

**MINUTES**  
**AMERICAN LEGION POST 318**  
**REGULAR MEETING**  
**January 13, 2021**

(NOTE: This meeting was conducted physically at Post 318, and virtually on Zoom.)

The Post Meeting was called to order by 1<sup>st</sup> Vice Commander Bob Kaman, at approximately 7:00 PM. Colors were in place and were saluted. Opening Prayer was given by Acting Chaplain Jerry Porter. 1<sup>st</sup> Vice Kamman then gave the recognition of POW-MIAs, with POW-MIA chair Cover put in place by SAA Ralph Caskey. 1<sup>st</sup> Vice Kamman led the reciting of the Pledge of Allegiance, and 2<sup>nd</sup> Vice Commander Kirk Minnich led the reciting of the Preamble. 1<sup>st</sup> Vice Kamman opened meeting for the normal order of business.

**Attendance:** Sergeant-at-Arms Ralph Caskey advised that there were a total of nineteen (19) Post 318 members participating (11 present / 8 virtual), which constituted a quorum. There was one (1) Guest, Tammy McCauley of “At Your Service Now Catering”, present for a brief fund-raising presentation

**Guest Presentation:** Tammy McCauley (AYSN Catering) gave a brief presentation regarding potential for Post interaction with her in offering of a once a month “Dinner for Two” carry-out” program., for which Post would share in profits, based upon Post participation. She provided some handouts. ***Matter will be reviewed by Marketing Committee, and then referred to Post E.C. for decision on Post involvement.***

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Wolfangel conducted the roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Chester Canter	E
1 <sup>st</sup> Vice Commander	Bob Kamman	X
2nd Vice Commander	Kirk Minnich	X
Adjutant / Corporate Statutory Agent	Dan Wolfangel	X
Finance Officer	Randy Lindsey	X
Sgt-at-Arms	Ralph Caskey	X
Chaplain	Rob Heberly	E

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	X
Americanism Chair	Paul Henkel	A
Bingo Chair	Ed Sears	X
House Chair	Bob Alfieri	X
Fund-raising Chair	(VACANT)	V
Community Support Chair	(VACANT)	V
Event Coord. Chair	Ken Knight	A
Charities, Inc Liaison	Don Bishop	X
VAVS Coordinator	Jerry Porter	X

X = Present (Z) via ZOOM

A= Absent

E = Excused (prior notice)

V= Vacant

**Minutes:** Adjutant Wolfangel noted that the Post Meeting Minutes from the December 9, 2020 Post Meeting were posted in full printed format in the Post Meeting Minutes Binder in clubroom, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. *Upon motion made ( Jerry Porter) to approve Minutes as presented, and seconded (Tom Prem), motion to approve Minutes passed unanimously.*

**Executive Committee Notes:** Adjutant Wolfangel advised that the December 30, 2020 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the clubroom, distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- Initiated an annual review process of Post 318 Constitution and By-Laws.
- Decided to move forward with 2021 Hoops-Mania fund-raising program, and skip the Super Bowl Mania program this year.
- Moved the planned recognition of the “2020 Hometown Heroes II” Benefit promoters and workers, to the February Post Meeting. Adjutant to handle notifications.
- Authorized House Chair Alfieri to purchase a new Ice Machine for kitchen, and to coordinate with AYSN Catering on a possible cost sharing on a new grill for Post kitchen.
- Discussed status and viability of BB&GS, Oratorical, Scholarship, and After-Prom programs for 2021.

**Finance Report:** Finance Officer Randy Lindsey provided Adjutant a copy for filing of his Financial Report, effective as of January 13, 2021, and commented on following:

1<sup>st</sup> Financial Checking \$ 16,222.57

Outstanding Checks \$ 3,882.67

Effective Total \$ 12,339.90

1<sup>st</sup> Financial Savings \$ 41,137.74

1<sup>st</sup> Financial 13 mos CD. \$ 10,127.81

Total of All Accounts Currently Available as of This Report = \$ 63,605.45

December's Total available funds were \$ 53,833.77

Lindsey further noted:

- 2020 Beginning Balance (\$ 39,512.46) and Ending Balance (\$ 58,490.54) Comparisons.
- Positive outcome was basically due to: Family Pet Center Agreement/Donation of \$ 11,711.25; Hometown Heroes II Benefit's \$ 8,900; CARES Act Grant of \$ 2,500; other donations totaling \$ 8,100, and Bingo Chair Ed Sears' very positive efforts of getting Bingo back open and on-track.
- He estimates that as opposed to the positive results reflected above, without the above revenue sources, we would have probably have suffered a \$ 20,000 loss for year.
- All bills and credit cards are currently paid up and included in total above.

*Motion made (Tom Prem) to accept Finance Officer's report, subject to audit. Motion was seconded (Jerry Porter), and passed unanimously.*

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander).

Chair Kamman submitted written report to Adjutant for filing, and reported or commented as follows:

- 2020 Post Membership Quota = 167.
- Have 159 members paid for 2020 (95.2% of quota), matching 4<sup>th</sup> District's December Goal of 95%.
- Currently have 6 current members not yet renewed for 2020. Need a total of eight more members for quota.

- Announced January member birthdays.

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Kirk Minnich, advised no Post Activities to report, and Adjutant would be noting and has posted on BB some HCC and 4<sup>th</sup> District Activities. He further noted the need a Marketing Meeting to discuss the AYSN fund-raising proposal, our 2021 Fish Fry, and other marketing and fund-raising endeavors. ***Minnich advised he would Chair a Marketing Committee Meeting on Tuesday – January 19<sup>th</sup> at 7 PM.*** (NOTE: Meeting ultimately determined would be totally virtual, via ZOOM.)

**Adjutant Reports and Correspondence:** Adjutant Wolfangel advised following regarding correspondence of consequence or requiring action received since last meeting:

- 4<sup>th</sup> District Newsletter (Containing items related to Oratorical, BB& GS, Upcoming Events and Activities: Was posted on BB, placed in newsletter binder, and copied to all E.C. members.

Wolfangel also advised of following Outgoing Correspondence:

- Donation Acknowledgment to Christine Moore (Don Bishop's daughter) - (\$ 500).
- Donation Acknowledgment to member Roger Wade (\$7,500).
- Donation Acknowledgment to member Gene Sawka and Teresa Sawka (\$ 100).
- Donation Acknowledgments to 2020 Dance Program attendees (Received via ShowClix) Four persons for a total of (\$190).
- Filed Claim with VA Insurance, on behalf of Post 318, as a named beneficiary of an insurance policy of deceased Post member Hugo Vontz, Jr.

**Chaplain's Report:** Chaplain): acting Chaplain Jerry Porter advised he had nothing to report, but noted that member Mike Stringer's daughter was doing better, however it would be several weeks before Mike, who is caring for her, would be back active with Post. He also noted member Keith Musselman, who is in the Anderson, was battling COVID.

**Committees and Liaison Reports:**

- **Americanism Committee:** (Chair – Paul Henkel). Jerry Porter noted: Henkle would be continuing to work with schools on the BB&GS program; Scholarship program info and applications have been sent to schools; as well as info on Legion's Oratorical program, however there would be no local Post Oratorical program this year. District Oratorical would be on February 21<sup>st</sup>.
- **Community Support & Recognition Committee:** (Chair – VACANT).  
No report.
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer). Chair Cleves, advised that he had been in touch with VA on COVID vaccinations, and they are accepting registrations. Suggested also check County Health Departments web-sites for sign -up.

Tom Prem noted that you can go on VA web-site to register based upon current Phase.

- **VAVS Committee:** (Coordinator - Jerry Porter) Advised No Report.

- **Bingo Committee** (Chair – Ed Sears) Chair Sears advised the following:

Expressed appreciation for volunteers that assist with Bingo. Still needs more volunteers to assist with Bingo and cleanup / setup, before and after.

Presented hard copy of December Bingo Report, noting monthly revenue distribution as follows: Post \$ 4,800 / C.I. \$ 1,050 / Concessions earned \$ 347, for a monthly total of \$ 6,197. Bingo Operating Account balance is at \$657.73.

At this time expects to have Bingo on February 7<sup>th</sup> (Super Bowl Sunday) providing he has

sufficient staffing.

■ **Fund-Raising Committee:** (Chair – VACANT).

1st Vice Commander Kamman suggested anyone who has fund-raising ideas notify Marketing Committee.

■ **Event Coordination Committee:** (Chair – Ken Knight). No report.

■ **House Committee:** (Chair – Bob Alfieri). Chair Alfieri thanked all who help with clean-up and set-up details. He noted that he had: 1) secured a new Ice Machine, for minimal expense to Post due to claim filed with Post insurance company; 2) has had front window blinds repaired; 3) is obtaining bids for kitchen floor cleaning; and 4) working with AYSN on shared cost of a new griddle/grill for kitchen..

■ **Internal / External Communications Committee:** (Chair – Adjutant).

External Communications: Adjutant Wolfangel noted no report..

Internal Communications: 2<sup>nd</sup> Vice Commander Minnich advised would be sending out a draft newsletter on Friday, for E.C. review, and input of any additional items for publication.

■ **Uniformed Ceremonies Committee:** (Chair - Sgt.-At-Arms): SAA Caskey noted he had nothing to report regarding Uniform Ceremonies, however, he noted that he would be taking an armory inventory in January or February, and would also be taking donated items in clubroom to Joseph House by end of month.

■ **Charities, Inc. Committee:** (Chair Don Bishop) Chair Bishop noted or commented on following:

- C.I. Financial Report (prepared by C.I. Treasurer Walt Geil): Noted December EOM balances indicated about \$ 12,118.02 available, of which approximately \$ 8,000 is already committed to forthcoming approved programs.
- Noted BB&GS will be added to the committed programs funded.

**Hamilton County Council (HCC) Report:** Nothing to report.

**4<sup>th</sup> District Report:** Nothing to report

**Dept. of Ohio:** Nothing to report.

**Old Business:** None.

**New Business:** None.

**Good Of The Legion:**

- Use Thoughtfulness in Sending / Distribution of Opinionated Items: Jerry Porter reminded all of the “political impartiality of the Legion”, noting while we are all entitled to our personal political opinions and free speech, our individual opinions and thoughts are not always shared by our fellow members, and as such all members should be considerate and cautious is distribution of their personal comments / emails / etc which may be offensive to other members, or impact on the maintaining the “political impartiality and comradeship of the Legion”.
- Fisher House / Joseph House Bins in Clubroom: As reported SAA Caskey will deliver to Joseph House by end of month.
- Volunteer Raffle: \$50 Gift Card won by Jerry Porter.
- Split-The-Pot: Handled by Tom Prem. Won by Kirk Minnich.
- Next E.C. Meeting: January 27, 2021.
- Next Post Meeting: February 10, 2021.
- Refreshments in Clubroom: None due to COVID restrictions.

**Closing:**

There being no further business to come before the membership, Acting Chaplain Porter gave closing prayer, followed by 1<sup>st</sup> Vice Commander Kamman's call for removal of POW-MIA Chair Cover by SAA Caskey. 1<sup>st</sup> Vice Kamman then called for saluting the colors in place, and then declared the meeting adjourned at approximately 8:05 PM.

Prepared by:

Dan Wolfangel

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