

**MINUTES  
AMERICAN LEGION POST 318  
REGULAR MEETING  
OCTOBER 9, 2024**

Commander Minnich called the Post Meeting to order at approximately 7:00 PM. Colors were in place and saluted. Minnich gave the Recognition of POW-MIAs, and the POW-MIA Chair Cover was placed by Gregorio. The Opening Prayer was given by Heberly. Reciting of the Pledge of Allegiance was led by 1<sup>st</sup> Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Sunderhaus. Minnich then opened the meeting for the normal order of business.

**Attendance:** Assistant Sergeant at Arms Gregorio advised that there were nineteen (19) Post 318 members physically, and none (0) via ZOOM, in attendance, for a total of nineteen (19) Post members, which constituted a quorum.

Prospective member Kevin Schroeder and new member Becky Bursk were in attendance.

4th District Second Vice Commander Steve Baumann attended.

If you can't attend the monthly General Membership Meeting, please use the Zoom application and the ID & Password provided below! Log on, mute your microphone, then listen and observe the meeting. We need your attendance since we can't do business without a quorum. We need you there on Zoom---or in person at the meeting! ID: 3959722502, Password: Post318 (Capitol "P" and no space between Post and 318 in the password.)

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Carey recorded the roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Kirk Minnich	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Tina Sunderhaus	<b>X</b>
Adjutant	Bob Carey	<b>X</b>
Finance Officer	Randy Lindsey	<b>X</b>
Sgt-at-Arms	Ralph Caskey	<b>E</b>
Chaplain / VAVS Coordinator	Rob Heberly	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>E</b>
Americanism Chair	Eric Howland	<b>A</b>
Bingo Chair	Ed Sears	<b>X</b>
House Chair	Bob Alfieri	<b>X</b>
Fund-raising Chair	(VACANT)	<b>V</b>
Community Support Chair	(VACANT)	<b>V</b>
Event Coord. Chair	Ken Knight	<b>A</b>
Charities, Inc Liaison	Dan Wolfangel	
Corporate Statutory Agent / Ass't Adjutant		<b>X</b>
SAL Committee Chair	Tony Capetillo	<b>A</b>
Bar/Concession Manager	Steve Stuntz	<b>X</b>

**Alternate to Officers and Chairs**

Ass't Finance Officer	Joe Dubois	<b>X</b>
Ass't Sgt at Arms	Gary Gregorio	<b>X</b>
Charities, Inc. Treasurer	Walt Geil	<b>E</b>

**Additional Attendees**

SAL 2 <sup>nd</sup> Vice Commander	Tim Sunderhaus	<b>X</b>
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**KEY:** X=Present; E=Excused (Prior Notice); A=Absent; V=Vacant; Z=via Zoom

**Minutes:** Adjutant Carey reported the Minutes from the September 11, 2024 meeting, have been posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and submitted for posting on Post web-site. *Motion by Porter to accept and approve the Minutes from the September 11, 2024 meeting was Seconded by Williams and approved unanimously.*

**Executive Committee Notes:** Adjutant Carey advised that the September 25, 2024 E.C. Meeting Minutes have been posted in the E.C. Meeting Minutes binder in the club room, distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

The EC approved the upgrade of the Clover POS system in the club room to a larger display and drawer at a cost of \$1,500

**Finance Report:** Finance Officer Lindsey submitted the October 9, 2024 Financial Summary included with the hard copy of these Minutes.

In answering a previously asked question, he stated that the mortgage has a balloon payment of approximately \$82,000 in 4 years, which is intended to be funded by the CD.

*Motion by Alfieri to accept and approve the October 9, 2024 Finance Report, subject to audit, was Seconded by Wolfangel and approved unanimously.*

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman presented the Membership Report of October 9, 2024, included with the hard copy of these Minutes, and further reported:

- Thanks to new member Becky Bursk and prospective member Kevin Schroeder for attending
- 5 “888” members have transferred in this past month
- Our quota target for 2025 is 177 members
- Our 2025 Post goal is 185 members, with a potential of 178
- 122 (68.9%) Post members have paid their 2024-2025 dues as of yesterday, requiring 56 more to reach quota
- Members are encouraged to invite new members
- 3 deceased members in 2022-2023: Jimmy Bussey, Robert Saffin, and Rick Weis
- 10 members with October birthdays were recognized
- 58 members have not yet renewed
- 4<sup>th</sup> District, consisting of 38 posts, is in 4<sup>th</sup> place

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Sunderhaus presented the report as follows:

- The club room is open to members and guests for each Bengals game
- Karaoke in club room October 18
- Karaoke Thursdays resumed September 19
- Halloween dance October 26
- November 3 begins Standard Time
- November 9 Legion Thanksgiving dinner
- November 10 Marine Corps birthday party
- November 11 Veterans Day dinner hosted by Anderson Township at the Post; 200 seats available by reservation
- December 6 singer in club room
- Post Christmas party December 21
- December 31 SAL New Years Eve party
- Engraved paver bricks for the Post flagpole area will be sold beginning November 11 for \$35 (regular size red brick) and \$65 (large gray brick)

**Adjutant Reports and Correspondence:** Adjutant Carey advised the following correspondence of consequence and interest to Post members, or requiring Post action, were received since last EC meeting:

Correspondence Received:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Solicitation from Volunteers of America. Placed in Minnich drawer
- 2 Voicemails from Sandra Smith about cornhole practices. Her phone number is 513 218-9097. Forward to Tina Sunderhaus
- Solicitation from The Memorial Day Foundation for holiday wreaths in overseas cemeteries. Placed in Minnich drawer
- Voicemail from Wanda asking if we have Wednesday bingo. Her phone number is 513 498-1675. Forward to Sears
- Package from Department of Ohio containing Buckeye Girls State Action Plan. Placed in Howland file
- Solicitation from Hospice of Cincinnati. Placed in Minnich drawer

Outgoing Correspondence: none

**Chaplain's Report:** Chaplain Heberly and Porter reported on recent health situations with members of the Post.

Heberly also mentioned he is now semi-retired, working 2-3 days per week

**Committees and Liaison Reports:**

- **Americanism Committee:** In his excused absence, Chair Howland had no further report.
- **Community Support & Recognition Committee:** (Chair – VACANT). No report
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Cleves) No report
- **VAVS Coordination Committee:** (Chair - Heberly) No report
- **Bingo Committee** (Chair - Sears)

Sears reviewed the September Bingo Report, included with the hard copy of these Minutes, and further reported that there will be no cooked food at Bingo after this month.

- **Fund-Raising Committee:** (Chair – VACANT)

Wolfangel reported the first three sessions of Karaoke Thursdays have produced a gross income of \$1,063 and a net estimate of \$616. Attendance has ranged from a peak of 48 to 25. Volunteers are welcome to help out.

- **Event Coordination Committee:** (Chair – Knight) No report

- **House Committee:** (Chair - Alfieri) Alfieri reported:

- He thanked the volunteers who work the weekly Tuesday cleanup detail. Extra help was welcome to clean the kitchen.
- The parking lot repair and re-paving work is complete in the front, with the back scheduled for October 14-15
- Next week will be the review by the Hamilton County Health Dept.
- ATFD conducted a surprise inspection last week and reported no gigs and no recommendations for improvement
- A roof leak in the clubroom is being addressed
- The replacement security system, costing \$5,200, should be installed in the next week or two

- **Public Relations / External Communications Committee:** (Chair – Carey)

Wolfangel reported Media Release is prepared for the October 26 Halloween dance and will be submitted to Enquirer Hometown Section

- **Internal Communications Committee:** (Chair - Sunderhaus)

Gregorio reported the October newsletter is out, and the November newsletter is in progress. Mailed copies have been reduced from 17 to 13. Articles for the November issue should be submitted promptly.

- **Uniformed Ceremonies Committee:** (Chair - Caskey): In the excused absence of Caskey, Gregorio reported:

- Members are encouraged to provide uniforms and photos from their service
- The Rifle Cleaning Detail will be October 14

- **Charities, Inc. Committee:** (Chair – Wolfangel)

Wolfangel presented the September 30, 2024 CI Treasurers Report, which is included with hard copies of these Minutes, and further reported:

- Regular quarterly C.I. Meeting which was originally scheduled for August 20<sup>th</sup>, but had to be moved due to infirmed members (myself and Donna Prues), was held on 10/17/24. Items discussed or handled were as follows:
  - Election of C.I. Officers Conducted; President - Dan Wolfangel; Vice President - (Vacant); Secretary – Donna Prues; Treasurer – Lisa Banks (who is a CPA). Walt Geil, long-time C.I. Treasurer, stepped down due to some forthcoming medical issues, but will remain a C.I. member at this time to assist with the Treasurer position transition.
  - Veterans Day “Wave-the-Flag Fundraising”: I will be contacting Kroger to determine if we can do a one or two-day fundraiser on Fri 11/8 and/or 11/9.
  - “A/T Veteran Recognition Event- Entertainment”: Per Mike Stringer, Cincy Rockers have committed to providing this entertainment, which CI will pay for.
  - Save-A-Warrior Fundraising”: Wolfangel contacted SAW for a date in October to make a trip to their facility to present \$5,000 donation from the Post and \$5,000 donation from

the Bishop family. After discussions regarding scheduling, we have decided that the Executive Director for SAW will attend our Post meeting November 13 to receive the donations.

- FHSD Poppy Program: Decided to cancel this program in future years. However, Ms. Prues recommends that a veteran make a presentation at the schools to emphasize the significance of the poppies.
- 2024-2025 C.I. Program Funding Budget: Discussed, reviewed, and adopted. The budget will be presented to E.C. at October meeting.
- **Items requested from Post by C.I.:**
  - **Two volunteers from Post to serve on C.I. Board (to replace Lindsey and Geil). The positions of President, Vice President, and Treasurer are intended to be Post members.**
  - **Two to Three Post Members to conduct audit of C.I. financial books prior to transition of Treasurer position.**
- **Capital Projects:** (Chair VACANT) (See above report on the parking lot work.)
- **Marketing Committee:** (Chair - Sunderhaus): Minnich reported:  
Minnich mentioned Sunday bingo, Karaoke Thursdays, Euchre, Karaoke Friday, and Bengal watch parties among items reported above under Post Activities.
- **SAL Committee:** (Chair - Capetillo)  
SAL 2<sup>nd</sup> Vice Commander Sunderhaus reported:
  - Membership up to 48; 3 new members at the last meeting, and possibly 3 more this month
  - 16 members unpaid dues renewal, with the due date of Veterans Day
  - The positions of Adjutant and 2<sup>nd</sup> Vice Commander were exchanged between Sunderhaus (new 2<sup>nd</sup> Vice) and Sledge (new Adjutant); Jeremy Sipes was appointed Sergeant at Arms
  - After expenses, SAL made about \$456 from the Cornhole Tournament, with 16 teams; people from other posts were favorably impressed with our facility
  - Starting to gear up for the NYE party; to be announced in mid-November.
- **Concession/Bar Manager** (Stuntz): No report
- **Hamilton County Council (HCC) Report / Items:** No report
- **4<sup>th</sup> District Report / Items:**
  - Minnich noted: Post 72 Euchre tournament is February 8; Bowling Tournament November 30 at Cherry Grove Lanes
  - District 2<sup>nd</sup> Vice Commander Steve Baumann introduced himself and listed the following activities:
    - December 1: Pearl Harbor Day at the New Richmond Pavilion at 2:00
    - February 2: Four Chaplains event in New Richmond
    - Car show I and golf outing in the spring
- **Dept. of Ohio Report / Items:**  
Minnich noted: Mid-Winter Conference, other activities to be posted on the BB
- **Old Business:**

Adjutant Carey noted the Constitution & By-Laws revisions have been adopted by the EC, and are available for inspection at this meeting and at the next meeting. A Notice has been published via Mailchimp at least 35 days prior to formal adoption at the November Membership meeting.

- **New Business:** None
- **Good of the Legion:**
- **Joseph House Bin in Clubroom:** Collections are on hold
- **Volunteer Raffle:** Gift Card won by Sears
- **Split-The-Pot:** Handled by Prem, Won by Kamman
- **Next E.C. Meeting:** October 30, 2024
- **Next Post Meeting:** November 13, 2024
- **Further Business:** None
- **Closing:**  
There being no further business to come before the membership,  
Closing Prayer was given by Heberly.  
The POW/MIA chair cover was recovered by Gregorio.  
Meeting adjourned for light refreshments approximately 8:00 PM.

Prepared By:  
Bob Carey  
Adjutant – Post 318