

**MINUTES**  
**AMERICAN LEGION POST 318**  
**REGULAR MEETING**  
**DECEMBER 13, 2023**

Commander Stegmann called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Stegmann gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Assistant Sergeant at Arms Gregorio. The Opening Prayer was given by Chaplain Heberly. Reciting of the Pledge of Allegiance was led by 1<sup>st</sup> Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. Stegmann then opened the meeting for the normal order of business.

New member Ed Watren, a veteran of the Air Force, was introduced and recognized in attendance.

**Attendance:** Assistant Sergeant at Arms Gregorio advised that there were nineteen (19) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of nineteen (19) Post members, which constituted a quorum.

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Carey conducted roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Lee Stegmann	X
1 <sup>st</sup> Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant	Bob Carey	X
Finance Officer	Randy Lindsey	E
Sgt-at-Arms	Ralph Caskey	E
Chaplain / VAVS Coordinator	Rob Heberly	X

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	X
Americanism Chair	Eric Howland	X
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	X
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	A
Charities, Inc Liaison	Don Bishop	E
Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X
SAL Committee Chair	Tony Capetillo	A
Bar/Concession Manager	Steve Stuntz	X

**Alternate to Officers and Chairs**

Ass't Finance Officer	Joe Dubois	E
Ass't Sgt at Arms	Gary Gregorio	X
Charities, Inc. Treasurer	Walt Geil	X

**KEY:** X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

**Minutes:** Adjutant Carey reported the Minutes from the November 8, 2023 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Motion (Wolfangel) to accept and approve the Minutes was Seconded (Alfieri), and passed unanimously.*

**Executive Committee Notes:** Adjutant Carey advised that the November 29, 2023 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been posted on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- Agreed to contribute \$1,000 from Post funds to the California, Ohio, Monument Project
- Accepted the Parking Agreement with Anderson Land Holdings, as revised
- Authorized up to \$200 to cover the cost of plexiglass to enclose the POW/MIA display and new shelving in the Club Room

**Finance Report:**

Adjutant Carey presented the December 13, 2023, Financial Summary provided by Acting Finance Officer Lindsey, included with these Minutes.

*Motion (Surdick) to accept and approve the Financial Summary, subject to audit, was Seconded (Howland) and approved unanimously.*

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman reported as follows, copy of report included with these Minutes:

- Our quota target for 2024 is 165 members. If all members on the roster now renew, we will make 169.
- Our Post goal is 177 members.
- 149 (90.3%) Post members have paid their 2024 dues as of today (includes Life Members, PUFL Members, New Member, and Korea veterans and Active-Duty military paid for by CI). We are in third place in the District toward achieving quota.
- 5 new members
- 15 members with December birthdays were recognized.
- There are 18 delinquent members.
- The SAL quota is 36, and they have 35 members, including 1 new member

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Minnich presented his report as follows:

- The calendar is up to date, and looks pretty full.
- The Post Christmas party was good.
- Karaoke, Bingo, Euchre are continuing
- New Years Eve dance, hosted by SAL; ticket sales are doing well
- He will send out a recap of Post activities and a request of activities desired in 2024
- He will meet with Anderson Township Friday to go over the planned activities, and to improve the Township role in promoting Post activities.

**Adjutant Reports and Correspondence:** Adjutant Carey advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.

- Copies of letters from Anderson Township to Mt. Washington Care Center and Belterra Park thanking them for their contributions to the Veterans Day dinner. **Posted on BB**
- Resolution from Post 199 endorsing Jean Wilson for office of Alternate National Executive Committee person. **Posted on BB**
- Email from California Heritage Foundation thanking us for our decision to contribute to the California Ohio Monument Project. **Forwarded to members of the EC**
- Thank You card and letter from Save A Warrior for our donation. **Posted on BB**
- Visa/MasterCard settlement claim form. **Placed in FO drawer**
- Information request form from Pioneer Vending. **Placed in Sears file**

Outgoing Correspondence:

- Email to California Heritage Foundation advising them of our decision to contribute \$1,000 to the California, Ohio Monument Project

Adjutant Carey will send letters to Mt. Washington Care Center and Belterra Park thanking them for their donations to the Veterans Day dinner.

**Chaplain's Report:** (Chaplain Heberly):

- The Legion Post in Mountain Home, Arkansas, was very gracious welcoming Heberly on Veterans Day.
- The funeral for Dexter Thornberry, a Vietnam Veteran, was today; he was very active in the Legion and the VFW

Stegmann called for prayer for the hostages in Gaza, and for a speedy peace in the region.

**Committees and Liaison Reports:**

- **Americanism Committee:** (Chair Howland)

Howland reported:

- The BBGS program is spinning up. There are 10 applicants from Anderson High School, 6 boys and 4 girls. Interviews will be January 8-12, and he needs help, since he will be working that week.
- Scholarship applications are available on the Post website.

- **Community Support & Recognition Committee:** (Chair – VACANT).

Wolfangel reported:

Nominations from Anderson Fire Department and Hamilton County District 5 for the Law & Order Program FFOY and LOOY are due to him by January 15.

Nominations from individuals may be entertained.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves)

No report.

- **VAVS Coordination Committee:** (Chair - Heberly)

No report.

- **Bingo Committee** (Chair - Sears)

Sears reviewed the November Bingo Report, included with these Minutes.

The application for the new Types 1, 2 and 3 license, including electronic bingo machines, is in progress. The machines are approved and will be installed soon. They will operate 11:00 AM-11:00 PM

\* **Fund-Raising Committee:** (Chair – VACANT).

Wolfangel reported Karaoke Thursday will have the last event for 2023 tomorrow evening (12/14/23), and events will reconvene on 1/4/24. Events conducted in this Fall /Winter session, which started beginning of October, has produced a profit of an estimated \$700 to Post, and about \$4,000 since its inception.

• **Event Coordination Committee:** (Chair - Knight)

No report

• **House Committee:** (Chair - Alfieri).

Alfieri thanked SAL members, Sears, and Caskey for helping to get the club room work completed, except for the third new TV.

He thanked Carey, Franz, and Wolfangel for their efforts getting the Parking Memorandum of Understanding ready to present to Anderson Land Holdings for signature.

Underground wiring to signage is complete.

He described the problem of mattresses and other large items being left at the dumpster; since mattresses have to be bagged and hauled away by special arrangement with Rumpke, each one costs the Post at least \$50 to dispose of. Security cameras will be installed in the rear of the building next month.

• **Public Relations / External Communications Committee:** (Chair – Carey).

Wolfangel reported the Media Release for the Save-A-Warrior \$5,000 Presentation was prepared and submitted to the Hometown Section of the Enquirer

Gregorio reported he submitted an article of the Save-A-Warrior presentation to Dept of Ohio Legion News

• **Internal Communications Committee:** (Chair - Minnich)

ASAA Gregorio reported the December newsletter was sent out, including 18 copies at 6 pages each, 108 printed pages. Submit articles for the January newsletter by December 25.

He noted he has received no information on the NYE dance for the newsletter.

• **Uniformed Ceremonies Committee:** (Chair - Caskey):

ASAA Gregorio reported that Caskey delivered on Monday all accumulated clothing items plus leftover food items from the Post Christmas party to Joseph House.

• **Charities, Inc. Committee:** (Chair Bishop)

Charities, Inc. Treasurer Geil presented the CI Treasurer's Report as of November 30, 2023, included with these Minutes.

Wolfangel noted that the Charities, Inc. Board is looking to expand by up to 2 positions; those interested in more information about Charities, Inc. and the Board should contact him or Bishop to discuss.

- **Capital Projects:** (Chair – Vacant)

No report

- **Marketing Committee:** (Chair - Minnick):

Meeting next Wednesday

- **SAL Committee:** (Chair - Capetillo)

Wolfangel reported Meeting Minutes and Finance Reports from SAL have not been provided to the Post Adjutant and Finance Officer since June. Dubois and Cleves are to emphasize to SAL the necessity of these reports.

- **Concession/Bar Manager** (Stuntz):

Preparing for the NYE party.

- **Hamilton County Council (HCC) Report / Items:**

No report

- **4<sup>th</sup> District Report / Items:**

Wolfangel noted the Winter Conference is 1/7/24 at Post 69, Reading.

- **Dept. of Ohio Report / Items:**

Wolfangel urged all officers read the most recent issue of the Dept. of Ohio Newsletter, as there is info for each major officer.

- **Old Business:**

Wolfangel provided an update on the club room/foyer revitalization project:

About 95% complete. Items remaining:

Installation of TV over back-bar area.

Re-installation of Dart Board (where BB previously located)

Possible replacing / relocation / elimination of hanging lights over bar.

Plexiglas enclosure of POW-MIA display in lobby area. (Caskey working on)

Thanks to Caskey for relocation of CR library of books and CR Post/SAL Binders, and finishing up some carpentry trim work.

Thanks to Alfieri for finishing the painting of BB in new location, and painting of various areas where still required.

Personal thanks to Stuntz, who has done quite a lot of the ladder work he needed whenever requested.

- **New Business:**

Kamman reported he will be installing a new Bose sound system in the Hall.

- **Good of the Legion:**

None

- **Joseph House Bin in Clubroom** delivered Monday
- **Volunteer Raffle:** Gift Card won by Caskey
- **Split-The-Pot:** Handled by Prem. Won by Alfieri
- **Next E.C. Meeting:** December 27, 2023
- **Next Post Meeting:** January 10, 2024
- **Further Business:**  
None
- **Closing:**

There being no further business to come before the membership,  
Closing Prayer was given by Heberly.  
Stegmann called for removal of POW-MIA Chair Cover by Gregorio.  
Stegmann then called for Saluting the Colors in place.  
Meeting Adjourned approximately 8:00 PM.

Prepared By:

Bob Carey  
Adjutant – Post 318