

**MINUTES  
AMERICAN LEGION POST 318  
EXECUTIVE COMMITTEE MEETING  
OCTOBER 25, 2023**

Meeting conducted:  X  Physical Only;  \_\_\_  Physical and Virtual

The Executive Committee Meeting was called to order by Commander Stegmann at approximately 7:00 PM at the Post. Matters addressed at the Executive Committee Meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Carey conducted roll call, and indicated eleven (11) E.C. members present as noted below, which exceeded the quorum of eight (8) EC Members. **Physical (11), Virtual (0)**

**Elected Officers**

**Voting Members  
Present**

Commander	Lee Stegmann		<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman		<b>X</b>
2 <sup>nd</sup> Vice Commander	Kirk Minnich	<b>E</b>	
Adjutant	Bob Carey		<b>X</b>
Finance Officer	<b>VACANT</b>	<b>V</b>	
Sgt-at-Arms	Ralph Caskey		<b>X</b>
Chaplain	Rob Heberly	<b>A</b>	

**Appointed Positions/Chairs**

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel		<b>X</b>
Service Officer	Charlie Cleves		<b>X</b>
Americanism Chair	Eric Howland	<b>E</b>	
Bingo Chair	Ed Sears		<b>X</b>
Community Support Chair	<b>VACANT</b>	<b>V</b>	
Fund-Raising Chair	<b>VACANT</b>	<b>V</b>	
House Chair	Bob Alfieri		<b>X</b>
Event Coord. Chair	Ken Knight		<b>X</b>
Charities, Inc Liaison	Don Bishop	<b>E</b>	
SAL Advisory Committee Chair	Tony Capetillo	<b>E</b>	
Bar-Concession Manager	Steve Stuntz		<b>X</b>

**E.C. Alternates**

Ass't Finance Officer	Joe DuBois		<b>X</b>
Ass't Sgt-At-Arms	Gary Gregorio	<b>A</b>	

**Additional Attendees**

Fish Fry Manager	Eric Franz	<b>X</b>	
SAL Squadron Commander	Chris Short	<b>X</b>	
Dance Manager	Mike Stringer	<b>X</b>	

**KEY:** X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

**MINUTES OF LAST MEETING:**

Carey noted that the E.C. Meeting Minutes from September 27, 2023 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. *Motion (Wolfangel) made to accept and approve the Minutes as submitted, Seconded (Sears), and approved by unanimous vote of E.C.*

**POST EVENT CALENDAR REVIEW:**

2nd Vice Commander Minnich submitted the report that all currently scheduled Post activities and events are updated and on the calendar.

**CORRESPONDENCE LOG:** Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

**Incoming Correspondence:**

- Routine bank statements, ads, magazines, dues payments, invoices, etc.
- Letter from Hamilton County Recorder offering to present a talk on veteran services they provide. *Placed in Cleves drawer.*
- Email Flyer from Ripley Union High School regarding a ball celebrating the Marine Corps birthday. *Forwarded for possible MailChimp distribution.*
- Notice of Public Hearing from Anderson Township October 23 regarding parking lot modifications by Anderson Land Holdings. *Placed in Alfieri file.*
- Check from Department of Ohio for 2024 PUFL membership. *Placed in FO drawer.*
- Voicemail regarding Veterans Day dinner. *Returned call with phone number for reservations.*
- Email from Jerry Perry announcing this year's presentation of gift cards in the Gifts for Yanks program at the VA hospital. *Forwarded to Caskey.*
- Announcement of renovation at Veterans Resource Center on Hamilton Avenue. *Placed in Cleves drawer.*
- Solicitation from Dan Beard Council for sponsorship at the Veterans Day celebration at Warbird Museum. *Placed in CI drawer, and flyer posted on BB.*
- Request for nominations for District Chaplain Award. *Placed in Commander drawer.*
- Flyer from Honor Flight Tri State for event "Bourbon and BBQ" November 4, 5:30-9:00 at Lunken Airport. *Posted on BB, and submitted for MailChimp distribution*

**Outgoing Correspondence:**

Donation acknowledgment letter for \$50 received at Karaoke from Richard Pitcairn.

**Misc. Adjutant Items:**

None

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Lindsey submitted his report for October 25, 2023, included with these minutes, reporting that all bills are paid, and the Post is solvent.

**OPEN ISSUES / OLD BUSINESS:**

Wolfangel reported the POW-MIA Table Set is on back order from Legion Flag and Emblem. Post member Bob Williams will reimburse the Post for the cost as a donation.

**NEW ISSUES / NEW BUSINESS (Commander):**

Franz reported the status of negotiations he and Alfieri have conducted with Anderson Land Holdings regarding mixed usage of the Post parking lot; he presented a draft agreement document for review and comment. A

subcommittee, consisting of Alfieri, Franz, Knight, and Stringer, will proceed with further development of the agreement, and present it at *next month's EC meeting*.

Franz presented his plans and goals for the Fish Frys: Increase gross sales by 30%, and net revenue by 20% over 2023. He will present the business plan and proposal at *next month's EC meeting*. Items being studied are: Pre-purchasing the fish, purchasing two new freezers, replacing the existing chest freezer, purchasing better aprons, barriers, and signs to keep the front parking lot available for the elderly and handicapped. The present estimate is \$2,019.

Carey will forward to Bishop the solicitation of support for the California, Ohio Monument Project. It will be presented at *next month's EC meeting*.

Stringer proposed changes to dance management, including: Use disposable tablecloths, change the hours to 7:00-10:00 instead of 8:00-11:00, discontinue free snacks. He and Kamman will present the proposal to the Marketing Committee.

Alfieri proposed increasing the price of cloth tablecloths for rentals from \$2.50 to \$3.50, due to the cost of laundering them. It was *approved by the EC*, effective with the next rental.

Alfieri noted the listing of certified kitchen cooks is outdated. Post and Squadron members will be encouraged to take the training, to be conducted at the Post, and be added to the listing.

Stegmann questioned the placement of the 4 electronic bingo machines, and the future sports gaming machine. Wolfangel stated the spaces for the bingo machines have been approved, and the sports machine is postponed for now.

Caskey observed our revenues are not meeting our expenses. Additional fund-raising and revenue enhancements are being worked. Our operating expense is about \$6,500 per month. Members do not patronize our events enough. Recruitment of new members needs to be stepped up.

**NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

**Membership:** Chair Kamman reported:

118 members renewed, 2 new members, for 72% rate, 47 more are needed for quota. Getting new members from Post 744 (Lunken).

An orientation session is being planned.  
Gilbert and Kamman have been contacting members to encourage attendance and activities.

**Post Activities:** Chair Minnich reported:

(included above)

**Chaplain/VAVS:**

Physical conditions of members were mentioned.

**Americanism:** Chair Howland

Howland emailed the following report:

- 2024 scholarship applications have been sent to Turpin, Anderson, and McNick, and posted on the Post website

- BBS has announced 2024 date June 9-16 at Miami University
- BGS has not yet announced dates
- Interest in the Oratorical program continues at Anderson; working with his contact

**Community Support & Recognition:** (Vacant)

No report

**Service, Veterans Affairs / Economic / Legislative:** Chair Cleves

No report

**Bingo:** Chair Sears reported:

- October concludes the Bingo year.
- Working on new contract with CI, and obtaining the renewal license.
- The 4 electronic bingo machines and a kiosk will not be installed in the club room until the license is obtained. The kiosk will be filled from Post savings (\$18,000). The club room needs to be opened and bar staffed during rentals and events to enable the machines to be used (adults only).
- A portable bar is not needed.

The SAL is considering an electronic sports machine for the club room, postponed for now.

**Fund-Raising:** (Vacant)

(Covered elsewhere in these minutes.)

**Event Coordination:** Chair Knight reported:

All the rentals are posted on the calendar; Reception this Saturday

**House:** Chair Alfieri reported:

Waiting for the second bid on hardwiring the electric for power to signs to avoid them being kicked off frequently.

**Internal / External Communications:**

No report

**Internal / Newsletter:**

Kamman reported the November newsletter is about ready to go; additional articles are needed by tomorrow.

**Uniform Ceremonies:** Caskey reported:

- IHM Color Guard on Thursday November 9<sup>th</sup> at 9:30am to 10:30;
- Sherwood Elementary concert on Friday November 10<sup>th</sup> at 9:30am to 10:15;
- Anderson Senior Center Color Guard on Friday November 10<sup>th</sup> at 10:30am to 11:30;
- Concert at Wilson Elementary November 9 in the afternoon or evening

He will send out the schedule and reminders.

Chaplain Heberly can not attend the Veterans Day dinner, so Stegmann will fill in with prayers and the Missing Man table.

The uniform display in the lobby has been changed.

**Charities, Inc. (C.I.):** In the absence of Chair Bishop, Wolfangel reported:

A contingent from CI and the Post will visit the Save-A-Warrior facility in Hillsboro November 18 at 11:00 to present a check for \$5,000; carpool from the Post.

**Marketing Committee:** Chair Minnich reported:

(Covered above under Event Coordination)

**Bar/Concessions:** Chair Stuntz noted:

Heidelberg Distributing moved to Dayton, and he is having some trouble contacting them

**SAL Unit:**

The Bengal Watch Parties will be postponed until the lower walls and TV installations are completed in club room.

Wolfangel noted he will provide a report on the Post/SAL Communications meeting at the *next EC meeting*.

Stuntz will provide hardware to hang the stained-glass display.

Dubois reported SAL needs donations/sponsorships for the NYE dance band, and Post members to help with the NYE dance. The NYE tickets went on sale October 18.

**Hamilton County Council Issues / Concerns:**

No report

**4<sup>th</sup> District Issues / Concerns:**

No report

**Dept of Ohio Issues / Concerns:**

No report

**Good of Legion:**

Nothing

**Further Business:**

None

**Adjournment of Meeting:**

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 9:00 PM.

Prepared by:  
Adjutant Carey