

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
JANUARY 26, 2022**

Meeting conducted: X Physical, ___ Virtual

The Executive Committee Meeting was called to order at approximately 7:00 PM at the Post by Commander Lee Stegmann. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Dan Wolfangel conducted roll call, and indicated thirteen (13) E.C. members present as noted below, which exceeded the required quorum of seven (7) E.C. Members. **Physical (13) Virtual (0)**

Elected Officers

**Voting Member
(@ this Meeting)**

Commander		Lee Stegmann	X	X
1 st Vice Commander		Bob Kamman	E	
2 nd Vice Commander		Kirk Minnich	X	X
Adjutant / Corporate Statutory Agent		Dan Wolfangel	X	X
Finance Officer		Randy Lindsey	X	X
Sgt-at-Arms		Ralph Caskey	X	X
Chaplain		Jerry Porter	X	X

Appointed Positions/Chairs

Service Officer		Charlie Cleves	X	X
Americanism Chair		VACANT	V	
Bingo Chair		Ed Sears	X	X
Community Support Chair		VACANT	V	
Fund-Raising Chair		VACANT	V	
House Chair		Bob Alfieri	X	X
Event Coord. Chair		Ken Knight	X	X
Charities, Inc Liaison		Don Bishop	X	X
Corporate Statutory Agent		Dan Wolfangel	N/A	

E.C. Alternates /Additional Attendees

Ass't Finance Officer/(Post Newsletter Editor)		Joe DuBois	X	
Ass't Sgt-at-Arms		Gary Gregorio	A	
Ass't Adjutant		Robert Carey	X	
Additional Attendees				

X = Present E = Excused (Prior Notice) A = Absent V = Vacant Z = Virtual Attendance

MINUTES OF LAST MEETING:

Adjutant Wolfangel noted that the E.C. Meeting's Minutes, from December 29, 2021 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting on Post web-site.

Motion made (Don Bishop) to accept and approve the Minutes as submitted. Motion seconded (Bob Alfieri), and passed by unanimous vote of E.C.

POST EVENT CALENDAR REVIEW: Reviewed Post calendar as to upcoming events. It was noted that the Oratorical Contest is this Saturday, January 29, and that Fish Frys are scheduled on consecutive Fridays beginning March 4 and concluding April 15, assuming the attendance justifies our cost and effort to continue them for the full season of Lent.

Correspondence Log: Adjutant Wolfangel advised and commented on action taken on following items of correspondence since last meeting:

Incoming Correspondence:

- * Email Notice from Jerry Perry (4th District) regarding link to Obtain at “Free Home COVID Tests”: ***Forwarded to all E.C. Posted on BB.***
- * Email Notification from Dept. Of Ohio Regarding “Fraudulent Email” Announcement: ***Forwarded to all E.C. Posted on BB.***
- * Mailing from Omni Agent Solutions regarding BSA Bankruptcy: ***Sent to Cmdr. Stegmann.***
- * Notice of Texas Hold'em Tournament - 2/6/22 Post 199 (Harrison): ***Posted on BB.***
- * Email from Jerry Perry (4th District) reference Police Services openings at VA Medical Center. Looking for prior police officers. ***Posted on BB.***

Outgoing Correspondence:

- * Donation Acknowledgment to Member Charles Smith for \$50 donation to Post (Return of Charity-Mania prize winnings.)
- * Email sent to Post Webmaster on 12/30/21 regarding removing / eliminating any dates on “About Us” page referencing next Post Meeting, only indicate “2nd Wednesday of Month”, and elimination completely of reference to E.C. Meetings/dates. Still not changed as of 1/25/22. ***Kirk Minnich noted he has removed the reference to E.C. Meetings.***
- * Email sent to Post Webmaster on 1/12/22 regarding Missing Minutes from E.C. and Post Meetings for Oct / Nov / Dec. Still not changed as of 1/25/22. ***Kirk Minnich assumed the responsibility of updating the Minutes on the web-site; Dan will email the minutes for those 3 months to Kirk.***

Misc. Adjutant Items:

- * Ordered 75 Certificate Folios / 1 Adjutant Hat Pin (Legion Flag & Emblem). ***Expense Form Submitted to F.O.*** Don Bishop noted that the Folios should have been a C.I. Expense. C.I will reimburse Post for the folios upon being provided copy of invoice
- * Replacement American Flag delivered to HCSO D-5, resolving their request.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Randy Lindsey provided a written report for file, and recapped his January 26, 2022 EOM Finance Report.

Lindsey further noted that:

- The **kitchen Board of Health operating certificate** should be renewed prior to the March 1 deadline.
- The **Honor Bar** collected only \$11 in December, which is inconsistent with previous months of \$30-\$40, and may necessitate changes in how the Honor Bar is monitored. There was discussion about possibly installing a security camera system, which was offered for free, including installation, by member Eric Franz. ***E.C. concurred on accepting offer.*** Wolfangel to have Franz contact House Chair Alfieri to arrange.
- **Cincinnati Bell** has approximately doubled their charge for the TV cable, internet, and landline telephone services. F.O. Lindsey will negotiate with them for better rates. ***Motion made (Dan Wolfangel) to authorize F.O. Lindsey to negotiate and agree to a new rate for internet and TV cable not to exceed \$200 per month,***

exclusive of the landline telephone. Motion seconded (Kirk Minnich), and passed by unanimous vote of E.C.

- He has the expense numbers from the Christmas Party and will submit a report to C.I. (Geil) for Post reimbursement.

Following the review of submitted report, Adjutant advised that a copy would be placed on file along with this E.C. Meeting Minutes in E.C. Minutes binder in Post Club Room, for individual review, or may be provided upon individual request.

OPEN ISSUES / OLD BUSINESS:

- **Boy Scout Troop 519:**
 - Commander Stegmann reported no effect on the Post from the troop bankruptcy is expected.
 - F.O. Lindsey reported the Post received a cashier's check for the remainder of the troop funds (approx. \$704), trailer keys, and trailer registration. It was suggested we hold off until Spring to inventory trailer contents.
- **Formation of S.A.L. Squadron 318:** Adjutant Wolfangel provided the below listed handouts, which are attached to these Minutes, and led an extensive discussion of the matter. *Motion made (Kirk Minnich) authorizing acceptance of the SAL formation as proposed and the official submission of the application for the charter to initiate S.A.L. Squadron 318. Motion seconded (Jerry Porter), and passed by unanimous vote of E.C.*
 - S.A.L. Formation Update
 - Proposal for Organizational Administrative Structure

NEW ISSUES / NEW BUSINESS (Commander):

Music and Dance performance by Fitch High School: Request was received from Fitch High School Choir to give a patriotic music and dance performance on Wednesday, April 20, 2022 at Post 318 Facility. There would be no charge for the performance. The request was sent to Kamman (12/15/21), went to spam, and was just located on 1/24/22. *Motion made (Bob Alfieri) authorizing Dan Wolfangel to contact the choir director and schedule the performance as a Post activity. Follow up arrangements will be made through Kirk Minnich. Motion seconded (Jerry Porter), and passed by unanimous vote of E.C.*

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Adjutant Wolfangel reported the following, which was submitted to him by Chair Bob Kamman:

- We have 166 Post members paid, which is 98.2% of our 2022 quota of 169; our goal is 170.
- 24 Post members' dues have been advance paid by Post, of which 21 have not yet been repaid by members.
- 6 Post members have not renewed their membership, and we need at least three of them to renew to make quota.
- Efforts, by various means, are continuing to be made to get these individuals to send in their renewals.

Post Activities: Chair Minnich reported:

- **Annual Chili Cookoff:** Will be held February 19 at 4:00; members should reply to his email if they plan to bring chili and if they and their families will attend.
- **Hamilton County Council of American Legions (HCC):** Will meet here Wednesday, February 2, open at 6:00, with the meeting at 7:00, and sandwiches after, setting up for 20-25 people. We will provide bartender.

Chaplain/VAVS: Chaplain Porter advised no report.

Porter noted that at the Marketing meeting conducted on 1/19/22 Don presented the pricing of the menu items for the Fish Frys, which were deemed acceptable. Jerry is checking pricing at other fish frys in the area to be sure our pricing is in line. He is lining up volunteers to staff the Fish Frys.

Americanism: (VACANT) Chaplain Porter reported the following:

Oratorical Contest: The contest is still on, but he is hearing that one or two of the three contestants may not participate. If there is only one contestant, we will still conduct the contest under the full required routine.

Buckeye Boys and Girls State: Talked with Paul Henkel, who will be unable to handle, so Jerry will assume the coordinating duties. He will be setting up interview for interested students ASAP. The payments for the boys are due February 15, and the payments for the girls are due early March.

Community Support & Recognition: (Vacant)

No report

Service, Veterans Affairs / Economic / Legislative: Chair Charlie Cleves reported:

Solicitation from Hospice of Cincinnati: Charlie discussed the “We Honor Veterans” program with the Hospice Chaplain, and confirmed it is a good and worthwhile program for our participation. Charlie will meet with the Hospice Office Manager to discuss details needed. *Motion made (Wolfangel) authorizing the donation of \$100 from the Charities, Inc. (C.I.) Veterans Assistance Fund to the “We Honor Veterans” program at Hospice of Cincinnati. Motion seconded (Ed Sears), and passed by unanimous vote of E.C.*

Bingo: Chair Ed Sears reported:

1. The results for January are not yet complete, as there is one Bingo left this month. Will be posted with these minutes when received.
2. He needs a volunteer to help Don cook, and he needs a candy (Bingo pay-out) person.
3. The Bingo portion of the IRS Form 990 is complete and given to F.O. Lindsey.
4. The old Bingo console is on posted on Facebook, with contact information for anyone interested in it. It is in the back room. He may dispose of it if there is no interest in six months.
5. The current Bingo license is temporary; the application for the permanent one is pending and expected any day.

Fund-Raising: (Vacant)

- **Fish Fry Menu Pricing:** Don Bishop reported the cost of the cod used in the Fish Frys has increased so that the price of each piece needs to be increased by \$0.75; therefore, with the price of the cod dinner increased from \$8.50 to \$9.25 and the cod sandwich from \$6.25 to \$7.00, we will be able to keep the margin of 50%. The Marketing Committee has approved the pricing. *Motion made (Don Bishop) to approve the menu pricing as submitted. Motion seconded (Jerry Porter), and passed by unanimous vote of E.C.*
- **Karaoke Proposal:** Dan Wolfangel discussed the proposal to conduct Karaoke here on Thursday nights from 7:30 until 11:00, starting mid-February. The host will not charge the Post at the beginning. We will provide beverage service. Once we determine that continuing the activity is feasible, the host would charge the Post no more than \$75 a night. The Bingo setup of the room would be good for the Karaoke. The host brings all equipment needed. The Marketing Committee endorses the 3-month trial period. *Motion made (Bob Alfieri)*

to proceed with the Karaoke program as presented for a 3-month evaluation period. Motion seconded (Ed Sears), and passed by unanimous vote of E.C.

Event Coordination: Chair Ken Knight reported:

- **Hall Rentals:** We have 1 rental tomorrow (a celebration of life), 1 in February, 2 in March, and 1 in October. He has received no response from Don Wegman regarding his rental inquiry for a Constitution group.
- **AARP Tax-Aide** has not yet confirmed if they will use the hall this tax season, on Tuesdays and Thursdays. We have the phone number to make reservations for their clients to receive the tax services
- **Midget Wrestling Event rental Inquiry:** A midget wrestling group has contacted us for possible hall rental. Ken Knight has turned them down, following discussing with Marketing Committee members.

House: Chair Bob Alfieri reported:

- **Change-out of the fryer oil:** The oil will be ordered. He needs 2-3 helpers for this difficult job.
- **Replacing stained ceiling tile:** About 30 tiles need to be replaced due to water staining. Bob will get current pricing for the new tiles. We should leave the heat up during cold weather, rather than turning it down.

Internal / External Communications:

- **External:** (Wolfangel) No Report
- **Internal / Newsletter:** Editor Dubois called for newsletter articles to be submitted promptly for the next issue, using Times New Roman font size 10.

Uniform Ceremonies:

- SAA Caskey reported he will make a delivery to **Joseph House** tomorrow.
- Bob Alfieri reported he has received a **new flag**.
- Charles Cleves reported a **bugler** is available, who is an SAL member of Post 484.

Charities, Inc. (C.I.): (Bishop)

No report.

Marketing: Minnich noted next Marketing Committee meeting would be on Wednesday 2/16/22.

Hamilton County Council Issues / Concerns:

February 2 HCC meeting here was discussed previously.

4th District Issues / Concerns:

- Dan Wolfangel reminded of the **Brown Jug Party** February 26, 4:00 - 7:00 PM at Post 484

Dept of Ohio Issues / Concerns:

No report

Good of Legion:

No report

Further Business:

None

Adjournment of Meeting:

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:45 PM.

Prepared by: Bob Carey
Ass't Adjutant Post 318