

MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
June 8, 2022

(NOTE: This Meeting was conducted physically at Post 318, with 2 in attendance via ZOOM.)

The Post Meeting was called to order by Post Commander Stegmann at approximately 7:00 PM. Colors were in place and saluted. Commander Stegmann gave the Recognition and Placement of POW-MIAs, and the POW-MIA Chair Cover was placed by Jack Surdick. The Opening Prayer was given by Chaplain Porter. Reciting of the Pledge of Allegiance was led by 1st Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. Commander Stegmann then opened the meeting for the normal order of business.

Attendance: SAA Caskey advised that there were eighteen (18) Post 318 members physically and two (2) via ZOOM in attendance, for a total of twenty (20) members, which constituted a quorum, and one (1) guest.

Roll Call of Post Officers and Committee Chairs:

Assistant Adjutant Carey conducted roll call of Officers and Chairs, as follows:

Elected Officers

Commander	Lee Stegmann	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant / Corporate Statutory Agent	Dan Wolfangel	E
Finance Officer	Randy Lindsey	X
Sgt-at-Arms	Ralph Caskey	X
Chaplain / VAVS Coordinator	Jerry Porter	X

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	(VACANT)	V
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	E
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	A
Charities, Inc Liaison	Don Bishop	X
SAL Committee Chair	Tony Capetillo	X

Alternate to Officers and Chairs

Ass't Finance Officer / Newsletter Editor	Joe Dubois	X
Ass't Sgt At Arms	Gary Gregorio	A
Ass't Adjutant	Bob Carey	X

X = Present A = Absent Z = via ZOOM

E = Excused (prior notice) V = Vacant

Minutes: Assistant Adjutant Carey noted that the Post Meeting Minutes from the May 11, 2022 meeting were posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. *Upon motion made (Surdick), and seconded (Minnich), motion to approve the Minutes passed unanimously.*

Executive Committee Notes: Assistant Adjutant Carey advised that the May 25, 2022 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the clubroom bookcase, and distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the May 25, 2022 E.C. Meeting were reported as follows:

- Approved FO Lindsey to transfer \$50,000 from savings to the CD in time for the CD to mature before the balloon payment is due.
- Approved the rejection of the proposal to install an ATM in the Post.
- Authorized the purchase for \$30 of a business card size ad for the program at the Dept. of Ohio Convention July 1-3 in Cincinnati.
- Noted that, due to lack of sufficient funds, CI will not reimburse the Post for the \$100 donation made to Forest Hills Band Boosters.
- Approved the purchase for approx. \$84 of a 4x6 SAL flag and pole to be used in parades, color guard, etc.
- Agreed to continue Karaoke Thursdays through June, suspend for the summer, and determine in August if the event will resume in September.

Finance Report:

Finance Officer Lindsey submitted a written Post Financial Report, as of June 8, 2022, and provided Assistant Adjutant with copy for filing, included with these Minutes, and provided copies to members in attendance at this meeting. He reviewed financial data contained within the submitted report, noted all bills are currently paid, and in addition noted that the Post received no money out of the Hall in May.

Upon Motion (Kamman) to accept the Finance Report, subject to audit, and second (Bishop), motion passed unanimously.

Membership Report: (Chair - 1st Vice Commander)

Chair Kamman submitted written report to Assistant Adjutant Carey for filing with these Minutes, and reported as follows:

- The Dept. of Ohio now agrees with the Post that the total Post membership is 176. There are two new members; our guest, Ken Bowman, will process his membership tonight.
- 11 members with June birthdays were recognized.
- He will issue the updated membership roster in July.

Post Activities Report: (Chair - 2nd Vice Commander).

Chair Minnich reported as follows:

- The Post Calendar is up to date, as well as the webpage.
- The next social event is a cookout on June 18 at 4:00.
- The Post Awards Ceremony is on July 16.

Bishop suggested inviting the widows of members to the cookout; Minnich will follow up with them.

Adjutant Reports and Correspondence: Assistant Adjutant Carey advised following correspondence of

consequence and interest to Post members, or requiring Post action, were received since last meeting:

Correspondence Received:

- Email: Dept. of Ohio flyer for the 2022 Ohio American Legion Legacy Run, Saturday June 25, 2022, stopping at Yeager-Benson Post 199 in Harrison, OH. **Posted on BB**
- Email June 1: Membership Report from 4th District. **Forwarded to Membership Chair Kamman**
- Email: Dept. of Ohio flyer for the 2022 Golf Tournament at Elks Run Golf Club, Batavia, OH, July 30-31. **Posted on BB**
- USPS: IRS Approval of Extension Request for Post 990 Tax filing. Extension date until 11/15/22. **Forwarded to F.O.**
- USPS: Ohio Veterans Home Volunteer Committee 18th annual golf tournament on August 27, 2022. **Posted on BB**
- USPS to Commander Stegmann: Thank You card from Troop 741 acknowledging the Post's donation of the trailer and camping equipment. **Posted on BB**

Outgoing Correspondence:

- Dept. Of Ohio Convention "Delegate Designation Form" was submitted on 5/26/22. Post 318 Delegates submitted were Stegman / Wolfangel / Porter.
- Submitted Business Card size advertisement, at cost of \$30, to Dept. of Ohio for Convention Program.

Chaplain's Report: (VAVS Chair - Chaplain):

- Chaplain Porter gave his report on ill and recuperating Post members and their families.

Committees and Liaison Reports:

- **Americanism Committee:** (Chair – VACANT).

Chaplain Porter reported:

- Buckeye Boys State/Girls State: All 7 students are to leave on Saturday to the designated posts; Porter intends to attend the session at Miami University. Bishop confirmed that a check for \$300 was received as the refund for the third boy, who withdrew.
- **Community Support & Recognition Committee:** (Chair – VACANT).

FO Lindsey presented a summation of the Memorial Day Expenses, which is attached to these minutes.

Adjutant Wolfangel submitted to Carey the following report:

2022 Award & Recognition Program: Saturday - July 16th, 7 PM at Post, Refreshment follows. Approximately 60 invites have been prepared and will go out on 6/16/22, with RSVP requested by 7/8/22.

Recognized will be: 4 Scholarships, 7 BS&GS, 2 Law & Order, 7 FHSD schools for Poppy Day Supporters & Citizenship Programs, 1 Bugler, 33 Continuous Legion Service members (5 yr increments), 7 Deceased members (2021) through Ohio Senator Wilson Veteran Honors Program.

All Post members are welcome to attend.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer)

No report.

- **VAVS Coordination Committee:** (Chair Chaplain Porter)

Porter advised there is still no scheduling of VAVS activity.

- **Bingo Committee** (Chair Ed Sears)

Chair Sears expressed thanks to all the volunteers who help setting up and running bingo. There were 4 bingo weeks in May, providing \$3,400 to the Post and \$1,180 to CI. Refer to the bingo report filed with the EC Minutes for May.

Only 53 people at bingo the first Sunday of June. Pull tabs continue to be popular.

Sears will decide by end of October if he will continue as bingo chair.

- **Fund-Raising Committee:** (Chair – VACANT).

Adjutant Wolfangel provided to Carey the following update on “Karaoke Thursdays” Event:

"Karaoke Thursdays" will be continuing through June. Will be suspended for at least July & August, and will be reconsidered for resuming in Fall. Post estimated profit thus far is around \$750 for three months period. We could use some more support for event over remaining 4 weeks.

- **Event Coordination Committee:** (Chair – Ken Knight)

No report.

- **House Committee:** (Chair – Bob Alfieri).

Alfieri provided to Porter his appreciation to those who participate in Post cleanup.

- **Public Relations / External Communications Committee:** (Chair – Adjutant).

Adjutant Wolfangel provided the following report to Carey: Media Release for Post's Memorial Day activities was published 3 times in Enquirer Hometown and Eastern Hill Press.

- **Internal Communications Committee:** (Chair 2nd Vice or Joe Dubois)

Editor Dubois confirmed the SAL activities will be included in the Post newsletter.

Don Bishop reported the initial draft of the Post Business Plan has been revised; further changes are due June 22, final review will be made at the EC meeting June 29, submittal to membership July 13.

- **Uniformed Ceremonies Committee:** (Chair - Sgt.-At-Arms):

Chair Caskey reported:

Memorial Day activities: 30 attended breakfast at the Post, 17 members, plus the bugler from UC, participated in the cemetery ceremonies. Thanks to Randy and Meredith Lindsey for their work placing flags, photography, etc. Rifle cleaning will be done in July and August.

Collecting for Joseph House in the clubroom.

Members are encouraged to sign up to participate, walking or riding, in the July 4th parade; 3 SAL members will lead the parade with the Post banner.

Flag retirement: Spring Grove Cemetery will conduct a ceremonial flag retirement June 14 in the Civil War section, and Caskey will take our retired flags to Spring Grove for that ceremony.

- **Charities, Inc. Committee:** (Chair Don Bishop)

Chair Bishop reported the following:

C.I. Financial Report was provided (prepared by C.I. Treasurer Walt Geil). Copy of provided report to be filed with these Minutes in Post Meeting Minutes binder. The highlight is the \$4,130.34 received from Forest Hills School District Poppy Days donations, which is the best ever from Poppy Days.

- **Capital Projects:** (Chair -):)

FO Lindsey reported a quote from Chris Short to replace all 7 of the toilets at one time for \$1,500-\$2,500; there are toilet problems encountered at every bingo Sunday. *This expenditure will be deferred to the June EC meeting, and subsequently submitted to the membership for approval if the EC so decides.*

- **Marketing Committee:** (Chair - Kirk Minnick):

Chair Minnick reported the next meeting is June 15, 2022, at 7:00 PM.

Adjutant Wolfangel submitted the following to Carey: the Halloween and New Year's Eve events (live band dances) will be fund raisers, open to the public. The Halloween event will be held jointly with SAL. SAL intends to conduct the NYE event to raise funds to contribute to the Post.

- **SAL Committee:**

Adjutant Wolfangel submitted the following to Carey: There is now a binder in Clubroom for SAL Meeting Minutes. SAL Application for Charter apparently approved by Dept of Ohio, and awaiting approval by National Legion.

Tony Capetillo and FO Lindsey reported there are 22 SAL members; the SAL squadron has been approved by Dept. of Ohio, and the squadron can now be considered valid and operational; our squadron is the 318th squadron to be chartered in Ohio.

Cleves reported SAL will participate in the parade, and they are putting together a uniform appearance.

- **Hamilton County Council (HCC) Report / Items:**

No report.

- **4th District Report / Items:**

No report.

- **Dept. of Ohio Report / Items:**

No report.

- **Old Business:**

SAA Caskey presented the slate of officers for 2022-2023 to Chaplain Porter, as follows:

Commander: Lee Stegmann
1st Vice Commander: Bob Kamman
2nd Vice Commander: Kirk Minnich
Adjutant: Bob Carey
Finance Officer: Randy Lindsey
Sgt-at-Arms: Ralph Caskey
Chaplain: Rob Heberly

Installation of the slate of Officers for 2022-2023 was conducted by Chaplain Porter.

- **New Business:**

None

- **Good Of The Legion:**

- Fisher House / Joseph Houses Bin in Clubroom
- Volunteer Raffle: Restaurant gift Card, won by Dan Wolfangel.
- Split-The-Pot: Handled by Stegmann, won by Dubois.
- Next E.C. Meeting: June 29, 2022.
- Next Post Meeting: July 13, 2022.
- **Further Business:**

None.
- **Closing:**

There being no further business to come before the membership,
Closing Prayer was given by Chaplain Heberly.
Commander Stegmann called for “Removal of POW-MIA Chair Cover” by Jack Surdick.
Commander Stegmann then called for “Saluting the Colors” in place.
Meeting Adjourned approximately 8:10 PM.

Prepared By:
Bob Carey
Adjutant – Post 318