

**MINUTES**  
**AMERICAN LEGION POST 318**  
**REGULAR MEETING**  
**August 10, 2022**

(NOTE: This Meeting was conducted physically at Post 318, with none in attendance via ZOOM.)

The Post Meeting was called to order by 1<sup>st</sup> Vice Commander Kamman, in the absence of Post Commander Stegmann, at approximately 7:00 PM. Colors were in place and saluted. 1<sup>st</sup> Vice Commander Kamman gave the Recognition and Placement of POW-MIAs, and the POW-MIA Chair Cover was placed by Jack Surdick. The Opening Prayer was given by Chaplain Heberly. Reciting of the Pledge of Allegiance was led by 1<sup>st</sup> Vice Commander Kamman. Reciting of the Preamble was led by 2nd Vice Commander Minnich. 1<sup>st</sup> Vice Commander Kamman then opened the meeting for the normal order of business.

**Attendance:** SAA Caskey advised that there were seventeen (17) Post 318 members physically, and none via ZOOM, in attendance, for a total of seventeen (17) members, which did not constitute a quorum.

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Carey conducted roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Lee Stegmann	<b>E</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Kirk Minnich	<b>X</b>
Adjutant	Bob Carey	<b>X</b>
Finance Officer	Randy Lindsey	<b>E</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>
Chaplain / VAVS Coordinator	Rob Heberly	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>E</b>
Americanism Chair	(VACANT)	<b>V</b>
Bingo Chair	Ed Sears	<b>X</b>
House Chair	Bob Alfieri	<b>X</b>
Fund-raising Chair	(VACANT)	<b>V</b>
Community Support Chair	(VACANT)	<b>V</b>
Event Coord. Chair	Ken Knight	<b>A</b>
Charities, Inc Liaison	Don Bishop	<b>X</b>
Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	<b>X</b>
SAL Committee Chair	Tony Capetillo	<b>X</b>

**Alternate to Officers and Chairs**

Ass't Finance Officer / Newsletter Editor	Joe Dubois	<b>X</b>
Ass't Sgt At Arms	Gary Gregorio	<b>A</b>

**Additional Attendees**

SAL Squadron Commander	Chris Short	<b>X</b>
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X = Present                      A = Absent      Z = via ZOOM

E = Excused (prior notice)      V = Vacant

**Minutes:** Adjutant Carey noted that the Post Meeting Minutes from the July 13, 2022 meeting were posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. ***Due to lack of a quorum, the acceptance of the Minutes was tabled until the next meeting.***

**Executive Committee Notes:** Adjutant Carey advised that the July 27, 2022 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the clubroom bookcase, and distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the E.C. Meeting were reported as follows:

- Declined terrorism insurance coverage, as declined repeatedly in the past.
- Appealed for members to step up to fill vacancies of committee chairs, including a newsletter article by Commander Stegmann.
- Approved funding by the Post of the first year's membership dues for new members.
- Authorized SAL to keep \$10 for each Football Mania ticket they sell, with the balance coming to the Post.

**Finance Report:**

Finance Officer Lindsey submitted to Adjutant Carey prior to the meeting a written Post Financial Report, as of August 10, 2022, provided Adjutant with copy for filing, included with these Minutes, and provided copies to members in attendance at this meeting. Adjutant Carey reviewed financial data contained within the submitted report, noted all bills are currently paid, and in addition Lindsey provided the following:

- 2022 Football Mania Report:
  - Cost of tickets: \$118
  - Cost of mailing: \$95
  - Money collected so far: \$400
  - Mass mailing sent out today; stay tuned for results after Sept. 8

***Due to lack of a quorum, the acceptance of the Finance Report, subject to audit, was tabled until the next meeting.***

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman submitted written report to Adjutant Carey for filing with these Minutes, and reported as follows:

- The Post is at 53% renewal rate.
- New transfer member John Dettmer was present and introduced by Chair Kamman.
- Our quota goal for 2022 is 179.
- 14 members with August birthdays were recognized.

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Minnich reported as follows:

- The ice cream social is August 20 at 4:00
- The Fall Festival social will be in October
- The Christmas Party will be December 17
- The next Marketing meeting is next Wednesday August 17

**Adjutant Reports and Correspondence:** Adjutant Carey advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last meeting:

Correspondence Received:

- Email from Congressman Chabot offering his services regarding Social Security benefits. ***Posted on BB***
- Email: Reminder of Hamilton County Council's meeting August 4, 2022, at John R Fox Post 631, 546 North Wayne Ave, Lockland, Ohio. ***Forwarded to EC members via email***
- Postcard from Hamilton County Public Health notice of hearing September 6, 2022 at 3:45 regarding fees for food retail, food service, and food protection courses; submit comments by September 4. ***Forwarded to Bob Alfieri.***
- Letter from Comboni Missionaries. ***Forwarded to Don Bishop***
- Email reminder of the District Golf Outing August 14. ***Forwarded to EC***
- Email announcing the passing of newly sworn in Dept of Ohio Commander Brad Teis. ***Forwarded to EC***
- Letter from American Legion Charities thanking the Post for its \$500 donation to Legacy Scholarship Fund. ***Posted on BB***
- Letter from Anderson Township thanking the Post for its sponsorship of the 17<sup>th</sup> Annual Anderson Independence Day Parade. ***Posted on BB***
- Application from County Auditor to renew Post's exemption from property tax. ***Forwarded to Randy Lindsey***

Outgoing Correspondence:

- Letter to Senator Wilson thanking him for his support of veterans and his participation in the Post Awards & Recognition Program July 16

**Chaplain's Report:** (Chaplain Heberly):

Expressed well wishes for FO Lindsey with his knee surgery and recovery.

**Committees and Liaison Reports:**

- **Americanism Committee:** (Chair – VACANT).  
Jerry Porter reported that the 2022 Buckeye Boys State/Girls State participants are already working on getting out the word in the high schools encouraging students to participate in 2023.
- **Community Support & Recognition Committee:** (Chair – VACANT).  
No report.
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer Cleves)  
No report.
- **VAVS Coordination Committee:** (Chair Chaplain Heberly)  
Jerry Porter advised no VAVS activity scheduled yet.
- **Bingo Committee** (Chair Ed Sears)  
Chair Sears submitted the July Bingo Report, attached to these minutes, and gave the following additional comments:
  - Many thanks to those who volunteer to help set up, operate, and tear down bingo each week
  - July was a very good month, pull tab sales continue strong
- **Fund-Raising Committee:** (Chair – VACANT).

- 2<sup>nd</sup> Vice Minnich noted Football Mania is underway, with tickets distributed at the meeting and placed in the clubroom. They can also be bought online, which is recommended to benefit the Post and reduce FO Lindsey's workload.
- **Event Coordination Committee:** (Chair – Ken Knight)  
No report.
- **House Committee:** (Chair – Bob Alfieri).  
Chair Alfieri reported:
  - A quote is coming to replace all the card readers at the doors and upgrade the security system; new and old cards will work.
  - Bids are coming in to strip and refinish the hall floor, which should be awarded next week.
- **Public Relations / External Communications Committee:** (Chair – Adjutant).  
Assistant Adjutant Wolfangel announced he issued a media release to the Enquirer for the Home Town section, regarding the 2022 Awards Program, including 2 pictures. Publication should be in the next couple weeks.
- **Internal Communications Committee:** (Chair 2<sup>nd</sup> Vice or Joe Dubois)  
Dubois reminded members to submit newsletter articles by August 29.
- **Uniformed Ceremonies Committee:** (Chair - Sgt.-At-Arms Caskey):  
Chair Caskey reported:
  - The FHSD opening ceremony will be August 15, led by Gregorio; Flags will be presented to each of the 9 schools.
  - The name tags for the new members and SAL members are being mounted in the clubroom; be sure to hang your tags on the wire, do not clip to the wire.
  - We are waiting for a reply from Anderson and Turpin High Schools if they want us to provide the Color Guard for events.
- **Charities, Inc. Committee:** (Chair Don Bishop)  
Chair Bishop reported the following:
  - C.I. Financial Report was provided (prepared by C.I. Treasurer Walt Geil). Copy of provided report to be filed with these Minutes in Post Meeting Minutes binder.
  - Thanks to donations, there are funds for four girls to Buckeye Girls State next year.
- **Capital Projects:** (Chair – Vacant):
- **Marketing Committee:** (Chair - Kirk Minnick):  
As noted previously, the next Marketing meeting is August 17.
- **SAL Committee:** (Chair – Tony Capetillo)  
Chair Capetillo reported:
  - He and Charlie Cleves and Joe Dubois continue working together on organization, meeting attendance, and procedural details.
  - The SAL squadron is energetic, and will be involved in the Halloween and New Year's Eve parties.
  - Any prospective SAL members should be directed to SAL Commander Chris Short or SAL 1<sup>st</sup> Vice Commander Jason Kiefer.

- Working on the SAL membership application process.

Assistant Adjutant Wolfangel gave a supplemental SAL report:

- The SAL Membership Application Process is being refined and will be referred to the EC at this month's meeting.
- The SAL member names have been provided to be added to the name tag board in the clubroom.
- We have access cards for 16 SAL members to be distributed to them over the next month.
- SAL membership application forms are available in the kiosk in the clubroom.
- The official approved charter document has not yet been received; it should be issued to the squadron after the National Convention later this month; the Squadron has been assured that the charter is approved.
- There are 21 charter members, and 4 more applications are in hand.
- Once the membership application process is finalized, he will withdraw from SAL issues; Cleves, Capetillo, and Dubois will continue as coordinators between the Post and SAL.

- **Hamilton County Council (HCC) Report / Items:**

Nothing to report.

- **4<sup>th</sup> District Report / Items:**

Nothing to report.

- **Dept. of Ohio Report / Items:**

Nothing to report.

- **Old Business:** None

- **New Business:** None

- **Good of the Legion:**

Chaplain Heberly commented on the protocol of members saluting the flag during the Pledge of Allegiance; *The question will be discussed at the next EC meeting.*

- Fisher House / Joseph Houses Bins in Clubroom
- Volunteer Raffle: Gift Card, won by Rick Diver (bingo volunteer)
- Split-The-Pot: Handled by Tom Prem, won by Bob Carey
- Next E.C. Meeting: August 31, 2022.
- Next Post Meeting: September 14, 2022.

- **Further Business:** None

- **Closing:**

There being no further business to come before the membership,  
Closing Prayer was given by Chaplain Heberly.

1<sup>st</sup> Vice Commander Kamman called for "Removal of POW-MIA Chair Cover" by Jack Surdick.

1<sup>st</sup> Vice Commander Kamman then called for "Saluting the Colors" in place.

Meeting Adjourned approximately 8:00 PM.

Prepared By:

Bob Carey

Adjutant – Post 318