

**MINUTES**  
**AMERICAN LEGION POST 318**  
**REGULAR MEETING**  
**April 8, 2020**

The Post Regular Membership meeting conducted via visual and audio-conferencing software, was called to order by Commander Joe DuBois at approximately 7:00 PM. Opening Prayer was given by Chaplain Jerry Porter. 1<sup>st</sup> Vice Commander Bob Kamman then led the reciting of the Pledge of Allegiance. DuBois then opened meeting for the normal order of business.

**Attendance:** An accounting of those either present on the video or audio call, noted that there were twenty-one (21) Post 318 members present, which represents a quorum. In addition to the Executive Officers listed below the following members were present:

Walt Geil	Jack Surdick	Chester Canter	Bob Williams
Mike Stringer	Dennis Sakal	Bob Carey	
Gary Gregorio	Noel Fenner	Tom Thorton	

**Roll Call of Post Officers and Committee Chairs:**

Adjutant Ruffennach conducted roll call. Present were: Post Officers:

**Elected Officers**

Commander	Joseph DuBois, Jr	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander / Finance Officer	Randy Lindsey	<b>X</b>
Adjutant	Ed Ruffennach	<b>X</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>
Chaplain	Jerry Porter	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>X</b>
Americanism Chair	Paul Henkel	<b>A</b>
Bingo Chair	Ed Sears	<b>X</b>
Fund Raising Chair	(VACANT)	
Community Support Chair	(VACANT)	
House Chair	Bob Alfieri	<b>X</b>
Event Coord. Chair	Ken Knight	<b>E</b>
Charities, Inc Liaison	Don Bishop	<b>X</b>
Corporate Statutory Agent	Dan Wolfangel	<b>X</b>

X = Present	A= Absent
E = Excused (prior notice)	V= Vacant

**Minutes:** Adjutant Ruffennach noted that the Minutes from the March 11, 2020 Post Meeting had been produced in printed format and placed in the Post Meeting Minutes binder located in the clubroom bookcase, distributed to all E.C. members, and posted on Post website *A motion was made (Dan Wolfangel) and seconded (Noel Fenner) to accept March 11, 2020 minutes as printed. Motion Carried. A motion was made (Dan Wolfangel) and seconded (Jerry Porter) to accept February 12, 2020 minutes as printed. Motion Carried.*

**Executive Committee Notes:** Adjutant Ruffennach advised that the March 25, 2020 EC Meeting was cancelled due to Coronavirus restrictions issued by Governor DeWine. Pertinent issues that have occurred during that time are:

- Email discussion regarding a request from Pet Center to tap into our drain system. Motion died
- Email vote regarding the Suspension of Log-term rental payments during closure. Motion rescinded due to a discrepancy of dates. A new proposal is out for discussion
- Email vote to approve Randy Lindsey to the Finance Officer position as appointed by Commander DuBois (results to be discussed under old business).

**Finance Report:** Finance Officer Randy Lindsey submitted report, as of April 6, 2020

Post Checking Account First Financial	\$ 20,847.31
Post Checking Account Fifth Third	\$ 200.00
Post Savings Account	\$ 12,125.01
CD	\$ 10,000.00
<b>TOTAL:</b>	<b>\$ 43,172.32</b>

Petty Cash on Hand

Outstanding Bills include State Liquor License (\$2855) and Lawyer Fees (\$1000 - \$2000 estimate)

*A motion was made (Don Bishop) and seconded (Ralph Caskey) to accept the March 2020 Finance Report. Motion Carried. A motion was made (Bob Kamman) and seconded (Don Bishop) to accept the February 2020 Finance Report. Motion Carried.*

**Membership Report: 1<sup>st</sup> Vice Commander Kamman**

- **Current membership:**
- 2020 Quota = **161**
- 2020 Goal = **165**
- Potential = **170**
- Paid Status vs Quota = **166** (103.1%) **We've exceeded our GOAL**
- New members this year = **9** (Ken Barg, John Bothwell, Tony Capetillo, Richard Corsmeier, Jim Gartin, Jay Lenihan, Steve Saunders, Mike Thumann, Rick Weis)
- Transferred In = **5** (Chester Canter, Danny Garrett, Katie Harwood, Kirk Minnich, Ron Mercurio)
- Transferred Out = **0**
- Paid by Charities Inc = **22** (Remaining 1)
- **Deceased Members = 7** (Bill King, Don McLaughlin, Roger Siegman, Dale Simpson, **Jack Storm**, Leo Turner, Ron Yersky)
- Not Renewing = **0**
- Delinquent = **4** (Mike Hartzler, Frank Miller, Tom Neal, Josh Zortman)

PAYMENT METHOD	QTY	% of PAID
Cash	6	3.6%
Charities Inc-New	8	4.8%
Charities Inc-WW2	7	4.2%
Charities Inc-Active Duty	5	3.0%
Charities Inc-Hardship	2	1.2%
Check	70	42.2%
LIFE	3	1.8%
POL	44	26.5%
PUFL	18	10.8%
<b>Paid to 0888</b>	<b>0</b>	<b>0%</b>
Paid to 0072	1	N/A
Paid to 0484	1	N/A
Paid to 0138	1	N/A

- **April birthdays:**

Kevin Ackerman	David Bishop	Don Bishop	Ralph Caskey	Harold Cook
Rick Diver	Dennis Fehlinger	Ken Knight	Ray Krimple	Ted Mayer

Gerald Oaks	Rick Simpson	Chuck Smith	Ron Yersky	
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**Post Activities Report: 2<sup>nd</sup> Vice Commander Linsey** reported no activities

**Adjutant Reports and Correspondence: Adjutant Ruffennach**

Adjutant Ruffennach noted the following items of correspondence, or articles of interest that were received and/or posted over the last month on the Adjutant’s bulletin board located in the Post clubroom:

## Correspondence Log

Date Received	Sender	Subject	Disposition
3/3/2020	Juanita Yersky	Thank you Note	Posted
3/11/2020	AL Hamilton County	Hamilton County Awards Dinner April 25	
3/13/2020	Ride with Valor	Request for Donation	
3/17/2020	Sisters of Notre Dame	Request for Donation	
3/18/2020	Brosnan family	Donation \$50 in Memory of Ron Yersky	Posted
	American Legion	CPR and Post Data Sheet	
4/5/2020	Joseph House	Thank you for Donation	Posted
4/8/2020	Al National Executive Committee	Cancellation Resolution for the National Convention 8/2/-9/30 2020	

**Chaplain’s & VAVS Report: Chaplin Porter**

(VAVS Chair - Chaplain): VAVS will be Monday May 11<sup>th</sup> for Bingo. We will meet at the Post at 5:45 for a 6:30 start. Jack Storm (83) has died and was remembered by Chaplin Porter with his personal comments.

**Committees and Liaison Reports:**

- **Americanism Committee:** (Chair – Henkel) Reminder from Don Bishop that Scholarship applications are due by the end April. The status of Boy and Girl State has not been communicated
- **Community Support & Recognition Committee:** (Chair – VACANT). No Report
- **Service, Veterans Affairs, Economic & Legislation Committee:** (Chair - Service Officer Cleves) No rpt.
- **Bingo Committee** (Chair – Ed Sears) Chair Sears noted

March		Year to Date
Post Contributions:	\$ 1300	Post Contributions: \$ 10,900
CI Contributions:	\$ 485	CI Contributions: \$ 3,822
Kitchen:	\$	
<b>TOTAL:</b>	<b>\$ 2,131</b>	

When Bingo resumes, we will need to make some changes to protect our workers (i.e. PPE)  
 We received \$56-57 from GFS in rebates for items that we purchased for the Fish Fry.

- **Fund-Raising Committee:** (Chair – VACANT).
  - **Dances**
    - Spring schedule dance schedule has been postponed until further notice.
    - Hoops Mania
    - Latitude Fund Raiser:
    - We should begin the development of the Fall Dance schedule.
- **Event Coordination Committee:** (Chair – Ken Knight). No report
- **House Committee:** (Chair – Bob Alfieri). Everything that we can turn off at this time as been done.
- **Public Relations:** Commander Dubois reminded everyone about the monthly Chamber of Commerce luncheon
- **Internal / External Communications Committee:** (Chair – Adjutant).
  - External Communications:
  - Internal Communications: Deadline for the Post Newsletter will be the April 24, 2020
- **Uniformed Ceremonies Committee:** (Chair - Sgt.-at-Arms): Gifts for Yanks was sent in at the end of March. Ammo is ordered. There are no definitive plans to date for Memorial Day Services
- **Charities, Inc. Committee:** (Chair Don Bishop)
  - Chair Bishop commented on the financial report prepared by Walt Geil and on changes that were made to the Charities Inc Budget due to our loss of revenue. Report attached.

**Hamilton County:** No report

**4<sup>th</sup> District Report:** No report

**Dept. of Ohio** No Report

**Old Business:**

- *A motion was made (Noel Fenner) and seconded (Ralph Caskey) to accept the Commander's appointment of Randy Lindsey to the position of Finance Officer. Motion Carried.*
- Pet Center Project: We are awaiting the Agreement Documents from our lawyer.

**New Business:**

- Nominating Committee Report: The following slate of Nominations for Post 318 Officers for 2020 -2021 was read by Adjutant Ruffennach and nominations were requested for each position from the floor without a response:
  - Commander: Chester Canter
  - First Vice Commander: Bob Kamman
  - Second Vice Commander: VACANT
  - Adjutant: Ed Ruffennach
  - Finance Officer: Randy Lindsey
  - Sergeant at Arms: Ralph Caskey
  - Chaplin: VACANT

*A motion was made (Don Bishop) and seconded (Bob Williams) to keep the nominations open until the Executive Committee meeting on April 29, 2020. Motion Carried.*

- Annual Post Data Report: Adjutant Ruffennach reported on the Annual Post Data Report that needs to be submitted by April 15, 2020 that requires reporting of Post 318's Dues for 2021. *A motion was made (Bob Kamman) and seconded (Dan Wolfangel) to keep the Post 318 dues for 2021 at our current rate of forty dollars (\$40). Motion Carried.*
- Consolidated Post Report: Adjutant Ruffennach reported that he is working on the CPR with Dan Wolfangel's much appreciated assistance and that he will be reaching out to members for information to complete the report.

**Good of The Legion:**

- Joseph House and Bins in Clubroom:
- Volunteer Raffle: Suspended
- Split-The-Pot: Suspended
- Gift for Yanks:
  
- Next E.C. Meeting: April 29, 2020
- Next Post Meeting: May 13, 2020
  
- Refreshments in Clubroom: Suspended

**Closing:**

There being no further business to come before the membership, Chaplain Porter gave closing prayer, Commander Dubois declared the meeting adjourned at approximately 7:44 PM

Prepared by:



Edward C Ruffennach Jr  
Adjutant