

**MINUTES  
AMERICAN LEGION POST 318  
REGULAR MEETING  
April 13, 2022**

(NOTE: This Meeting was conducted physically at Post 318, with 2 in attendance via ZOOM.)

The Post Meeting was called to order by Commander Stegmann at approximately 7:00 PM. Colors were in place and saluted. Commander Stegmann gave the Recognition and Placement of POW-MIAs, and the POW-MIA Chair Cover was placed by Jack Surdick. The Opening Prayer was given by Chaplain Porter. Reciting of the Pledge of Allegiance was led by Commander Stegmann. Reciting of the Preamble was led by 1st Vice Bob Kamman. Commander Stegmann then opened the meeting for the normal order of business.

**Attendance:** SAA Caskey advised that there were sixteen (16) Post 318 members physically and two (2) via ZOOM in attendance, for a total of eighteen (18), which constituted a quorum.

**Roll Call of Post Officers and Committee Chairs:**

Assistant Adjutant Carey conducted roll call of Officers and Chairs, as follows:

**Elected Officers**

Commander	Lee Stegmann	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Kirk Minnich	<b>E</b>
Adjutant / Corporate Statutory Agent	Dan Wolfangel	<b>X</b>
Finance Officer	Randy Lindsey	<b>X</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>
Chaplain / VAVS Coordinator	Jerry Porter	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>X</b>
Americanism Chair	(VACANT)	<b>V</b>
Bingo Chair	Ed Sears	<b>E</b>
House Chair	Bob Alfieri	<b>E</b>
Fund-raising Chair	(VACANT)	<b>V</b>
Community Support Chair	(VACANT)	<b>V</b>
Event Coord. Chair	Ken Knight	<b>A</b>
Charities, Inc Liaison	Don Bishop	<b>X</b>
SAL Committee Chair	Tony Capetillo	<b>E</b>

**Alternate to Officers and Chairs**

Ass't Finance Officer / Newsletter Editor	Joe Dubois	<b>X</b>
Ass't Sgt At Arms	Gary Gregorio	<b>X</b>
Ass't Adjutant	Bob Carey	<b>X</b>

X = Present                      A = Absent    Z = via ZOOM  
E = Excused (prior notice)    V = Vacant

**Minutes:** Assistant Adjutant Carey noted that the Post Meeting Minutes from the March 8, 2022 meeting were posted in Post Meeting Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. *Upon motion made (Carey), and seconded (Kamman), motion to approve the Minutes passed unanimously.*

**Executive Committee Notes:** Assistant Adjutant Carey advised that the March 30, 2022 E.C. Meeting Minutes, in full printed format, had been placed in the E.C. Meeting Minutes binder in the clubroom bookcase, and distributed to all E.C. members, and have been submitted for posting on Post web-site. A summary of noteworthy items or actions from the March 30, 2022 E.C. Meeting were reported as follows:

- EC voted to add to the Post calendar SAL Squadron 318 monthly meetings on 1<sup>st</sup> Wednesday of each month, starting April 6, at 7:00 PM in the Post Clubroom, when it is available.
- EC voted to add to the Post calendar Post 318 Annual Award and Recognition Program on Saturday, July 16, 2022 at 7:00 PM.
- EC voted to keep the Post dues for 2023 at \$40, the same as 2022.
- Marketing Chair Minnich agreed to further investigate and make a recommendation whether to proceed with installing Electronic Instant Bingo/Pull-tab Machines.
- EC declined sponsorship for “4<sup>th</sup> Annual Back the Heroes Rumble” Car Show, Baseball Game, etc. August 6<sup>th</sup>, at Batavia Township Park due to insufficient funds at this time.
- CI agreed to donate \$100 to the Turpin High School After-Prom activities, as it was in the CI budget.
- CI agreed to donate \$25 to the Memorial Day Foundation for the Memorial Day Wreath Program, as it was in the CI budget.
- FO Lindsey reported the TV and Internet upgrade with Spectrum is operational.
- 2<sup>nd</sup> Vice Minnich reported the security cameras are installed, and the wiring is being completed.
- EC voted to make the following revisions as recommended by Adjutant Wolfangel to include provision for SAL:
  - Post Constitution Article XVI Section 2: Expand to include further details of eligibility for SAL membership
  - Post Business Plan:
    - Section III, Commander Appointed Chairpersons: Add SAL Squadron 318 Advisor
    - Section IV, Post Committees: Add Sons of The American Legion (S.A.L.) Advisory Committee
  - Adopt the SAL Organizational Administrative Structure diagram
- Commander Stegmann called for nominations for Post officers for 2022-2023; he polled the officers in attendance and determined that all are willing to continue in their present positions, and thus are nominees; Bob Carey will be a nominee for Adjutant.
- Adjutant Wolfangel reported on two EC Email votes:
  - E.C. Email Vote taken on March 5, 2022 regarding authorization for Finance Officer to execute a change of Post “Internet and expanded TV Service from Cinti Bell to Spectrum at rate of \$163.94 per month, effective March 28, 2022”. Vote was unanimously in favor in 9 of 12 possible responses. There were 3 members that did not respond to vote request
  - E.C. Email Vote taken on March 22, 2022 regarding "should there not be any, or insufficient contributions/sponsorships to reimburse Porter for \$700 personally expended by him to pre-register two additional local girls for Girls State, that funds from the Post 318 funds will be utilized to reimburse Porter for all, or any portion of his personal expenditure up to the maximum of \$700." Vote was unanimously in favor in 11 of 12 possible responses. There was 1 member that did not respond to vote request.
- CI Liaison Bishop reported the Post has a new portable digital sign donated by Andy Pappas; Bishop will work with Kamman and Minnich to program the sign, install an antenna, etc.
- EC voted to authorize payment to the Karaoke DJ \$125 per week through April, which is \$525 for the 4 Thursdays in April.

- EC voted to accept the following changes to the Post Beverage/Concession menus:
  - Add Sam Adams and Budweiser beers
  - Add buckets of beer (5 beers of the same brand) at \$2 discounts from the individual prices
  - Add a flavored seltzer
  - Change from Barefoot to Woodridge wine
  - Eliminate Pepsi products from the menus
  - Raise price of small bags of chips to \$1 from \$0.75
  - Add large snack bags for \$2

**Finance Report:**

Finance Officer Lindsey submitted a written Post Financial Report, as of April 13, 2022, and provided Adjutant with copy for filing, included with these Minutes, and provided copies to members in attendance at this meeting. He reviewed financial data contained within the submitted report, and in addition noted all bills are currently paid.

The checking account balance has recovered to pre-pandemic levels.

Bingo and hall rentals are the only significant future fund raisers; they have been doing very well thus far this year.

***Upon Motion (Caskey) to accept the Finance Report, subject to audit, and second (Surdick), motion passed unanimously.***

Adjutant advised a copy of the financial report-would be placed on file along with the Post Meeting Minutes in Post Meeting Minutes Binder in Post Club Room, for individual review, or may be provided upon individual request.

**Membership Report:** (Chair - 1<sup>st</sup> Vice Commander)

Chair Kamman submitted written report to Adjutant Wolfangel for filing, and reported as follows:

Our membership is now 174, thanks to 2 new members and 6 transfers.

- 5 members have still not renewed; their access cards have not been canceled.
- 12 members whose dues was pre-paid by the Post have not yet paid their dues.
- 14 members with April birthdays were recognized.

**Post Activities Report:** (Chair - 2<sup>nd</sup> Vice Commander).

Chair Minnich emailed his report to Adjutant Wolfangel, who reported as follows:

- Calendar is up to date as well as the webpage.
- Marketing meeting is on April 19 at 7:00 pm in Clubroom
- He plans to research Bingo machines when he gets back next week prior to EC. As well as call the lady who left message on machine about Civil War show. He also received email from Anderson Township regarding Memorial Day, which he will get back to on his return Monday.

**Adjutant Reports and Correspondence:** Adjutant Wolfangel advised following correspondence of consequence and interest to Post members, or requiring Post action, were received since last meeting:

Correspondence Received:

- Email from 4<sup>th</sup> District regarding Mission Blue Grant Application Deadline ***To F.O. Lindsey and EC. Members***
- Email from 4<sup>th</sup> District regarding pool and euchre information. ***Posted on BB.***

- Email from 4<sup>th</sup> District regarding SAL Spring Conference held on 4/3/22 at Post 72. ***Was attended by Randy Lindsey and SAL Commander Chris Short.***
- Flyer from Clermont County Veterans' Service Office regarding Veterans Appreciation Luncheon May 17, 11:00-1:00, at Tri-State Warbird Museum. ***Posted on BB.***
- National Legion Legislative Division Weekly Reports: ***Distributed to E.C. and Posted on BB***
- Email response from Ohio Legion requiring more information for the Mission Blue Grant Application. ***To F.O Lindsey.***
- Request for donation to Joseph House Golf Outing. CI Liaison Bishop noted that there was \$300 in the CI budget for Joseph House, including \$100 for a Golf Outing "Hole Sponsorship", which will be made; no vote needed.
- Request for donation to 4<sup>th</sup> District Past Commander's Pin/Gift. CI Liaison Bishop noted a donation of \$25 is in the CI budget and will be made; no vote needed.
- Request for sponsorship of 2022 Anderson Independence Day Parade. Adjutant Wolfangel noted that Steve Sievers of Anderson Township confirmed that we have a carryover of our previous \$125 sponsorship contribution, so we are reportedly covered for the 2022 parade sponsorship.
- Resolution from Post 72 in Support of Jerry Perry seeking election to 4th District Commander: ***Posted on BB***
- Resolution from Post 199 in Support of Al Buxton seeking election to 4th District 1st Vice Commander: ***Posted on BB***
- Contribution check in amount of \$300 from Anderson Township toward Post Memorial Day activity expenses: ***To F.O. Lindsey.***
- Delegate Designation Form for 4th District Convention May 15 at Post 72: ***Post is entitled to up to three delegates plus alternates based upon our current 174 membership. Dan Wolfangel and Lee Stegmann will attend; a third delegate, if any, needs to be named by the deadline of May 6.***
- Request for donation of money and/or supplies to *Cincy4Ukraine*, a charitable organization to help the Ukrainian Army. ***This opportunity would be for individual members to consider; Bishop noted that SAL may consider holding a fund-raiser. To be posted on BB, inserted in Newsletter, and emailed to Post membership.***

Outgoing Correspondence:

- Email congratulating the winners of the Law and Order awards, and inviting them to attend the presentation of the awards at the 4<sup>th</sup> District Spring Conference May 15.
- Annual Post Data Report filed with Dept. of Ohio, inclusive of validation of Post logistical info and noting 2022-2023 dues set at \$40.

Adjutant Wolfangel reported he is working on the annual Consolidated Post Report to be submitted to Department of Ohio, and also the Certification of the Post Officers and Committee Chairs.

**Chaplain's Report:** (VAVS Chair - Chaplain):

Chaplain Porter gave his report on ill and recuperating Post members and their families.

Chaplain Porter indicated he will not be a candidate for Chaplain in the May election of officers.

**Committees and Liaison Reports:**

- **Americanism Committee:** (Chair – VACANT).

Chaplain Porter reported:

- The Legion Scholarship Applications have to be received at the Post by April 30.
- The Post has 7 students going to Buckeye Boys and Girls State, and will need to apply for a refund of the registration for the boy student who has withdrawn his participation.
- **Community Support & Recognition Committee:** (Chair – VACANT).

Adjutant Wolfangel noted again that the 4<sup>th</sup> District Law & Order Awards will be presented at the 4<sup>th</sup> District conference on May 15.

- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer)

No report.

- **VAVS Coordination Committee:** (Chair Chaplain Porter)

Porter advised there is still no scheduling of VAVS activity.

- **Bingo Committee** (Chair Ed Sears)

In the absence of Chair Sears, FO Lindsey reported that Bingo contributed \$4,000 to the Post in March, which was above the target of \$2,400, indicating that Bingo is doing very well.

Adjutant Wolfangel stated that Bingo still needs a fourth caller. He indicated that member Eric Howland worked with him at Sunday's Bingo, and may be a candidate for caller.

- **Fund-Raising Committee:** (Chair – VACANT).

Chaplain Porter noted the Fish Frys are going well.

Adjutant Wolfangel provided the following update on “Karaoke Thursdays” Event, which began March 3:

Our activities and proceeds for the sixth night (April 7) of "Karaoke Thursdays" was improved considerably. We continued to have numerous repeat attendees, along with some new faces, all of which stated they like the event and venue and would be back. Gross proceeds were: \$189.50 (Beverage /Snacks / Tips / S-T-P). (Previous high was \$166 in week 4).

Attendance: Started with 10 (non-workers) at 7:30 PM, to a peak of 24, to 7 at close at 11 PM. Of these there were probably a total of 10 to 12 participating singers over the evening.

Thanks to Mike Stringer for tending bar with assistance from SAL Cmdr Chris Short, and to my wife (Ruth) and my daughter Kerri for handling S-T-P, all of who also helped with with cleanup and converting for fish fry line at end of night.

As was noted previously in my report, our Karaoke DJ, who spends about 5 hours total between set up, DJing and tear down, and is using all of his equipment, and has worked the first 5 events for just his tips, received his first paycheck last night (\$125), thanks to the E.C. who at their 3/30/22 meeting authorized the payment going forward during the trial period. This expense, of course as was expected, impacted our net profit for 4/7/22, however we still made a profit of approximately \$53 for the night. Going forward, this is going the right direction for the minimum of \$60 profit per night that the E.C. set as a yardstick for the event.

With a look in hindsight, due to the cooperation of our DJ working for tips first five weeks (saving us \$625), the overall event over the six week period has produced \$594.72 in estimated net profit to the Post. While the climb for profit will be much more difficult going forward, with the expense of now paying the DJ, it hopefully will continue to improve as attendance hopefully continuing to escalate, resulting in increased revenue. Only time will tell.

- **Event Coordination Committee:** (Chair – Ken Knight)

No report.

- **House Committee:** (Chair – Bob Alfieri).

No report.

- **Public Relations / External Communications Committee:** (Chair – Adjutant).

No report of anything new.

- **Internal Communications Committee:** (Chair 2<sup>nd</sup> Vice or Joe Dubois)

Editor Dubois confirmed the newsletter will be issued by May 1, to comply with the requirement that the slate of candidates for Post officers has to be published at least 10 days before the election, which will be May 11. Adjutant Wolfangel confirmed he will provide the slate to Don Bishop by April 28.

- **Uniformed Ceremonies Committee:** (Chair - Sgt.-At-Arms):

Chair Caskey reported:

- He expects to make the Joseph House delivery tomorrow, April 14.
- Gift to the Yanks are collected in the container in the Club Room, and he will make the delivery by May 31.
- He called for members to sign up to participate in the Memorial Day breakfast at the Post, the cemetery ceremonies, and the Anderson Township Bell Ceremony. There will not be a bus. 2<sup>nd</sup> Vice Minnich will be handling the Bell ringing for the Bell Ceremony at noon, as Bishop will be out of town.

- **Charities, Inc. Committee:** (Chair Don Bishop)

Chair Bishop reported the following:

- C.I. Financial Report was provided (prepared by C.I. Treasurer Walt Geil). Copy of provided report to be filed with these Minutes in Post Meeting Minutes binder.
- Forest Hills Schools will participate in our Poppy Day event; it will probably be week of May 16; there will be competition among the classes in the 6 elementary schools; he will need 6 volunteers (one per elementary school) to be at the schools during lunch to pass out the poppies and collect the donations. FO Lindsey noted First Financial has a coin counting machine that does not charge a fee. Chair Bishop is working on how to get the poppies distributed to the Anderson Township community.

- **Capital Projects (If any):** (Chair - ):)

None.

- **Marketing Committee:** (Chair - Kirk Minnick):

In the absence of Chair Minnick, Adjutant Wolfangel reported the following:

- The next meeting is Tuesday, April 19, 2022, at 7:00 PM.
- Fitch Choir is April 20, doors open at 6:00 for social in Clubroom. Everyone is welcome to bring snacks to share. Kirk talked with 2nd Vice of Post 484 (Bob) and Post 72 (Jake) who sent the information out to their members. The show will start at 7:00 in main hall. Flyer is posted in Clubroom.
- Cinco de Mayo Post social on April 30. Starts at 4:30 in Clubroom. Post will provide meats and fixings for tacos, burritos, etc. please rsvp how many and what appetizer or dessert you will bring. Flyer is posted in Clubroom.

- Kirk will be sending out mailchimp and Facebook on both events tomorrow, April 14.

- **Hamilton County Council (HCC) Report / Items:**

No report.

- **4<sup>th</sup> District Report / Items:**

Adjutant Wolfangel reminded about the 4<sup>th</sup> District Conference May 15 at Post 72; the 4<sup>th</sup> District's Law Enforcement Officer of the Year and the Firefighter of the Year awards will be presented. The Post qualifies to send three delegates; two have committed to attend, so far.

- **Dept. of Ohio Report / Items:**

Adjutant Wolfangel reminded about the Dept. of Ohio Convention July 1-3 at the Hilton Cincinnati Netherland Plaza; he expects to receive the Convention information packet in the next few days. The deadline for registration is May 29. The discounted room rate is \$129/night plus tax.

- **Old Business:**

Nominations Committee Report:

Adjutant Wolfangel conducted the call for nominations for the Post officer positions for 2022-2023, as follows:

Position of Post Commander: Lee Stegmann is a candidate; there were no additional nominations from the floor.

Position of Post 1<sup>st</sup> Vice Commander: Bob Kamman is a candidate; there were no additional nominations from the floor.

Position of Post 2<sup>nd</sup> Vice Commander: Kirk Minnich is a candidate; there were no additional nominations from the floor.

Position of Post Adjutant: Bob Carey is a candidate; there were no additional nominations from the floor.

Position of Post Finance Officer: Randy Lindsey is a candidate; there were no additional nominations from the floor.

Position of Post Sergeant-at-Arms: Ralph Caskey is a candidate; there were no additional nominations from the floor.

Position of Post Chaplain: No Nominee. There were no nominations from the floor.

Adjutant Wolfangel declared all nominations closed; however, will keep the Chaplain nomination open while former Chaplain Heberly is contacted to determine if he may be interested in the position.

SAL Update:

Adjutant Wolfangel reported:

- The SAL charter application will be submitted for approval soon, with about 20 members.
- The amendments to the Post Constitution, By-Laws, and Business Plan to include the SAL Squadron were approved at a previous EC meeting.

Spectrum TV and Internet upgrade:

1<sup>st</sup> Vice Kamman reported:

- The upgraded Spectrum TV and Internet systems are working well.
- He provided charts and instructions for operation of the systems, and a physical building layout to scale, included with these Minutes.
- He and Ken Knight continue cleaning up and removing unused wiring and cabling.
  
- **New Business:**  
None.
  
- **Good Of The Legion:**
  - Fisher House / Joseph Houses Bin in Clubroom delivery will be tomorrow April 14.
  - Volunteer Raffle: Restaurant gift Card, Won by Dan Wolfangel.
  - Split-The-Pot: Handled by Tom Prim, Won by Dan Wolfangel.
  - Next E.C. Meeting: April 27, 2022.
  - Next Post Meeting: May 11, 2022.
  
- **Further Business:**  
None.
  
- **Closing:**  
There being no further business to come before the membership,  
Closing Prayer was given by Chaplain Porter.  
Commander Stegmann called for “Removal of POW-MIA Chair Cover” by Jack Surdick.  
Commander Stegmann then called for “Saluting the Colors” in place.  
Meeting Adjourned approximately 8:25 PM.

Prepared By:  
Bob Carey