

**MINUTES  
AMERICAN LEGION POST 318  
EXECUTIVE COMMITTEE MEETING  
JUNE 29, 2022**

Meeting conducted: X Physical Only, \_\_\_ Physical and Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commander Lee Stegmann. Matters addressed at the Executive Committee Meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Assistant Adjutant Dan Wolfngel conducted roll call, and indicated eleven (11) E.C. members present as noted below, which exceeded the required quorum of seven (7) E.C. Members. **Physical (11), Virtual (0)**

**Elected Officers**

**Voting Members  
Present this Meeting**

Commander	Lee Stegmann	X	X
1 <sup>st</sup> Vice Commander	Bob Kamman	X	X
2 <sup>nd</sup> Vice Commander	Kirk Minnich	X	X
Adjutant	Bob Carey	E	
Finance Officer	Randy Lindsey	E	*
Sgt-at-Arms	Ralph Caskey	X	X
Chaplain	Jerry Porter	X	X

**Appointed Positions/Chairs**

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	X	X
Service Officer	Charlie Cleves	X	X
Americanism Chair	<b>VACANT</b>	V	
Bingo Chair	Ed Sears	X	X
Community Support Chair	<b>VACANT</b>	V	
Fund-Raising Chair	<b>VACANT</b>	V	
House Chair	Bob Alfieri	X	X
Event Coord. Chair	Ken Knight	E	
Charities, Inc Liaison	Don Bishop	X	X
SAL Committee Chair / Advisor	Tony Capetillo	E	
<b>E.C. Alternates</b>			
Ass't Finance Officer * /(Post Newsletter Editor)	Joe DuBois	X	X *
Ass't Sgt-At-Arms	Gary Gregorio		
<b>Additional Attendees</b>			
Bar Manager	Steve Stuntz	X	
SAL Commander	Chris Short	X	

X = Present    E = Excused (Prior Notice)    A = Absent    V = Vacant    Z = Virtual Attendance

**MINUTES OF LAST MEETING:**

Assistant Adjutant Wolfangel noted that the E.C. Meeting Minutes from May 25, 2022 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. ***Motion made (Kamman) to accept and approve the Minutes as submitted. Motion seconded (Bishop), and passed by unanimous vote of E.C.***

## **POST EVENT CALENDAR REVIEW:**

It was believed that all currently scheduled Post activities and events were on calendar.

**Correspondence Log:** Ass't Adjutant Wolfangel advised and commented on action taken on following items of correspondence since last meeting:

### **Incoming Correspondence:**

- Letter and Flyer from A/T (Steve Sievers): Regarding publicizing July 4<sup>th</sup> Parade on Post Monument Sign: ***Message posted on sign 6/28/22.***
- Letter and Flyer inviting all to a Korean War Veterans Memorial Dedication – Sat- 7/23/22 in Clinton, OH: ***Posted on BB.***
- Advertisement for logo T- Shirts: ***Posted on BB.***
- Notification from a Collection Agency: Regarding an outstanding balance of \$625 due to Cinti Bell from Post. F.O Lindsey has noted this situation previously to E.C., as not being our bill, but as that of a renter of the Post Hall (Remote Learning) who had contracted with Cinti Bell for services, using the Post ID and address. F.O Lindsey had forwarded the issue to Post Event Coordinator Knight to either have the renter pay due amount to Cinti Bell, or if necessary to prevent action against the Post to pay it out of the Hall Rental Account, as Post budget had no funds for such payment. ***The most recent collection notice was sent to Knight per direction from Lindsey.***
- Liquor Permit Renewal Receipt: Authorizes continuation of current permit pending receipt of the new permit. ***Posted in Liquor Permit frame in clubroom.***

### **Outgoing Correspondence:**

Submitted Post 318's "Dept of Ohio Convention Delegate Form" via email on 5/26/22, and received confirmation of receipt from Dept of Ohio on 5/27/22.

### **Misc. Adjutant Items:**

Noted and commented on the Dept of Ohio "Verification Request" for confirming your Legion Membership record, and the fact that there is no need for member participation, as it is merely a book sale promotion.

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Ass't Adjutant Wolfangel, in absence of Finance Officer Lindsey, presented Lindsey's submitted Finance Reports as of June 29, 2022. A copy of the submitted report will be placed on file along with this E.C. Meeting Minutes in E.C. Minutes binder in Post Club Room for individual review, or may be provided upon individual request.

F.O. Lindsey further noted:

- Mortgage for month has been paid.
- \$50,000 has been moved from regular saving to CD.
- Only known outstanding invoice is Rose Exterminators.
- Event Coordinator Knight will be handling the bill from owed to Cinti Bill from Distance Learning hall rental that has now gone to collections.

Wolfangel questioned as to whether response to Hamilton County had been submitted for reimbursement for a Post Memorial Day expenses had been submitted yet, as it was due by July 15<sup>th</sup>. SAA Caskey advised that it had been timely submitted.

### **OPEN ISSUES / OLD BUSINESS:**

- 2022-2023 Post Business Plan: Don Bishop went over the revisions included within the 2022-2023 Post of the Business Plan and Budget. ***Motion was made (Dan Wolfangel) for E.C. to approve proposed Business Plan and Budget, and to recommend adoption by Post membership at the July 13, 2022 Post General Membership Meeting. Motion was seconded (Bob Alfieri), and passed unanimously.***

- Dept of Ohio Convention – July 1 – 3, 2022: Ass't Adjutant Wolfangel advised that he, along with Commander Stegmann and Jerry Porter would be attending the Convention as the authorized Post 318 Delegates, and would report on convention activities at the July Post Meeting.

- Donation to Forest Hills Band Boosters: Ass't Adjutant Wolfangel noted for record that the question as to which entity (Post or C.I.) would be funding this \$100 donation approved at May 11, 2022 Post Meeting, has been resolved, as C.I. Had no funds budgeted, so Post covered the distribution.

- Pending Submission of Dept of Ohio “Program Program Chairperson” Form: Ass't Adjutant Wolfangel noted that we had not yet completed and submitted this form as yet due to various Program Chair vacancies. Currently we have no Program Chairs for: Americanism; Buckeye Boys State; and Children and Youth. *It was decided to currently hold forms to permit Commander Stegmann opportunity to try to secure Chairs for these Programs. In meantime, any info from Dept of Ohio regarding the various programs will be directed to Post Adjutant, until form is submitted indicating to whom respective program details are to be sent.*

**NEW ISSUES / NEW BUSINESS (Commander):** None

**NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

**Membership:** Chair Bob Kamman reported:

- The Post membership is currently at 177, with two new members to be added on July 1<sup>st</sup>.
- Expects at least two outstanding dues renewals (Simpsons) will be paid, however, don't believe other 9 will renew.
- Noted change of addresses for Heberly and Carey.
- Updated Post Membership Roster will be forthcoming.

**Post Activities:** Chair Kirk Minnich reported:

- June Post Social (Cookout) was success with approximately 60 in attendance.
- The Post Awards Program will be on July 16, 2022.
- Next Post Social will be Ice Cream Social on August 20, 2022.

**Chaplain/VAVS:** No report in absence of Chaplain.

**Americanism:** (VACANT) No Report.

**Community Support & Recognition:** (Vacant)

**2022 Post 318 Annual Awards & Recognition Program:** Awards Program Chair Wolfangel noted event was scheduled Sat – July 16<sup>th</sup> at 7PM. Awards / Recognition to be presented are: FFOY / LEOY / 7 BB&GS / 4 Scholarships / 7 Forest Hills Schools for the Poppy Days, and 34 Continuous Legion Membership Awards. Since the 4<sup>th</sup> District FFOY award winner could not attend the 4<sup>th</sup> District program on May 15, the new 4<sup>th</sup> District Commander Perry will present the District award. Estimate of Cost \$600 + Refreshments will be funded by C.I.. 73 Invites were sent out on June 16<sup>th</sup>, with RSVP date of July 8<sup>th</sup>. Any Post or SAL members are welcome to attend to show support for Program and awardees. Need someone to take photos.

**Service, Veterans Affairs / Economic / Legislative:** Chair Charlie Cleves advised no activity to report.

**Bingo:** Chair Ed Sears reviewed the Monthly Bingo Report, filed with these Minutes, and further reported:

- He will continue as Bingo Manager for 16 months, through end of the 2023 bingo year which occurs in October of 2023, after which he is stepping down.
- Noted Pull Tabs have increased in price since 2013 by 110% and Bingo paper up by 66%. As example he noted that box of Flash Seals in 2013 was \$300, currently cost is \$960.
- Bingo will remain on Sunday evenings, as he cannot get enough workers for any other evening (in response to a question from the floor.)

**Fund-Raising:** (Vacant)

Karaoke Thursday Events: Lead Wolfangel provided a Karaoke Thursday Event update. He noted that Thursday – June 30<sup>th</sup> will be final event at this time, suspending event for at least months of July and August. Consideration of continuing event in Fall season to be discussed by E.C. in future.

**Event Coordination:** In Chair Knight’s absence, he had submitted his report to Ass't Adjutant Wolfangel on upcoming Hall Rentals, noting two upcoming July rentals.:

- July 26, 2022 - East Side Republican Club.
- July 30, 2022 – Turpin H.S. 40<sup>th</sup> Reunion.

**House:** Chair Bob Alfieri noted following:

- Will be starting toilet repairs, working with SAL Commander Short ( CS Remodeling and Home Services).
- Requests that cardboard boxes be broken down and put in recycle dumpster in rear, and not left in storage room.

Don Bishop commented on his effort to secure Access Card Keys, noting he felt it will probably cost more than anticipated. Believes it will cost more than the \$350 for 50 cards. ***Bishop was advised the original authorization was the need for 50 cards, regardless of the cost, and he should proceed to procure them, at whatever the cost is.***

**Internal / External Communications:**

- **External:** Ass't Adjutant Wolfangel advised nothing to report.
- **Internal / Newsletter:** Editor Dubois called for July newsletter articles to be submitted ASAP.

**Uniform Ceremonies:** SAA Caskey reported:

- Memorial Day Activities: Noted all went well.
- A/T July 4<sup>th</sup> Parade : Discussed logistics and assignments, and noted he had at least three SAL Squadron Members who would be carrying lead Parade banner/sign. Can still use some Post members to walk and carry Service Flags. Have approximately 10 vehicles for riders. Noted no car-pooling from A/T Center. Will meet at Parade start.

**Charities, Inc. (C.I.):** Chair Bishop reported or commented on:

- Commented on role and creation of C.I. to handle Post Programs, which currently amount to about \$25,000.
- C.I. is in process of preparing their 2022-2023 Business Plan and Budget.
- Passed out listing of programs and items anticipated for funding in this 2022-2023 C.I. Budget, and requested review as to the amounts for the respective programs and items funded by C.I., amounting to about \$36,000.

A general discussion was had as to various ideas for fund-raising for Post programs. SAL Commander Chris Short suggested we possibly consider hosting a “Queen of Hearts Game / Raffle (sort of a Split-The-Pot), which he explained, which has been used for fundraising by numerous Legions, VFWs, and other organizations. Following his explanation, there seemed to be an interest, but also several unanswered questions from some members. ***All seemed to agree it was worth looking into, and***

*Commander Stegmann appointed a committee of SAL Commander Short, Post Activities Chair Minnich, C.I. Liaison Bishop, to look into it and give us a report at next E.C. Meeting, and a proposal if appears feasible.*

**SAL Unit :** In absence of Advisor Capetillo, SAL Commander Short was present. He noted SAL's regular scheduled meeting will be on Wednesday – July 6<sup>th</sup>.

Wolfangel noted that the SAL flag that the Post ordered for the Squadron was back-ordered and would not be available for the A/T Parade. The flag pole ordered has been received.

**Marketing Committee:** 2<sup>nd</sup> Vice Commander Minnich reported next Marketing Meeting will be on July 29<sup>th</sup>.

**Hamilton County Council Issues / Concerns:** No report

**4<sup>th</sup> District Issues / Concerns:** No report.

**Dept of Ohio Issues / Concerns:** No report other than upcoming Dept of Ohio Convention already reported on.

**Good of Legion:**

- **Video Presentation System:** Ed Sears noted that member Dennis Sakal states he will no longer be joining Post Meeting virtually, unless some sort of camera and audio system is put in place. *Following some discussion, Bob Kamman said he would look into the options and costs involved, and would report back at next meeting.*

**Further Business:**

None

**Adjournment of Meeting:**

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:46 PM.

Prepared by:  
Dan Wolfangel