

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
AUGUST 30, 2023**

Meeting conducted: X Physical Only; ___ Physical and Virtual

In the excused absence of Commander Stegmann, the Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by 1st Vice Commandeer Kamman. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call, and indicated eleven (11) E.C. members present as noted below, which exceeded the required quorum of eight (8) EC Members. **Physical (11), Virtual (0)**

Elected Officers

**Voting Members
Present**

Commander	Lee Stegmann	E	
1 st Vice Commander	Bob Kamman		X
2 nd Vice Commander	Kirk Minnich		X
Adjutant	Bob Carey		X
Finance Officer	VACANT	V	
Sgt-at-Arms	Ralph Caskey		X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund-Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coord. Chair	Ken Knight		X
Charities, Inc Liaison	Don Bishop		X
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar-Concession Manager	Steve Stuntz	E	

E.C. Alternates

Ass't Finance Officer	Joe DuBois		X
Ass't Sgt-At-Arms	Gary Gregorio	E	

Additional Attendees

Acting Finance Officer	Randy Lindsey	X	
Post member	Tina Sunderhaus	X	
Squadron member	Tim Sunderhaus	X	

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Adjutant Carey noted that the E.C. Meeting Minutes from July 26, 2023 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. ***Motion (Minnich) made to accept and approve the Minutes as submitted, Seconded (Wolfangel), and passed by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

2nd Vice Commander Minnich reported all currently scheduled Post activities and events are updated and on the calendar.

Military Night at AHS September 15 will be added to the calendar.

The Back To School dance was attended by 113 people, resulting in a profit of \$900.

CORRESPONDENCE LOG: Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Email from VA Medical Center with flyer describing “Operation Thank You” on September 30 at Sawyer Point. ***Posted on BB***
- Donation from member Hinaman. ***Forwarded to Bishop***
- Solicitation for volunteers to work the “Queen Bee Half Marathon” on October 14. ***Posted on BB***
- Invitation from “Cincinnati Queen Bee Foundation” to attend benefit reception September 10. ***Posted on BB***
- Email with flyer describing the “Welcome Home Event 2023” on September 27 at Summit Park. ***Posted on BB***
- Announcement of meeting of Hamilton County Board of Health on September 11 regarding increased license fees for food service operations, comments due by September 11. ***Forwarded to Alfieri***
- Email from “Ohio Living Village Home Health & Hospice” highlighting volunteer opportunities. ***Forwarded to Heberly***
- Notice of Post assessment from 4th District. ***Forwarded to Stegmann***
- New checks for Bingo. ***Placed in Bingo folder***

Outgoing Correspondence:

None

Misc. Adjutant Items:

Carey noted both he and Wolfangel will be out of country September 19 through October 2; Minnich will fill in by distributing the mail, preparing meeting minutes, and other duties of Adjutant as needed during such period.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Lindsey submitted his report for August 30, 2023, included with these minutes; he further reported that all bills are paid, and the Post is solvent.

The CD matures next month; ***Motion (Bishop) to authorize Lindsey to recommend the duration of the renewal of the CD and conduct a poll of the EC by email to approve such recommendation was Seconded (Wolfangel) and approved unanimously.***

Squadron member Stock and Post member Gilbert's wife Kelli are checking competitive rates for renewing the Post facilities insurance. The decision of renewing the current coverage with Acuity or selecting a new provider is due by end of September.

OPEN ISSUES / OLD BUSINESS:

Wolfangel provided an update on the Club Room Revitalization Committee, as follows:

The new tables and chairs are now in place; the 3 new televisions are to be installed, and the metal lower wall treatment is being finished. The lighting upgrade will be installed as labor is available. Wolfangel will begin installing wall hangings.

Tim Sunderhaus commented that SAL Commander Short is looking at fixes for the sharp edges of the lower wall metal. Sears recommended pop rivets.

Wolfangel provided the following update on replacing the large Patriot Center roof top sign:

Urban Banner has all the materials ready, but one of the existing braces needs to be replaced; the new sign should be installed within two weeks.

NEW ISSUES / NEW BUSINESS (Commander):

None

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported:

PUFL Member Blocksidge has passed away, and the funeral is 10:00 on September 7 with visitation at 9:00 at St. John Fisher.

106 members have renewed, which includes three new members, which is about 64% of goal.

Membership recruitment business cards for the Post and the Squadron have been received, and were distributed to the attendees. More are placed in the card holder in the lobby.

Post Activities: Chair Minnich reported:

Military Night September 15 being handled by Caskey
Oktoberfest October 14
Halloween dance October 21
Karaoke resumes October 5

Chaplain/VAVS:

No VAVS report, as VAVS is not operating.
Bishop provided an update on his personal situation.

Americanism:

In his absence, Chairman Howland noted no report.

Community Support & Recognition: (Vacant)

Wolfangel reported the after-the-fact media release on the Post Awards and Recognition Program has been

submitted. He will be submitting a release for the October dance.

The distribution of remaining membership recognition certificates and pins is being completed.

Bishop noted the Hillcrest board meeting will be September 26 from 6:00 to 7:00, which conflicts with the East Side Republican Club. *Motion (Bishop) to authorize the Hillcrest board to use the club room September 26 from 6:00 to 7:00 was Seconded (Alfieri) and approved unanimously.*

Service, Veterans Affairs / Economic / Legislative: Chair Cleves

Caskey mentioned the availability of the State of Ohio bonus payment to veterans of Afghanistan; Cleves or Caskey will submit an article for the newsletter and website.

Bingo: Chair Sears reported:

The August report is included with these minutes.

Electronic Bingo from Arrow and Grover are being evaluated by Minnich, with a meeting planned for September. The SAL is considering an electronic sports machine for the club room.

Fund-Raising: (Vacant)

(Covered elsewhere in these minutes.)

Event Coordination: Chair Knight reported:

Rentals in September:

Tammy September 16

Republican Club September 26

House: Chair Alfieri reported:

The Hall floor was cleaned and waxed before the dance last Saturday.

The facility insurance coverage is being evaluated.

The backyard landscaping is in progress.

A digital phone receiver has been installed, to improve the phone system reliability.

The electric lines to the signs will be buried.

Internal / External Communications: Wolfangel reported:

The article on the last dance appeared in the paper.

He has submitted the release regarding the awards and recognition program, and will be submitting one for the Halloween dance.

He will submit a newsletter article regarding the resumption of Karaoke in October.

Internal / Newsletter:

Kamman reported the September newsletter is about ready to go; additional articles are needed by tomorrow to Minnich.

Wolfangel created posters on the awards and the parade, on display in the hallway.

Wolfangel distributed copies and discussed comments to the draft agenda for the Special Meeting between Post Elected Officers and SAL Elected Officers for purposes of clarify communications, roles, and relationships. The meeting should occur in early September.

Uniform Ceremonies: SAA Caskey reported:

AHS Military Night September 15: 8 volunteers so far, need 3 more
Turpin game in October, more details to follow
3 requests for Veterans Day participation

The Joseph House box is about full, and will be delivered soon.

Charities, Inc. (C.I.): Chair Bishop reported:

- The 2024 Business Plan was approved by the CI board.
- Working with Caskey on the AHS Military Night arrangements, where we will be promoting “Save A Warrior,” followed by a presentation at the SAW office in Hillsboro. 8 volunteers are needed at the gates and concession stand to receive donations for SAW. The goal for SAW is \$5,000.

Marketing Committee: Chair Minnich reported:

(Covered above under Event Coordination)

Bar/Concessions: Chair Stuntz:

Lindsey noted that Stuntz is working on improving feedback from event bartenders to ensure proper inventory maintenance, using a clipboard at the bar.

SAL Unit:

Golf Outing Sept 23: 13 of 18 foursomes are complete.

SAL is organizing Bengals Watch Parties in the club room for all away games.

Hamilton County Council Issues / Concerns:

No report

4th District Issues / Concerns:

No report

Dept of Ohio Issues / Concerns:

Kamman noted the renewals do not match National or Ohio; Dept is working the problem.

Good of Legion:

No report

Further Business:

None

Adjournment of Meeting:

1st Vice Commander Kamman, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:45 PM.

Prepared by:
Bob Carey, Adjutant, Post 318