

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
OCTOBER 26, 2022**

Meeting conducted: X Physical Only, ___ Physical and Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commander Lee Stegmann. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call, and indicated ten (10) E.C. members present as noted below, which exceeded the required quorum of eight (8) E.C. Members. **Physical (10), Virtual (0)**

Elected Officers

**Voting Members
Present**

Commander	Lee Stegmann	X	X
1 st Vice Commander	Bob Kamman	X	X
2 nd Vice Commander	Kirk Minnich	X	X
Adjutant	Bob Carey	X	X
Finance Officer	Randy Lindsey	E	
Sgt-at-Arms	Ralph Caskey	X	X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X	X
Service Officer	Charlie Cleves	E	
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears	X	X
Community Support Chair	VACANT	V	
Fund-Raising Chair	VACANT	V	
House Chair	Bob Alfieri	E	
Event Coord. Chair	Ken Knight	X	X
Charities, Inc Liaison	Don Bishop	X	X
SAL Advisory Committee Chair	Tony Capetillo	E	

E.C. Alternates

Ass't Finance Officer	Joe DuBois	X	
Ass't Sgt-At-Arms	Gary Gregorio	A	

Additional Attendees

Bar/Concession Manager	Steve Stuntz	X	
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X = Present E = Excused (Prior Notice) A = Absent V = Vacant Z = Virtual Attendance

MINUTES OF LAST MEETING:

Adjutant Carey noted that the E.C. Meeting Minutes from September 28, 2022 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. ***Motion made (Wolfangel) to accept and approve the Minutes as submitted, Seconded (Kamman), and passed by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

2nd Vice Minnich submitted the following report:

All currently scheduled Post activities and events are updated and on the calendar.

CORRESPONDENCE LOG: Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

Incoming Correspondence:

- Announcement from 4th District of the Department of Ohio Mid-Winter Conference January 20-22, 2023 in Dublin. The deadline for hotel registration is December 20, 2022. *Flyer posted on BB.*
- Army, Navy, Air Force, and Marine Times magazines. *Placed in club room.*
- Bill from Anderson Township Lawn Care. *Forwarded to Alfieri.*
- Letter from Princeton City Schools seeking veterans who did not receive a high school diploma due to military service to attend a ceremony November 9 and receive a diploma. *Forwarded to Cleves.*
- Flyers for 4th District Bowling Tournament November 26, and Ripley Post 367 Euchre Tournament December 11. *Posted on BB.*
- Various renewal dues payments. *Forwarded to Kamman.*
- Flyer from 4th District describing the Ride with Valor program, with request to read at meetings in addition to posting on BB. *Forwarded to Kamman to include a summary in newsletter.*
- Offer from mesotheliomaguide.com seeking a relationship with Post 318 by adding a link on the Post website to their veteran-specific resources and support. *Motion made (Bishop) to take no action on this request, Seconded (Minnich) and passed by unanimous vote of E.C.*
- Offer from Care Planning Institute to provide information to our members about the VA Home Care Program: sample email to members, link to webinars. *Forwarded to Cleves.*
- SAL Charter document, not signed by Department Commander and Adjutant. *Forwarded to Kamman.*
- Mail returned addressed to deceased member Dick Schuler. *Forwarded to Kamman.*
- Lancaster Bingo. *Forwarded to Sears.*
- Acknowledgment receipt from Memorial Wreath Foundation of \$25 donation. *Posted on BB.*
- Flyer from The Clermont County Council of the American Legion of their Veterans Day Parade in Batavia November 6. *Posted on BB.*

Outgoing Correspondence:

None

Misc. Adjutant Items:

After discussion by the EC, Minnich volunteered to work with Cleves to prepare for the newsletter a cautionary note recommending veterans check with their local Veterans Service Office regarding the possible loss of some VA benefits that may result from their claiming a benefit from external compensation programs sponsored by law firms, such as “Camp Lejeune Water Quality”, “Mesothelioma”, etc.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: In his absence, Finance Officer Lindsey submitted the Finance Report as of October 26, 2022 to Adjutant Carey. A copy of the submitted report will be placed on file along with these E.C. Meeting Minutes in E.C. Minutes binder in Post Club Room for individual review, or may be provided upon individual request. He provided additional reporting as follows:

The finances remain in good shape, and he is trying to put the finishing touches on the IRS Form 990. He will include the 990 in his next email.

OPEN ISSUES / OLD BUSINESS:

Wolfangel presented the status of the annual review of the Post Constitution and By-Laws. Comments were discussed at length, and he will prepare the next draft for review at the next meeting, based on comments received and discussed.

The review and upgrading of the use of the Armory room, and the installation of the safe on the office desk are in process.

NEW ISSUES / NEW BUSINESS (Commander):

Commander Stegmann expressed concern about his being effective in his position; the EC expressed their confidence in his leadership.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported:

- We are at 125 of 177 (71%) members renewed. We need to be at 75% by December 14.
- He distributed a list of existing members not yet paid, attached to these minutes.

Post Activities: Chair Minnich reported:

- Veteran's Day Celebration is on Nov 11, sponsored by Anderson Township, held at the Patriot Center.
- Marine Corps birthday party is on Nov. 10.

Chaplain/VAVS:

No report.

Americanism: Chair Howland provided to Adjutant Carey his report:

Still no update information available by Buckeye Boys State or Buckeye Girls State.

Community Support & Recognition: (Vacant)

Bishop reported:

- November 5, noon-3:00, replacing flags at Hillcrest
- December 17, placing wreaths at Hillcrest, as part of the Wreaths Across America program.

Wolfangel provided an update on the Law & Order nominations. Our nominations have been submitted to Dept of Ohio for 2023.

Service, Veterans Affairs / Economic / Legislative: Chair Charlie Cleves

No report.

Bingo: Chair Ed Sears reported:

- This month concessions made \$243; CI will receive \$837.
- He is estimating the Bingo license will cost at least \$2,100.
- Inventory will be performed early November.

Fund-Raising: (Vacant)

Wolfangel reported the Karaoke Thursday update: we are \$113 to the good

Event Coordination: Chair Ken Knight

Only two rentals for November and two for December. Made about \$2,000 in October.

House: In the absence of Chair Alfieri, Sears provided the following report:

- He reported on Alfieri's recovering from injury.
- Township Fire Department inspection was last week. Violations were: ungrounded extension cord, non-working exit lights, insufficient sprinkler head vertical clearance, status of fire extinguisher and security system monthly checks.

Internal / External Communications:

- **External:** No report
- **Internal / Newsletter:** Kamman reported Gary Gregorio is picking up assembling the newsletter; be sure to copy both Kamman and Gregorio on articles submitted.

Uniform Ceremonies: SAA Caskey reported Color Guard schedule:

- Sherwood Elementary concert November 11 at 9:20
- November 10 afternoon Wilson Elementary will have 2 short assemblies, one of which will feature Stegmann as a speaker
- November 10 color guard at IHM at 8:30
- November 11 breakfast at Maddux at 8:30

He will make a Joseph House delivery November 3. They will be collecting pillows in December.

Charities, Inc. (C.I.): Chair Bishop reported:

- The CI audit is complete.
- Donations solicited by Volunteers of America will not be made, as it is not in the budget.
- Received an anonymous donation of \$1,000.

Marketing Committee: Chair Minnich

Report of meeting on October 19 (Minnich, Sears, and Wolfangel):

- Halloween dance was cancelled.
- Concession and beverage price revision, attached to these minutes, recommended to EC: ***Motion (Wolfangel) made to accept the revised pricing, effective November 1, Seconded (Sears) and approved unanimously by the EC.***

SAL Unit:

In the absence of Capetillo, Dubois presented the report submitted:

- The New Year's Eve band will be Marsha Brady
- Concerned about stocking the bar sufficiently for the New Year's Eve dance
- Need Post volunteers to work at the bar for the New Year's Eve dance

Kamman sent the SAL charter document back to Dept. of Ohio for the required signatures; he expects to receive it back by next week.

Hamilton County Council Issues / Concerns:

Stegmann and Carey will attend the next HCC meeting November 2 hosted by Post 790 (Sharonville).

4th District Issues / Concerns:

No report

Dept of Ohio Issues / Concerns:

No report

Good of Legion:

Five members attended the Honor Flight October 25: Free, Bishop (2), Peters, and Carey

Further Business:

None

Adjournment of Meeting:

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 9:40 PM.

Prepared by:
Bob Carey, Adjutant - Post 318