

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
FEBRUARY 22, 2023**

Meeting conducted: X Physical Only; ___ Physical and Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commander Stegmann. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call, and indicated fourteen (14) E.C. members present as noted below, which exceeded the required quorum of eight (8) EC Members. **Physical (14), Virtual (0)**

Elected Officers

**Voting Members
Present**

Commander	Lee Stegmann		X
1 st Vice Commander	Bob Kamman		X
2 nd Vice Commander	Kirk Minnich		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sgt-at-Arms	Ralph Caskey	E	*
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund-Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coord. Chair	Ken Knight		X
Charities, Inc Liaison	Don Bishop		X
SAL Advisory Committee Chair	Tony Capetillo	A	
Bar-Concession Manager	Steve Stuntz		X

E.C. Alternates

Ass't Finance Officer	Joe DuBois	X	
Ass't Sgt-At-Arms	Gary Gregorio		X *

Additional Attendees

SAL 2 nd Vice Commander	Todd Sledge	X	
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KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Adjutant Carey noted that the E.C. Meeting Minutes from January 25, 2023 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. ***Motion (Wolfangel) made to accept and approve the Minutes as submitted, Seconded (Minnich), and passed by***

unanimous vote of E.C.

POST EVENT CALENDAR REVIEW:

2nd Vice Minnich reported:

- All currently scheduled Post activities and events are updated and on the calendar.
- Upcoming events are:
 - Fish Fry: Seven Fridays starting February 24; on the website and on Facebook; well-staffed for this week, including good participation by SAL members
 - Chili Cookoff Saturday February 25, 4:30
 - Cinco de Mayo dance May 6, Cincy Rockers are locked in
 - Queen of Hearts drawings twice a month, starting March 6 and 20

Wolfangel noted that a date needed to be set for the Post's Annual Awards & Recognition Program, and he was suggesting it be either Saturday July 22 or 29 from 7:00 to 9:00 PM. The EC set the date at July 22. He will notify the Law & Order recipients of the date, and will coordinate with other award Program coordinators..

CORRESPONDENCE LOG: Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Email from District announcing the “Fish with a Vet” Crappie Tournament on May 6 at East Fork North Shore Ramp. ***Posted on BB***
- Email from The Urology Group announcing the Vietnam Veterans Tribute Event on March 29 at Cintas Center, Free, but reservation required. ***Published in February newsletter***
- Voicemail regarding a sweater left behind Saturday February 11. ***Info given to Knight***
- Voicemail from Event Tech asking to get our profile updated on their event planning site. ***Info given to Knight*** (Calls from this organization can be ignored in the future.)
- Email from Dept. of Ohio soliciting donations for Gifts for Yanks. ***Forwarded to Bishop***
- Email from Mission BBQ in Mason announcing Free Chow (a sandwich) for Vietnam Vets on National Vietnam War Veterans Day, March 29. ***Posted on BB***
- Fish Fry Food Safety brochure from Hamilton County Public Health. ***Forwarded to Sears***
- Solicitation for donation to Citizens for Forest Hills Schools. ***Forwarded to Stegmann (political)***

Outgoing Correspondence:

Acknowledgment letter to Tim Albers for his contribution of \$190, which was the return of his Split-The-Pot prize at the Valentine’s Day Dance February 11, 2023

Misc. Adjutant Items:

None

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey submitted the Finance Report as of February 22, 2023, a copy of which is included with these E.C. Meeting Minutes in E.C. Minutes binder in Post Club Room for individual review, or may be provided upon individual request. He provided additional reporting as follows:

- The finances remain in good shape; all bills are paid.
- He reminded that he will not be able to continue in the position of Finance Officer past May 2023; he will place an article in the newsletter encouraging members to step forward to assume that position.

- Bishop and Lindsey led a discussion of the facility mortgage payoff and refinancing options with First Financial Bank; Lindsey is scheduling a meeting at the bank, and interested Post Officers may attend.

OPEN ISSUES / OLD BUSINESS:

None

NEW ISSUES / NEW BUSINESS (Commander):

None

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported:

- We are at 160 of 177 (90%) members renewed, which is behind our usual progress at this date.
- 22 existing members not yet paid.

Stegmann offered to provide Post 318 business cards for officers and members to hand out to veterans.

Post Activities:

(Presented in Calendar Review above.)

Chaplain/VAVS:

No VAVS report, as VAVS is not operating at this time.

Gregorio noted that Caskey is recovering from knee replacement.

Americanism: In the excused absence of Chair Howland, Carey provided the following report submitted:

“We have 3 boys and 2 girls selected for BBGS. Fees were sent in this week. We still have spots for 2 girls, but not likely to have any more submissions.”

Bishop noted Charities Inc. budget originally provided for a total of 6 delegates to the two program, however due to a donation to this program can now provide tuition support for up to 7 BBGS delegates.

Community Support & Recognition: (Vacant)

Bishop noted he is discussing the possibility of working with Anderson Art Collaborative, and provided copies of their flyer.

Service, Veterans Affairs / Economic / Legislative: Chair Cleves:

No report.

Bingo: Chair Sears reported:

- Had 89 players Sunday.
- The Type 3 license is posted, and pull-tabs can now be sold at any event inside the facility.
- After discussion within the Club Room Revitalization Committee (CRRC) regarding the installing an ATM, which is frequently asked for by Bingo players, and also comments at this meeting by SAL / CRRC member Todd Sedge, a *Motion (Wolfangel) was made to authorize the installation of an ATM by*

Pioneer Vending at a location in the building to be determined, Seconded (Alfieri) and approved unanimously by the EC.

Fund-Raising: (Vacant)

- **Fish Fry:**
 - Wolfangel reported the Fish Fry has been publicized with links at Sibcy-Cline Realtors, 365 Cincinnati, WXIX 19 TV, WGRR radio, WLWT, WCPOTV, Enquirer article, and Cincy Blog (Greater Cincinnati Realtors).
 - The Hall TVs will display upcoming events during the Fish Fry.
 - The EC confirmed that a Girl Scout Troop can sell cookies at the door during the Fish Fry.
 - Wolfangel noted that Eric Franz volunteered to coordinate Fish Frys if Porter and others will provide training. Wolfangel and Minnich will provide info to Porter.
 - Kamman reported that Franz offered to conduct a raffle for the benefit of Honor Flight Tri-State, with the prize being a bottle of Honor Flight Tri-State bourbon. Franz also proposed a Split-the-Pot with the proceeds divided equally between Honor Flight and the Post. Kamman will follow up with Franz.

Event Coordination: Chair Knight reported:

- **Hall Rentals:**
 - East Side Republican Club - February 28
 - March 1 - Anderson Historical Society

House: Chair Alfieri reported:

Very busy week setting up for events every day.

The outdoor lights for the Patriot Center sign operate intermittently; the light above the Post signs near the club room door is on order. Alfieri is contracting with an electrician.

Bishop reported we need to purchase 25 access cards, mostly for SAL use. *Motion (Wolfangel) to approve the purchase by the Post, Seconded (Minnich) and passed unanimously by the EC.*

Internal / External Communications:

- **External:**

(Wolfangel's Fish Fry publicity actions are shown above under Fund Raising)

- **Internal / Newsletter:**

Gregorio reported the March newsletter will be out by end of February. Newsletter items need to be submitted now.

Wolfangel submitted two newsletter articles for EC review: Disposition of the pool table, and encouragement for more members to be active in Post activities. He presented the minutes of the first meeting of the Club Room Revitalization Committee (CRRC). *Motion (Alfieri) to dispose of the pool table and accessories, the ping pong surface and accessories, and the piano, by the process described in the CRRC minutes of its first meeting, Seconded (Cleves) and approved unanimously by the EC.*

Uniform Ceremonies: In the excused absence of SAA Caskey, Assistant SAA Gregorio reported:

No report.

Charities, Inc. (C.I.): Chair Bishop reported:

- Queen of Hearts operated by The Lounge may generate approximately \$800 per month for Charities, Inc.
- Poppy Days is being organized for May 15-18; he is seeking ways to get the community involved.

Marketing Committee: Chair Minnich reported:

The liquor pricing was finalized, with those bottles costing over \$25 being Top Shelf. Jim Beam Bourbon and J&B Scotch were assigned to the Well shelf. Kamman agreed to provide a sticker system for indentifying difference between Top and Well liquors, so they are returned to right location/shelf and charged right price.

Bar/Concessions: Chair Stuntz reported:

No further report.

SAL Unit:

In the absence of Capetillo, Sledge reported:

- The rules for Queen of Hearts have been published and will be posted in the Hall. SAL is working with Tammy on the menu for the Queen of Hearts drawing events.
- The SAL is filling slots with volunteers for the Fish Frys, with 6 SAL members working this Friday.
- He and SAL Commander Short continue to emphasize member participation.

Wolfangel noted that a hall rental contract with \$1 rental fee needs to be executed with The Lounge for the Queen of Hearts drawing events. Sledge to work with Ken Knight on getting this accomplished.

Wolfangel reported the SAL Constitution and By-Laws have been adopted as of February 1 and have been disseminated to EC and SAL. Minnich will place them on an SAL page on the Post website.

Hamilton County Council Issues / Concerns:

No report.

4th District Issues / Concerns:

No report.

Dept of Ohio Issues / Concerns:

No report.

Good of Legion:

Kamman inquired if anyone saw a video camera while cleaning up and reorganizing the Armory; the question will be relayed to Caskey.

Wolfangel inquired about a ceremonial sword donated several years ago for Color Guard use; no one was familiar with it.

Further Business:

Adjournment of Meeting:

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:30 PM.

Prepared by: