

MINUTES

AMERICAN LEGION POST 318

REGULAR MEETING

February 12, 2020

The Post Regular Membership meeting, conducted at Post 318's facility, was called to order by Commander Joe DuBois at approximately 7:00 PM. Colors were in place and were saluted. Opening Prayer was given by Chaplain Jerry Porter. Commander Joe DuBois then gave the recognition of POW-MIA's, with the POW-MIA Chair Cover put in place by SSA Ralph Caskey. 1st Vice Commander Bob Kamman then led the reciting of the Pledge of Allegiance. 2nd Vice Commander Randy Lindsey led the reciting of the American Legion Preamble. DuBois then opened meeting for the normal order of business.

Attendance: SAA Ralph Caskey, noted that there were seventeen (19) Post 318 members present, which represents a quorum. There were no guests attending.

Roll Call of Post Officers and Committee Chairs:

Adjutant Ruffennach conducted roll call. Present were: Post Officers:

Elected Officers

Commander	Joseph DuBois, Jr	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander / Finance Officer	Randy Lindsey	X
Adjutant	Ed Ruffennach	X
Assistant Finance Officer	Ron Yersky	X
Sgt-at-Arms	Ralph Caskey	X
Chaplain	Jerry Porter	X

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Paul Henkel	A
Bingo Chair	Ed Sears	X
Fund Raising Chair	(VACANT)	
Community Support Chair	(VACANT)	
House Chair	Bob Alfieri	X
Event Coord. Chair	Ken Knight	A
Charities, Inc Liaison	Don Bishop	X
Corporate Statutory Agent	Dan Wolfangel	X

X = Present

A= Absent

E = Excused (prior notice)

V= Vacant

Minutes: Adjutant Ruffennach noted that the Minutes from the January 8, 2020 Post Meeting had been produced in printed format and placed in the Post Meeting Minutes binder located in the clubroom bookcase, distributed to all E.C. members, and posted on Post website *A motion(Dan wolfangel) was made and seconded (Ralph Caskey) to accept minutes as printed. Motion was passed unanimously.*

Executive Committee Notes: Adjutant Ruffennach advised that the January 22, 2020 EC Meeting minutes had been produced in printed format and placed in the EC Meeting Minutes binder located in the clubroom bookcase, distributed to all E.C. members, and posted on Post website. Noteworthy points from the EC Meeting:

A motion (Don Bishop) was made and seconded (Jerry Porter) to donate \$75.00 to the Forest Hills School Music Department as a sponsor of their fund raiser, Motion passed unanimously.

A motion (Don Bishop) made and seconded (Jerry Porter) to maintain the pricing from 2019 with changes to the menu of Chicken Tenders in place of Nuggets and the addition of Green Beans as a side item.

A motion (Jerry Porter) was made and seconded (Ed Sears) to utilize plastic utensils for the Fish Fry. Motion passed unanimously.

A motion (Randy Lindsey) was made and seconded (Don Bishop) to switch over the Duke, GCWW, and cable bills to automatic payments with First Financial. Motion passed unanimously.

A Shared Parking Proposal was introduced in writing to the Post by the Owner of the Pet Store next door. The complexity of the proposal extended beyond the Executive Committee discussion and a Committee of Joe DuBois, Ed Ruffennach, Don Bishop, and Dan Wolfangel was appointed to review the proposal and determine the course of action for the Post.

Post 318 Financial Operation Proposed Changes

1. Open a checking account at 1st Financial
2. Reason: With the changeover of the Credit Cards to this bank, it will make for an easier payment of the mortgage and cards by having an account here.
I would designate it the Operating account.
3. Leave \$5000 in 5/3 for capital projects and emergencies.
Designated Capital Account
I believe in having multiple accounts in case there is a problem down the line with one of them
4. Switch over the Duke, GCWW, and cable bills to automatic payments.
You still have a record of those monthly expenses but there would be no confusion with the paper bills we currently receive.
5. Open A Certificate of Deposit at whichever bank has the best rate for \$10000 of our savings.
New people on the use of the Credit Card rates would produce \$150 - \$190 per year.

Finance Report: Finance Officer Randy Lindsey submitted report,

Post Checking Account First Financial	\$8992.73
Post Checking Account Fifth Third	\$8949.10
Post Savings Account	\$22214.16
TOTAL:	\$40146.37

A motion was made (Jack Surdick) and seconded (Walt Geil) to accept the Finance Officer's report, subject to audit. Motion passed unanimously.

Finance Officer proposed a Financial Management Plan for the Executive Committee email vote the results are as follows:

Move fifteen-thousand dollars (\$15,000) from our 5/3 savings to 1st Financial and establish a savings account with an opening balance of five-thousand dollars (\$5000). In addition, purchase a ten-thousand-dollar (\$10,000) thirteen (13) month CD with a yield rate of 1.71%, which would yield approximately one-hundred eighty dollars (\$180) over the thirteen (13) month period. Currently we are earning forty cents (\$.40) a month in interest on our savings.

For the Proposal	12 members	
Against the Proposal	1 member	
Abstention / No Response	1 member	Motion Carried

Membership Report: 1st Vice Commander Kamman

- **Current membership:**

- 2020 Quota = **161**

- 2020 Goal = **165**
- Potential = **170**
- Paid Status vs Quota = **166** (103.1%) **We've exceeded our GOAL**
- New members this year = **9** (Ken Barg, **John Bothwell**, Tony Capetillo, Richard Corsmeier, Jim Gartin, Jay Lenihan, Steve Saunders, Mike Thumann, Rick Weis)
- Transferred In = **5** (**Chester Canter**, Danny Garrett, Katie Harwood, Kirk Minnich, Ron Mercurio)
- Transferred Out = **0**
- Paid by Charities Inc = **22 (Remaining 1)**
- Deceased Members = **4** (**Bill King, Don McLaughlin, Roger Siegman, Dale Simpson**)
- Not Renewing = **0**
- Delinquent = **4** (**Mike Hartzler, Frank Miller, Tom Neal, Josh Zortman**)

Pymt Method	Qty	% of Paid
Cash	6	3.6%
Charities Inc-New	8	4.8%
Charities Inc-WW2	7	4.2%
Charities Inc-Active Duty	5	3.0%
Charities Inc-Hardship	2	1.2%
Check	70	42.2%
LIFE	3	1.8%
POL	44	26.5%
PUFL	18	10.8%
Paid to 0888	0	0%
Paid to 0072	1	N/A
Paid to 0484	1	N/A
Paid to 0138	1	N/A

- February birthdays:

Richard Brusman	Lewis Ivanovich	Tomas Neal	Jack Nolting
Richard Reed	Ed Sears	John Smth	Leo Turner
Robert Williams			

Post Activities Report: (Chair - 2nd Vice Commander). There will be a Chili Cookoff on Wednesday February 19th in the Club Room for members and families from 6:30 to 8:00 PM

Adjutant Reports and Correspondence: Adjutant Ruffennach noted the following items of correspondence, or articles of interest that were received and/or posted over the last month on the Adjutant's bulletin board located in the Post clubroom:

Correspondence Log

Date Received	Sender	Subject	Disposition
1/8/2020	Wesley Community Services	Donation request	Denied Unbudgeted
1/10/2020	McNicholas H.S.	Donation request Prom Event	To EC
	AL Department of Ohio	Mid-Winter Conference Jan 24-25	Posted
	AL Hamilton County	Newsletter	Placed in Binder

	Yeager Benson Memorial Post 199	Resolution Endorsing Al Buxton for Fourth District 2nd Vice Commander	Reported
1/14/2020	Senator Steve Wilson	Veterans Honor Program	Deceased member from 2019 names submitted for inclusion in program
1/22/2020	Forest Hills Music Department	Request for Donation	\$75 Donation approved forwarded to CI
2/12/2020	AL Fourth District	Notifications for the Outlaw Turkey Shoot & Eight Ball Tournament	Forwarded to 2 nd Vice Commander

Chaplain's & VAVS Report: (VAVS Chair - Chaplain): VAVS will be February 18th for Bingo. We will meet at the Post at 5:45 for a 6:30 start. Chaplin Porter also mentioned that Fish Fries will begin on February 21st, we need approximately 20-25 volunteers each night.

Committees and Liaison Reports:

- **Americanism Committee:** (Chair – Henkel). Chaplin Porter reported that our candidate for the Oratorical will be moving on to the County contest February 23rd. Three boys have been selected to participate at Boys State. We currently have six girl applicants who are being interviewed. Presently we have three slots budgeted. Anyone wishing to donate to allow us to send all six please see Chaplin Porter.
- **Community Support & Recognition Committee:** (Chair – VACANT). Nominations have been received for Law Enforcement Officer of the Year from the Hamilton County Sheriff's Department and a co-nomination has been received for Firefighter of the Year from Anderson Township Fire Department. The Fire Department has been advised that there is not an opportunity at the County level for the co-nominees so the award will only be at the Post level at our July Awards Program.
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer) Chair Cleves reported that he had a very good success story getting a veteran qualified and receiving hearing aids.
- **Bingo Committee** (Chair – Ed Sears) Chair Sears noted the Bingo year ended October 31, 2019
January

Monthly Post Contributions: \$ 2600	YTD Post Contributions: \$6900
CI Contributions: \$ 1100	CI Contributions: \$2632
Kitchen: \$ 545	
 TOTAL: \$ 4245	
- **Fund-Raising Committee:** (Chair – VACANT).
 - **Dances**
 - Spring schedule is being set there will be 12 dances starting January 18th
 - Hoops Mania will be managed by Matt Lilly.
- **Event Coordination Committee:** (Chair – Ken Knight).
- **House Committee:** (Chair – Bob Alfieri). Clean-up will be temporarily moved to Wednesday mornings at 9:00 AM during Tax Season while AARP uses the Center on Tuesdays. The fryers have been cleaned in preparation for the Fish Fry.

- **Public Relations:** Commander Dubois reminded everyone about the monthly Chamber of Commerce luncheon

- **Internal / External Communications Committee:** (Chair – Adjutant).
External Communications:

- Donation acknowledgement of \$300 in honor of Don Bishop sent to Christine Moore
- Donation acknowledgement of \$100 in memory of father and relative who served in WWII sent to Marsha Morrow.
- Donation acknowledgements of a total of \$331 sent to ten (10) ShowClix donors.
- Completed and forwarded a Post Selection Sheet Information Page to the Department of Ohio
- Responded via email to the Office of State Senator Steve Wilson with the names of our 3 deceased members in 2019 for inclusion in the Veterans Honor Program.

Internal Communications: Deadline for the Post Newsletter will be the 26th of February

- **Uniformed Ceremonies Committee:** (Chair - Sgt.-at-Arms):
Chair Ralph Caskey noted or commented on following: There are only two months left for the Gifts for Yanks program (February & March). SSA Caskey thanked those that participated in the Funeral Detail.
- **Charities, Inc. Committee:** (Chair Don Bishop)
Chair Bishop commented on:
The Income Statement has been prepared by Treasure Walt Geil and is available for review. The account stands at \$4868.56. The Oratorical contest is budgeted for prize money of \$500.

Hamilton County: No report

4th District Report: No report

Dept. of Ohio No Report

Old Business: The Post computers have been upgraded to Windows 10

New Business: None

Good of The Legion:

- Joseph House and Bins in Clubroom:
- Volunteer Raffle: Handled by Commander DuBois. \$50 restaurant Gift Card won by Dorothy Surdick
- Split-The-Pot: Handed by Mike Stringer in Clubroom following meeting: Won by Charlie Cleves
- Gift for Yanks: Ralph Caskey reminded everyone of the program and collection of money.
- Next E.C. Meeting: February 26, 2020
- Next Post Meeting: March 11, 2020
- Refreshments in Clubroom: Following meeting, per Post Activities Chair Randy Lindsey.

Closing:

There being no further business to come before the membership, Chaplain Porter gave closing prayer, followed by Commander Dubois' call for removal of POW-MIA Flag by Acting SAA Walt Geil. Commander Dubois then called for saluting the colors in place, and then declared the meeting adjourned at approximately 7:53 PM

Prepared by:



Edward C Ruffennach Jr