

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
JULY 26, 2023**

Meeting conducted: X Physical Only; Physical and Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commandeer Stegmann. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call, and indicated thirteen (13) E.C. members present as noted below, which exceeded the required quorum of eight (8) EC Members. **Physical (13), Virtual (0)**

Elected Officers

**Voting Members
Present**

Commander	Lee Stegmann		X
1 st Vice Commander	Bob Kamman		X
2 nd Vice Commander	Kirk Minnich		X
Adjutant	Bob Carey		X
Finance Officer	VACANT	V	
Sgt-at-Arms	Ralph Caskey	E	
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund-Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coord. Chair	Ken Knight		X
Charities, Inc Liaison	Don Bishop		X
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar-Concession Manager	Steve Stuntz		X

E.C. Alternates

Ass't Finance Officer	Joe DuBois		X
Ass't Sgt-At-Arms	Gary Gregorio		X

Additional Attendees

Acting Finance Officer	Randy Lindsey		X
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KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Adjutant Carey noted that the E.C. Meeting Minutes from June 28, 2023 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. **Motion**

(Wolfangel) made to accept and approve the Minutes as submitted, Seconded (Bishop), and passed by unanimous vote of E.C.

POST EVENT CALENDAR REVIEW:

2nd Vice Commander Minnich reported all currently scheduled Post activities and events are updated and on the calendar.

CORRESPONDENCE LOG: Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Invitation to Henry Klein returned to sender. *Forwarded to Wolfangel*
- Solicitation for donations to Chained Eagles of Ohio. *Forwarded to Bishop*
- Solicitation for goat buyers at Clermont County Fair from 11-year-old Aiden Gilbert. *Posted on BB*
- Second request from Ohio Liquor Control for additional information to renew liquor license. *Forwarded to Stuntz*
- Voicemail asking for permission to put a sign on Patriot Center property to vote yes on Issue 1. *Response provided by Wolfangel*
- Check for \$100 from Anderson Township for the Most Patriotic Unit in the July 4 parade. *Given to Lindsey*
- Donation acknowledgment from USO for \$100. *Posted on BB*
- Acuity Insurance renewal notice due September 22. *Forwarded to Lindsey*
- Email from HopeCheck offering their email system of implementing a buddy check for \$19/month. *Discussed below*

Outgoing Correspondence:

None

Misc. Adjutant Items:

Carey outlined his plan to reorganize the office file drawer with individual names on them; the flat drawers above and the SAL drawer will continue as presently used.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Lindsey submitted his report for July 26, 2023, included with these minutes; he further reported that all bills are paid, and the Post is solvent.

The Acuity notice included above in the incoming correspondence regarded terrorism coverage of the facility. The annual premium for the terrorism coverage would be \$37,000 or higher, depending upon the value of the property. Our past practice has been to decline the terrorism coverage. *Motion (Wolfangel) made to decline terrorism insurance coverage of the property, Seconded (Bishop) and approved unanimously by the EC.*

Status of the mortgage pay-off:

At the June 12 meeting of the EC, it was voted to pay off the property mortgage with a payment of approximately \$142,000. Subsequently, Lindsey provided additional information regarding our cash flow. *Motion (Wolfangel) made to vacate the EC decision of June 12, 2023 to pay off the mortgage, Seconded (Alfieri) and approved by the EC, with one opposed.* Additional discussion followed. Alfieri described the deteriorating condition of the building, the rooftop condensers, and the parking lot, indicating significant funds will be needed eventually to address those items. Bishop provided an analysis of the trend of total available funds over the past five months. Following extensive discussion, *the EC voted by show of hands to continue with the existing loan, which*

requires a final (balloon) payment of approximately \$81,722 at the end of September 2028, by a vote of 12 for and one opposed.

OPEN ISSUES / OLD BUSINESS:

Wolfangel provided an update on the Club Room Revitalization Committee, as follows:

- Three Hi-top tables and chairs received and have been assembled, and are awaiting placement upon completion of CR construction projects by SAL.
- Six swivel bar stools received and in use.
- Painting of CR walls completed.
- Installation of corrugated steel on lower portion of walls is in progress by SAL.
- Replacement for existing CR TV and installation of two additional TVs for CR pending by SAL.
- Secondary can light system pending installation (by Chris Short).
- Once all above completed will return select wall hang items to CR for display, with some other still being moved to lobby.

Stegmann requested an estimated completion date for the club room work.

Wolfangel provided the following update on the MEMORIAL PLAQUE EXPEDITURE FOR DESIGNATION OF "HALL A" AS HUGO VONTZ, JR. MEMORIAL HALL.

- Plaques for both Hall A and Hall B as approved at 6/28/23 E.C. Meeting, Obtained and in place over the double door sets to the respective halls.
- Total Cost \$20.50

Wolfangel provided the following update on replacing the large Patriot Center roof top sign:

- Design and Cost Quote of \$1,400 installed for replacement of Roof Top Sign.
- The EC viewed two options for the new sign: blue background or white background. *Motion (Alfieri) to proceed with the white background, Seconded (Kamman) and approved unanimously.*

Wolfangel updated the possible installation of electronic gaming machine in the club room:

- Grover Gaming: Notified contact that we would be waiting until CR project completion for scheduling any meeting or demo of offered equipment. Anticipate inviting to pre- August E.C. Meeting for demo / discussion.
- Minnich has had preliminary discussion with Arrow.
- Our type 3 license would need to be amended.

NEW ISSUES / NEW BUSINESS (Commander):

Stegmann presented the following information he received:

Vietnam Veterans Recognition Event on September 20 at VFW Post 6428 in Addyston, attendance sign-up by August 15. *To be posted on the Club Room Bulletin Board.*

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported:

We are at 51% renewed, our quota is 165.

Carey mentioned procuring membership recruitment business cards (\$80 for 250 from the official Legion Emblem source). Kamman will propose a design for the cards, to be purchased from a cheaper source, for comments by the EC

Post Activities: Chair Minnich reported:

Nothing further.

Chaplain/VAVS:

No VAVS report, as VAVS is not operating.

Americanism:

In his absence, Chairman Howland noted no report.

Community Support & Recognition: (Vacant)

Wolfangel presented his report on the Post Awards and Recognition Program:

- Held Sat – July 22nd – 7 PM
- Approx 75 attendees.
- Ohio Senator Wilson office (Veteran Honor Program) presented certs for 11 deceased Post members to Post, with one recipient family member present (Bobby Musselman, son of Keith Musselman).
- Have 16 certs to be delivered. Two were already mailed out of town. He requested EC members assist with delivering the member certificates.
- Media Release being prepared to be submitted for publication in Enquirer Hometown Section w/ several photos.
- Process of preparing a photo display for Post lobby hallway.
- He requested comments on the disposition of past VHP certificates and Ohio state flags. It was agreed to donate one of the flags to Bobby Musselman.

Service, Veterans Affairs / Economic / Legislative: Chair Cleves

Carey solicited comments regarding the HopeCheck email system for buddy check at a cost of \$19/month. *The EC agreed to decline the service.*

Bingo: Chair Sears reported:

For the month so far: \$963 provided to CI, \$390 from concessions, and \$246 gross from food sold.

Fund-Raising: (Vacant)

Wolfangel provided his report on Karaoke Thursdays:

FALL SEASON STARTING THURSDAY – OCTOBER 5TH.

- Karaoke DJ (Chuck Endreola) locked in at same cost per event.
- Work on marketing / promotion in progress.
- Only planned change for previous will be event hours which will be 7 to 10:30 PM as opposed to 7:30 pm to 11 PM.

Event Coordination: Chair Knight

Knight reported:

- The Hall provides approximately \$1,000/month average revenue
- OrthoCincy will no longer be a renter
- Has tentative rentals in August

Kamman requested to reserve the Hall for a St. Patrick's Day dance on March 16, 2024.

House: Chair Alfieri reported:

Nothing further.

Internal / External Communications: Wolfangel reported:

- Media Release on August 26th "Back to School Dance" ready for submission to Enquirer, and has also been submitted to Minnich for Post Website and Eric Franz for Post Facebook, and is on Post Monument Sign.
- Media Release on July 22nd Awards Program is under preparation.

Internal / Newsletter:

Gregorio reported the August newsletter is ready to go, except for one regular article.

Uniform Ceremonies: In the absence of SAA Caskey, Gregorio noted no further report

Charities, Inc. (C.I.): Chair Bishop reported:

- The 2024 Business Plan will be presented to the CI board August 21 for approval.
- Chained Eagles of Ohio will not be supported, as it does not meet our purposes.
- Working with Caskey on the AHS Military Night arrangements, where we will be promoting Save A Warrior, followed by a presentation at the SAW office in Hillsboro.
- He and Wolfangel will follow up with SAL on the proper disposition of the non-claimed proceeds from the final drawing of Queen of Hearts.

Marketing Committee: Chair Minnich reported:

(Covered above under Event Coordination)

Bar/Concessions: Chair Stuntz:

No report.

SAL Unit:

Wolfangel presented the following report:

- ASK Liquor Control Training Session - Still pending
- Golf Outing – Sept 23 – Recommend Post contribute \$150 for "Hole Sponsorship" to show our support for SAL 318. Copies of flyer posted on Post BB's, Post /website (Kirk Minnich) and Post Face book (Eric Franz). *Motion (Carey) to approve the purchase by the Post of a Hole Sponsorship for \$150, Seconded (Sears) and approved unanimously.*
- Scheduling of Special Meeting between Post Elected Officers and SAL Elected Officers for purposes of clarify communications, roles and relationships delayed due to other items pending.
 - > Email notice relative to, and requesting submission of items for Special Meeting agenda and discussion to be submitted to me, has resulted in only Carey and Caskey.
 - > Special Mtg will be scheduled prior to August E.C.

Hamilton County Council Issues / Concerns:

Stegmann will post the schedule of HCC meetings on the bulletin board.

4th District Issues / Concerns:

No report

Dept of Ohio Issues / Concerns:

Wolfangel reported the DEPARTMENT OF OHIO STAFF DIRECTOR was emailed to all E.C. members on 7/13/23.

Good of Legion:

None

Further Business:

None

Adjournment of Meeting:

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:55 PM.

Prepared by:
Bob Carey, Adjutant, Post 318