

**MINUTES  
AMERICAN LEGION POST 318  
EXECUTIVE COMMITTEE MEETING  
MARCH 30, 2022**

Meeting conducted:  X  Physical Only,      Physical and Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commander Lee Stegmann. Matters addressed at the Executive Committee Meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Assistant Adjutant Bob Carey conducted roll call, and indicated eleven (11) E.C. members present as noted below, which exceeded the required quorum of seven (7) E.C. Members. **Physical (11), Virtual (0)**

**Elected Officers**

**Voting Members  
Present this Meeting**

Commander	Lee Stegmann	X	X
1 <sup>st</sup> Vice Commander	Bob Kamman	X	X
2 <sup>nd</sup> Vice Commander	Kirk Minnich	X	X
Adjutant / Corporate Statutory Agent	Dan Wolfangel	X	X
Finance Officer	Randy Lindsey	X	X
Sgt-at-Arms	Ralph Caskey	X	X
Chaplain	Jerry Porter	X	X

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	X	X
Americanism Chair	<b>VACANT</b>	V	
Bingo Chair	Ed Sears	X	X
Community Support Chair	<b>VACANT</b>	V	
Fund-Raising Chair	<b>VACANT</b>	V	
House Chair	Bob Alfieri	E	E
Event Coord. Chair	Ken Knight	X	X
Charities, Inc Liaison	Don Bishop	X	X

**E.C. Alternates**

Ass't Finance Officer/(Post Newsletter Editor)	Joe DuBois	X	
Ass't Sgt-at-Arms	Gary Gregorio	A	
Ass't Adjutant	Bob Carey	X	

**Additional Attendees**

Post Bar Manager	Steve Stuntz	X	
SAL Advisor	Tony Capetillo	X	

X = Present    E = Excused (Prior Notice)    A = Absent    V = Vacant    Z = Virtual Attendance

**MINUTES OF LAST MEETING:**

Assistant Adjutant Carey noted that the E.C. Meeting's Minutes, from February 23, 2022 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site.

***Motion made (Lindsey) to accept and approve the Minutes as submitted. Motion seconded (Sears), and passed by unanimous vote of E.C.***

**POST EVENT CALENDAR REVIEW:** 2<sup>nd</sup> Vice Commander Minnich having no report of upcoming Post calendar events, the following new calendar items were proposed by Adjutant Wolfangel:

- Add to the Post calendar SAL Squadron 318 monthly meetings on 1<sup>st</sup> Wednesday of each month, starting April 6, at 7:00 PM in the Post Clubroom, when it is available. *Upon motion (Wolfangel) to add this event as described, and seconded (Porter), the motion was approved by unanimous vote of EC.*
- Add to the Post calendar the Post 318 Annual Award and Recognition Program on Saturday, either July 16 or July 23, 2022. After discussion, the EC agreed to schedule the program July 16, 2022 at 7:00 PM. *Upon motion (Bishop) to add this event as described, and seconded (Porter), the motion was approved by unanimous vote of EC.*

**Correspondence Log:** Adjutant Wolfangel advised and commented on action taken on following items of correspondence since last meeting:

**Incoming Correspondence:**

- National Commander’s Legislative Agenda - *Posted on BB / Distributed to all E.C. Members.*
- Anderson Township 2022 Independence Day Parade Sponsorship Solicitation. The parade is on Monday July 4 at 10:00 AM. Adjutant Wolfangel will *check with Steve Sievers* at the township to confirm if the \$125 donation made for the 2020 parade, which was cancelled, can be rolled over for the 2022 parade or if it was used to support the 2021 parade.
- Notice and Invitation for Eagle Court of Honor involving Deacon Howland on Sunday April 3 at 3:00 PM at Anderson Hills United Methodist Church. *Posted on BB.*
- Notice of 2022 Dept of Ohio Convention on July 1-3 at Hilton Cincinnati Netherland Plaza Hotel. Post 318 attendance will be determined at a future date. *Posted on BB.*
- Annual Post Data Report for 2023 Membership Year. Submission deadline is April 15. The Post membership dues for 2023 must be included in the report. *Upon motion (Kamman) to keep the Post dues for 2023 the same as 2022 and seconded (Minnich), the motion was approved by unanimous vote of EC.*
- National Legion “50 Year Certificate of Continuous Service” for Robert B. Williams. Adjutant Wolfangel noted this certificate will be presented at the Post 318 Annual Award and Recognition Program.
- Domain Network Solicitation for Annual Membership \$289 per year. The Post will not subscribe.
- Oakland Insurance Solicitation for Insurance Review. The Post will remain with Acuity Insurance.
- Information regarding Electronic Instant Bingo/Pull-tab Machines from Lancaster/Arrow International. Marketing Chair Minnich will further investigate and make a recommendation whether to proceed with installing these machines.
- Donation Acknowledgment for \$100 Hole Sponsorship for 4<sup>th</sup> District Golf Scramble fund raiser. *Posted on BB / Copy to C.I. Treasurer*
- Information on “Meet the Commanding Officer of the USS Cincinnati (LCS20)” Event – Apr 6 at Montgomery Inn (Montgomery, OH) – RSVP Required (\$35 person / \$260 table of 8): *Posted on BB / Copies to E.C.*
- Omni Agents Solution (Reference BSA Bankruptcy issues): *Forwarded to Commander Stegmann.*
- Dept of Ohio Packet including:
  - 2021-2022 Consolidated Post Report (CPR) Form (5/1/21 – 4/30/22): Adjutant Wolfangel has begun work on this report, with anticipated May 1 submission to Dept.
  - 2022-2023 Certification of Post Officers and Post Chairmans Form. To be submitted by June 1.
  - Letter from Ohio Atty General Dave Yost reference Electronic Instant Bingo Machines. Given to Minnich.
  - Several Items impacting only District or Department Officers.
- Request for Supporting Sponsorship Contribution for “4<sup>th</sup> Annual Back the Heroes Rumble” Car Show, Baseball Game, etc. August 6<sup>th</sup>, at Batavia Township Park. The minimum sponsorship level is \$500. Adjutant Wolfangel will respond declining the request due to insufficient funds at this time.
- Anderson Township correspondence requesting assistance in reporting of Greenspace infractions. *Posted on BB.*
- \$300 contribution check from Anderson Township toward Post 2022 Memorial Day Activities Expenses. *Forwarded to F.O.*
- Turpin High School After-Prom Solicitation Request. It is in the CI budget. *This donation will be made.*
- Info from Jerry Perry, 4<sup>th</sup> District 1st Vice Commander, Referencing Mission Blue Grant Application & Deadline. FO Lindsey has submitted the application. *Sent to all E.C.*
- Resolution from Post 199 in Support of Al Buxton for 4<sup>th</sup> District 1<sup>st</sup> Vice Commander. *Posted on BB.*

- Resolution from Post 72 in Support of Jerry Perry for 4<sup>th</sup> District Commander. ***Posted on BB.***
- Notice of 4<sup>th</sup> District Annual Eight Ball Pool Tournament on April 10 at Roc's House of Billiards: ***Posted on BB.***
- Solicitation from Memorial Day Foundation for the Memorial Day Wreath Program. CI Liaison Bishop confirmed the \$25 donation is in the budget. ***\$25 donation will be made.***
- Letter from Clermont Catholic Communities in gratitude for the donation of the trailer and camping gear valued at \$7,000 to Saint Louis Boy Scout Troop 741. This will be shown on the Consolidated Post Report as a donation to the Boy Scouts. ***To be posted on BB.***

### **Outgoing Correspondence:**

- none

### **Misc. Adjutant Items:**

- none

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Finance Officer Randy Lindsey provided a written report for file, attached to these Minutes, and recapped his March 30, 2022 EOM Finance Report.

FO Lindsey further noted the Post financial condition has improved over the past two years.

Following the review of submitted report, Adjutant advised that a copy would be placed on file along with this E.C. Meeting Minutes in E.C. Minutes binder in Post Club Room, for individual review, or may be provided upon individual request.

### **OPEN ISSUES / OLD BUSINESS:**

- Christen Bailey, owner of "Sweets and Meats", inquiry if the Post would co-cost a Fathers' Day celebration this year. ***Kirk Minnich will follow-up*** with Sweets and Meats for more details.
- Security cameras: Kirk Minnich reported the cameras are all installed and wired to the Armory; the wiring can be completed now that the upgraded internet service is operational. Joe DuBois indicated he had a monitor to donate if needed.
- TV and Internet Upgrade: Randy Lindsey reported, thanks in large part to Ken Knight and Bob Kamman for working several hours, the upgrade is operational. Bob Kamman discussed their efforts to clean up and remove obsolete wiring and devices above the ceiling are ongoing. He has prepared a new wiring diagram and labeling. The Square credit card payment system will be password protected. Dan Wolfangel and Bob Kamman will check into setting up cloud storage for Adjutant files.
- SAL: Adjutant Wolfangel reported: there are 15 Charter members of SAL Squadron 318; the SAL charter application should be submitted within a week; and the following revisions are required (copy attached to these Minutes):
  - Post Constitution Article XVI Section 2: Expand to include further details of eligibility for SAL membership
  - Post Business Plan:
    - Section III, Commander Appointed Chairpersons: Add SAL Squadron 318 Advisor
    - Section IV, Post Committees: Add Sons of The American Legion (S.A.L.) Advisory Committee
  - Adopt the Organizational Administrative Structure diagram***Motion made (Kamman) to approve the revisions as described; motion seconded (Bishop), and passed by unanimous vote of EC.***
- Adjutant Wolfangel noted there is a 4<sup>th</sup> District SAL meeting April 3 at Post 72 at 10:00 AM; Randy Lindsey will attend, representing Post 318.

- Commander Stegmann called for nominations for Post officers for 2022-2023; he polled the officers in attendance at this meeting and determined that all are willing to continue in their present positions, and thus are nominees; Bob Carey will be a nominee for Adjutant.

**NEW ISSUES / NEW BUSINESS :**

- Adjutant Wolfangel presented the following validation/documentation of EC voting taken in March:
  - E.C. Email Vote taken on March 5, 2022 regarding authorization for Finance Officer to execute a change of Post "Internet and expanded TV Service from Cinti Bell to Spectrum at rate of \$163.94 per month, effective March 28, 2022". Vote was unanimously in favor in 9 of 12 possible responses. There were 3 members that did not respond to vote request
  - E.C. Email Vote taken on March 22, 2022 regarding "should there not be any, or insufficient contributions/sponsorships to reimburse Porter for \$700 personally expended by him to pre-register two additional local girls for Girls State, that funds from the Post 318 funds will be utilized to reimburse Porter for all, or any portion of his personal expenditure up to the maximum of \$700." Vote was unanimously in favor in 11 of 12 possible responses. There was 1 member that did not respond to vote request.
- CI Liaison Bishop reported the Post has a new portable digital sign donated by Andy Pappas; Bishop will work with Kamman and Minnich to program the sign, install an antenna, etc.
- Chaplain Porter offered a copy of a documentary on the Irish History of Cincinnati, which would be appropriate to show as part of a Post Social Event.

**NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

**Membership:** Chair Bob Kamman reported the following:

- The Post now has 172 members paid, which is approximately 102% of our 2022 quota of 169, thanks to 4 new members and 1 transfer from Post 484.
- Several Post members still have not renewed their memberships; however, their access key cards have not yet been de-activated.
- Many members, who Post advance paid, still have not reimbursed the Post and have not received their 2022 membership cards. Kamman and Lindsey recommend not advance paying in the future.

**Post Activities:** Chair Kirk Minnich reported:

- Invitations have been sent to Posts 484 and 72 for the Fitch High School patriotic musical performance April 20, with no responses received yet from them.
- The April Post Social, Cinco de Mayo, has been moved to April 30.

**Chaplain/VAVS:** Chaplain Porter gave his report on ill and recuperating Post members.

**Americanism:** (VACANT)

Chaplain Porter reported we now have 5 girls and 3 boys participating in Buckeye Boys and Girls State.

**Community Support & Recognition:** (Vacant)

No report.

**Service, Veterans Affairs / Economic / Legislative:** Chair Charlie Cleves

No report.

**Bingo:** Chair Ed Sears reviewed the Monthly Bingo Report, attached to these Minutes, and further reported:

- The Bingo revenues are running above previous years.
- The gift cards for the General Post Meeting have been donated from Pull-Tab sales.
- Bingo attendance so far this year is 938 (as of week 21).

**Fund-Raising:** (Vacant)

- FO Lindsey reported 80 Hoops Mania tickets were sold. This year no tickets were mailed; there were 14 sold online and 66 sold at the Post; report attached to these Minutes.
- Adjutant Wolfangel provided the Karaoke update, spreadsheet attached to these Minutes:

The DJ will continue working for tips only through March 31 (one more week); thereafter his fee will be \$125 per week (\$625 for 5 Thursdays in April).

*Motion made (Caskey) to authorize payment to the DJ of \$125 per week through April, which is \$625 for the 5 Thursdays in April; motion seconded (Kamman), and passed by unanimous vote of EC.*

- Chaplain Porter reported the Fish Frys are going extremely well. Don Bishop provided a Fish Fry Financials statement, attached to these Minutes, showing that this year's meals served to date are significantly over every other year since 2014.

**Event Coordination:** Chair Ken Knight reported:

Hall Rentals: April 21, 23, and 26 (the last Tuesday every month until October).

**House:** Chair Bob Alfieri:

In Chair Alfieri's absence, Porter reported:

- House Chair Alfieri is coordinating with the County Health Department to get more Post members and Squadron members trained as cooks.
- House Chair Alfieri is looking to replace the chest freezer with a larger chest freezer. Minnich indicated he possibly had a larger chest freezer that he could donate.

**Internal / External Communications:**

- **External:** Adjutant Wolfangel reported: Media release for Fish Frys was published in East Side Press on March 9, 2022, and media release on Karaoke Thursdays was published in Enquirer on March 20, 2022.
- **Internal / Newsletter:** Editor Dubois called for newsletter articles to be submitted; he expects to be ready to publish in 1-2 days.

**Uniform Ceremonies:** SAA Caskey reported:

- Memorial Day: Sign-up list will be available at the April meetings. The ceremonies begin with breakfast at the Post.
- Delivery to Joseph House will be in April.
- Gifts for Yanks is at about \$95; the total donation will be turned in at the end of May. Bishop indicated C.I. had \$372 budgeted for GFY. The total target donation is \$500.
- July 4 parade: Caskey will look into having Post and Squadron members ride a pedal-bar.

**Charities, Inc. (C.I.):** (Bishop)

Chair Bishop reported Poppy Days program status: Kroger will not participate; the schools have not responded. Bishop seeks suggestions to get the program restarted.

**Marketing:** 2<sup>nd</sup> Vice Commander Minnich noted the next Marketing Committee meeting is scheduled for April 19; the committee is looking at Turpin Homecoming and other ideas for fund-raiser events; and the committee recommends the Post calendar include Halloween and New Year's Eve dances this year. Adjutant Wolfangel commented if the Post were to not hold a New Year's Eve dance, the hall should be rented to SAL or other group.

Adjutant Wolfangel presented a proposal from the Marketing Committee and the Post Beverage Committee for revisions for Beverage/Concession products carried and pricing. The recommended changes include:

- Add Sam Adams and Budweiser beers
- Add buckets of beer (5 beers of the same brand) at \$2 discounts from the individual prices
- Add a flavored seltzer
- Change from Barefoot to Woodridge wine
- Eliminate Pepsi products from the menus
- Raise price of small bags of chips to \$1 from \$0.75
- Add large snack bags for \$2

***Motion made (Knight) to approve the changes to the beverage/concession menus and pricing as described; motion seconded (Lindsey); the Motion carried with 10 votes For, and 1 vote Against.***

**Hamilton County Council Issues / Concerns:**

No report

**4<sup>th</sup> District Issues / Concerns:**

No report

**Dept of Ohio Issues / Concerns:**

Adjutant noted that the Dept of Ohio Convention is in Cincinnati July 1-3, 2022.

**Good of Legion:**

No report

**Further Business:**

None

**Adjournment of Meeting:**

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 9:25 PM.

Prepared by: Bob Carey  
Ass't Adjutant Post 318