

MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
NOVEMBER 25, 2020

The Executive Committee Meeting was called to order at approximately 7 PM, at the Post. by Commander Chester Canter. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Dan Wolfangel conducted roll call, and indicated twelve (12) E.C. members present as noted below, which exceeded the required quorum of eight (8) E.C. Members.

Elected Officers

Commander		Chester Canter	X
1 st Vice Commander		Bob Kamman	X
2 nd Vice Commander		Kirk Minnich	E
Adjutant / Corporate Statutory Agent		Dan Wolfangel	X
Finance Officer		Randy Lindsey	X
Sgt-at-Arms		Ralph Caskey	X
Chaplain		Rob Heberly	A

Appointed Positions/Chairs

Service Officer		Charlie Cleves	X
Americanism Chair		Paul Henkel	A
Bingo Chair		Ed Sears	X
Community Support Chair		Joe DuBois	X
Fund-Raising Chair		VACANT	V
House Chair		Bob Alfieri	X
Event Coord. Chair		Ken Knight	X
Charities, Inc Liaison		Don Bishop	X
Additional Attendees			
Past Chaplain / VAVS Coord.		Jerry Porter	X

MINUTES OF LAST MEETING:

Adjutant Wolfangel noted that the E.C. Meeting's Minutes, from October 28, 2020 were posted in E.C. Minutes Binder in clubroom, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. ***Upon Motion made (Bob Alfieri) to approve Minutes as submitted, and seconded (Don Bishop), the Motion passed unanimously.***

POST EVENT CALENDAR REVIEW: No review.

Correspondence Log: Adjutant Wolfangel advised there was no correspondence of consequence or requiring E.C. action, since the Correspondence reported at November General Post Meeting, and there had been no Outgoing Correspondence other than that reported at November General Post Meeting

He further advised that numerous letters of appreciation "To Veterans" had been received from area school students, both in bulk, and by individual mailings. All were on pool table in clubroom, and available for anyone to review or take with them.

MISCELLANEOUS ADJUTANT ITEMS:

Missing Post and E.C. Meeting's Minutes: Wolfangel advised that all missing minutes have been recreated to the best of his ability, and were now included within the respective Minutes Binders in clubroom., and have been submitted to for posting on Post Website.

Pending Contributions to Post: Wolfangel noted there were two pending donations forthcoming to Post, on behalf of two deceased members (Hugo Vontz, Jr. & Richard "Dick" Burnes). Donation amounts unknown, but are expected around end of 2020, or first of 2021.

Memorial Bibles: Noted have been received and Invoice / Expense Form submitted to C.I. Treasurer for payment.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Randy Lindsey provided a written report for file, and recapped his 11/25/20 Finance Report as follows:

Checking First Financial	\$ 9,276.72
Outstanding Checks	\$ 25.00
Mortgage Payment (11/29)	\$ 1,496.86
Effective Balance	\$ 7,754.86

Savings First Financial	\$ 32,885.02 (Noted includes \$1,000.00 Member Adrienne Prem's donation.)
CD (13 mos)	\$ 10,127.81

Lindsey further noted that:

- Overall Checking Account Balance up about \$1,062.79 from October.
- He had conducted an analysis of utility bills (Duke Energy / GCWW) for months of September, October and November of 2019 and 2020, for purposes of determining whether what appeared to be an increase for 2020 was related to any specific activity or rental. In final review it appears that the \$250.63 increase for 2020 over the three month analysis period, is inflationary and not relational to anything specific.

OPEN ISSUES / OLD BUSINESS: Nothing Pending.

NEW ISSUES / NEW BUSINESS (Commander): None.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Bob Kamman noted, or commented as follows:

- Currently at about 149 paid / renewed for this year toward quota of 167.
- His current projection is we will need 4 new members to reach quota, as he believes our current potential renewals will get us to 163. So far this year we have had 5 transfers and 1 new member.
- Advised sent all E.C. members a copy of updated roster, and has put copy in binder in clubroom.

Post Activities: Chair Kirk Minnick, who had advised via email that he was in quarantine due to COVID exposure, had advised that all social activities were on hold due to COVID restrictions.

Chaplain/VAVS: Jerry Porter, in absence of Chaplain Heberly, noted that member Mike Stringer's daughter was due to go in for surgery, which was canceled due to her being diagnosed with COVID. As a result Mike is also quarantined for 14 days.

Americanism: Chair Henkel, submitting a report via email, advised that he had been in contact with Anderson H.S., and they decided not to participate in the A & G Program this year given everything they have going on. They will revisit situation next year.

Community Support & Recognition: Commander Canter advised that he had received a resignation of the Chair position from Joe DuBois, effective immediately. Joe Dubois then briefly explained that he felt he could not currently do the position justice. No report.

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves advised he had had one call regarding a veteran supposedly needing some assistance, which had been forwarded to him by Adjutant from a Post answering machine message. Cleves advised he had returned call, but did not get a call back. Other than that, nothing to report.

Bingo: Chair Ed Sears advised:

- Still needs more volunteers to assist with Bingo and cleanup / setup, before and after.
- Noted November was first month of the new Ohio Bingo year.
- Presented hard copy of November Bingo Report, which covered four weeks, noting monthly revenue distribution as follows: Post \$3,000 / C.I. \$1,065 / Concessions earned \$408, for a monthly total of \$4,473.25. Bingo Operating Account balance is at \$945.51.
- Noted that the November 2020 income was approximately \$400 to \$500 better than November of 2019.
- Noted he has applied to Ohio for Renewal of Bingo License, and has been advised it will take about four weeks to receive.

Fund-Raising: The following was presented, in absence of a committee chair:

- Live Band / Dance Events: Don Bishop advised all dances for balance of year have been canceled, and nothing has been scheduled for Spring of 2021. He noted that the dances over the last seven years have produced approximately \$67,700 in revenue to Post, an average of about \$1,500 per month during dance seasons.
- "Hometown Heroes Benefit" for Post 318: Adjutant Wolfangel noted there were two items still pending from the benefit:
 - Recognition of Promoters / Workers:* Advised he had plaques made for Kerri Wolfangel (Comey & Shepherd realtor) and Latitude Bar & Bistro (Host facility), and Certificates of Appreciation for numerous individuals. Question is, when do we wish to present them? Following discussion it was decided to hold off until January Post Meeting due to upcoming holiday season and COVID situation.
 - Unclaimed Silent Auction Basket:* Advised there was one unclaimed basket from the benefit's Silent Auction. The basket is health themed, and includes a Mercy HealthPlex membership Certificate valued at up to \$585. Question is, how do we dispose of? Wolfangel suggested that we raffle it off to our membership, via a MailChimp notice emailed to all of our members. E.C agreed, that Wolfangel would handle and coordinate raffle, and Don Bishop would send out the Mailchimp email notice.

Event Coordination: Chair Ken Knight, noted following:

- Hall Rentals: There are no rentals scheduled until 3/20/21.
- AYSN Caterer (Tammy): Still using kitchen, Noted at the direction of the E.C. her December rent had been reduced to \$200. (half-price).
- Remote Learning Center Rental: Not sure about continuation into 2021, but currently believes rental to continue into 2021.

House: Chair Bob Alfieri

- Thanked all who have helped with Post clean-up/set-up
- Noted there was new roof leak developed in the clubroom, which he will have checked out.

Internal / External Communications:

- External: Adjutant Wolfangel advised nothing to report.
- Internal / Newsletter: In absence of 2nd Vice Commander Kirk Minnich, there was no report. Wolfangel indicated he has sent email to Minnich regarding status of the November Post Newsletter which had not yet been published, and what was deadline for information to be submitted for the December Newsletter. At this time does not have a response

Uniform Ceremonies: Chair Ralph Caskey advised there was nothing to report as to Color Guard, however, he commented on:

Joseph House: advised he would be taking items to Joseph House following the December 9th Post Meeting. Anyone wishing to donate clothing items should place them in bin in clubroom, no later than December 9th Post Meeting. Items can be male, female, underwear, socks, etc. Medium to Large size recommended.
WWII Soldier Memorial Service Event: Advised he had attended a memorial service, in Amelia, OH, for a WWII soldier killed in 1942, whose remains were just recently located. Noted was nice service, however, the color guard utilized was not as good as ours.

Charities, Inc. (C.I.): Liaison Don Bishop noted or commented on following:

- He provided E.C. Members with, and commented on and explained, a C.I. Budget Summary as of November 2020 (prepared by C.I. Treasurer Walt Geil and Bishop) for purposes of updating E.C., as to C.I.'s financial situation, and determination of what programs the E.C. might wish to fund from the very limited C.I. funding available. He predicted that currently it is estimated that there is \$5,221 funding available to be allocated to programs.
- Based upon the review:
 - 1) *Motion made (Jerry Porter) to earmark funding in amount of \$3,000 for the 2021 Child of a Veteran Scholarship Program. Motion Seconded (Ed Sears), and passed unanimously.*
 - 2) *Motion made (Dan Wolfangel) to earmark funding in amount of \$75 for Law & Order Program, to cover plaque expenses for FFOY and LOOY. Motion Seconded (Jerry Porter), and passed unanimously.*
 - 3) *Motion made (Ed Sears) to earmark funding of \$350 for Volunteer Gift Card Raffle Program for the balance of 2021 program year (\$50 per month December 2020 thru June 2021) Motion Seconded (Bob Alfieri), and passed unanimously.*
 - 4) Funding allocation for BB&GS Program (\$1,800) was discussed, and consensus was to revisit this item after first of year when we may better know if this program is a reality for the Legion, or the schools we work with.

Hamilton County Council Issues / Concerns: Nothing to report.

4th District Issues / Concerns: Nothing to report.

Dept of Ohio Issues / Concerns: Nothing to report.

Good of Legion:

Drive-Thru Fish Fry: Randy Lindsey suggested we consider making our Lenten Fish Fry into a drive-thru event, as he questions whether we will be able to hold our traditional in-house fish fry this coming year due to COVID restrictions..
To be discussed further at December E.C. Meeting.

December E.C. Meeting: Adjutant Wolfangel questioned as to whether there was any need to change date of December E.C. Meeting (December 30th), due to it falling in the week between Christmas and New Years. *Discussion, and consensus, was to leave it on the normal scheduled date.*

Further Business: Nothing to report.

Adjournment of Meeting:

Commander Canter, indicating there being no further business to come before the Executive Board Meeting, adjourned the meeting at approximately 8:00 PM.

Prepared by: Dan Wolfangel