

MINUTES
AMERICAN LEGION POST 318
REGULAR MEETING
June 10, 2020

[NOTE: This Post Regular Membership meeting, was conducted through both a physical meeting practicing COVID-19 social distancing, and virtually via ZOOM video-conferencing software,. The Meeting Minutes, and Adjutant responsibilities were handed by Acting Adjutant Dan Wolfangel, at the request of Commander Joe DuBois, in absence of Adjutant Ed Ruffennach.]

The Post Meeting was called to order by Commander Joe DuBois at approximately 7:00 PM. Opening Prayer was given by Chaplain Jerry Porter. 1st Vice Commander Bob Kamman led the reciting of the Pledge of Allegiance, and 2nd Vice Commander / Finance Officer Randy Lindsey led the reciting of the Preamble. Commander DuBois then opened meeting for the normal order of business.

Attendance: Ass't Sgt-At-Arms Gary Gregorio advised that there were a total of twenty-two (22) Post 318 members present inclusive of, seventeen (17) in person, and five (5) via video-conferencing, which constituted a quorum. The names of members present via video-conferencing were added to the meeting sign-in sheets to reflect accounting of all present. There was one Guest, identified as Legionnaire Mike Bender, Post 534, who was present to serve as Installing Officer for 2020-2021 Post 318 Officers.

Roll Call of Post Officers and Committee Chairs:

Acting Adjutant Wolfangel conducted roll call. Present were: Post Officers:

Elected Officers

Commander	Joseph DuBois, Jr	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander / Finance Officer	Randy Lindsey	X
Adjutant	Ed Ruffennach	E
Sgt-at-Arms	Ralph Caskey	X(Z)
Chaplain	Jerry Porter	X

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Paul Henkel	A
Bingo Chair	Ed Sears	X
Fund Raising Chair	(VACANT)	
Community Support Chair	(VACANT)	
House Chair	Bob Alfieri	X(Z)
Event Coord. Chair	Ken Knight	X
Charities, Inc Liaison	Don Bishop	X
Corporate Statutory Agent	Dan Wolfangel	X

X = Present (Z) via ZOOM
E = Excused (prior notice)

A= Absent
V= Vacant

Minutes: Acting Adjutant Wolfangel noted that the Minutes from the May 13, 2020 Post Meeting were unavailable for review and consideration of approval., and will have to be presented for consideration of approval at the July Post Meeting.

Executive Committee Notes: Acting Adjutant Wolfangel advised that the May 27, 2020 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the clubroom bookcase, and distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the May 27th E.C. Meeting were reported as follows:

- Unanimously approved, as recommended by Commander DuBois, the appointment of three new Post Officers for the 2020-2021 membership year, and further that all remaining current 2019-2020 Post Officers continue in their current officerships for the 2020-2021 year. The new appointments recommended and approved were:

- * Chester Canter - Post Commander.
- * Kirk Minnich. - 2nd Vice Commander.
- * Chaplain – Rob Heberly.

Those retaining their current officerships are:

- * Bob Kamman - 1st Vice Commander.
- * Ed Ruffennach - Adjutant.
- * Randy Lindsey – Finance Officer.
- * Ralph Caskey – Sgt-At-Arms.

E.C. action on all appointments to be ratified by membership vote at June Post Meeting.

- Reviewed 2020-2021 Post Business Plan and Budget, which will be voted on by E.C. at their meeting on June 24, 2020, and presented to, and voted on by membership at the July 8, 2020 Post Meeting.

Finance Report: Finance Officer Randy Lindsey provided the following Financial Report, effective as of June 10, 2020.

1 st Financial Checking	\$14,911.34.
Outstanding Checks	\$ 2,874.00. (Noted included pending Liquor License renewal check,)
Effective Total	\$12,037.34.
1 st Financial Savings	\$24,626.02.
1 st Financial 13 mos CD.	\$10,041.80.
5/3 rd Checking	\$ 90.00.
5/3 rd Savings	\$ 90.44.
Total of All Accounts Available	= \$46,885.60.
Hall Account	\$ 562.39.

Lindsey advised that the 5/3rd accounts would be closed out this week, and all Post funds would then be in 1st Financial.

Motion made (Jerry Porter) to accept Finance Officer's report, subject to audit, was seconded (Don Bishop, and passed unanimously.

Membership Report: (Chair - 1st Vice Commander).

Chair Kamman submitted written report to Adjutant for filing, and reported as follows:

- 2020 Quota = 161 / 2020 Goal = 165 / 2020 Paid Status = 166 (Exceeded Goal)
- Noted that this is 13th straight year of making quota.
- 2021 Quota = 167 / 2021 Current Potential = 161 / 2021 starting deficit = 8.
- Noted thanks to C.I., who had paid 22 memberships in 2020 (inclusive of WWII members, new member first year, and hardship member dues).

- Noted that currently there would be no C.I. Funding for “free first year dues” for new memberships for the upcoming year due to the current C.I. lack of funds or ability to hold fundraisers, unless the Post was able to budget funds for this program.
- Summarized other items in his membership report breakdown.
- Announced names of nine (9) Post members with June birthdays.

Post Activities Report: (Chair - 2nd Vice Commander).

Chair Randy Lindsey advised had no report, and noted there would not be any refreshments after the meeting due to COVID-19 restrictions.

Adjutant Reports and Correspondence: Acting Adjutant Wolfangel advised he had no knowledge if Adjutant Ruffennach had any items, but he had one item that may be of interest:

- Correspondence from Prime Clerk LLC, regarding an upcoming deadline of June 30th to file a claim in the Purdue Pharma L.P. bankruptcy case. Advised details were posted on Post BB.

Chaplain’s & VAVS Report: (VAVS Chair - Chaplain):

Chaplain Porter commented:

- Ed Ruffennach was home from hospital and recuperating.
- Keith Musselman was still at the Anderson Care Center, and looking for some sort of contact.
- Provided info on a V.A. Hospital “Drive-By Parade” to be held on Sunday – June 14th. Purpose is to give big “Hello” from your vehicle to patients and their families. He plans to attend, and would urge others. Anyone needing further info can contact him.

Committees and Liaison Reports:

■ **Americanism Committee:** (Chair – Paul Henkel).

Jerry Porter, in absence of Chair, indicated that with the BB&GS Programs canceled for 2020, C.I. has received the GS registration fees back, and return of the BBS fees is pending.

■ **Community Support & Recognition Committee:** (Chair – VACANT).

No Report.

■ **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer)

Chair Cleves noted he had several emails with veteran information and was looking for a way to get messages out to the membership, as he was only sending via email to E.C. members. Don Bishop advised he would discuss the use of “mailchimp” with Cleves.

■ **Bingo Committee** (Chair – Ed Sears)

Chair Sears noted he would like to get Bingo started within the next several weeks if he can get staffing, as he needs a minimum of at least 17 workers . He advised we can handle 72 players with social distancing, and is still looking into issues related to concessions, Joe's table, etc. Will probably require wearing of masks, and probably taking of staff and patrons temperatures. He sent out email for volunteers, and is looking for responses.

■ **Fund-Raising Committee:** (Chair – VACANT).

No report.

■ **Event Coordination Committee:** (Chair – Ken Knight).

No report.

■ **House Committee:** (Chair – Bob Alfieri).

Chair Alfieri, commented on, or noted following:

- Cooler and Ice Machine have been turned back on..
- No new leaks in recent heavy rains.

■ **Internal / External Communications Committee:** (Chair – Adjutant).

External Communications: Acting Adjutant Wolfangel advised no report..

Internal Communications: Commander DuBois asked if anyone was interested in producing the Post Newsletter, or would be willing to assist the new Post Commander in producing it.

■ **Uniformed Ceremonies Committee:** (Chair - Sgt.-At-Arms):

Ass't SAA Gary Gregorio, in physical absence of Chair Ralph Caskey, noted or commented on following:

- Memorial Day Activities: Advised that in spite of cancellation of the usual Post 318 activities and cemetery services due to COVID-19, there was placement of flags and flowers on 29 grave sites, and participation with Anderson Township in production of a video memorial service by members of the Post Honor Guard and Rifle Squad.
- July 4th A/T Independence Day Parade: Noted the A/T Independence Day parade had been canceled.

■ **Charities, Inc. Committee:** (Chair Don Bishop)

Chair Bishop commented on:

- C.I. Financial Report (prepared by Walt Geil – CI Treasurer) as of May 31, 2020. Copies were available at sign-in table, and copy provided to Adjutant for filing with June minutes. He noted that the total balance of CI funds on hand per report was \$6,265,29.
- 2021 Charities, Inc Budget: Noted due to lack of funds and fund-raising ability, due to COVID-19, Charities, Inc has had to take the following action:
 - * Withdraw financial support for most Post 318 Programs and Projects.
 - * Fund 2020 Program commitments by using carryover funds
 - * Any remaining funds will be applied to IRS approved projects as directed by E.C..
 - * Any additional funds generated will be handled in same manner.
 - * About \$1,575 available after committed scholarships are paid and BBS refund.
 - * Currently in 2021 C.I. Budget there is no funding for BB&GS, Scholarships, Military Assistance, etc. If Post wishes to continue them, the Post will have to fund them.
 - * Estimated \$25,000 shortfall in C.I. Budget

Hamilton County Council (HCC) Report: No report.

4th District Report: No report.

Dept. of Ohio: No report.

Old Business: 2020-2021 Post Business Plan and Budget: Commander DuBois advised would be presented and voted upon at July Post Meeting.

2020-2021 Post Officers Appointment Ratification Vote: Commander DuBois advised that due to lack of a quorum at last Post Meeting he had recommended appointments for our new Post Officers, to the Executive Committee at the May 27th E.C Meeting. Those appointments consisted of three new officers and continuing terms for four existing officerships. The E.C. voted unanimous approval to appoint the following Post Officers, which are now being presented to the Post Membership for a ratification of E.C. vote of approval::

- * Commander - Chester Canter. (NEW).
- * 1st Vice Commander - Bob Kamman.
- * 2nd Vice Commander – Kirk Minnich. (NEW).
- * Adjutant – Ed Ruffennach.
- * Finance Officer – Randy Lindsey.
- * Chaplain – Rob Heberly. (NEW).
- * Sgt.- At-Arms - Ralph Caskey.

Upon motion (Robert Kamman) to approve appointments, and second (Gary Gregorio), motion passed unanimously.

New Business: None

Good Of The Legion:

- Fisher House Bin in Clubroom:
- Split-The-Pot: Handed by Tom Prem . Won by Jerry Porter.
- Next E.C. Meeting: June 26, 2019.
- Next Post Meeting: July 8, 2020.
- Next E.C. Meeting: June 24, 2020.

Installation of Post Officers 2020 Post Officers: Commander Dubois introduced Mike Bender, Post 534, who conducted the installation. Bender called for Ass't SAA Gary Gregorio to present the newly appointed Post Officers before him. Bender then proceeded to conduct the installation, swearing them into their respective offices and duties. Those officers installed were::

- Commander - Chester Canter.
- 1st Vice Commander - Bob Kamman.
- 2nd Vice Commander - Kirk Minnich.
- Adjutant - Ed Ruffennach. (in abstention)
- Finance Officer - Randy Lindsey
- Chaplain - Rob Heberly.
- Sgt-At-Arms: - Ralph Caskey.

Bender then presented the newly installed officers to the membership

Outgoing Commander DuBois then relinquished the meeting to new Commander Chester Canter.

New Commander Comments: Commander Canter briefly commented to the membership.

Closing:

There being no further business to come before the membership, Chaplain Porter gave closing prayer, followed by Commander Canter's call for removal of POW-MIA Chair Cover by Acting SAA Gary Gregorio. Commander Canter then called for saluting the colors in place, and then declared the meeting adjourned at approximately 7:40 PM.

Prepared by:

Dan Wolfangel

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