

**MINUTES**  
**AMERICAN LEGION POST 318**  
**REGULAR MEETING**  
**DECEMBER 11, 2024**

Commander Minnich called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Minnich gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Gregorio. The Opening Prayer was given by Heberly. Reciting of the Pledge of Allegiance was led by 1<sup>st</sup> Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Sunderhaus. Minnich then opened the meeting for the normal order of business.

**Attendance:** Sergeant at Arms Caskey advised that there were nineteen (19) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of nineteen (19) Post members, which constituted a quorum.

If you can't attend the monthly General Membership Meeting, please use the Zoom application and the ID & Password provided below! Log on, mute your microphone, then listen and observe the meeting. We need your attendance since we can't do business without a quorum. We need you there on Zoom---or in person at the meeting! ID: 3959722502, Password: Post318 (Capitol "P" and no space between Post and 318 in the password.)

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Carey recorded the roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Kirk Minnich	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Tina Sunderhaus	<b>X</b>
Adjutant	Bob Carey	<b>X</b>
Finance Officer	Randy Lindsey	<b>X</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>
Chaplain / VAVS Coordinator	Rob Heberly	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>X</b>
Americanism Chair	Eric Howland	<b>X</b>
Bingo Chair	Ed Sears	<b>X</b>
House Chair	Bob Alfieri	<b>X</b>
Fund-raising Chair	(VACANT)	<b>V</b>
Community Support Chair	(VACANT)	<b>V</b>
Event Coord. Chair	Ken Knight	<b>A</b>
Charities, Inc Liaison	Dan Wolfangel	
Corporate Statutory Agent / Ass't Adjutant		<b>X</b>
SAL Committee Chair	Tony Capetillo	<b>A</b>
Bar/Concession Manager	Steve Stuntz	<b>X</b>

**Alternate to Officers and Chairs**

Ass't Finance Officer	Joe Dubois	<b>X</b>
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Ass't Sgt at Arms	Gary Gregorio	X
Charities, Inc. Treasurer	Walt Geil	X

**Additional Attendees**

SAL 2 <sup>nd</sup> Vice Commander	Tim Sunderhaus	X
SAL Adjutant	Todd Sledge	X
SAL 1 <sup>st</sup> Vice Commander	Jason Kiefer	X

**KEY:** X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

**Minutes:** Adjutant Carey reported the Minutes from the November 13, 2024 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Motion by Kamman to accept and approve the Minutes from the November 13, 2024 meeting was Seconded by Lindsey and approved unanimously.*

**Executive Committee Notes:** Adjutant Carey advised that the November 25, 2024 E.C. Meeting Minutes have been posted in the E.C. Meeting Minutes binder in the club room, distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- The EC agreed to grant AARP access to the Hall for the 2025 Tax-Aide program at no charge.

**Finance Report:** Finance Officer Lindsey submitted the December 11, 2024 Financial Summary included with the hard copy of these Minutes, and further expressed his gratitude to Kamman and Alfieri for their hard work getting the security system upgrade installed and put into operation.

*Motion by Surdick to accept and approve the December 11, 2024 Finance Report, subject to audit, was Seconded by Stuntz and approved unanimously.*

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman presented the Membership Report of December 11, 2024, included with the hard copy of these Minutes, and further reported:

- Our quota target for 2025 is 177 members
- Our 2025 Post goal is 185 members, with a potential of 178
- 153 (86.4%) Post members have paid their 2024-2025 dues as of yesterday, requiring 24 more to reach quota
- Members are encouraged to invite new members
- 13 members with December birthdays were recognized
- 25 members have not yet renewed

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Sunderhaus reported as follows:

- Post Christmas party December 21 at 5:00
- December 31 SAL New Years Eve party
- Bengals game watch parties
- A disco party is being planned for January
- Army/Navy game watch party this Saturday
- UC/XU Cross-town shootout watch party this Saturday

**Adjutant Reports and Correspondence:** Adjutant Carey advised the following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Voicemail asking about Bingo, forwarded to Sears
- Thank You letters from Warrior Dog Foundation and Save A Warrior for donations from CI, given to Wolfangel
- Voicemail requesting flag folding detail, to Caskey
- Voicemail requesting information about renting the Hall for 100 people in January, to Knight

Outgoing Correspondence: none

**Chaplain's Report:** Chaplain Heberly reported on recent health situations with members of the Post.

**Committees and Liaison Reports:**

- **Americanism Committee:** Chair Howland reported:
  - The scholarship application form is posted on the website and in the newsletter; the applications are due in March. Three \$1,000 scholarships can be awarded.
  - BBS/BGS questionnaires are back from 4 boys and 2 girls from AHS; will do interviews second week of January.
- **Community Support & Recognition Committee:** (Chair – VACANT). No report
- **Service, Veterans Affairs, Economic & Legislation Committee:** Chair Cleves reported:
  - He reviewed the recent grant from CI of \$995 to pay the rent for one month for an unemployed veteran
  - He contributed an article for the newsletter regarding financial support services available
- **VAVS Coordination Committee:** (Chair - Heberly) No report
- **Bingo Committee** Chair Sears reviewed the November Bingo Report, included with the hard copy of these Minutes, and reminded that he will need input for the Bingo form 990 by February.

Still looking for more callers to work once a month.

- **Fund-Raising Committee:** (Chair – VACANT)  
Wolfangel reported: Karaoke Thursdays – First 11 sessions have produced a net profit of approximately \$2,160.00.

We have two KT events this year Dec 12th and 19<sup>th</sup>. We will have an “Ugly Christmas Sweater Contest” on 19<sup>th</sup>. There will be no KT on Dec 26<sup>th</sup> or Jan 2 due to holidays. We re-start KT on Jan 9<sup>th</sup>. As usual, volunteers to assist are always welcome.

- **Event Coordination Committee:** (Chair – Knight) No report.
- **House Committee:** Chair Alfieri reported:
  - He thanked those members who help with the weekly cleanup. Next week’s cleanup is moved from the 17<sup>th</sup> to the 16<sup>th</sup> at 9:00, due to the morning rental on the 16<sup>th</sup>.
  - A roofing contractor has formulated a possible fix for the leak in the clubroom.
  - The switches for the sign illuminating lights are being turned off by someone unauthorized; they should always be on, as the lights are on a timer
  - Food Handling and Kitchen Training: 14 people have requested the training in January; would like 20 or so, including wives who work the Fish Fry. Kamman noted the bartenders should also take the

class.

- The traps are catching mice now that cold weather is beginning.

Kamman noted four SAL and several AL members still have not upgraded their key cards.

- **Public Relations / External Communications Committee:** (Chair – Carey)

Wolfangel reported Media Release on SAL's New Years Eve Bash prepared and submitted to Enquirer Hometown for publication in Sunday's edition.

Post Answering Machine message has been updated to reflect closures of various events due to holidays. The upcoming NYE event was added to message, and was also posted on Monument sign.

- **Internal Communications Committee:** (Chair - Sunderhaus)

Gregorio reported the December newsletter is out: 6 pages, 15 photos.

Since there is an event (Bengals watch party) January 5, the January newsletter must be issued as soon as possible.

- **Uniformed Ceremonies Committee:** (Chair - Caskey): Caskey reported:

- The paver bricks are on sale, 25 have been sold. Need to sell about 150 4x8 and 50 8x8 bricks
- Rifles have been cleaned; thanks to Mike Gregorio for his leadership
- Wayne Hinaman will transport the retired flags to the crematory this month; have retired about 600 flags this year
- Winter coats are available to buy for \$70
- Scout Jack Mullen (Troop 112) will attend the **January meeting** to propose his Eagle project
- The Joseph House will no longer take clothing, toiletries only. He will deliver the collection next Wednesday.

- **Charities, Inc. Committee:** Chair Wolfangel reported:

- Next regular quarterly C.I. Meeting will be held on 2/10/25.
- Post Member Martin Gilbert was accepted to Board to fill vacancy due to Randy Lindsey's resignation.
- C.I.'s financials have been audited as part of the transition of the C.I. Treasurer's responsibilities from Post / C.I. Board Member Walt Geil to Post /C.I. Board Member Gilbert. Thanks to SAL Member Don Brauning, a CPA, for conducting audit. Walt Geil will then become a member of the C.I Advisory Group.
- Both Kroger's Poppy Days Program (Memorial Day) and “Wave-the-Flag” Program (Veterans Day) C.I. Fundraising events will be conducted in 2025.
- Handled a request received through Post Service Officer Cleves for a veteran needing assistance. C.I. Voted an assistance donation of \$500.00, and was advised that our Post SAL would match that amount for a total of \$1,000, to cover a month’s house rental (\$995.00)
- Still anticipate one additional vacancy on C.I. Board, when Geil transitions to an Advisory Group position.

Geil presented the CI Finance Report, included with hard copies of these Minutes.

- **Capital Projects:** (Chair VACANT) Alfieri noted painting the facility will be done in 2025.

- **Marketing Committee:** (Chair - Sunderhaus): Minnich reported:  
Next Marketing meeting Wednesday December 18
- **SAL Committee:** (Chair - Capetillo)  
SAL 2<sup>nd</sup> Vice Commander Sunderhaus reported:
  - Gearing up for the NYE party. Have the main sponsor (\$2,000) and the stage sponsor (\$1,500). Sold 2 or 3 VIP tables (\$650 each). Get tix through Eventbrite.
  - A fund raiser by Varner is scheduled for December 21 to benefit SAL
  - Thanks to the Marketing Committee for providing input regarding bartending, etc.
- **Concession/Bar Manager** (Stuntz): Getting ready for NYE
- **Hamilton County Council (HCC) Report / Items:** No report
- **4<sup>th</sup> District Report / Items:** No report
- **Dept. of Ohio Report / Items:** No report
- **Old Business:** None
- **New Business:**  
Wolfangel reported: Post 318 (through my daughter Kerri) has been designated as a Thursday evening drop off point for V.A. Service Winter Clothing Drive. Bin is in the clubroom. Info Flyer on bin and the Bulletin Boards in foyer and Clubroom. The clothing is required to be new.
- **Good of the Legion:** None
- **Joseph House Bin in Clubroom:** Collections are for toiletries only, no clothing.
- **Volunteer Raffle:** Gift Card won by Hinaman
- **Split-The-Pot:** Handled by Prem, won by Sears
- **Next E.C. Meeting:** December 23, 2024
- **Next Post Meeting:** January 8, 2025
- **Further Business:** None
- **Closing:**  
There being no further business to come before the membership,  
Closing Prayer was given by Heberly.  
The POW/MIA chair cover was recovered by Gregorio.  
Meeting adjourned for refreshments approximately 7:50 PM.

Prepared By:  
Bob Carey  
Adjutant – Post 318