

**MINUTES  
AMERICAN LEGION POST 318  
EXECUTIVE COMMITTEE MEETING  
JULY 27, 2022**

Meeting conducted:  X Physical Only,     Physical and Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commander Lee Stegmann. Matters addressed at the Executive Committee Meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Carey conducted roll call, and indicated twelve (12) E.C. members present as noted below, which exceeded the required quorum of seven (7) E.C. Members. **Physical (12), Virtual (0)**

**Elected Officers**

**Voting Members  
Present this Meeting**

Commander	Lee Stegmann	<b>X</b>	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>	<b>X</b>
2 <sup>nd</sup> Vice Commander	Kirk Minnich	<b>X</b>	<b>X</b>
Adjutant	Bob Carey	<b>X</b>	<b>X</b>
Finance Officer	Randy Lindsey	<b>X</b>	<b>X</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>	<b>X</b>
Chaplain	Rob Heberly	<b>A</b>	

**Appointed Positions/Chairs**

Corporate Statutory Agent / Ass't Adjutant	Dan Wolfangel	<b>X</b>	<b>X</b>
Service Officer	Charlie Cleves	<b>X</b>	<b>X</b>
Americanism Chair	<b>VACANT</b>	<b>V</b>	
Bingo Chair	Ed Sears	<b>X</b>	<b>X</b>
Community Support Chair	<b>VACANT</b>	<b>V</b>	
Fund-Raising Chair	<b>VACANT</b>	<b>V</b>	
House Chair	Bob Alfieri	<b>E</b>	
Event Coord. Chair	Ken Knight	<b>X</b>	<b>X</b>
Charities, Inc Liaison	Don Bishop	<b>X</b>	<b>X</b>
SAL Committee Chair / Advisor	Tony Capetillo	<b>A</b>	
<b>E.C. Alternates</b>			
Ass't Finance Officer * /(Post Newsletter Editor)	Joe DuBois	<b>X</b>	<b>X</b>
Ass't Sgt-At-Arms	Gary Gregorio	<b>A</b>	
<b>Additional Attendees</b>			

X = Present    E = Excused (Prior Notice)    A = Absent    V = Vacant    Z = Virtual Attendance

**MINUTES OF LAST MEETING:**

Adjutant Carey noted that the E.C. Meeting Minutes from June 29, 2022 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site. ***Motion made (Bishop) to accept and approve the Minutes as submitted. Motion seconded (Lindsey), and passed by unanimous vote of E.C.***

### POST EVENT CALENDAR REVIEW:

- 2<sup>nd</sup> Vice Minnich reported all currently scheduled Post activities and events are on calendar.
- Commander Stegmann noted he will be attending an Eagle Scout Ceremony at Troop 741 on July 31.
- Ass't Adjutant Wolfangel noted the website still includes the fish fries and karaoke; Minnich will remove.
- Chair Knight confirmed that the East Side Republican Club rental time was paid for both the Club Leadership meeting and by the Club for the regular meeting; Wolfangel noted we are careful to not permit a hall rental situation that would have the appearance of the Post taking a political position.

**Correspondence Log:** Adjutant Carey advised and commented on action taken on following items of correspondence since last meeting:

### Incoming Correspondence:

- 33 Dues payment checks. (One from Kathy Lowry for her father Peter Lowry transferring from Maine to Post 318) **Forwarded to 1st Vice Kamman.**
- Thank You Note to Post 318 Scholarship Committee received at the Award Night Program. **Posted on BB**
- Bill from Rose Pest Solutions for \$68 due Aug 3: **Forwarded to Chair Alfieri**
- Insurance renewal bill from MCIP, Floodsimple Insurance Services for \$1,140 due Sept 10: **Forwarded to Chair Alfieri**
- From Concert Chair at Fitch High School thanking the Post for our donation to their program: **Posted on BB**
- From Dept of Ohio Early Bird stickers: **Forwarded to 1st Vice Kamman**
- Notice from Acuity showing change affecting the policy, terrorism coverage: **Forwarded to CI Liaison Bishop, who will relay it to FO Lindsey**
- From Scorecard Rewards Report of point balance as of June 30: **Forwarded to FO Lindsey**
- Summer 2022 issue of *Bartender* magazine: **Placed on club room bar**
- Statements from Navy Times, Marine Times, and Air Force Times: **Forwarded to FO Lindsey**

### Outgoing Correspondence:

### Misc. Adjutant Items:

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Finance Officer Lindsey, presented Finance Reports as of July 27, 2022. A copy of the submitted report will be placed on file along with this E.C. Meeting Minutes in E.C. Minutes binder in Post Club Room for individual review, or may be provided upon individual request.

F.O. Lindsey further noted:

- The Army Times magazine subscription has been paid by check, and the other three Times magazines were paid on credit card.
- The Post finances are holding steady for the last two months, even after payment of the flood insurance premium.
- Terrorism insurance is available at a cost of approximately \$32,000 (2% of property value of \$1.6M); this coverage has not been purchased in the past. **Motion (Wolfangel) to decline terrorism insurance, and Second (Minnich), was passed unanimously.**
- The Form 990 and financial records for the Audit Committee are in process.
- As of August 7, he will be sequestered for his surgery August 17.

### OPEN ISSUES / OLD BUSINESS:

- Pending Submission of Dept of Ohio “Program Chairperson” Form: Ass't Adjutant Wolfangel again noted that we had not yet completed and submitted this form due to various Program Chair vacancies. Currently we have no Program Chairs for: Americanism; Buckeye Boys State; and Children and Youth. ***Commander Stegmann will place an article in the newsletter encouraging members to step up for these positions. In meantime, any info from Dept of Ohio regarding the various programs will be directed to Post Adjutant, until form is submitted indicating to whom respective program details are to be sent.***

**NEW ISSUES / NEW BUSINESS (Commander):**

- Commander Stegmann requested a thank you note be sent to Senator Wilson for his participation in the Awards & Recognition Program July 16; ***Adjutant Carey will send the note***

**NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

**Membership:** Chair Kamman reported:

- We are at 83 members renewed (over 40% of quota 179). Renewals are continuing to come in.
- 2 new members so far this year, and 4 transfers in.
- Suggested, since the funding will not come from National or State, that the Post fund the first year's dues (\$27.50) for new members. ***Motion (Kamman) to so fund, Second (Minnich), passed by unanimous vote.***
- The suggestion made at the last Regular meeting to have the Post fund the 2023 dues for House Chair Alfieri and Bingo Chair Sears was discussed; Sears declined to accept the offer. The ***question was tabled, pending Alfieri's input.***

**Post Activities:** Chair Kirk Minnich reported:

- General activities (bingo, euchre) continue.
- Next Post Social will be Ice Cream Social on August 20, 2022.

**Chaplain/VAVS:** .

**Americanism:** (VACANT) No Report.

**Community Support & Recognition:** (Vacant)

- CI Liaison Bishop reported there will probably be an Eagle Scout at the ***next EC meeting*** with a project funding presentation.
- Bishop reported he has ordered the 9 flags for Forest Hills schools, to be received in time for the opening on August 16.
- Program Lead Wolfangel reported on the Awards & Recognition Program conducted July 16. It was very well done and accepted. He called upon the EC members to deliver the membership recognition certificates and pins to those who did not receive them at the program.
- Wolfangel will continue to lead the Law & Order and Firefighter award for the remainder of this year, including sending out requests for nominations to the police and fire departments.
- Wolfangel will submit articles and pictures from the Program for media publication.

**Service, Veterans Affairs / Economic / Legislative:** Chair Charlie Cleves

- Noted he will attend the September 20 Honor Flight. Members were encouraged to sign up for the October 25, or later, flight.

**Bingo:** Chair Ed Sears reviewed the Monthly Bingo Report, filed with these Minutes, and further reported:

- We have one more bingo Sunday this month; CI will receive at least \$1,000 for the month. Almost 8,000 tickets were credited the Post last Sunday.
- He appreciates all the volunteers who come out on Sundays and work the bingo.

- Bingo payout workers have to double check serial numbers on the back of winning tickets to ensure we do not pay out for a winning ticket purchased elsewhere.

**Fund-Raising:** (Vacant)

- FO Lindsey reported he has ordered 400 Football Mania tickets, including 100 designated for SAL. He will mail out one \$20 ticket per Post member; additional tickets will be available at the Post. He suggested SAL can keep \$10 of each ticket their members sell, with the balance coming to the Post. ***Motion (Lindsey) to authorize SAL to keep \$10 for each ticket they sell, with the balance coming to the Post, Second (Sears), was unanimously passed.*** He noted for every 5 tickets purchased online, the 6<sup>th</sup> is free.
- Representing the Queen of Hearts Committee (consisting of SAL Commander Short, 2<sup>nd</sup> Vice Minnich, and CI Liaison Bishop), Minnich and Bishop led a discussion regarding pros and cons of operating a Queen of Hearts game at the Post. There are confusing and conflicting provisions and definitions in various opinion letters, articles, Ohio Revised Code, etc. Enforcement of the game regulations would be at the county level, not at state level. The committee was instructed to continue its research, update the EC by email when appropriate, and present additional findings/recommendations at the next EC meeting.

**Event Coordination:** Chair Ken Knight reported:

- A wireless mic has been ordered.

There was a discussion regarding open and concealed carry rules for rental events; the issue will be further discussed at the next EC meeting.

**House:** In Chair Bob Alfieri's absence, Adjutant Carey provided the following report provided by Alfieri:

- We have a bid coming in to update the Security System. It will utilize existing wiring, connections and in pipe signaling equip. It will work with the old card system and an updated new system.
- We are still waiting on Chris Short to get some time to update the toilets.
- Thank you to Ed Sears and Steve Stuntz for their assistance in patching two large holes in the parking lot last week.

**Internal / External Communications:**

- **External:** Assistant Adjutant Wolfangel advised he will submit media releases of the Awards & Recognition Program in a couple weeks.
- **Internal / Newsletter:** Editor Dubois called for July newsletter articles to be submitted ASAP.

**Uniform Ceremonies:** SAA Caskey reported:

- The Joseph House bin is not full, so no deliveries have been made.
- The board of name tags in the club room will be expanded.
- The FHSD opening ceremony will be conducted August 15 at 8:00 AM at Nagel School, led by Gary Gregorio

**Charities, Inc. (C.I.):** Chair Bishop provided a report of CI Revenue and Expense Projections for 2022-2023, which is included with these Minuets; he further noted the CI budget is to be approved at the August 14 CI Board meeting.

**SAL Unit :**

In the absence of SAL Chair Capetillo, Dan Wolfangel reported the SAL flagpole has been received, and the SAL flag is expected July 29.

**Marketing Committee:** 2<sup>nd</sup> Vice Commander Minnich reported next Marketing Meeting will be on August 17.

**Hamilton County Council Issues / Concerns:** No report

**4<sup>th</sup> District Issues / Concerns:** No report.

**Dept of Ohio Issues / Concerns:**

Assistant Adjutant Wolfangel will provide an update at the next EC meeting.

**Good of Legion:**

It was noted the warming table and coffee maker were left on recently.

**Further Business:**

None

**Adjournment of Meeting:**

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:46 PM.

Prepared by:  
Bob Carey  
Adjutant - Post 318