

# MINUTES

## AMERICAN LEGION POST 318

### REGULAR MEETING

December 11, 2019

The Post Regular Membership meeting, conducted at Post 318's facility, was called to order by Commander Joe DuBois at approximately 7:00 PM. Colors were in place and were saluted. Opening Prayer was given by Chaplain Jerry Porter. Commander Joe DuBois then gave the recognition of POW-MIA's, with the POW-MIA Chair Cover put in place by SSA Ralph Caskey. 1<sup>st</sup> Vice Commander Bob Kamman then led the reciting of the Pledge of Allegiance. 2<sup>nd</sup> Vice Commander Randy Lindsey led the reciting of the American Legion Preamble. DuBois then opened meeting for the normal order of business.

**Attendance:** SAA Ralph Caskey, noted that there were seventeen (17) Post 318 members present, which represents a quorum. There were no guests attending.

#### Roll Call of Post Officers and Committee Chairs:

Adjutant Ruffennach conducted roll call. Present were: Post Officers:

#### Elected Officers

Commander	Joseph DuBois, Jr	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Randy Lindsey	<b>X</b>
Adjutant	Ed Ruffennach	<b>X</b>
Finance Officer	Ron Yersky	<b>X</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>
Chaplain	Jerry Porter	<b>X</b>

#### Appointed Positions/Chairs

Service Officer	Charlie Cleves	<b>A</b>
Americanism Chair	Paul Henkel	<b>A</b>
Bingo Chair	Ed Sears	<b>X</b>
Fund Raising Chair	(VACANT)	
Community Support Chair	(VACANT)	
House Chair	Bob Alfieri	<b>X</b>
Event Coord. Chair	Ken Knight	<b>A</b>
Charities, Inc Liaison	Don Bishop	<b>X</b>
Corporate Statutory Agent	Dan Wolfangel	<b>X</b>

X = Present

A= Absent

E = Excused (prior notice)

V= Vacant

**Minutes:** Adjutant Ruffennach noted that the Minutes from the November 13, 2019 Post Meeting had been produced in printed format and placed in the Post Meeting Minutes binder located in the clubroom bookcase, distributed to all E.C. members, and posted on Post website *A motion(Don Bishop) was made and seconded (Jerry Porter) to accept minutes as printed. Motion was passed unanimously.*

**Executive Committee Notes:** Adjutant Ruffennach advised that the November 20, 2019 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the clubroom bookcase, and distributed to all E.C. members, and have been forwarded to the webmaster for inclusion on the Post web site. A summary of noteworthy items or actions from the Meeting were reported as follows:

- Discussion regarding the upgrade of the two Post computers to Windows 10 was held with the possibility of a need to upgrade Quicken. Jerry Porter will talk to Mike to get a quote for the necessary work. *A motion (Don Bishop) was made and seconded (Ron Yersky) to authorize Jerry Porter to get a quote for the necessary work. Motion passed unanimously*
- *A motion (Randy Lindsey) was made and seconded (Bob Kamman) to cancel the December EC Meeting. Motion passed unanimously*
- Adjutant instructed to write a policy to establish an advertising fee of \$25 / 3 mo. for Newsletter advertising

**Finance Report:** Finance Officer Ron Yersky submitted report,

Post Checking Account: \$15,278.72

Post Savings Account: \$21,721.79

**TOTAL: \$37,000.51**

Bills outstanding: Rose Pest Control and Food Inspection. An entry of the Finance report for \$1920 was question and determine to be an expense from a scam that was run on the Post the day before Thanksgiving relate to our Duke Energy bill. Yersky is in the process of notifying law enforcement and Duke Energy.

*. A motion was made (Bob Alfieri) and seconded( ) to accept the Finance Officer's report, subject to audit. Motion passed unanimously.*

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander).

- **Current membership:**
  - 2020 Quota = **161**
  - 2020 Goal = **165**
  - Potential = **171**
  - Paid Status vs Quota = **154 (95.7%)**
  - New members this year = **8 (Ken Barg, Tony Capetillo, Richard Corsmeier, Jim Gartin, Jay Lenihan, Steve Saunders, Mike Thumann, Rich Weis)**
  - Transferred In = **4 (Danny Garrett, Katie Harwood, Kirk Minnich, Ron Mercurio)**
  - Transferred Out = **0**
  - Paid by Charities Inc = **20 (Available – 3)**
  - Deceased Members = **3 (Bill King, Don McLaughlin, Dale Simpson)**
  - Not Renewing = **0**
  - Delinquent = **15**

<b>Pymt Method</b>	<b>Qty</b>	<b>% of Paid</b>
<b>Cash</b>	5	3.2%
<b>Charities Inc-New</b>	7	4.5%
<b>Charities Inc-WW2</b>	7	4.5%
<b>Charities Inc-Active Duty</b>	5	3.2%
<b>Charities Inc-Hardship</b>	1	0.6%
<b>Check</b>	66	42.9%
<b>LIFE</b>	3	1.9%
<b>POL</b>	42	27.3%
<b>PUFL</b>	18	11.7%
<b>Paid to 0888</b>	0	0%
<b>Paid to 0072</b>	1	N/A
<b>Paid to 0484</b>	0	N/A
<b>Paid to 0138</b>	1	N/A

- **December birthdays:**

<b>Greg Brown</b>	<b>Chief Cosaboom</b>	<b>Ray Dasenbrock</b>	<b>Eric Franz</b>
<b>Kevin Kaup</b>	<b>John Mayer</b>	<b>Keith Musselman</b>	<b>Rich Peters</b>
<b>Doug Rogers</b>	<b>Roger Wade</b>	<b>Rich Weis</b>	<b>Ken Wright</b>

The District reached the level to be awarded the Brown Jug as did the Post.

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).  
December 6<sup>th</sup> Post-Christmas Party went well.

**Adjutant Reports and Correspondence:** Adjutant Ruffennach noted the following items of correspondence, or articles of interest that were received and/or posted over the last month on the Adjutant's bulletin board located in the Post clubroom:

## Correspondence Log

<b>Date Received</b>	<b>Sender</b>	<b>Subject</b>	<b>Disposition</b>	<b>Date Resolved</b>
11/8/2019	Allpoints Media Humana Healthcare; Phone message 503-626-0669 (Marcia)	Place poster regarding Humana Ins. \$50 donation	Refer to Exec.	Refer to Exec. Adjutant instructed to write a policy to establish an advertising fee of \$25 / 3 mo. for Newsletter advertising
11/8/2019	Arden Courts (Ann Weisnor) 379-4173	Memorial Holiday CG for residents	Returned call and left a message; no return call; refer to SSA	
11/8/2019	Census Bureau (Frank McGuire) 513-235-8124)	Information on Jobs, PT Seasonal, wants to attend a function	Referred to Charlie Cleves	
11/15/2019	Parkside Christian Church	Thank You Note	Posted	11/15/2019
11/18/2019	Phone Message Kelley Green Uc Student Consultant Class 614-5602-1985	Interview Veterans	Referred to Commander	
11/18/2019	Davis Scott (Veterans of Comedy)	Thank You Note	Posted	11/18/2019
11/18/2019	AL Hamilton County	Newsletter	Binder	11/20/2019
11/18/2019	Ambulatory Medical Care			
11/19/2019	Memorial Day Foundation	Thank you Note	Posted	
11/28/2019	Department of Ohio	Check for Life Member		

**Chaplain's & VAVS Report:** (VAVS Chair - Chaplain):

Don McLaughlin has passed away. VAVS will be on December 16<sup>th</sup>, participants will leave the Post at 5:45 PM.

**Committees and Liaison Reports:**

- **Americanism Committee:** (Chair – Henkel). The Americanism test were sent however no one from our schools scored high to qualify A sample of the test was distributed and discussion reported from our teachers that the Ohio Curriculum no longer includes the information. on the Americanism test. This places our students at a National disadvantage. Chaplin Porter reported that a letter will be sent to the Department expressing our concerns. It was also reported that we have 3 candidates for the Oratorical Contest scheduled for January 18<sup>th</sup>.

- **Community Support & Recognition Committee:** (Chair – VACANT). The Commander mentioned the Chamber of Commerce meetings. Dan Wolfangel reported that nominations for Police and Firefighter of the Year have been sent to local agencies.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer)  
Chair Cleves was not present therefore there was no report.

- **Bingo Committee** (Chair – Ed Sears) Chair Sears noted the Bingo year ended October 31, 2019  
November

Monthly Post Contributions:	\$2600	YTD Post Contributions:
CI Contributions:	\$1030	CI Contributions:
Kitchen:	\$ 501	

TOTAL:                   **\$4131**

The Bingo License for the new Bingo Year has been received.

- **Fund-Raising Committee:** (Chair – VACANT).

- **Dances**

- December 21<sup>st</sup> and December 31<sup>st</sup>
- Spring schedule is being developed, there will be 12 dances starting January 18<sup>th</sup>

- Holiday Concert: Scheduled for December 7<sup>th</sup>. Three tiers of tickets are available for the show, 185 tickets have been sold for a total of \$3300 with an additional \$700 in advertising.
- Football Mania is complete, and we had a \$600 winner (Ron Yersky)
- Superbowl and Hoops Mania will be managed by Matt Lilly

- **Event Coordination Committee:** (Chair – Ken Knight). Ken Knight was not present therefore there was no report.

- **House Committee:** (Chair – Bob Alfieri). Bob reported that the \$1300 repair to the electric service to the sign and lights in the parking that were disrupted by the installation of a fiberoptic cable was not paid by Starr Construction as previously arranged and reported. The bill was not paid because the bill was in Post 318 name. Senko Electric has reissued the bill in the name of Starr Construction and is working with them directly to have the bill paid.

- **Internal / External Communications Committee:** (Chair – Adjutant).

External Communications: Commander reported that he sent several thank notes to participants in the Veterans Dinner sponsored by Anderson Township including personal notes to Townships Supervisors Pappas &

Internal Communications: Deadline for the Post Newsletter will be the 23<sup>rd</sup> of each month.

- **Uniformed Ceremonies Committee:** (Chair - Sgt.-at-Arms):  
Chair Ralph Caskey, noted or commented on following:

Color Guard Details: Girls Basketball & Tree Lighting ceremonies went well. The Anderson Turpin game is covered. With upcoming details for January 17<sup>th</sup> for Military Night at Turpin and a Basketball game on January 18<sup>th</sup>. Email will be going out for volunteers.

The Gift for Yanks program has collected \$180 to date with a target goal of \$500.

■ **Charities, Inc. Committee:** (Chair Don Bishop)

Chair Bishop commented on:

The Income Statement has been prepared by Treasure Walt Geil and is available for review.

December 8<sup>th</sup> Breakfast with Santa. The event had an attendance of approximately 75 people and was well received. We however lost money on the event due to over ordering of food.

**Hamilton County Council (HCC) Report: No Report**

**4<sup>th</sup> District Report:**

**Dept. of Ohio** No Report

**Old Business:** AARP will once again be utilizing the Patriot Center on for Tax Preparation and training beginning January 7<sup>th</sup>. They will not be utilizing the hall before 11:00 AM on Tuesdays to allow for our routing hall cleaning at 9:00 AM. During the months of February, March, and April volunteers will be doing tax preparation free of charge on Tuesdays from 11:00 AM to 5:00PM.

**New Business:** We are still in need of a Cub Scout project.

**Good of The Legion:** Ralph Caskey reported that there is a Student Service project in progress to update and redo the Remembrance Board for deceased Members

- Joseph House and Fisher House Bins in Clubroom:
- Volunteer Raffle: Handled by Commander DuBois. \$50 restaurant Gift Card won by Dan Wolfangel
- Split-The-Pot: Handled by Tom Prem in Clubroom following meeting: Won by Randy Lindsey
- Gift for Yanks: Ralph Caskey reminded everyone of the program and collection of money.
  
- Next E.C. Meeting: January 29, 2020
- Next Post Meeting: January 8, 2020
  
- Refreshment in Clubroom: Following meeting, per Post Activities Chair Randy Lindsey.

**Closing:**

There being no further business to come before the membership, Chaplain Porter gave closing prayer, followed by Commander Dubois' call for removal of POW-MIA Flag by Acting SAA Walt Geil. Commander Dubois then called for saluting the colors in place, and then declared the meeting adjourned at approximately 7:58 PM

Prepared by:



Edward C Ruffennach Jr

