

**MINUTES  
AMERICAN LEGION POST 318  
EXECUTIVE COMMITTEE MEETING  
DECEMBER 27, 2023**

Meeting conducted: X Physical Only; \_\_\_ Physical and Virtual

Commander Stegmann called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the Executive Committee Meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Carey conducted roll call, and indicated twelve (12) E.C. members present as noted below, which exceeded the quorum of eight (8) EC Members. **Physical (12), Virtual (0)**

**Elected Officers**

**Voting Members  
Present**

|                                |               |          |          |
|--------------------------------|---------------|----------|----------|
| Commander                      | Lee Stegmann  |          | <b>X</b> |
| 1 <sup>st</sup> Vice Commander | Bob Kamman    |          | <b>X</b> |
| 2 <sup>nd</sup> Vice Commander | Kirk Minnich  | <b>E</b> |          |
| Adjutant                       | Bob Carey     |          | <b>X</b> |
| Finance Officer                | Randy Lindsey | <b>E</b> |          |
| Sgt-at-Arms                    | Ralph Caskey  |          | <b>X</b> |
| Chaplain                       | Rob Heberly   | <b>A</b> |          |

**Appointed Positions/Chairs**

|  |                |          |          |
|--|----------------|----------|----------|
| Corporate Statutory Agent / Ass't Adjutant | Dan Wolfangel  |          | <b>X</b> |
| Service Officer                            | Charlie Cleves |          | <b>X</b> |
| Americanism Chair                          | Eric Howland   | <b>E</b> |          |
| Bingo Chair                                | Ed Sears       |          | <b>X</b> |
| Community Support Chair                    | <b>VACANT</b>  | <b>V</b> |          |
| Fund-Raising Chair                         | <b>VACANT</b>  | <b>V</b> |          |
| House Chair                                | Bob Alfieri    |          | <b>X</b> |
| Event Coord. Chair                         | Ken Knight     |          | <b>X</b> |
| Charities, Inc Liaison                     | Don Bishop     | <b>E</b> |          |
| SAL Advisory Committee Chair               | Tony Capetillo | <b>A</b> |          |
| Bar-Concession Manager                     | Steve Stuntz   |          | <b>X</b> |

**E.C. Alternates**

|                       |               |  |          |
|-----------------------|---------------|--|----------|
| Ass't Finance Officer | Joe DuBois    |  | <b>X</b> |
| Ass't Sgt-At-Arms     | Gary Gregorio |  | <b>X</b> |

**Additional Attendees**

|                  |              |          |  |
|------------------|--------------|----------|--|
| Fish Fry Manager | Eric Franz   | <b>X</b> |  |
|                  | Jerry Porter | <b>X</b> |  |

**KEY:** X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

**MINUTES OF LAST MEETING:**

Carey noted that the E.C. Meeting Minutes from November 29, 2023 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion (Wolfangel) made to accept and approve the Minutes as submitted was Seconded (Alfieri) and approved by unanimous vote of E.C.***

**POST EVENT CALENDAR REVIEW:**

In the excused absence of 2nd Vice Commander Minnich, the following was noted:

- The New Years Eve Dance is sold out; the SAL will have the Hall and club room set up by Friday, with a Bengals watch party before the dance and clean up on the day after the dance
- The next Bingo will be January 7, 2024

**CORRESPONDENCE LOG:** Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

**Incoming Correspondence:**

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Check to Charities Inc, from David P. Eller Fund. ***Placed in FO drawer***
- Voicemail from Barabara Henderson regarding correcting the rank shown on the marker of her deceased veteran husband. ***Information forwarded to Caskey and Cleves***
- Materials for the Father John E. Duffy Post Award. ***Placed in Chaplain drawer***
- Voicemail from Tyler Vincent offering service dogs for veterans. ***Information forwarded to Cleves***
- Certificate of Good Standing for Charities, Inc. dated December 13, 2023. ***Placed in Adjutant drawer***
- Voicemail asking if we want a pool table being donated. ***Called back and advised we do not need it, and to check with Anderson Fire Department***

**Outgoing Correspondence:**

- Letters to Mt. Washington Care Center and Belterra Park thanking them for their contributions to the Veterans Day dinner at the Post.
- The Post Constitution and Bylaws to Department of Ohio.

**Misc. Adjutant Items:**

None

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** In the excused absence of Lindsey, Carey gave the following report provided:

Lindsey requests approval of the EC to move \$14,000 from savings to cash for the purpose of stocking the incoming Bingo kiosk. ***Motion (Wolfangel) made to approve the transfer of \$14,000 from savings to cash for the purpose of stocking the Bingo kiosk was Seconded (Stuntz) and approved by the EC unanimously.***

**OPEN ISSUES / OLD BUSINESS:**

- Franz presented the 2024 Fish Fry budget of \$1,269, which includes a new freezer (to replace the chest freezer) and 240v wiring to it, among other items to improve the event. ***Motion (Wolfangel) made to approve the expenditure of up to \$1,300 for the Fish Fry budget was Seconded (Kamman) and approved by the EC unanimously.***
- Franz will install additional security cameras (without audio) in the bar area, electronic Bingo machines, and the rear of the building at a cost of approximately \$240. ***Motion (Wolfangel) made to authorize the expenditure of up to \$250 for the additional security cameras was Seconded (Alfieri) and approved by the EC unanimously.***

- Carey will check with Lindsey on the status of the \$1,000 donation to the California Ohio Monument Project previously approved by the EC.

**NEW ISSUES / NEW BUSINESS (Commander):**

None

**NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

**Membership:** Chair Kamman reported:

7 more are needed for quota; 12 existing members have still not renewed; he will continue contacting them. Now have 158, and need 165 for quota.

**Post Activities:** In the excused absence of Chair Minnich, the following was discussed:

- SAL sponsored Bengals watch party before the NYE dance, and NYE dance
- Post sponsored Valentines Day dance February 10
- Fish Fry begins February 16

**Chaplain/VAVS:**

Porter reported VAVS is planning to restart activities for veterans at the VA hospital.

**Americanism:** In the excused absence of Chair Howland, Carey presented the following report:

- Last year, there was a private contribution to send a fourth girl to BGS. We only sent three girls, resulting in money left over. I ask that the EC approve the money to be forwarded to 2024. We currently have four female applicants, and this would allow us to send all four girls.
- This year we have six boys that have applied for BBS. Last year we only sent two, resulting in money left over. I ask that the EC approve funds for a fourth applicant to attend BBS in 2024.

As the funding for BBGS is from Charities, Inc., *Carey will relay the above to CI (Bishop, Geil, and Wolfangel) for approval.*

**Community Support & Recognition:** (Vacant)

No report

**Service, Veterans Affairs / Economic / Legislative:** Chair Cleves

No report

**Bingo:** Chair Sears provided the report dated December 27, included with these Minutes, and further noted:

A committee consisting of Sears, Wolfangel, Minnich, Surdick, Lindsey, and Stuntz will prepare an internal policy and house rules regarding the Bingo machines, which are to be submitted to the EC for approval.

**Fund-Raising:** (Vacant)

Post sponsoring Valentines Day and Cinco de Mayo dances, SAL may sponsor St. Patrick's Day dance.

Karaoke resumes January 4.

**Event Coordination:** Chair Knight reported:

December 2023 EC Hall account update

1. I had a 32 gig thumb drive lost with all my rental stuff (contracts, floor plans etc.) for the last 5 years on it.
2. Only rentals I have for January are Mary Kay products on Tuesday evenings with the exception of the Tuesday evenings when ESRC is renting.
3. AARP (which is not a rental) will begin their training classes on 1/8/24 ending on 1/19/24. Time is 8:30 - 3pm in Hall A only. On Tuesdays it will be 10-3pm.
4. All my rental dates that I have booked so far for 2024 are on the Post calendar
5. Hall account balance as of today is \$610
6. I will be having surgery for tears in my Achilles tendon on 1/25/24 and will have very limited mobility for 4-6 weeks afterwards.

**House:** Chair Alfieri reported:

- The Parking Agreement with Anderson Land Holdings is to be signed as of January 2.
- He is getting quotes for the 240v wiring for the proposed new freezer, and replacement of the exterior seals on the front windows.

**Internal / External Communications:**

Wolfangel reported a media release on the donation of \$5,000 to Save-A-Warrior made on November 18 was sent to the Enquirer, and Gregorio sent it to Department of Ohio Legion News.

**Internal / Newsletter:**

Gregorio reported the January newsletter is about ready to go; the December edition included 18 mailouts, 108 pages.

**Uniform Ceremonies:** Caskey reported:

The Joseph House box is nearly full, and he needs a volunteer to assume the responsibility of delivering it.

**Charities, Inc. (C.I.):**

No report

**Marketing Committee:** Chair Minnich reported:

(Covered above under Event Coordination)

**Bar/Concessions:** Chair Stuntz reported:

Stocking up for NYE dance

**SAL Squadron:**

Wolfangel provided an update on the work in the club room:

- Two of the new TVs are installed.
- The dart board will be installed.
- The POW/MIA display in the lobby has been enclosed with plexiglass.

Cleves reported he has secured a commitment from SAL to provide SAL Minutes and Finance Reports monthly to the Post Finance Officer and Adjutant.

**Hamilton County Council Issues / Concerns:**

Stegmann noted he will attend the next meeting.

**4<sup>th</sup> District Issues / Concerns:**

No report.

**Dept of Ohio Issues / Concerns:**

Stegmann noted he will attend the Mid-Winter Conference January 19-21

**Good of Legion:**

Lindsey has resumed the position of Finance Officer, and Gregorio will delete the article from the newsletter which emphasized the need for a FO replacement.

Kamman reported he has installed new PA speakers for the Hall.

**Further Business:**

None

**Adjournment of Meeting:**

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:30 PM.

Prepared by:  
Adjutant Carey