

MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
NOVEMBER 8, 2023

Commander Stegmann called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Stegmann gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by ASAA Gregorio. The Opening Prayer was given by Stegmann. Reciting of the Pledge of Allegiance was led by 1st Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. Stegmann then opened the meeting for the normal order of business.

Welcomed were: Guest Bob Burkhart, representing Cincinnati Warbird Group; Guest Brian Carlton of Post 681; and new Post 318 member Kevin Gassert, also representing Warbirds.

Attendance: Sergeant at Arms Caskey advised that there were twenty (20) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of twenty (20) Post members, which constituted a quorum.

Roll Call of Post Officers and Committee Chairs:

Adjutant Carey conducted roll call of Officers and Chairs, as follows:

Elected Officers

Commander	Lee Stegmann	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant	Bob Carey	X
Finance Officer	(VACANT)	V
Sgt-at-Arms	Ralph Caskey	X
Chaplain / VAVS Coordinator	Rob Heberly	E

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Eric Howland	E
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	E
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	A
Charities, Inc Liaison	Don Bishop	X
Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X
SAL Committee Chair	Tony Capetillo	A
Bar/Concession Manager	Steve Stuntz	X

Alternate to Officers and Chairs

Ass't Finance Officer	Joe Dubois	X
Ass't Sgt at Arms	Gary Gregorio	X
Charities, Inc. Treasurer	Walt Geil	X
Acting Finance Officer	Randy Lindsey	E

KEY: X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

Minutes: Adjutant Carey reported the Minutes from the October 11, 2023 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Motion (Porter) to accept and approve the Minutes was seconded (Stuntz), and passed unanimously.*

Executive Committee Notes: Adjutant Carey advised that the October 25, 2023 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the club room, and distributed to all E.C. members, and have been posted on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- Agreed to increase the price of cloth tablecloths for rentals from \$2.50 to \$3.50 effective with the next rental.

Finance Report:

Lindsey provided the November 8, 2023, Financial Summary, included with these Minutes. Additionally noted the form 990 should be done by Friday.

Motion (Surdick) to accept and approve the Financial Summary, subject to audit, was Seconded (Stuntz) and approved unanimously.

Membership Report: (Chair - 1st Vice Commander)

Chair Kamman reported as follows, copy of report included with these Minutes:

- Our quota target for 2024 is 165 members. If all members on the roster now renew, we will make 169.
- Our Post goal is 177 members.
- 131 (79.4%) Post members have paid their 2024 dues as of today (includes Life Members, PUFL Members, New Member, and Korea veterans and Active-Duty military paid for by CI).
- 1 new member this month
- 17 members with November birthdays were recognized.
- There are 38 delinquent members.

Post Activities Report: (Chair - 2nd Vice Commander).

Chair Minnich presented his report as follows:

- The calendar is up to date.
- There are about 150 reservations for the Anderson Township Veteran's Day event/dinner on Nov 11
- Christmas Party December 9; invitations and responses will be via the Evite app. The Army/Navy game will be shown starting at 3:00; the party starting time is 5:00
- Karaoke, Bingo, Euchre
- New Years Eve dance, hosted by SAL
- The USMC birthday party (248 years) is Friday November 10 at 7:00

Adjutant Reports and Correspondence: Adjutant Carey advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Request for nominations for the District Chaplain Award. *Placed in Stegmann Drawer*
- Receipt from The Memorial Day Foundation acknowledging our \$25 donation. *Posted on BB*
- Buckeye Girls State program for 2024. *Placed in Americanism file*

- Request to complete the annual survey of services provided by our organization to update the United Way 211 Helpline database. *In my To-Do pile*
- Solicitation for donations to Gifts for Yanks. *Placed in Bishop drawer*
- Proxy notice from Acuity. *Placed in Alfieri file*
- Email from District inviting participation in the Gifts for Yanks handout of gift cards for Christmas on December 21. *Forwarded to Caskey*
- Invitation to an Honor Ceremony and Flag Retirement on December 3 at Legion Post 534 (River Road) recognizing Pearl Harbor Day. *Posted on BB*

Outgoing Correspondence: None

Chaplain's Report: (Chaplain Heberly):

- Stegmann called for prayer for peaceful resolution in the Mid East and return of hostages
- Wolfangel noted a SAL member recovering from open heart surgery
- Stegmann also called for prayer for member Bishop

Committees and Liaison Reports:

- **Americanism Committee:** (Chair Howland)

Kamman presented Howland's report:

The college scholarship form for 2024 has been updated and is on the Post website

- **Community Support & Recognition Committee:** (Chair – VACANT).

The status of a donation for California, Ohio, veteran monuments will be determined at the **next EC meeting**

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves)

No report.

- **VAVS Coordination Committee:** (Chair - Heberly)

No report.

- **Bingo Committee** (Chair - Sears)

Sears reviewed the October Bingo Report, included with these Minutes.

- Bingo Year 2022-2023 is complete, and Year 2023-2024 started first of November
- The application for the new Type 3 license, including electronic bingo machines, is in progress
- He reminded that Randy Lindsey is retired from his Bingo duties, and other members are starting to assume Bingo duties.
- Alfieri is working on setting up a cook's training class at the Post, to increase the number of members licensed to cook

- * **Fund-Raising Committee:** (Chair – VACANT).

Wolfangel reported two Karaoke special events to increase attendance:

- DJ Chuck will buy a \$5 split the pot ticket for anyone bringing a new attendee
- The SAL will provide two NYE dance tickets to raffle

Minnich noted the next Marketing meeting is next Wednesday to discuss the 2024 Fish Fry business plan and other fund-raising ideas

- **Event Coordination Committee:** (Chair - Knight)

Check the calendar for listing of events.

- **House Committee:** (Chair - Alfieri).

Needs help Friday and Saturday both days at 1:00 to set up the hall.

- **Public Relations / External Communications Committee:** (Chair – Carey).

No report

- **Internal Communications Committee:** (Chair - Minnich)

Gregorio reported the November newsletter was sent out, including 18 copies at 4 pages each 72 printed pages. He thanked Minnich and Kamman for their work.

Submit articles for the December newsletter by November 25.

- **Uniformed Ceremonies Committee:** (Chair - Caskey):

Caskey reported:

- Color Guard Thursday 8:45 at IHM
- Two Concerts Thursday 2:30 at Wilson
- Concert Friday 9:30 at Sherwood
- Breakfast Friday 8:30 at Summit
- Color Guard Friday 10:20 at Senior Center
- Pearl Harbor Remembrance December 3 at Post 534
- Joseph House: will make a run Sunday with leftover food and contents of the bin

- **Charities, Inc. Committee:** (Chair Bishop)

Bishop submitted the CI Treasurer's Report as of October 31, 2023, included with these Minutes.

He also reported on the visit to Save A Warrior in Hillsboro to deliver a \$5,000 check and have a tour of the facility Saturday November 18

The status of a donation to Special Olympics will be determined at the **next EC meeting**

- **Capital Projects:** (Chair – Vacant):

No report

- **Marketing Committee:** (Chair - Minnick):

Meeting next Wednesday November 15

- **SAL Committee:** (Chair - Capetillo)

Kamman reported SAL quota is now 36, having 35 members, with one new member.

Dubois reported:

- SAL are working on completing the club room; one new TV is installed. The can lights are

complete.

- The SAL is selling tickets for the NYE dance; two tables of 8 have been sold.

- **Concession/Bar Manager (Stuntz):**

Taps all work, and have space for one more.

- **Hamilton County Council (HCC) Report / Items:**

No report

- **4th District Report / Items:**

No report

- **Dept. of Ohio Report / Items:**

No report

- **Old Business:**

Wolfangel gave a summary update on the CLUB ROOM / LOBBY - CORRIDOR REVITALIZATION:

- The corrugated steel is complete
- The can lights are installed
- The other two new TVs are to be installed in the next couple weeks
- The stained-glass eagle, provided by Stuntz, is installed
- The Post/ SAL Membership Badge Name Board is installed in rear hallway.
- Wall hangings are nearly complete in the club room and lobby areas.
- The POW-MIA table is on display, cost covered by member Bob Williams

- **New Business:**

None

- **Good of the Legion:**

None

- **Joseph House Bin in Clubroom**

- **Volunteer Raffle:** Gift Card won by Ruth Wolfangel.

- **Split-The-Pot:** Handled by Prem. Won by Porter.

- **Next E.C. Meeting:** November 29, 2023

- **Next Post Meeting:** December 13, 2023

- **Further Business:**

None

- **Closing:**

There being no further business to come before the membership,

Closing Prayer was given by Kamman.

Stegmann called for removal of POW-MIA Chair Cover by Gregorio.

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Stegmann then called for Saluting the Colors in place.
Meeting Adjourned approximately 8:00 PM.

Prepared By:

Bob Carey
Adjutant – Post 318