

MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
NOVEMBER 29, 2023

Meeting conducted: X Physical Only; ___ Physical and Virtual

In the excused absence of Commander Stegmann, the Executive Committee Meeting was called to order by 1st Vice Commander Kamman at approximately 7:00 PM at the Post. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Carey conducted roll call, and indicated thirteen (13) E.C. members present as noted below, which exceeded the quorum of eight (8) EC Members. **Physical (13), Virtual (0)**

Elected Officers

**Voting Members
Present**

Commander	Lee Stegmann	E	
1 st Vice Commander	Bob Kamman		X
2 nd Vice Commander	Kirk Minnich		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sgt-at-Arms	Ralph Caskey		X
Chaplain	Rob Heberly	E	

Appointed Positions/Chairs

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund-Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coord. Chair	Ken Knight		X
Charities, Inc Liaison	Don Bishop		X
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar-Concession Manager	Steve Stuntz		X

E.C. Alternates

Ass't Finance Officer	Joe DuBois		X
Ass't Sgt-At-Arms	Gary Gregorio	A	

Additional Attendees

none			
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KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Carey noted that the E.C. Meeting Minutes from October 25, 2023 were posted in E.C. Minutes Binder in club

room, distributed to all E.C. members, and sent to Post Web-Master for posting. *Motion (Wolfangel) made to accept and approve the Minutes as submitted, Seconded (Minnich), and approved by unanimous vote of E.C.*

POST EVENT CALENDAR REVIEW:

2nd Vice Commander Minnich submitted the report that all currently scheduled Post activities and events are updated and on the calendar. He further noted:

- Invitations to the Post Christmas Party are out via Evite. Members will be requested to bring to the party gloves, sock hats, and long johns for Joseph House
- Quite a few rentals are on the calendar
- The New Years Eve Party tickets are on Eventbrite, and sponsors are being obtained

CORRESPONDENCE LOG: Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Flyer from Hamilton County Commission announcing Veterans Appreciation Day November 18; followed by notice that it was postponed. *Posted on BB*
- Announcement of sale of assets of Post 773. *Forwarded to selected officers of Post and to SAL Commander Short*
- Solicitation for donations to California, Ohio Monument Project. *To be evaluated by EC*
- Receipt from Ohio Attorney General for registration in Charitable Organization Information Network
- Solicitation for donations and notice of change of address of Neediest Kids of All. *Placed in CI drawer for Bishop*
- Thank You notes collected from students at Mercer and Summit. *Forwarded to Caskey*
- Voicemail asking about membership. *Forwarded to Kamman*
- Solicitation from Joseph House. *Forwarded to Bishop*
- Information package from Department of Ohio, containing:
 - 2024 Mid-Winter Conference flyer: January 19-21, 2024, Dublin, OH. *Posted on BB*
 - Instructions for registering to participate in the 5th Annual Roger M. Hight State Bowling Tournament February 10-11, Cherry Grove Lanes. *Posted on BB*
 - 2023-2024 Department Directory. *To Adjutant file*
 - 2023 Consolidated Post Report Impact Summary. *To Adjutant file*
 - Flyer describing the Discord and Gaming Server. *Forward to SAL Commander Short*
 - Solicitation for donation to Gifts for Yanks. *Previous solicitation forwarded to Bishop*
- Flyer for Fourth District Brown Jug Party March 16, 2024, with a shirt order form. *Posted on BB*

Outgoing Correspondence:

None

Misc. Adjutant Items:

None

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Lindsey submitted his report for November 29, 2023, included with these minutes, reporting that all bills are paid, and the Post is solvent. He further noted:

- The mortgage continuation has been formalized with the bank
- A Sam's Club credit card transmittal form was in his drawer, but no card

OPEN ISSUES / OLD BUSINESS:

- Alfieri reported the Parking Lot agreement (Memorandum of Understanding) with Anderson Land Holdings (Anderson Township Pub) is about ready to present to ALH for signatures.
- Carey presented the California, Ohio Monument Project, which is requesting donations for expanding it to include California Ohio veterans and active military after World War II. ***Motion (Lindsey) made to contribute \$1,000 from Post funds was Seconded (Wolfangel) and approved unanimously.***
- Certified cooks list: Alfieri is checking on participation by SAL members. The training will be at the Post, lasting 3.5-4 hours

NEW ISSUES / NEW BUSINESS (Commander):

- Minnich provided an interim report the Fish Fry Business Plan submitted by Franz has been reviewed and approved with some changes by Marketing Committee. ***It will be presented to the EC for approval next month.***

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported:

- 23 more are needed for quota; 27 existing members have still not renewed; he will continue contacting them.
- Fourth District qualifies for the Brown Jug, and the party will be March 16 in Harrison, OH

Post Activities: Chair Minnich reported:

The main focus now is the Post Christmas Party; about 50 reservations received so far.

Chaplain/VAVS:

No report

Americanism: Chair Howland

In his excused absence, Howland noted no report. Kamman will give Howland a BBS information sheet he received.

Community Support & Recognition: (Vacant)

Kamman will provide to Wolfangel information received regarding the “of the Year” award program.

Service, Veterans Affairs / Economic / Legislative: Chair Cleves

No report

Bingo: Chair Sears reported:

The application for the new Bingo license is in progress; it will cost about \$2,100 (Type 1, Type 2, Type 3, and electronic Bingo). Anyone working at the Post cannot play a Bingo machine while working. Only Bingo machine Operators (Sears, Minnich, and Lindsey) can open a machine. ***A committee will be formed to prepare an internal policy regarding the Bingo machines.***

He provided the monthly Bingo report, included with these Minutes.

Fund-Raising: (Vacant)

Wolfangel noted Karaoke continues, including the NYE dance promo. Split-the-Pot has been extended to the Euchre players.

Event Coordination: Chair Knight reported:

- All the rentals are posted on the calendar; the Prem promotion ceremony is Friday at 3:00.
- As previously authorized by the EC, \$300 was designated for the stained-glass artwork created by Stuntz. The fee for the upcoming Stuntz rental will be reduced by \$300.
- Hall floor plan layouts have been limited to about 10 variations.

House: Chair Alfieri reported:

- After discussion, *Motion (Alfieri) made to accept the Parking Agreement, as revised, was Seconded (Sears) and approved unanimously.*
- E&L will hardwire electric power to the signs Friday.
- A locksmith is coming to adjust or lube the lock mechanism on the club room door.

Internal / External Communications:

Wolfangel reported a media release on the NYE party has been sent to the Enquirer Hometown section. He is preparing a release on the donation of \$5,000 to Save-A-Warrior made on November 18.

He has submitted 2 newsletter articles: a reminder for help at Karaoke, and regarding the needed expansion of the CI board of trustees.

Internal / Newsletter:

Kamman reported the December newsletter is about ready to go; additional articles are needed by tonight.

Uniform Ceremonies: Caskey reported:

- The Marine display uniform has been replaced with an Air Force uniform.
- A delivery to Joseph House was made, including surplus food from the Veteran dinner.

Charities, Inc. (C.I.): Chair Bishop provided the financial report, included with these Minutes, and further reported:

A contingent of seven people from CI and the Post toured the Save-A-Warrior facility in Hillsboro November 18 and presented a check for \$5,000. We hope to repeat this donation annually.

Wolfangel noted that SAL may be interested in participating in the Save-A-Warrior donation in the future.

Marketing Committee: Chair Minnich reported:

(Covered above under Event Coordination)

Bar/Concessions: Chair Stuntz noted no report.

SAL Unit:

Wolfangel provided an update on the work in the club room:

- Caskey, Alfieri, and Sears helped finish the wall work.
- Ceiling light work is complete.
- Two of the new TVs are installed.
- The bulletin board has been relocated. The dart board will be installed.
- The POW/MIA display in the lobby will be enclosed with plexiglass by New Years Eve. ***Motion (Wolfangel) to authorize up to \$200 to cover the cost of the plexiglass and new shelving was Seconded (Alfieri) and approved unanimously.***
- The Euchre club is not using the new tables purchased for them.

Carey will work with Short to update the bar pendant light fixtures.

Hamilton County Council Issues / Concerns:

No report

4th District Issues / Concerns:

Kamman noted that National dues will go up \$5 next year, and District may increase dues in 2025; accordingly, the Post may need to increase dues in 2024.

Dept of Ohio Issues / Concerns:

No report

Good of Legion:

Sears mentioned a member in hospital.

Further Business:

None

Adjournment of Meeting:

1st Vice Commander Kamman, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:30 PM.

Prepared by:
Adjutant Carey