

MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
NOVEMBER 30, 2022

Meeting conducted: X Physical Only, ___ Physical and Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commander Lee Stegmann. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call, and indicated eleven (11) E.C. members present as noted below, which exceeded the required quorum of eight (8) E.C. Members. **Physical (11), Virtual (0)**

Elected Officers

**Voting Members
Present**

Commander	Lee Stegmann		X
1 st Vice Commander	Bob Kamman		X
2 nd Vice Commander	Kirk Minnich		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sgt-at-Arms	Ralph Caskey		X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund-Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coord. Chair	Ken Knight	E	
Charities, Inc Liaison	Don Bishop		X
SAL Advisory Committee Chair	Tony Capetillo	E	

E.C. Alternates

Ass't Finance Officer	Joe DuBois	A	
Ass't Sgt-At-Arms	Gary Gregorio	A	

Additional Attendees

Bar-Concession Manager	Steve Stuntz	X	
SAL Commander	Chris Short	X	
SAL Membership Chair	Dennis Kiefer	X	
SAL 2 nd Vice Commander	Todd Sledge	X	
SAL Adjutant	Rob Herking	X	

X = Present E = Excused (Prior Notice) A = Absent V = Vacant Z = Virtual Attendance

MINUTES OF LAST MEETING:

Adjutant Carey noted that the E.C. Meeting Minutes from October 26, 2022 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. ***Motion made (Kamman) to accept and approve the Minutes as submitted, Seconded (Minnich), and passed by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

2nd Vice Minnich submitted the following report:

- All currently scheduled Post activities and events are updated and on the calendar.
- The Army/Navy football game will be shown December 10.

CORRESPONDENCE LOG: Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

Incoming Correspondence:

- Voicemail from National Headache Foundation regarding Operation Brainstorm. Wanting to make a presentation to Post members of headache and migraine treatment options. In conjunction with VA. ***His telephone number was forwarded to Cleves***
- Issue of Hospice of Cincinnati *Navigators*. ***Forwarded to Heberly***
- Member Pedro Ramirez returned his Charity-Mania prize check for \$50 to Post as a donation. ***Forwarded to Lindsey***
- Email correspondence by Wolfangel from The Anderson Care Center, regarding the donation of some pies to the Post in conjunction with Veterans Day, as they did last year.
- November issues of Marine, Army, Air Force, and Navy Times, and the December issue of Legion magazine. ***Placed in club room***
- Letters from students at Summit and Mercer Elementary Schools thanking veterans for their service. ***Forwarded to Stegmann***
- Email received by Porter November 21 from Barbara Neal seeking permission for a local quilting group to present a Quilt of Honor to her Dad, Lee Bobitz, at the Post Christmas Party. ***To be discussed by EC***
- Email from Al Buxton regarding Soldiers' Angels Adopt A Family Program. ***Forwarded to Cleves, submitted to December newsletter, and posted on BB***
- Donation to Charities Inc from member Hinaman. ***Forwarded to Lindsey who forwarded to Geil***
- Thank you note from Anderson Women's Soccer, and donation from Dana Rivard. ***Forwarded to Caskey***
- Voicemail from Wayne Hinaman asking how he can receive the newsletter by email. ***Forwarded to Bishop***
- Cancellation Notice/Invoice from Acuity, due by December 6 to avoid insurance termination. ***Forwarded to Lindsey***
- Voicemail from Rick wanting to purchase tickets to New Year's Eve. ***His number was forwarded to Short and Capetillo***
- 4th District assessment. ***Forwarded to Lindsey***
- Announcement from 4th District of the Big Brown Jug Party February 4, and shirt order form. ***Forwarded to EC***

Commander Stegmann;

- displayed the letters from elementary students reported above and placed them in the clubroom
- reported receipt of a packet showing dates of 4th District meetings and conference, a calendar for 2023, the 2023-2024 Awards packet, and a Department directory; placed in the office

Minnich reported receipt of email from Anderson Township thanking us for hosting the Veterans' Day celebration.

Outgoing Correspondence:

Donation acknowledgment letters sent to The Anderson for pies, to Pedro Ramirez for returning his Charity Mania prize, to Wayne Hinaman for his donation to Charities, Inc., and to Dana Rivard for her donation representing Anderson Women's Soccer.

Misc. Adjutant Items:

None

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey submitted the Finance Report as of November 30, 2022, a copy of which is included with these E.C. Meeting Minutes in E.C. Minutes binder in Post Club Room for individual review, or may be provided upon individual request. He provided additional reporting as follows:

- The finances remain in good shape, and the IRS Form 990 has been submitted and accepted.
- The donation received from Dana Rivard associated with Anderson Women's Soccer was redirected to Charities, Inc. for Uniform Services provided.
- SAL's initial charter fees (\$210) have been deposited in the SAL bank account. *Motion made (Alfieri) to leave the fees with SAL as a goodwill gesture, Seconded (Lindsey) and approved unanimously.*
- The blank checks for SAL were received from Park Bank with incorrect name of the account, and will be returned for replacement.
- He will go back to work full time in summer 2023, and will be looking for a replacement Finance Officer.

OPEN ISSUES / OLD BUSINESS:

(Review of Post Constitution and By-Laws appears under Good of the Legion below.)

NEW ISSUES / NEW BUSINESS (Commander):

None

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported:

- We are at 138 of 177 (78%) members renewed. We exceed the 75% by December 14 goal.
- 43 existing members not yet paid, 4 of which did not renew last year.
- 3 new members
- Need 39 for quota

Post Activities: Chair Minnich reported:

- Post Christmas Party December 17
- Army/Navy game December 10 at 3:00 in the club room

Chaplain/VAVS: No report

Americanism: Chair Howland provided to Adjutant Carey his report:

Distributed to EC and attached hereto.

Comments are requested, particularly on the question of awarding points to contestants based on their connection to Post members.

Various issues and aspects were discussed; Bishop, Kamman, Caskey, and others will forward their comments to Howland.

Community Support & Recognition: (Vacant)

Bishop reported:

December 17 at noon, placing wreaths at Hillcrest, as part of the Wreaths Across America program. We have received sponsorship for 1,060 wreaths for the 1,400 veteran graves. Members are encouraged to take part.

Service, Veterans Affairs / Economic / Legislative: Chair Charlie Cleves: No report

Bingo: Chair Ed Sears provided the November reported, included with these minutes, and the following additional comments:

The Bingo license has been filled out and revised per comments from the State Agency. The license must be received by January 1 to continue Bingo.

Fund-Raising: (Vacant)

Wolfangel reported the Karaoke Thursday update: We are about \$1,500 to the good so far this year. Many thanks to Post and Squadron members who have attended and helped with the events. He has an email list of 40-45 people who have attended. Some members committed to provide assistance when requested. He will go ahead and schedule the event for January and February.

Lindsey reported Football Mania has given out over \$500 in prizes, although several tickets were not activated. Some winners have not provided their addresses, and so can not be paid.

Carey proposed having video gaming consoles at the Post for entertainment only. He will work with SAL to begin collecting information and putting together a proposal.

Event Coordination: In his absence, Chair Ken Knight submitted the following report to Carey:

Hall rentals for December:

- Dec. 3, Hall A, Celebration of Life
- Dec. 6, Hall B, East Side Republican Club
- Dec. 10, Hall A, Steve Stuntz Family Christmas party

House: Chair Alfieri provided the following report:

- Many thanks to those who assumed House duties in his absence
- Future projects: replacing discolored ceiling tiles, repairing leak in club room roof, painting the interior, especially in the club room. Short offered discounted pricing on Sherwin-Williams paint.
- The remaining 4 toilet replacements are to be done by New Year's Eve; there are 2 more to be purchased.

Internal / External Communications:

- **External:** Wolfangel submitted media release to Enquirer for publication in Hometown section regarding the SAL New Year's Eve bash.
- **Internal / Newsletter:**
Gregorio is up to speed taking over the newsletter.

Uniform Ceremonies: SAA Caskey reported:

- The thank you note from Anderson Women's Soccer is on the Bulletin Board
- Making a Joseph House run probably on Dec. 19
- No information of Gifts for Yanks
- Making a flag base for the club room
- Making arrangements to dispose of the portable display case in the shed
- Will not appear at the high school basketball games this year

Carey asked about Barbara Neal's request to permit a local quilting group to present a Quilt of Honor to her Dad, Lee Bobitz, at the Post Christmas Party. ***Motion made (Bishop) to grant the permission, Seconded (Wolfangel) and approved unanimously.***

Charities, Inc. (C.I.): Chair Bishop reported:

Accepted the generous contribution from Wayne Hinaman

Marketing Committee: Chair Minnich

Report of meeting November 21: Seeking help with management of the Fish Fry events.

SAL Unit:

Final details for the New Year's Eve event were discussed.

SAL member Todd Sledge led a discussion of The Lounge selling Queen of Hearts tickets at their facility, with the weekly or bi-weekly drawings conducted at the Post, and sharing of The Lounge beverage sales revenue with the Post. He will prepare a proposal to be presented to the EC. ***Motion made (Wolfangel) to tentatively approve the rental of the Hall for the drawings associated with the Queen of Hearts game conducted at and by The Lounge, such rental of the Hall to be at no charge and beginning in February, pending final decision by the EC upon receipt of a formal proposal from Sledge, motion Seconded (Cleves), followed by discussion whether the rental should be at the standard weeknight rate of \$25/hour, discounted by 25% for rental by a Post or Squadron member. Motion to rent the Hall at no charge was approved, with one opposed.***

Kamman reported on the processing of SAL memberships with Dept. of Ohio, and National, and access to *mylegion.com*.

Wolfangel reviewed the following open SAL issues:

- 1) **SAL Flag:** received and will be put on a flag standard in club room.
- 2) **Charter:** framed and posted in Clubroom.
- 3) **Charter Member Signature Document:** turned over to Commander Short to obtain balance of signatures, document to be framed when signatures are complete.
- 4) **Dues Collection Pending:** Some SAL members have paid their Squadron Dues of \$40 in full, and some have only paid a portion of \$11 which covered the \$10 per member submitted with Charter plus a \$1 per member 4th District Assessment. The Squadron needs to start collection of the remaining \$29 from each member that has not yet paid the full \$40 dues to Squadron.
- 5) **New Members Since Chartering:** We have two (2) additional SAL members that were accepted, and paid the full \$40 dues, however submission of their info to Dept of Ohio, accompanied by the \$10 Dept/Nat'l dues, was being held in abeyance until Charter was actually received. Those need to be processed through the

collective effort of Post Membership Chair Kamman, SAL Membership Chair Kiefer and SAL Finance Officer Barrick.

6) SAL Squadron 318 Constitution and By-Laws Approved: The Squadron Constitution and By-Laws that were drafted, reviewed and agreed upon while we were awaiting the Charter to be issued and received, now needs to be:

* Officially confirmed for adoption by SAL 318 Executive Committee and signed / dated by SAL Commander.

* Officially confirmed and signed by Post 318 SAL Advisory Committee Chair.

* Presented and adopted by SAL 318 Membership and attested to by SAL 318 Adjutant signature.

This action needs to be documented in SAL Meeting Minutes as accomplished, and copies of the signed Constitution and By-Laws needs to be distributed to all SAL Members.

7) SAL Representation on Post 318 Marketing Committee: Since the SAL will be conducting events both on their own, and in conjunction with Post 318, they should be included with representation in the Post Marketing Committee.

Hamilton County Council Issues / Concerns:

None

4th District Issues / Concerns:

None

Dept of Ohio Issues / Concerns:

Midwinter Conference January 20-22, 2023

Good of Legion:

Wolfangel led a review of the revisions to the Post Constitution and By-Laws (Draft 3, dated 11-29-22).

- *Motion (Bishop) made to delete new Sections 4-7 from Article VIII of the Draft By-Laws, Seconded (Sears) and approved with one opposed.*
- *Motion (Lindsey) made to leave new Section 4 (regarding the consumption of alcoholic beverages during Legion meetings) out of Article X of the Draft By-Laws, Seconded (Cleves) and approved unanimously.*
- *Motion (Minnich) made to accept all changes approved by the EC and submit the revised Post Constitution and By-Laws for ratification at the January General Meeting, Seconded (Lindsey) and approved unanimously.*

Further Business:

None

Adjournment of Meeting:

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 9:00 PM.

Prepared by:

Bob Carey, Adjutant - Post 318