

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
SEPTEMBER 28, 2022**

Meeting conducted: X Physical Only, ___ Physical and Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commander Lee Stegmann. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call, and indicated twelve (12) E.C. members present as noted below, which exceeded the required quorum of seven (7) E.C. Members. **Physical (12), Virtual (0)**

Elected Officers

**Voting Members
Present this Meeting**

Commander	Lee Stegmann	X	X
1 st Vice Commander	Bob Kamman	X	X
2 nd Vice Commander	Kirk Minnich	X	X
Adjutant	Bob Carey	X	X
Finance Officer	Randy Lindsey	X	X
Sgt-at-Arms	Ralph Caskey	X	X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X	X
Service Officer	Charlie Cleves	X	X
Americanism Chair	VACANT	V	
Bingo Chair	Ed Sears	X	X
Community Support Chair	VACANT	V	
Fund-Raising Chair	VACANT	V	
House Chair	Bob Alfieri	X	X
Event Coord. Chair	Ken Knight	X	X
Charities, Inc Liaison	Don Bishop	X	X
SAL Committee Chair / Advisor	Tony Capetillo	E	
E.C. Alternates			
Ass't Finance Officer * /(Post Newsletter Editor)	Joe DuBois	E	
Ass't Sgt-At-Arms	Gary Gregorio	A	
Additional Attendees			
Bar Manager	Steve Stuntz	X	

X = Present E = Excused (Prior Notice) A = Absent V = Vacant Z = Virtual Attendance

MINUTES OF LAST MEETING:

Adjutant Carey noted that the E.C. Meeting Minutes from August 31, 2022 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. ***Motion made (Kamman) to accept and approve the Minutes as submitted, Seconded (Bishop), and passed by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

2nd Vice Minnich submitted the following report:

- All currently scheduled Post activities and events are on the calendar.
- The October Social Oktoberfest is on October 15; he sent out an evite.
- Veterans Day Celebration is on November 11
- The Post Christmas party is being planned – invitations will be sent out Mid October, date is Dec 17 in main hall.

Assistant Adjutant Wolfangel noted the website still shows last year's Christmas program; Minnich and Knight will follow up with Webmaster Richardson for correction.

Correspondence Log: Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

Incoming Correspondence:

- Check for \$104.50 from Dept of Ohio for 15 PUFL 2023 memberships. *Forwarded to Lindsey*
- Thank You flyer from Hospice of Cincinnati. *Posted on BB*
- Flyer for 4th District Bowling Tournament November 26 at Cherry Grove Lanes. *Posted on BB*
- Voicemail from Village at Eastgate announcing their Fall Festival October 7. *Not posted on BB, as it is a marketing event for the Village, not specifically relevant to veterans.*
- Invitation to visit the John P. Parker House in Ripley. *Posted on BB*
- Bill from Rose Pest Control for \$68. *Forwarded to Alfieri*
- Letter from First Financial requiring the Post to show proof of flood insurance coverage. *Forwarded to Alfieri*
- Bill from Anderson Township Lawn Care for \$322.50. *Forwarded to Alfieri*
- Fall Conference Call for District Conference at Middletown Post 218 October 9 at 10:00. *Forwarded to EC*
- Statement from Lancaster. *Forwarded to Sears*
- Email from Lisa Murphy requesting details about Oratorical/Scholarship Contest for her daughter. *Forwarded to Porter, who responded and provided her with the needed information*
- Legal notice of BSA plan for bankruptcy reorganization. *Forwarded to Stegmann*

Assistant Adjutant Wolfangel noted that he received a mangled empty envelope from Dennis Sakal, who advised the envelope may have contained his Post security card or a flash drive containing Post photos from the last 16 years. None of the EC members present had any information on these items.

Outgoing Correspondence:

- Mailchimp email to Post membership regarding a job opportunity at VA
- Letter to Tuke Landscaping thanking them for their work in front of our building

Misc. Adjutant Items:

Adjutant Carey, at Eric Howland's request, placed his name into nomination for Americanism Chair. *Commander Stegmann appointed Eric Howland to the position of Americanism Chair, effective the date of this meeting.*

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey submitted the Finance Report as of September 28, 2022. A copy of the submitted report will be placed on file along with these E.C.

Meeting Minutes in E.C. Minutes binder in Post Club Room for individual review, or may be provided upon individual request. He provided additional reporting as follows:

- He paid one-fourth of the Acuity Insurance bill because competing insurance bids could not be obtained by the bill due date. He and Service Officer Cleves have requested other insurance pricing.
- He is progressing on the IRS form 990, which should be ready for review prior to the next Post meeting.
- We have had \$110 in Football mania winners; 2 Post winners and 2 SAL winners, through week 3.

Assistant Adjutant Wolfangel noted for the Minutes that the following quick email vote of the EC was conducted September 8 at FO Lindsey's request:

QUESTION:

"Does the EC authorize FO Lindsey to write a \$500 check out of the Post account to cover the cost of the band the SAL has secured for the New Year's Eve dance, said amount to be reimbursed to the Post by the SAL upon the SAL setting up their own bank account."

At the end of the day, the results were 9 Yes's and 3 No's.

FO Lindsey noted he can not open a bank account for SAL until he receives the official SAL Charter document.

OPEN ISSUES / OLD BUSINESS:

1st Vice Kamman noted:

- The kitchen camera was relocated to address the problem of food being taken from the refrigerator.
- About 2 months ago Event Coordinator Knight reported \$55 missing from the gun safe in the Armory. A discussion was held regarding use of the gun safe, installation of drop boxes, security cameras, items stored in the Armory. These issues will be *further discussed and resolved at the next EC meeting.*

NEW ISSUES / NEW BUSINESS (Commander):

None

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported:

- We are at 63% members renewed.
- 3 new members so far this year, and 6 transfers in.

Post Activities: Chair Minnich reported:

- An Evite was sent to the membership for the Fall Oktoberfest party.
- Veteran's Day Celebration is on Nov 11
- The Post Christmas party is being planned - evites will be sent out Mid October, date is Dec 17th in main hall.

Chaplain/VAVS:

No report

Americanism:

As noted above, Eric Howland is named Americanism Chair effective this date.

Community Support & Recognition: (Vacant)

Bishop reported:

- A Hillcrest Cemetery cleanup is scheduled for October 8, organized by the Historical Society, and volunteers are needed.
- The Veterans Day program here at the Post November 11 includes cash bar, a welcome presentation, complementary dinner, music (likely by Dan Varner). The Veterans Traveling Museum will be set up, and the slide show will run.

Service, Veterans Affairs / Economic / Legislative: Chair Charlie Cleves

Cleves attended the September Honor Flight, and recommends others attend when they can. Carey, Peters, and Bishop will be on the October 25 flight.

Sgt-at-Arms Caskey reported that the Veterans Affairs office in Batavia provides medals, ribbons, and bars to anyone showing a form DD-214.

Bingo: Chair Ed Sears reviewed the Monthly Bingo Report, filed with these Minutes, and further reported:

- He composed “House Rules for Bingo for Post 318,” copy attached to these Minutes. He requested review and comments from the EC.
- He is looking into ways to operate the console to avoid shutting it off mid-game.

Fund-Raising: (Vacant)

- Assistant Adjutant Wolfangel reported the resumption of Karaoke Thursday on October 13 is on the Post calendar. Kamman reported it is on the website and will show it on the digital sign, and Wolfangel will put it on the monument sign. Wolfangel is working out a schedule of member participation in the capacities of Lead and Bar. He will put out a media release this week, and contact Franz to get it on the main Facebook page. He also encourages members to come out and sing or listen to the singing.
- CI Liaison Bishop reported no feedback from Kroger.

Event Coordination: Chair Ken Knight provided the following report:

- Wedding anniversary party October 8; in Knight’s absence that night, Kirk Minnich and Mike Stringer will handle
- Celebration of Life October 15
- Baby Shower October 15
- AARP has requested to use Hall B for tax training January 9-19, 2023 (training dates are tentative) and tax return preparation Tuesdays and Thursdays February 7-April 13, 2023. *Motion (Wolfangel) made to devote Halls A and B for AARP use on the dates given, to be restricted to only Hall A or Hall B in event of a conflict with another event, such use by AARP to be gratis. Motion Seconded (Bishop) and approved unanimously.*

House: Chair Bob Alfieri provided the following report:

- The Hall floor has been refinished.
- Replacing the toilets has not yet begun; he is working with Short on the schedule of the work.

Internal / External Communications:

- **External:** No additional report

- **Internal / Newsletter:** Due to DuBois' illness, Kamman and Minnich are assembling the October newsletter, and Kamman will post it on the website. Kamman has redesigned the newsletter template.

Uniform Ceremonies: SAA Caskey reported Color Guard schedule:

- October 4 Girls' soccer game at AHS
- October 7 Military Night at AHS football game
- Sherwood Elementary is planning an event
- November 10 afternoon Wilson Elementary will have 2 short assemblies

Charities, Inc. (C.I.): Chair Bishop reported:

- Walt Geil is coordinating and scheduling the CI audit committee.

Marketing Committee: Chair Minnich

- Wolfangel reported clubroom bar shelves, snacks, flag are being relocated.
- The pricing of snacks and drinks was discussed and will remain unchanged.

SAL Unit:

Lead Wolfangel reported:

- He thanked Kamman for his work in expediting the SAL charter, which is now expected in about 2 weeks, along with the SAL member cards.
- The *SAL New Membership Process* has been inserted into the Post Policy binder in the club room.
- The dues paid by the 21 charter members in 2022 will be applied to their 2023 dues.
- The SAL flag ordered in May is now expected the end of October.

Kamman reported the SAL national membership system is up and running. He will train the appropriate SAL officers in the use of the system.

Hamilton County Council Issues / Concerns:

Wolfangel noted the next meeting will be November 2 hosted by Post 790 (Sharonville); meetings are now every 2 months.

4th District Issues / Concerns:

Wolfangel noted the next meeting (Fall Conference) of the District is October 9 at Post 218 in Middletown.

Dept of Ohio Issues / Concerns: No report

Good of Legion:

- Wolfangel called for an annual review of the Constitution & By-Laws, specifically to include the SAL squadron. He will head up the review.
- Wolfangel recommended the position of *Bar Manager* be added to the EC, as part of the review of the Constitution & By-Laws.

Further Business: None

Adjournment of Meeting:

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:45 PM.

Prepared by:
Bob Carey, Adjutant - Post 318