

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING**

JUNE 24, 2020

[NOTE: These Minutes were constructed in November, 2020 by Post Adjutant Dan Wolfangel, from notes taken by past (deceased) Adjutant Ed Ruffennach, and may not be complete or fully reflect the content and accuracy of Executive Committee Meeting.]

The Executive Committee Meeting, via video conferencing, was called to order at approximately 7 PM at Post 318, by Commander Chester Canter. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Ed Ruffennach conducted roll call, and indicated a quorum was present.

Elected Officers

Commander		Chester Canter	X
1 st Vice Commander		Bob Kamman	X
2 nd Vice Commander		Kirk Minnich	X
Adjutant		Ed Ruffennach	X
Finance Officer		Randy Lindsey	X
Sgt-at-Arms		Ralph Caskey	X
Chaplain		Rob Heberly	X

Appointed Positions/Chairs

Service Officer		Charlie Cleves	X
Americanism Chair		Paul Henkel	A
Bingo Chair		Ed Sears	X
Community Support Chair		Joe DuBois	X
Fund-raising Chair		(VACANT)	V
House Chair		Bob Alfieri	X
Event Coord. Chair		Ken Knight	E
Charities, Inc Liaison		Don Bishop	X
Corporate Statutory Agent		Dan Wolfangel	X

MINUTES OF LAST MEETING:

Adjutant Ruffennach advised Minutes from May 29, 2020 E.C. Meeting have been reduced to print and previously distributed to E.C. members and will be posted in E.C. Minutes binder in clubroom, and submitted to Post Web-Master for inclusion on Post website. *A motion (Bob Alfieri) was made to accept Minutes as printed. Motion seconded (Ed Sears), and passed unanimously.*

POST EVENT CALENDAR REVIEW: All Post activities currently canceled under COVID restrictions..

Correspondence

(No correspondence records available
for constructed Minutes)

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Randy Lindsey recapped his June 24, 2020 Finance Report as follows:

Total Income for May and June (so far) = \$ 0.
Donations for May and June (so far) = \$200.

5/3 Checking	\$ 88.00
5/3 Savings	\$ 90.44
1 st Financial Checking	\$ 14,724.68
Outstanding Checks	\$ 4,279.93
Effective Balance Available	\$ 10,444.75
1 st Financial Savings	\$ 24,626.02
CD (13 mos)	\$ 10,041.80

Anderson Family Pet Center Agreement Breakdown:

Legal Fee Collected	\$ 500.00
Agree Upon Fee Paid	\$ 12,500.00
Total Paid	\$ 13,000.00
Legal Fees	\$ 1,288.25
Total Positive to Post	\$ 11,711.75

Lindsey further noted that:

- \$500 placed in Checking for Legal Fees.
- \$ 12,500.00 placed in Savings.
- All Bills are paid.
- Expected Checking balance on June 30th, after mortgage payment - \$ 8,947.89.

A motion (Don Bishop) was made to accept Finance Report subject to Audit. Motion seconded (Dan Wolfangel), and passed unanimously.

OPEN ISSUES / OLD BUSINESS: Nothing to report.:

NEW ISSUES / NEW BUSINESS (Commander):

Commander Canter advised he had nothing new.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Bob Kamman advised our new quota for 2020-2021 is 167, one over last year. However, we are starting out at a deficit of 7 members due to member deaths this last year. He noted he will be sending out 54 letters to Post 888 members encouraging them to join Post 318.

Post Activities:

Post Award Program: Dan Wolfangel (Awards Program Coordinator) noted there were 34 invites sent out, with possibility of 58 attendees..

Chaplain/VAVS: No report.

Americanism: No report.

Community Support & Recognition: No report.

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves advised he had received some information that he would like to pass on to all of the Post membership. He was referred to Don Bishop for distribution via Mail Chimp

Bingo: No report.

Fund-Raising:

Funding for C.I. Projects: Discussion was had regarding consideration of the expenditure of Post funds for several C.I. Projects, due to C.I. loss of revenue due to COVID impact on several major fund-raising events. ***Motion (Ed Sears) was made to transfer \$1,500.00 from Post account to C.I. to cover an Eagle Scout Project, new flags for the schools, and award plaques for Law & Order Awards. Motion seconded (Joe DuBois), and passed unanimously.***

Post Dances: Don Bishop noted work on dance schedule needs to begin.

Event Coordination: Chair Ken Knight noted one rental for July, and Tammy (caterer) to restart use of kitchen.

House: Chair Bob Alfieri advised everything operational.

Internal / External Communications:

- External: No report.
- Internal / Newsletter: No report.

Uniform Ceremonies: Chair Ralph Caskey indicated no report.

Charities, Inc: No report.

Hamilton County Council Issues / Concerns: No report.

4th District Issues / Concerns: No report.

Dept of Ohio Issues / Concerns: No report.

Good of Legion:

2020-2021 Post Business Plan: ***Motion (Don Bishop) made to approve the 2020-2021 Post Business Plan as presented. Motion seconded (Bob Alfieri), and passed unanimously.***

Further Business: None.

Adjournment of Meeting:

Commander Canter, indicating there being no further business to come before the Executive Board Meeting, adjourned the meeting at approximately 8:05 PM.

[NOTE: Prepared from notes taken by past Adjutant Ruffennach.]

By: Dan Wolfangel