

**MINUTES  
AMERICAN LEGION POST 318  
EXECUTIVE COMMITTEE MEETING  
JUNE 28, 2023**

Meeting conducted:  X  Physical Only;  \_\_\_  Physical and Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commandeer Stegmann. Matters addressed at the Executive Committee Meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Carey conducted roll call, and indicated twelve (12) E.C. members present as noted below, which exceeded the required quorum of eight (8) EC Members. **Physical (12), Virtual (0)**

**Elected Officers**

**Voting Members  
Present**

Commander	Lee Stegmann		<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman		<b>X</b>
2 <sup>nd</sup> Vice Commander	Kirk Minnich		<b>X</b>
Adjutant	Bob Carey		<b>X</b>
Finance Officer	<b>VACANT</b>	<b>V</b>	
Sgt-at-Arms	Ralph Caskey		<b>X</b>
Chaplain	Rob Heberly	<b>A</b>	

**Appointed Positions/Chairs**

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel		<b>X</b>
Service Officer	Charlie Cleves		<b>X</b>
Americanism Chair	Eric Howland	<b>E</b>	
Bingo Chair	Ed Sears		<b>X</b>
Community Support Chair	<b>VACANT</b>	<b>V</b>	
Fund-Raising Chair	<b>VACANT</b>	<b>V</b>	
House Chair	Bob Alfieri	<b>A</b>	
Event Coord. Chair	Ken Knight		<b>X</b>
Charities, Inc Liaison	Don Bishop		<b>X</b>
SAL Advisory Committee Chair	Tony Capetillo	<b>E</b>	
Bar-Concession Manager	Steve Stuntz		<b>X</b>

**E.C. Alternates**

Ass't Finance Officer	Joe DuBois		<b>X</b>
Ass't Sgt-At-Arms	Gary Gregorio	<b>A</b>	

**Additional Attendees**

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**KEY:** X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

**MINUTES OF LAST MEETING:**

Adjutant Carey noted that the E.C. Meeting Minutes from May 31, 2023 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. **Motion**

*(Wolfangel) made to accept and approve the Minutes as submitted, Seconded (Bishop), and passed by unanimous vote of E.C.*

**POST EVENT CALENDAR REVIEW:**

2nd Vice Commander Minnich reported all currently scheduled Post activities and events are updated and on the calendar.

**CORRESPONDENCE LOG:** Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

**Incoming Correspondence:**

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Thank You note from *Coalition to Save Hillcrest* for \$200 donation. ***Forwarded to Bishop and Geil and Posted on BB***
- Notice of Public Hearing of Anderson Township Zoning Commission June 26 at 5:30 at Anderson Center regarding parking lot modifications by Anderson Land Holdings. ***Forwarded to Alfieri***
- Thank You note from Yellow Ribbon Support Center. ***Posted on BB***
- Connection Newsletter from FreeStore Foodbank. ***Placed in Club Room***
- Flyer from Bethel Baptist Church for Car Show July 15. ***Posted on BB***
- Legacy Scholarship Award from National. ***Forwarded to Wolfangel***
- Invitation to family of Keith Musselman returned to sender. ***Forwarded to Wolfangel***
- Thank you letter from Honor Flight Tri-State for donation of \$480. ***Posted on BB***
- Letter from Dave Kammerer, AHS. ***Forwarded to Wolfangel***

**Outgoing Correspondence:**

None

**Misc. Adjutant Items:**

None

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** In his absence, Lindsey reported that all bills are paid, and the Post is solvent.

After Bishop presented a summary of the four options of paying down the mortgage with First Financial Bank, paying off the mortgage, or refinancing the existing balance of the mortgage, the EC discussed various pros and cons of each option. **The EC voted 8 to 3, with one abstention**, to proceed with Option 1, which is **paying off the entire mortgage** with a single payment of approximately \$142,000. Dubois will work with Lindsey to finalize the details and payoff amount with First Financial Bank to accomplish the payoff by the end of August.

**OPEN ISSUES / OLD BUSINESS:**

Wolfangel provided an update on the Club Room Revitalization Committee, as follows:

- Euchre tables received and in.
- Hi-top tables and chairs received and have been assembled (pending 1 high top chair missing; Supplier notified).
- Six swivel bar stools received and assembled.
- Lobby Hall locked bulletin board and wall mounted pamphlet holder in place.
- Display Cases, Veteran Profiles, Memorial Day Detail photos, service flags, and several other items moved to Lobby.

- Painting of walls completed.
- Installation of corrugated steel on lower portion of walls pending action by SAL.
- Replacement of existing CR TV and two additional TVs for CR completed by SAL. Installation of all three TVs pending by SAL.
- Existing ceiling lights have been converted to LEDs (by Kamman).
- Secondary can light system pending installation (by Chris Short).
- Once all above completed will return select wall hang items to CR. For display, with some other still being moved to lobby.
- Notice of 5/31/23 E.C. adoption of Revised Club Room Utilization Policy noted in upcoming July Post Newsletter, and posted in Policy binder in Club Room. Members can request copy of policy.

Wolfangel presented suggested wording, size, and style for the plaque for designation of Hall A as “Hugo Vontz Jr. Memorial Hall.” After discussion by the EC, *Motion (Wolfangel) was made to proceed with an approx. 5” x 7” plaque laser-engraved brass plate on black background for Hall A, and an identical blank plaque for Hall B, Secoded (Cleves) and approved unanimously.*

Wolfangel proposed replacing the large Patriot Center sign with a new sign with “Anderson American Legion Post 318” on line one, “Patriot Center” and two Legion emblems on line two, and “Receptions, Conferences, Events, Rentals” on line three. He will investigate pricing and report back to the EC.

**NEW ISSUES / NEW BUSINESS (Commander):**

None

**NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

**Membership:** Chair Kamman reported our quota for 2024 will be approximately 165. Membership cards have not yet been received. Wolfangel will check on them at the Dept of Ohio convention if they are not received by then. Dues remain \$40; renewal notices should be sent out in July.

**Post Activities:** Chair Minnich reported:

The Back-to-School dance is scheduled for August 26; it is in the newsletter, on Facebook and the website. Mike Stringer is appointed dance chairman; Minnich is administrator.

The July 4<sup>th</sup> parade, Awards & Recognition Program on July 22, and an Ice Cream Social in August.

**Chaplain/VAVS:**

No VAVS report, as VAVS is not operating at this time.

**Americanism:**

In his absence, Chairman Howland noted no report.

**Community Support & Recognition:** (Vacant)

Wolfangel presented his report on the Post Awards and Recognition Program:

- Sat – July 22<sup>nd</sup> – 7 PM
- Approx 60 invites sent out. Responses due by July 14<sup>th</sup>. Received about 6 so far.
- Ohio Senator Wilson office (Veteran Honor Program) contacted. Will attend and present certs for 11 deceased Post members.
- L & O Plaques and all Certificates prepared inclusive of: 5 Scholarships / 4 BBGS / 2 L & O / 9

FHSD Elementary and Middle Schools / 1 bugler / 26 Continuous Service Post Members / 11 VHP family members (if possible). Also invite to about 10 dignitary guests from FHSD / ATFD / HCSO. Invites have gone out.

- Pending info on a SAL Scholarship (from 5/31/23 E.C. Mtg) NOTE: SAL to provide name of a student awarded a \$250.00 Scholarship by SAL.

**Service, Veterans Affairs / Economic / Legislative:** Chair Cleves

Stegmann suggested sending magazines to military serving overseas. Wolfangel reminded there is an existing CI Holiday Active-Duty Gift program.

**Bingo:** Chair Sears submitted the June 2023 report, included with these minutes.

Sears will continue as Bingo manager beyond October, but needs more help; he will attend the next SAL meeting to publicize positions for them to fill.

The cost of Bingo supplies is rising rapidly.

Kamman will review the calculation of expected utility savings by replacing the fluorescent fixtures in the hall with LED fixtures.

**Fund-Raising:** (Vacant)

Wolfangel provided his report on Karaoke Thursdays:

- Seeks authorization to resume Karaoke Thursdays around October 5.
- Need time to assure Karaoke DJ available and work on marketing / promotion/. Session left this spring season.
- Net Revenue over past year and a half of about \$3,000 to Post.

***Motion (Cleves) made to authorize Karaoke Thursdays from October 5, 2023 through first week of June 2024, Seconded (Minnich) and approved unanimously.*** Wolfangel will provide Karaoke dates to Minnich for the calendar.

**Event Coordination:** Chair Knight

Knight reported:

- June was a very good month.
- Munchy Machine has withdrawn her request for kitchen rental.
- The CPR/OSHA training has lost funding, so will not be renting the hall.
- The rear storeroom exit door remains unlocked if opened from the inside; Wolfangel will attach a sign on the door to remind users to lock it.

**House:** Chair Alfieri reported:

No report.

**Internal / External Communications:**

No report.

**Internal / Newsletter:**

Wolfangel has submitted articles to the newsletter regarding the Finance Officer vacancy and the installation of officers.

**Uniform Ceremonies:** SAA Caskey, reported:

- We are all set for the July 4<sup>th</sup> parade. SAL members will carry the banner, 4 Post members will form the Color Guard, SAL members will carry the service flags. 7 cars will carry Post members. No piper.
- The rifles have been cleaned.
- The Joseph House bin is not yet full.
- On August 5 West Clermont High School will host a car show to benefit families of military and first responders killed in the line of duty. *Flyer posted on BB*

**Charities, Inc. (C.I.):** Chair Bishop reported:

CI Business Plan for 2024. This plan defines the programs and projects that CI plans to implement in 2024. Currently, there are no budget numbers associated with this plan. These numbers will be provided next month, after Program year 2023 is closed out and our carry over is known.

For Program year 2024, the following changes are being made:

1. We will not be funding VAVS in 2024, The VA has ended this program.
2. We will not be funding Special Olympics. The Department of Ohio no longer funds this program.
3. We will no longer fund “Trunk & Treat.” This program was dropped by the Park District.
4. We will no longer fund Military and Family assistance. No funds have been spent from this account for several years. Money has been diverted to *Save-A-Warrior*.
5. We will no longer fund A&G Testing. This program is not being supported by the Post.
6. By vote of the E.C. We will be funding the *Neediest Kids of All*.
7. We will be funding *Save-A-Warrior*.

**Marketing Committee:** Chair Minnich reported:

(Covered above under Event Coordination)

**Bar/Concessions:** Chair Stuntz:

No report

**SAL Unit:**

Wolfangel presented the following report:

- ASK Liquor Control Training Session - Still pending
- Golf Outing – Sept 23 – Recommend Post contribute \$150 for “Hole Sponsorship” to show our support for SAL 318.
- Schedule Special Meeting between Post Elected Officers and SAL Elected Officers to clarify communications, roles, and relationships.
- More effective use of emails, and limiting who receives emails depending upon subject matter.

**Hamilton County Council Issues / Concerns:**

No report

**4<sup>th</sup> District Issues / Concerns:**

No report

**Dept of Ohio Issues / Concerns:**

Wolfangel reported details on the Convention:

- Fri – June 30 – Sun – July 2. (Dayton Convention. Ctr.)
- Wolfangel will be attending as Post 318 delegate, and has been acknowledged as such by Dept of Ohio.

**Good of Legion:**

Dubois questioned the disposal of non-claimed proceeds from the final drawing of Queen of Hearts; it was stated they must go to a 501c3 organization.

**Further Business:**

None

**Adjournment of Meeting:**

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 9:00 PM.

Prepared by:

Bob Carey, Adjutant, Post 318