

MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
DECEMBER 28, 2022

Meeting conducted: X Physical Only; ___ Physical and Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commander Lee Stegmann. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call, and indicated thirteen (13) E.C. members present as noted below, which exceeded the required quorum of eight (8) E.C. Members. **Physical (13), Virtual (0)**

Elected Officers

**Voting Members
Present**

Commander	Lee Stegmann		X
1 st Vice Commander	Bob Kamman		X
2 nd Vice Commander	Kirk Minnich		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sgt-at-Arms	Ralph Caskey		X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears	E	
Community Support Chair	VACANT	V	
Fund-Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coord. Chair	Ken Knight		X
Charities, Inc Liaison	Don Bishop		X
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar-Concession Manager	Steve Stuntz		X

E.C. Alternates

Ass't Finance Officer	Joe DuBois	X	
Ass't Sgt-At-Arms	Gary Gregorio	A	

Additional Attendees

SAL Commander	Chris Short	X	
SAL 1 st Vice Commander	Dennis Kiefer	X	
SAL 2 nd Vice Commander	Todd Sledge	X	

X = Present E = Excused (Prior Notice) A = Absent V = Vacant Z = Virtual Attendance

MINUTES OF LAST MEETING:

Adjutant Carey noted that the E.C. Meeting Minutes from November 30, 2022 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. *Motion (Bishop) made to accept and approve the Minutes as submitted, Seconded (Minnich), and passed by unanimous vote of E.C.*

POST EVENT CALENDAR REVIEW:

2nd Vice Minnich submitted the following report:

- All currently scheduled Post activities and events are updated and on the calendar.
- Upcoming events are New Year's Eve bash and the February Social.

CORRESPONDENCE LOG: Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

Incoming Correspondence:

- Routine bank statements, ads, dues payments, invoices.
- Greeting Card from Bethesda Foundation. *Posted on BB*
- Solicitation from Joseph House. *Forwarded to Bishop*
- Solicitation from a senior student at Turpin. *Forwarded to Bishop, who forwarded to Howland, since it related to BBS*
- Extra payment of \$10 from member. *Forwarded to Kamman*
- Schedule of HCC meetings. *Forwarded to Stegmann*

Outgoing Correspondence:

None

Misc. Adjutant Items:

Carey reminded the officers and chairmen to provide him with donor information so he can issue donation acknowledgment letters; Bishop stated that Charities Inc. issues such letters for donations it receives.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey submitted the Finance Report as of December 28, 2022, a copy of which is included with these E.C. Meeting Minutes in E.C. Minutes binder in Post Club Room for individual review, or may be provided upon individual request. He provided additional reporting as follows:

- The finances remain in good shape; all bills are paid.
- Fund-raising and rentals have been decreasing.
- He presented a proposal to return \$118 for the large door prizes to Charities Inc. to offset the cost of the Christmas Party.
Motion (Lindsey) made to approve the proposal, Seconded (Minnich) and approved unanimously by the EC.

OPEN ISSUES / OLD BUSINESS:

None

NEW ISSUES / NEW BUSINESS (Commander):

None

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported:

- We are at 150 of 177 (85%) members renewed. We exceed the National goal of 75%. We need 27 more renewals to hit quota. He encouraged members to refer new member prospects his way.
- 33 existing members not yet paid, 4 of which did not renew last year.
- 4 new members and 10 transfers in so far this year.
- He and Wolfangel are working on having an orientation for Post and Squadron new members.
- He is updating his processes and procedures documentation.
- The National is still having problems adding SAL members into their system.
- He will work with Kiefer to issue the balance of the SAL membership cards manually.

Post Activities:

(Covered above under Post Events)

Chaplain/VAVS:

Commander Stegmann noted Pope Emeritus Benedict XVI is in failing health.

Americanism: In his absence, Chair Howland provided to Adjutant Carey his report:

Currently searching for BBS and BGS participants. Interviews are planned for early February.

Community Support & Recognition: (Vacant)

Bishop reported the Wreaths Across America event at Hillcrest Cemetery had nearly 200 volunteers laying wreaths, and 200 wreaths were sent over to Spring Grove; the event was a great success.

Wolfangel reported he has received replies from the ATFD and HCSO-D5 that they would be submitting nominees for Law Officer and Fire Fighter of the Year recognition by the January 6 requested date.

Service, Veterans Affairs / Economic / Legislative: Chair Charlie Cleves:

No report

Bingo: In his absence, Chair Sears provided the December report to Carey, included with these minutes:

Fund-Raising: (Vacant)

Wolfangel reported the Karaoke Thursdays resume January 12; the media release went to the Enquirer, and he has developed an email list of approximately 45 past attendees.

Lindsey reported all the Football Mania winners have been paid, except one SAL member.

Carey reported he and Short are investigating options for video gaming at the Post. A proposal should be distributed before next month's EC meeting.

SAL 2nd Vice Commander Sledge presented the proposal for Queen of Hearts game drawings at the Post, included with these Minutes, outlining the Overview, Objectives, Goals, and Execution Strategy for proceeding. After discussion, *Motion (Wolfangel) made to accept and approve the proposal, use of the hall to be at no rental charge, with determination and adjustments to start date; times, dates and frequency of*

drawings; operation of concession/bar; and other details of operation to be determined by the appropriate officers and chairs of the Post and SAL, Seconded (Minnich) and approved unanimously by the EC. Motion (Bishop) made to permit employees of The Lounge to sell the game tickets during the event at the Post, Seconded (Minnich) and approved unanimously by the EC.

Event Coordination: Chair Ken Knight submitted the following report:

Hall rentals are committed for March and June. Monthly rental to East Side Republican Club is probable.

Knight reported receiving a request from US Census Bureau to use the Hall for employee training gratis. *Motion (Alfieri) made to decline the request, Seconded (Caskey) and approved unanimously.*

House: Chair Alfieri provided the following report:

- The House has been operating very nicely.
- Oven cleaning, refrigerator cleaning, and general kitchen cleaning are being done by Tammy McCauley.
- Future projects: painting the interior of the club room and Hall.
- The remaining 2 toilet replacements are to be done by New Year's Eve; all are working properly.
- Alfieri will check with Tammy regarding food sales at events in the Hall.

Internal / External Communications:

- **External:**

Nothing further

- **Internal / Newsletter:**

Kamman asked that all newsletter submittals be sent to Gregorio. They are working on cost reduction measures; only about 20 hard copies are being mailed.

Uniform Ceremonies: SAA Caskey reported:

- A Joseph House delivery was made; the next delivery will be in January.
- He reported a website (ezrackbuilder.usamm.com/rack-builder/printer-friendly) is useful to properly arrange and print service ribbons and medals.

Wolfangel confirmed the Sheriff's Office will dispose of old ammunition.

Charities, Inc. (C.I.): Chair Bishop reported:

- Received solicitations:
 - From Joseph House: our donation will be made in March
 - From Hospice of Cincinnati: *Motion made (Lindsey) to decline the request as not for a veteran-specific use, Seconded (Wolfangel) and approved unanimously.*

Marketing Committee: Chair Minnich

Seeking help with management of the Fish Fry events; putting an appeal in the newsletter.

SAL Unit:

SAL Commander Short reported:

- He will notify SECO to reset the security system after the New Year's Eve bash.

- The Ohio Department of Public Safety offers a class, “Alcohol Server Knowledge” (ASK), for the Post and the Squadron to provide information and answer questions relative to liquor licensing, laws and regulations, bartending, sales and consumption issues. ***The EC will provide Short with a date for scheduling the class.***

Stuntz confirmed the Post is adequately stocked with beverages for the New Year’s Eve bash.

Wolfangel reviewed the following SAL issues:

- 1) Commander Short is obtaining three more signatures on the Charter document.
- 2) Short is working with Lindsey on the collection of the remaining \$29 from each member that has not yet paid the full \$40 dues to Squadron.
- 3) The Squadron Constitution and By-Laws:
 - * Are officially confirmed for adoption by SAL 318 Executive Committee and signed / dated by SAL Commander.
 - * Have been officially confirmed and signed by Post 318 SAL Advisory Committee Chair.
 - * Need to be presented and adopted by SAL 318 Membership and attested to by SAL 318 Adjutant signature.This action needs to be documented in SAL Meeting Minutes as accomplished, and copies of the signed Constitution and By-Laws needs to be distributed to all SAL Members.

Alfieri will make arrangements to provide keys to three SAL members.

Hamilton County Council Issues / Concerns:

Stegmann noted the meetings are every other month, and the schedule is on the bulletin board.

4th District Issues / Concerns:

None

Dept of Ohio Issues / Concerns:

Midwinter Conference January 20-22, 2023

Good of Legion:

Wolfangel reported the notice of the final review and ratification of the revised Post Constitution and By-Laws to occur at the General Membership meeting on January 11 was sent to members December 28 and included in the January newsletter. Copies of the Constitution and By-Laws are also in the club room for review.

Further Business:

None

Adjournment of Meeting:

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:30 PM.

Prepared by:
Bob Carey, Adjutant - Post 318