

**MINUTES**  
**AMERICAN LEGION POST 318**  
**EXECUTIVE COMMITTEE MEETING**  
**MAY 26, 2021**

The Executive Committee Meeting was called to order at approximately 7 PM, by 1<sup>st</sup> Vice Commander / Acting Commander Bob Kamman at Post 318. Matters addressed at the Executive Committee Meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Dan Wolfangel conducted roll call, and indicated nine (9) E.C. voting members present as noted below, which exceeded the required quorum of seven (7) E.C. Members.

**Elected Officers**

**Voting Member  
 (@ This Meeting)**

Commander		<b>VACANT</b>	<b>V</b>	
1 <sup>st</sup> Vice Commander / Acting Commander		Bob Kamman	<b>X</b>	<b>X</b>
2 <sup>nd</sup> Vice Commander		Kirk Minnich	<b>X</b>	<b>X</b>
Adjutant / Corporate Statutory Agent		Dan Wolfangel	<b>X</b>	<b>X</b>
Finance Officer		Randy Lindsey	<b>X</b>	<b>X</b>
Sgt-at-Arms		Ralph Caskey	<b>X</b>	<b>X</b>
Chaplain		Rob Heberly	<b>A</b>	

**Appointed Positions/Chairs**

Service Officer		Charlie Cleves	<b>X</b>	<b>X</b>
Americanism Chair		Paul Henkel	<b>A</b>	
Bingo Chair		Ed Sears	<b>X</b>	<b>X</b>
Community Support Chair		<b>VACANT</b>	<b>V</b>	
Fund-Raising Chair		<b>VACANT</b>	<b>V</b>	
House Chair		Bob Alfieri	<b>E</b>	
Event Coord. Chair		Ken Knight	<b>X</b>	<b>X</b>
Charities, Inc Liaison		Don Bishop	<b>X</b>	<b>X</b>
<b>Additional Attendees</b>				
VAVS Coord. / Ass't Chaplain		Jerry Porter	<b>X</b>	<b>X</b>
Post Newsletter Editor		Joe DuBois	<b>X</b>	
Commander - Elect		Lee Stegmann	<b>X</b>	

X = Present

A= Absent

E = Excused (prior notice)

V= Vacant

**MINUTES OF LAST MEETING:**

Adjutant Wolfangel noted that the E.C. Meeting's Minutes, from April 28, 2021 were posted in E.C. Minutes Binder, distributed to all E.C. members, and sent to Post Web-Master for posting on web-site. ***Motion made (Don Bishop) to approve Minutes as submitted. Motion seconded (Randy Lindsey), and passed by unanimous vote of E.C.***

**POST EVENT CALENDAR REVIEW:** No action required.

**Correspondence Log:** Adjutant Wolfangel advised the following correspondence of consequence or requiring E.C. action, was received:

- Department of Ohio Convention Packet:: Inclusive of following:
  - \* Notice of Convention: July 8 – 11, 2021 – Holiday Inn Cleveland South, Independence, OH: ***Was noted at Post Meeting and posted on BB***
  - \* Resolutions to be presented at Convention: ***Posted BB.***
  - \* Delegate Registration (Deadline 6/23/21): Discussion was had regarding Post Budget, which traditionally has provided for Post 318 Delegate Expenses of up to \$500 for attendance at Dept of Ohio Convention. ***Commander -Elect Lee Stegmann indicated he desired to attend to represent Post, and E.C. concurred. A copy of Convention packet was given to Stegmann, and Adjutant Wolfangel will submit Delegate Registrations Form to Department.***
  - \* Housing Reservation Info: ***Info provided to Stegmann, who will handle own lodging reservations.***
  - \* Certification of Post Officers for 2021-2022 (Deadline 6/23/21): ***Has been filed by Adjutant on 5/13/21.***
  - \* Post Data Sheet: Missed filing date of 4/15/21. Requires E.C. to set dues amount for 2022 prior to filing. An email vote of E.C. members was conducted at 5/12/21 Post Meeting, at which it was unanimous that dues remain at \$40 per year for 2022. Adjutant submitted form to Department on 5/13/21.
  - \* Solicitation of Post Ad for Convention Program Booklet: ***Discussion indicated no C.I. Funding available for this ad, thus no action taken.***
- Email Reminder Received from OAG Regarding Post 318 Charitable Organization Annual Filing: ***Adjutant Wolfangel advised since we had filed for an extension of Post 318's IRS 990, we automatically received similar extension on OAG filing.***
- Email from Member Paul Henkel Requesting to be Removed from E.C. Position of Americanism Chair: He advised that he wished to continue as BB&GS Program Coordinator only. ***E.C directed that he be removed as a member of the Executive Committee. Adjutant will do so. Discussion was had regarding seeking an Americanism Chair.***

Outgoing Correspondences:

- Consolidated Post Report for Period of 5/1/21 – 4/30/21 was filed with Dept of Ohio on 5/11/21.

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Finance Officer Randy Lindsey provided a written report for file, and recapped his 5/26/21 Finance Report as follows:

Checking First Financial	\$ 9,985.08
Outstanding Checks	\$ 71.96
Mortgage (due 5/29)	\$ 8,416.26
Effective Balance	\$ 7,651.50
Savings Balance	\$ 57,612.43
CD (15 mos)	\$ 45,184.41

Total Funds Available Balance	\$ 111,213.10
Last Months Total Available Balance	\$ 110,413.98

Lindsey further noted that:

- All bills current and paid.
- Post's electric supplier as been switched over to DYNEGY (under A/T Aggregate Agreement), which should show us a savings starting in august, 2021.

## **OPEN ISSUES / OLD BUSINESS:**

Validation of Two E.C. Member Email Votes Regarding Post's Child of Veteran Scholarship Program – Conducted on 5/6/21: Adjutant Wolfangel noted Issues and Vote Results were: 1) For 2021, to present six (6) \$500 scholarships as opposed to three (3) \$1,000 scholarship as defined in program specifications. 2) To revised program specifications to read ""permit the awarding of up to six (6) scholarships, utilizing the following award breakdown criteria: One (1) to Three (3) Awards at \$1,000 each / Four (4) awards at \$750 each / Five (5) Awards at \$600 each / Six (6) awards at \$500 each, with total accumulative amount of all scholarships within a given year not exceeding \$3,000. The decision on number of individual scholarships to be awarded within this set criteria, within a given year, shall be at discretion of Veteran Scholarship Committee Chair". *Both issues passed with a unanimous vote of ten E.C. Member responses received.*

Validation of E.C. Member Vote Regarding Setting of Post Dues for 2021-2022 Membership Year - Conducted on 5/12/21 at Post General Membership Meeting: Adjutant Wolfangel advised that due to necessity of setting 2021-2022 dues and timely reporting to Dept. of Ohio, vote was required to be taken at this meeting. *Upon Motion (Don Bishop) for Post dues to remain at \$40 per year for 2021-2022, and second (Jerry Porter), the nine E.C. Members present voted unanimously in support of Motion.*

S.A.L. Squadron Formation Exploration Update: No responses of interest at this time. Appeal for interest will once again appear in June Post Newsletter.

2021-2022 Post Officer Election Results and Notice of Installation of Officers: Adjutant Wolfangel advised notice of both Election Results and Installation of Officers to appear in June issue of Post Newsletter.

Search for Post Adjutant Update: Adjutant Wolfangel advised still no one has come forward to serve as Post Adjutant, and that an item will once again appear in June Post Newsletter.

4<sup>th</sup> District Convention Report: Commander Kamman, Post 318's Delegate to the 4<sup>th</sup> District Convention held on May 16<sup>th</sup>, at Post 484, reported following:

- *Membership:* 4<sup>th</sup> District came in 1<sup>st</sup> in Dept of Ohio, even though seven District Posts did not make quota. Also encouraging more family functions by Posts to stimulate more active younger members.
- *Americanism:* Pushing for more support in Legion Baseball Program.
- *Buckeye Boys State Program:* Openings still available. COVID precautions currently still applicable, and attendees must have had COVID or had shots. Notarized medical forms required. No parent visitation.
- *Law and Order Program:* District FFOY from Post 179.
- *VAVC:* Expected to start back up in Fall 2021.
- *VAVS:* Had non-monetary donations of \$1,500 plus.
- *Election of 4<sup>th</sup> District Officers for 2021-2022:* Commander – Steve Irwin / 1<sup>st</sup> Vice Cmdr. - Jerry Perry / 2<sup>nd</sup> Vice Cmdr. - Al Buxton / Finance Officer – Frank Marrow.
- *4<sup>th</sup> District Legionnaire of Year:* Jerry Perry.
- *District Picnic:* 6/27/21 – Post 450 (Milford, OH).

## **NEW ISSUES / NEW BUSINESS :**

Post Website – Missing Data: Adjutant Wolfangel noted that there were numerous missing items or needed updating of items on website, inclusive of: Minutes of Post and E.C. Meetings; Updated Constitution and By-Laws; Post newsletters. He has sent email to Post Webmaster regarding these items.

Installation of Post Officers: Adjutant Wolfangel noted need for Installing Officer to conduct Installation Ceremonies at June Post Meeting. Don Bishop suggested trying to get Charles Solberger (Post 484) or Ron Hartman (Post 72).

FOP #112 Solicitation for Donation: Commander Kamman advised he had received a solicitation for donation for a Flag Etiquette Program conducted by FOP#112. Don Bishop advised there were no funds available within C.I. Budget . No further action taken.

## NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Bob Kamman reported Post is currently at a total of 168 members, and has 5 or 6 new memberships pending for new membership year. Noted six members passed away over last year, and we had eight non-renewals.

SAA Caskey and Kamman will be working to update Member Name Tags Board by July 1<sup>st</sup>.

Post Activities: Chair Kirk Minnich advised he expected to be able to reinstate after meeting refreshments after June Post Meeting, and also would be looking into some family type social events.

Chaplain/VAVS: Ass't Chaplain Jerry Porter, advised:

- Sick/III: Gave updates or status on: Bill Becker; John Croxton; Chester Canter; Bob Alfieri; Verna Woeber (spouse of member Dennis Woeber).
- VAVS: Still no activity scheduled.

Americanism: (Chair is currently vacant) Jerry Porter noted that five Citizenship Awards had been prepared and delivered to Nagel Middle School for them to present. We were not involved in the presentation this year.

Community Support & Recognition: (Chair is currently vacant)

- 2021 Post 318 Award & Recognition Program: Adjutant Wolfangel advised that a date for the event needed to be sent so invites could go out. He was suggesting Saturday – July 17<sup>th</sup> or 24<sup>th</sup>. ***Date was set for July 17<sup>th</sup>. Event Coordinator Ken Knight was advised to add to Post Calendar for that date.***
- Hillcrest Cemetery “Flags on Graves Project”: Don Bishop indicated that 1,000 flags had been placed on the veteran's graves, and there were about 45 volunteers involved in the placing.

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves advised that he received information regarding a Veteran Crisis Hotline, and would put in Post Newsletter.

Bingo: Chair Ed Sears advised:

- Noted had four Bingos in May, and had another reasonably good month.
- May resulted in monthly revenue distribution as follows: Post \$2,600 / C.I. \$ 1,010 / Concessions earned gross of \$439.75, for a monthly total of \$4,049.75. Bingo Operating Account balance is at \$572.00
- Noted this should probably be the best Bingo year yet.
- Effective first Bingo in June, he has increase Bingo prize structure, which will hopefully improve attendance.
- He is in process of updating list of “trained” kitchen help.
- Still needs volunteers to work. Some of the past workers are gradually returning post-COVID..

Fund-Raising: (Chair is currently vacant.)

Live Band Dances: Don Bishop noted that he is finalizing the Fall Band/Dance season schedule dates, which will include probably at this time, nine (9) dances and a Christmas Show. with first dance event to occur on August 28<sup>th</sup>.

“3<sup>rd</sup> Annual Hometown Heroes Benefit”: Adjutant Wolfangel advised that the promoters of event decided to move the event back to Latitudes Bar & Bistro for multiple expense and Band availability reasons . The new date will be on Sunday – August 29<sup>th</sup>. Benefit fliers and letters soliciting raffle and door prizes, have been prepared and are being distributed. Advance reservations are also being taken for VIP tables. Notice will be posted on Post BB..

Event Coordination: Chair Ken Knight, noted following:

- Rentals picking up. Have four in July.

- Will obtain obtain Event Account Credit Card for Post's new Bar Manager – Steve Stuntz, so he can make the alcohol purchases. Will also confirm with Liquor Board to determine if Stuntz is cleared for purchasing the alcohol beverages for Post.
- OrthoCincy Parking Agreement: Not sure if they will continue as they have made very little use of the agreement currently.

House: No report, in absence of Chair Alfieri.. Ed Sears and Jerry Porter expressed Alfieri's appreciation for all who assist with the cleanup / setup of hall, however, we need more volunteers to show up. Regular cleanup / setup of hall is back to Tuesdays at 9 AM, or other times as advised.

SAA Caskey noted that he could secure a bucket truck and operator at \$40 per hour, two hour minimum (\$80), which could be used to trim some of the trees and clean the building gutters.

Internal / External Communications:

- External: Adjutant Wolfangel advised that the Media Release on Post Memorial Day Activities appeared in the Enquirer this week.
- Internal / Newsletter: Post Newsletter Editor, Joe DuBois, advised would like all submissions for June's Newsletter submitted ASAP, not later than May 28<sup>th</sup>.
- 2021-2022 Post Business Plan / Budget: Don Bishop presented a brief overview of proposed revisions to the 2021-2022 Post Business Plan, which needs to be finalized by June E.C. Meeting, so can be presented for adoption / approval at July Post Meeting. He, and Finance Officer Lindsey are working on developing the Post Budget to supplement and implement the Plan. Anyone having recommendations for revisions to the Plan should contact Bishop ASAP.

Uniform Ceremonies: Chair Ralph Caskey provided an update on the logistics for the Post's Memorial Day Activities, which will start at Post for breakfast at 7:15 AM. Transportation will be by private vehicles to A/T Government Center, then to the nine cemeteries for services, then returning to A/T Government Center for Memorial Bell Ceremony at 12 noon. It was also noted that the A/T Independence Day Parade is back on for Saturday - July 3<sup>rd</sup>. Info will follow as received.

Charities, Inc. (C.I.): Liaison Don Bishop noted or commented on following:

- He provided E.C. Members with, and commented on and explained, a C.I. Budget Summary as of May 2021 (prepared by C.I. Treasurer Walt Geil and Bishop) for purposes of updating E.C., as to C.I.'s financial situation, and determination of what programs the E.C. might wish to fund from the very limited C.I. funding available. He predicted that currently it is estimated that there is approximately a \$8,379 balance of funds in C.I. Accounts, however, of that a majority is encumbered at this time. The balance in budget as of July 1<sup>st</sup> will roll over into the 2021-2022 Budget / Program year.
- Noted Bingo continues to exceed it's projected contributions to C.I.
- Bishop and Geil are currently working on the 2021-2022 C.I. Budget.

Hamilton County Council Issues / Concerns: Nothing to report.

4<sup>th</sup> District Issues / Concerns: Nothing to report, as May 16<sup>th</sup> Convention Report previously given.

Dept of Ohio Issues / Concerns: Nothing to report, as Dept. of Ohio Convention details previously handled.

Good of Legion:

Further Business: None.

Adjournment of Meeting:

Commander Kamman, indicating there being no further business to come before the Executive Board Meeting, adjourned the meeting at approximately 9:00 PM.

Prepared by: Dan Wolfangel