

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
MARCH 29, 2023**

Meeting conducted: X Physical Only; ___ Physical and Virtual

After a hearing by the Executive Committee of a dispute regarding the expulsion of a player from the Euchre club which meets at the Post, the Executive Committee Meeting was called to order at approximately 7:45 PM at the Post by Commander Stegmann. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call, and indicated twelve (12) E.C. members present as noted below, which exceeded the required quorum of eight (8) EC Members. **Physical (12), Virtual (0)**

Elected Officers

**Voting Members
Present**

Commander	Lee Stegmann		X
1 st Vice Commander	Bob Kamman		X
2 nd Vice Commander	Kirk Minnich		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey	E	
Sgt-at-Arms	Ralph Caskey	E	
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund-Raising Chair	VACANT	V	
House Chair	Bob Alfieri	A	
Event Coord. Chair	Ken Knight		X
Charities, Inc Liaison	Don Bishop		X
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar-Concession Manager	Steve Stuntz		X

E.C. Alternates

Ass't Finance Officer	Joe DuBois		X
Ass't Sgt-At-Arms	Gary Gregorio		X

Additional Attendees

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KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Adjutant Carey noted that the E.C. Meeting Minutes from February 22, 2023 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site.

Motion (Wolfangel) made to accept and approve the Minutes as submitted, Seconded (Bishop), and passed by unanimous vote of E.C.

POST EVENT CALENDAR REVIEW:

2nd Vice Minnich reported:

- All currently scheduled Post activities and events are updated and on the calendar.
- Upcoming events are:
 - Fish Fry
 - Cinco de Mayo dance May 6
 - Queen of Hearts drawings

CORRESPONDENCE LOG: Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Voicemail inquiring if we use peanut oil at the Fish Fry. *Info Forwarded to Sears*
- Voicemail reporting a lost necklace in the parking lot. *Info forwarded to Alfieri*
- Ad for T-shirts from New Life Patriot. *Posted on BB*
- Bundle from 4th District of activity flyers (*Posted on BB*) and Boys State Orientation schedule (*Forwarded to Howland*).
- Email inquiring about renting the Hall to conduct safety classes. *Forwarded to Knight*
- Food Service Operation License. *Forwarded to Sears*
- 2023 catalog from American Legion Flags. *Forwarded to Caskey*
- Announcement of HCC Awards and Recognition Banquet April 15, and request for gifts to be donated by each post. *Forwarded to Stegmann*

Outgoing Correspondence:

Commander Stegmann noted the Anderson Township Business Survey is being completed.

Misc. Adjutant Items:

Carey noted receipt of the Annual Post Data Report, Consolidated Post Report, Certification of Post Officers, Post Chairman Certification; he called for input from other officers to complete the reports when requested.

Application for Scholarship will be forwarded to Howland.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey submitted the Finance Report as of March 29, 2023, a copy of which is included with these E.C. Meeting Minutes, in E.C. Minutes binder in Post Club Room for individual review, or may be provided upon individual request.

- The finances remain in good shape; all bills are paid.
- Still not receiving finance reports from SAL.
- The IRS form 990 is to be completed by end of April.

Bishop noted the meeting with First Financial Bank regarding facility mortgage payoff and refinancing options is being scheduled for the next week or two.

Motion (Minnich) made to accept and approve the Financial Report, subject to audit, as submitted, Seconded (Bishop), and passed by unanimous vote of E.C.

OPEN ISSUES / OLD BUSINESS:

The Officer Nominating Committee report is to be presented at the April General membership meeting.

NEW ISSUES / NEW BUSINESS (Commander):

Porter reported the Post received a Health Department inspection during the March 17 Fish Fry, with recommendations provided regarding hand- and dish-washing and cooked food temperature; however, we passed the inspection.

Commander Stegmann recommended the Post pro-actively offer assistance and support for disabled veterans in our area; Cleves will prepare a newsletter article.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported:

- We are down 15 members from our quota.

Post Activities:

(Presented in Calendar Review above.)

Chaplain/VAVS:

No VAVS report, as VAVS is not operating at this time.

Americanism: In the excused absence of Chair Howland, Carey provided the following report submitted:

“BGS applications and final check have been submitted.

BBS applications have been received from 2 boys. The third is currently absent from school and not communicating with the school or me. The AHS Vice-principal is tracking him down to get his application.

Scholarships are out at all three local HS's. None returned yet.”

Community Support & Recognition: (Vacant)

Bishop reported the Chamber of Commerce recognized the work and volunteers at Hillcrest cemetery over the years.

Bishop reported a “Save a Warrior” presentation will be scheduled for the April EC meeting.

Service, Veterans Affairs / Economic / Legislative: Chair Cleves:

No report.

Bingo: Chair Sears submitted the March 2023 report, and made the following additional comments:

- Bingo will not be conducted Easter Sunday, so there will be only 4 Bingo Sundays in April.
- Bingo workers need volunteers to train in their duties, so the games can continue in event of illness or incapacitation.

Fund-Raising: (Vacant)

- Fish Fry:
 - Bishop presented a Year-to-Date summary report of stats and financials.
 - Kamman noted the SQUARE fee is not refunded on credits.
 - Comments made by Carey regarding the inconsistent application of the charge for meals for volunteers will be forwarded to Porter and Franz.

- Karaoke: Wolfangel reported Karaoke is authorized through March, and he sought authorization from the EC to conduct Karaoke through June 8. *Motion (Stuntz) to provide such authorization through June 8, Seconded (Kamman) and approved unanimously.*

Event Coordination: Chair Knight reported:

- Hall Rentals: No more rentals in March; one in April
- The Armory safe has a cash drawer for use during hall rental activities and an 8x11 envelope containing \$150 marked “Hall Rental” placed under the cash drawer; the money has been taken. Previously, \$55 was also missing from the envelope.
- Knight will get a price for a separate safe designated for Hall Rental use.

Bishop will see if access cards can be in 3 levels instead of the present 2 levels.

House: In the excused absence of Chair Alfieri, the following was discussed:

Regarding the easement allowing cross-parking in the rear of the property, Bishop pointed out that all parties to the existing easement agreement must be party to any subsequent agreement with Anderson Land Holdings.

Internal / External Communications:

- **External:** Cinco de Mayo Dance: Wolfangel has prepared a media release which will be submitted in the next week or so.

- **Internal / Newsletter:** Gregorio reported the April newsletter was finalized today, will be forwarded to Minnich, and hard copies will be mailed to 18 recipients April 1 or 2.

Uniform Ceremonies: In the excused absence of SAA Caskey, Assistant SAA Gregorio reported:

Caskey has ordered 15 white parade gloves and 15 white pistol belts for the Color Guard Memorial Day Ceremony. He spoke with Tammy regarding providing the breakfast at the Post. Color Guard volunteers will be sought in April.

He made a Joseph House delivery in March.

Charities, Inc. (C.I.): Chair Bishop reported:

- Poppy Day May 26; he is short 1,200 poppies to have 4,000 to 6,000 on hand. He gave up on Kroger hosting the event, and is seeking other locations willing to host.

Marketing Committee: Chair Minnich reported:

Next meeting April 19.

(Other items are covered above under Event Coordination)

Bar/Concessions: Chair Stuntz:

No report

SAL Unit:

In the absence of Capetillo, Carey submitted the following report:

“Advised Wolfangel reached out recently and pointed out two things regarding the SAL. Minutes need to be posted in the SAL Minutes binder in club room for all to read, and provided to Post Adjutant. The monthly financial report from the SAL is to be provided to Post Finance Officer and Capetillo has addressed with the SAL Commander and both are trying to address the issue.

As for a report regarding the SAL I can say they have volunteered over 30 members since the beginning of the Fish Fry season. They have also won their first 4th District SAL Blue Jug for membership quota”

SAL still not furnishing minutes to Post Adjutant and financial reports to the Post Finance Officer, as required in the SAL Constitution and By-Laws.

Hamilton County Council Issues / Concerns:

No report

4th District Issues / Concerns:

No report

Dept of Ohio Issues / Concerns:

No report

Good of Legion:

Wolfangel provided a report from the Club Room Revitalization Committee (CRRC), included with these Minutes, and to be included in the newsletter. He requested authorization by the EC for and expenditure of up to \$3,800 for the following:

- 4 to 5 high-top square tables with four matching chairs each for area to be vacated by Pool Table disposal.
- Up to 8 replacement Bar Stools.
- Dual ceiling lighting system, converting existing Club Room fluorescent to LED, and adding recessed LED lights.
- Back-lighted stained glass wall art (US flag with Eagle head)

Motion (Cleves) to authorize up to \$3,800 covering the above items, Seconded (Dubois), approved unanimously.

Wolfangel noted that the E.C. members at previous Post Meeting authorized an expenditure of up to \$750 for 10 3' X 3' card tables for move of Euchre events from Club Room to rental Hall.

Wolfangel noted the ATM machine is installed, loaded, and operational.

Comments from Carey from his “Return to Vietnam” trip March 1-10, 2023:

- From Defense POW/MIA Accounting Agency: 1,240 MIA in Vietnam, 500 reasonable locations for recovering remains. Not including Laos and Cambodia. All POW are recovered or deceased.

- Lingering memories of the Legion not recognizing Vietnam Vets.

Further Business:

None

Adjournment of Meeting:

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 9:35 PM.

Prepared by:
Bob Carey, Adjutant, Post 318