

MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
January 11, 2023

(NOTE: This Meeting was conducted physically at Post 318, with none in attendance via ZOOM.)

The Post Meeting was called to order by Post Commander Stegmann at approximately 7:00 PM. Colors were in place and saluted. Commander Stegmann gave the Recognition and Placement of POW-MIAs, and the POW-MIA Chair Cover was placed by Gregorio. The Opening Prayer was given by Chaplain Heberly. Reciting of the Pledge of Allegiance was led by 1st Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. Commander Stegmann then opened the meeting for the normal order of business.

Attendance: Sergeant at Arms Caskey advised that there were twenty (20) Post 318 members physically, and none via ZOOM, in attendance, for a total of twenty (20) members, which constituted a quorum.

Roll Call of Post Officers and Committee Chairs:

Adjutant Carey conducted roll call of Officers and Chairs, as follows:

Elected Officers

Commander	Lee Stegmann	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant	Bob Carey	X
Finance Officer	Randy Lindsey	E
Sgt-at-Arms	Ralph Caskey	X
Chaplain / VAVS Coordinator	Rob Heberly	X

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Eric Howland	A
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	X
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	A
Charities, Inc Liaison	Don Bishop	X
Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X
SAL Committee Chair	Tony Capetillo	A
Bar/Concession Manager	Steve Stuntz	X

Alternate to Officers and Chairs

Ass't Finance Officer	Joe Dubois	X
Ass't Sgt At Arms	Gary Gregorio	X

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

Minutes: Adjutant Carey noted that the Post Meeting Minutes from the December 14, 2022, meeting were posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. *Motion made (Wolfangel) to accept the December 14, 2022 Minutes. Motion was Seconded (Trainor), and approved unanimously.*

Executive Committee Notes: Adjutant Carey advised that the December 28, 2022 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the clubroom bookcase, and distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- Agreed unanimously to return \$118 for the large door prizes sold at the Christmas Party to Charities, Inc. to offset the cost of the party.
- Agreed unanimously to accept and approve the proposal submitted by SAL 2nd Vice Commander Sledge to use the Post for hosting main event drawings involved with the game of chance Queen of Hearts operated solely by The Lounge, use of the hall to be at no rental charge, with determination and adjustments to start date; times, dates and frequency of drawings; operation of concession/bar; and other details of operation to be determined by the appropriate officers and chairs of the Post and SAL.
- Agreed unanimously to permit employees of The Lounge to sell game tickets during the above-described events at the Post.
- Agreed unanimously to decline the solicitation for donations submitted by Hospice of Cincinnati, as not for a veteran-specific use.
- Agreed unanimously to decline the request submitted by the US Census Bureau to use the Hall for employee training gratis.

Finance Report:

In the excused absence of Finance Officer Lindsey, Commandeer Stegmann presented the written Post Financial Report submitted by Lindsey, as of December 31, 2022, copy included with these Minutes, provided copies to members in attendance at this meeting, and noted all known bills are currently paid.

Motion made (Bishop) to accept the December 31, 2022, Finance Report, subject to audit. Motion was Seconded (Stuntz), and approved unanimously.

SAL Report

(reported below under SAL Committee Report)

Membership Report: (Chair - 1st Vice Commander)

Chair Kamman submitted his written report for filing with these Minutes, and reported as follows:

- We are at 87% of quota (154 members); adding 11 transfers and 4 new members for the year.
- We are ahead of the National target.
- 29 members still not renewed; 3 renewals were received.
- 13 members with January birthdays were recognized.
- 3 more deceased members were removed from the roster (7 total in 2022)

Post Activities Report: (Chair - 2nd Vice Commander).

Chair Minnich reported as follows:

- Thanks for help from volunteers for the Christmas Party December 17.
- Volunteers are needed to serve as co-leads for the upcoming Fish Fry. Those interested should consult with Minnich, Porter, or Caskey for guidance.
- The next Marketing meeting is January 18.

Adjutant Reports and Correspondence: Adjutant Carey advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last meeting:

Correspondence Received:

- Dues and rental payments, routine bank statements, magazines, ads, etc.
- Letter from a Turpin HS student requesting a Scholarship application. *Forwarded to Bishop, who forwarded to Howland.*
- Announcement of Four Chaplains Memorial Service on February 5. *Forwarded to Heberly and posted on BB.*
- Two voicemails asking about AARP tax service. *Forwarded to Knight. Got corrected phone number.*
- Resolution endorsing Al Buxton for District 4 Commander. *Forwarded to Stegmann.*

Outgoing Correspondence:

- Acknowledgment letter for Tammy for her work cleaning the ovens, to be delivered by Alfieri.
- Acknowledgment letter to Gene Sawka for \$100 donation.
- Acknowledgment letter to Christine Moore for \$100 donation made in honor of Don Bishop.

Chaplain's Report: (Chaplain Heberly):

- He advised of member Keith Musselman's passing, and was grateful for the opportunity to visit him at The Anderson, and meet his wife and family, who were very complimentary to the Post. Heberly encourages members to visit ill veterans (wearing at least the Legion cap if not full uniform) to show support from the Post.
- Porter continued discussion regarding the Celebration of Life for Musselman January 20 5:00-9:00 at the Post. Caskey is organizing the Color Guard. The Poppy service, flag folding, and taps will be conducted at 6:00. Bishop will issue the announcement to membership via Mailchimp.

Committees and Liaison Reports:

- **Americanism Committee:** (Chair Eric Howland).
No report
- **Community Support & Recognition Committee:** (Chair – VACANT).
No report
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer Cleves)
No report
- **VAVS Coordination Committee:** (Chair Chaplain Heberly)
No report
- **Bingo Committee** (Chair Ed Sears)

Chair Sears submitted the December Bingo Report, attached to these minutes, and gave the following additional comments:

- He reported a Type 3 Bingo license costs \$500 to cover 9 months. It would permit selling pull tabs

at other events in addition to Bingo. *Motion (Heberly) made to proceed with the Type 3 license application, Seconded (Stuntz) and approved unanimously.*

- Bingo has had no new volunteers in 3 years.
- **Fund-Raising Committee:** (Chair – VACANT).
No report.
- **Event Coordination Committee:** (Chair – Ken Knight)
Alfieri noted he and Knight met with the AARP Tax Aide representative, who advised the start date for the tax services at the Post is February 4, and AARP will start taking appointments January 20. Wolfangel advised he has placed on the office phone the phone numbers for Knight and for the AARP appointments, and the answering message will be updated accordingly.
- **House Committee:** (Chair – Bob Alfieri).
He expressed thanks to volunteers for setting up, cleaning, etc., including SAL for doing a good clean up after the New Year’s Eve party.
- **Public Relations / External Communications Committee:** (Chair – Adjutant Carey).
Wolfangel reported: Karaoke Thursdays start January 12, and every Thursday through March; the media release appeared in the Hometown section of the Enquirer.
- **Internal Communications Committee:** (Chair 2nd Vice Minnich)
Newsletter Editor Gregorio reported 22 copies of the 6-page December newsletter were mailed, and 20 copies of the 4-page January newsletter were mailed. Next month there will be 17 mailouts. Future mailout newsletters will be grayscale and arial 10 font.
Articles for the February newsletter should be submitted soon as possible to allow for arranging the text and pictures for efficient use of space.
- **Uniformed Ceremonies Committee:** (Chair - Sgt.-At-Arms Caskey):
He will make the next delivery to Joseph House next Tuesday.
He asked for more volunteers for the Musselman memorial service.
- **Charities, Inc. Committee:** (Chair Don Bishop)
Chair Bishop submitted the CI Treasurer’s Report as of December 31, 2022, prepared by Geil, included with these Minutes. CI is meeting its budget and is funding its committed programs.
Wolfangel will check with SAL member Dan Varner regarding possible donation of part of the proceeds from the benefit event on December 17 at Latitudes to Charities Inc.
- **Capital Projects:** (Chair – Vacant):
Alfieri noted parking lot improvements are being evaluated.
- **Marketing Committee:** (Chair - Kirk Minnick):
The next Marketing meeting will be January 18.
- **SAL Committee:** (Chair – Tony Capetillo)
In the absence of Capetillo, SAL Commander Short reported:
 - Thanks for the help provided for the NYE party; revenue was about \$15,000, about \$8,200 net to SAL and \$2,500 to the Post. 250 attended. The same band is booked for 2023.

- SAL Squadron 318 may reach 30 members this month.
- Working on a township zoning change to permit outdoor events and activities at the Post. Noise control is a factor.
- The squadron is interested in performing the work of painting/upgrading the club room.

Kamman discussed the security system late-night alarms from NYE, and observations made by member Eric Franz regarding the serving and consumption of alcohol. He emphasized whoever is behind the bar can not consume while behind the bar. The Ohio Department of Public Safety class “Alcohol Server Knowledge” (ASK) is being scheduled to answer questions relating to liquor licensing, bartending, etc.

Cleves mentioned possibly removing the pool table and table tennis surface from the club room to clear up space for more Euchre players; the pool table was donated by The New England Club. *Referred to the EC.*

- **Concession/Bar Manager (Stuntz):**

No report.

- **Hamilton County Council (HCC) Report / Items:**

Meetings are first Wednesdays every two months (next one is March).

- **4th District Report / Items:**

None

- **Dept. of Ohio Report / Items:**

None

- **Old Business:**

Motion (Wolfangel), included with these minutes, for adopting and ratifying revisions and amendments to Post 318 Constitution and By-Laws, motion Seconded (Dubois) and approved unanimously.

- **New Business:**

None

- **Good of the Legion:**

Stegmann thanked all EC members, Chairs, SAL, and general members for getting things done.

- Joseph House Bin in Clubroom

- Volunteer Raffle: Gift Card won by Wolfangel.

- Split-The-Pot: Handled by Prem, won by Sears.

- Next E.C. Meeting: January 25, 2023

- Next Post Meeting: February 8, 2023

- **Further Business:**

None

- **Closing:**

January 11, 2023

There being no further business to come before the membership,
Closing Prayer was given by Chaplain Heberly.
Commander Stegmann called for "Removal of POW-MIA Chair Cover" by .
Commander Stegmann then called for "Saluting the Colors" in place.
Meeting Adjourned approximately 8:30 PM.

Prepared By:
Bob Carey
Adjutant – Post 318