann	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant	Bob Carey	X
Finance Officer	Randy Lindsey	X
Sgt-at-Arms	Ralph Caskey	E
Chaplain / VAVS Coordinator	Rob Heberly	A

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Eric Howland	A
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	X
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	A
Charities, Inc Liaison	Don Bishop	X
Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X
SAL Committee Chair	Tony Capetillo	E
Bar/Concession Manager	Steve Stuntz	X

Alternate to Officers and Chairs

Ass't Finance Officer	Joe Dubois	Z
Ass't Sgt At Arms	Gary Gregorio	X

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

Minutes: Adjutant Carey noted that the Post Meeting Minutes from the January 11, 2023, meeting were posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Due to lack of a quorum, the acceptance and approval of the January 11, 2023 Minutes was postponed until next meeting.*

Executive Committee Notes: Adjutant Carey advised that the January 25, 2023 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the clubroom, and distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- Agreed to cover the \$50 deposit for each Buckeye Girls State (BGS) commitment from Post funds, to be reimbursed by Charities, Inc. if CI funds are available.
- Agreed to add to the agenda of the February EC meeting a presentation by Collaborative Art Projects.
- Agreed to award the replacement of the compressor in the kitchen commercial refrigerator to Day's Appliance Repair for an estimated cost of \$1,320.
- Declined to contribute to Team Johnson Motors for the POW-MIA Freedom Car Tour and Awareness Campaign for 2023, but agreed to consider a donation for the 2024 budget.
- Formed a "Club Room Revitalization Committee" consisting of Wolfangel (chair), Alfieri, Carey, Caskey, Kiefer, Sears, Short, Sledge, and Stuntz for the purpose of preparing a proposal for EC consideration describing the remodeling and revitalization of the club room.

Finance Report:

Finance Officer Lindsey presented the written Post Financial Report, as of February 8, 2023, copy included with these Minutes, provided copies to members in attendance at this meeting, and noted all known bills are currently paid.

Lindsey reminded that his last day as Finance Officer will be May 15; and Assistant Finance Officer Dubois is also planning to resign his office. The new Finance Officer will need to be trained.

Due to lack of a quorum, the acceptance and approval of the February 8, 2023 Finance Report was postponed until next meeting.

Membership Report: (Chair - 1st Vice Commander)

Chair Kamman submitted his written report for filing with these Minutes, and reported as follows:

- We are at 90% of quota (159 members); adding 1 transfer and 1 new member.
- We are ahead of the National target of 85%.
- 23 members still not renewed.
- 7 members with February birthdays were recognized.

Post Activities Report: (Chair - 2nd Vice Commander).

Chair Minnich reported as follows:

- Volunteers are being organized with great assistance from Porter for the upcoming Fish Fry, which begins February 24 and runs every Friday for 7 weeks.

- 104 pre-sale tickets have been sold for the Valentine's Day dance, and several walk-ins are expected. One more volunteer is needed to properly staff the event.
- The next Marketing meeting is February 15.
- The Chili Cookoff will be February 25.
- The issue preventing him from accessing the Post calendar has been resolved.
- The EC will decide if a Girl Scout Troop can sell cookies during the Fish Fry.

Adjutant Reports and Correspondence: Adjutant Carey advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last meeting:

Correspondence Received:

- Dues and rental payments, bank statements, invoices, magazines, ads, etc.
- Buckeye Boys State information from Paul Hinkle. *Placed in Americanism folder*
- Food service license renewal due March 1. *Forwarded to Lindsey*
- Blank checks for Charities, Inc. *Forwarded to Bishop*
- Business Survey from Anderson Township. *Forwarded to Stegmann*

Outgoing Correspondence:

None

Chaplain's Report: (Chaplain Heberly):

In the absence of Heberly, Commander Stegmann called for prayer for those members ill and undergoing surgery.

Committees and Liaison Reports:

- **Americanism Committee:** (Chair Howland).

In the absence of Howland, Lindsey noted there have been 1 interview for Buckeye Boys State and 2 for Buckeye Girls State; they have been approved to attend. Another boy interview is expected this Friday. The deadline for interviews is March 15.

- **Community Support & Recognition Committee:** (Chair – VACANT).

Bishop reported he has talked with Collaborative Art Project and they do not need time on the agenda of the next EC meeting.

Wolfangel reported he has 2 nominees for the Law and Order awards, one each law enforcement and fire. The winners will be recognized by the Post in July, after which the nominations will be forwarded to District.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves)

No report

- **VAVS Coordination Committee:** (Chair - Heberly)

No report

- **Bingo Committee** (Chair - Sears)

Chair Sears submitted the January Bingo Report, attached to these minutes, and gave the following additional comments:

- Bingo attendance in January was negatively affected by the snow and the AFC playoff game.
- The Type 3 Bingo license has been received and is posted, allowing paper pull-tab sales at all events

inside the building. The checking account required by the license has been set up.

- **Fund-Raising Committee:** (Chair – VACANT).
(See other sections.)

- **Event Coordination Committee:** (Chair - Knight)

In the absence of Knight, Alfieri noted that a celebration of life is scheduled for this Saturday. Upon its conclusion, volunteers are needed to help set up for the Valentine's Day dance that evening.

- **House Committee:** (Chair - Alfieri).

- He expressed thanks to volunteers for setting up, cleaning, etc.
- The fryer oil has been changed, in preparation for the Fish Fry.
- The lights on the outdoor Patriot Center sign need to be fixed; other outdoor lights have been fixed.

- **Public Relations / External Communications Committee:** (Chair - Carey).

Wolfangel reported:

- He submitted a media release to the Enquirer for the Fish Fry to be published this Sunday or the following Sunday.
- The article for the Valentine's Day dance appeared in the Enquirer last Sunday.

- **Internal Communications Committee:** (Chair - Minnich)

Gregorio reported:

- The 4-page February hardcopy newsletter was mailed out to 18 recipients.
- Submit articles as soon as possible because of shifting paragraphs around for the final version.

Kamman reported he is coordinating with Richardson to assume the webmaster role; Richardson will continue to serve as backup. Minnich will also be trained for the role. He is working on organizing the archived newsletters.

- **Uniformed Ceremonies Committee:** (Chair - Caskey):

No report.

- **Charities, Inc. Committee:** (Chair Bishop)

Chair Bishop submitted the CI Treasurer's Report as of January 31, 2023, prepared by Geil, included with these Minutes. CI is meeting its budget and is funding its committed programs.

He expects to organize a Poppy Day fund raiser in the next couple weeks.

- **Capital Projects:** (Chair – Vacant):

No report.

- **Marketing Committee:** (Chair - Minnick):

Meeting next Wednesday

- **SAL Committee:** (Chair - Capetillo)

No report.

- **Concession/Bar Manager** (Stuntz):

Picked up the beer for the Valentine's Day dance.

- **Hamilton County Council (HCC) Report / Items:**

No report

- **4th District Report / Items:**

Wolfangel reported that he attended the Brown Jug, Blue Jug Awards program, and presented the Post's brown jug for display in the club room.

Stegmann noted the District Conference is April 30 at Post 199 (Harrison).

- **Dept. of Ohio Report / Items:**

No report.

- **Old Business:**

Kamman explained and demonstrated the TV input matrix system.

- **New Business:**

Wolfangel noted the Officer Nominating Committee needs to be appointed and meet in March. A call for nominations will be included in the March newsletter. The committee will report to the membership in April. The election will be in May.

- **Good of the Legion:**

Sears cautioned against approaching any raccoon, as an apparently rabid one was seen in the Post driveway Sunday.

- Joseph House Bin in Clubroom

- Volunteer Raffle: Gift Card won by Sears.

- Split-The-Pot: Handled by Stuntz, won by Alfieri.

- Next E.C. Meeting: February 22, 2023

- Next Post Meeting: March 8, 2023

- **Further Business:**

Wolfangel noted the updated Post Constitution and By-Laws are in the appropriate binders, and posted on the website.

- **Closing:**

There being no further business to come before the membership,
Closing Prayer was given by Commander Stegmann.

Commander Stegmann called for removal of POW-MIA Chair Cover by Asst SAA Gregorio.

Commander Stegmann then called for Saluting the Colors in place.

Meeting Adjourned approximately 8:05 PM.

Prepared By:
Bob Carey
Adjutant – Post 318