

MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
AUGUST 25,, 2021

The Executive Committee Meeting was called to order at approximately 7 PM, by Commander Lee Stegmann at Post 318. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Dan Wolfangel conducted roll call, and indicated twelve (12) E.C. voting members present as noted below, which exceeded the required quorum of six (6) E.C. Members.

Elected Officers

**Voting Member
(@ This Meeting)**

Commander		Lee Stegmann	X	X
1 st Vice Commander / Acting Commander		Bob Kamman	X	X
2 nd Vice Commander		Kirk Minnich	X	X
Adjutant / Corporate Statutory Agent		Dan Wolfangel	X	X
Finance Officer		Randy Lindsey	E	
Sgt-at-Arms		Ralph Caskey	X	X
Chaplain / VAVS Coordinator		Jerry Porter	X	X

Appointed Positions/Chairs

Service Officer		Charlie Cleves	X	X
Americanism Chair		VACANT	V	
Bingo Chair		Ed Sears	X	X
Community Support Chair		VACANT	V	
Fund-Raising Chair		VACANT	V	
House Chair		Bob Alfieri	X	X
Event Coord. Chair		Ken Knight	X	X
Charities, Inc Liaison		Don Bishop	X	X
Additional Attendees				
Ass't Finance Officer / Post Newsletter Editor		Joe DuBois	X	X

X = Present

A= Absent

E = Excused (prior notice)

V= Vacant

MINUTES OF LAST MEETING:

Adjutant Wolfangel noted that the E.C. Meeting's Minutes, from July 28, 2021 were posted in E.C. Minutes Binder, distributed to all E.C. members, and sent to Post Web-Master for posting on web-site. ***Motion made (Don Bishop) to approve Minutes as submitted. Motion seconded (Bob Alfieri), and passed by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW: Reviewed Post on-line calendar, as to upcoming event postings.

Correspondence Log: Adjutant Wolfangel advised the following correspondence of consequence or requiring E.C. action, was received:

- Donation Acknowledgment for Post / C.I. \$50 Donation to Korean War Veterans Assn for “Ohio Korean Veterans KIA Memorial Wall: **Posted on BB.**
- Notice of “Dept of Ohio Jean Wilson's Homecoming: Sat – 9/25/21 – Post 199 (Harrison) - \$35 per person: **Posted on BB for General Info / Discussion of attendance by any designated Post Representative. There was no interest indicated.**
- Notice of September 11th Commemoration at Lunken Airport: **Posted on BB for General Info / Jerry Porter, commented on shifts available indicating he had only one volunteer inquire. Porter advised anyone interested could contact him for info on a staffing contact to call.**
- Hamilton County Auditor Correspondence Regarding Action and Filing of Necessary Documentation to Maintain Post's Property Tax Waiver: **Forwarded to Finance Officer Lindsey to handle upon receipt.**
- U.S. Domain Authority – Reference listing Post Website @ \$289 Annually: **No interest.**
- Emails Advising of 4th District Officers, HCC Officers, 4th District Meeting Dates, and Request for Post 318 to Host a HCC Meeting: **Listings of 4th District / HCC Officers and Meeting Dates read, and will be Posted on BB. Upon Motion made (Kirk Minnich) to offer to host an HCC Meeting on February 2, 2022, and second (Bob Kamman), Motion passed unanimously. Adjutant to notify HCC Commander.**
- Email Notice of Forthcoming Post Service Officer Training Session: **Adjutant sent to Service Officer Cleves for info upon receipt.**
- Information and RSVP Details for A/T Veteran Day Celebration at Post – November 11, 2021: **Posted on BB.**

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Adjutant Wolfangel, in absence of Finance Officer Randy Lindsey, presented, and commented on Lindsey's provided written Financial Report, which included: details as to Post income and expenses, as of August 25, 2021; notation that Savings balance included an advance of some Hometown Heroes Benefit funds; cash drawers for August 28th Dance were set up and in safe; 2019 Tax filing should be completed by Labor Day, followed quickly by 2020 filing; and that all bills are paid. Following review of submitted report, Adjutant advised that a copy would be placed on file along with this E.C. Meeting Minutes in E.C. Minutes binder in Post Clubroom, for individual review, or may be provided upon individual request.

Lindsey also provided a written status report on the Football Mania fund-raising program, noting letters/tickets went out in last Friday's mail. This report will also be filed with Meeting Minutes.

OPEN ISSUES / OLD BUSINESS:

AED Device: Bob Alfieri indicated the purchase cost for an AED unit for Post would be \$1,275 from Phillips Supply, which included tutorial video, and 6 year warranty. He also indicated AFD would provide training in use. Following brief discussion, upon **Motion made (Bob Alfieri) to purchase the AED, and second (Jerry Porter), the Motion passed unanimously.**

NEW ISSUES / NEW BUSINESS :

Tree Trimming Concern: Commander Stegmann commented on need for some tree trimming on east side of building. **House Chair Alfieri stated would try to have cut back and trimmed when weather cools.**

Vacant Committee Chairs: Adjutant Wolfangel reminded that the Commander still needs to find members to fill three vacant Committee Chair positions, namely Americanism, Community Support and Recognition and Fund-Raising.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Bob Kamman reported :

- So far we have approximately 100 Post Memberships (New / Renewals / Transfers / PUFLs), which is believed to be about 60% of our 2022 Quota which is expected to be 169.
- Membership Quota goal monetary incentives occur at 85% (145) by September 6th, and 90% (152) by November 8th.
- Noted so far we have four members who have passed away in 2021.

Discussion was had regarding consideration of Post paying renewals up front for sufficient number of Post members to achieve either of the two September or November % of quota monetary incentive target dates.

A Motion was made (Bob Alfieri) to authorize Post payment of up to 45 member renewals (up to approximately \$1,260), as necessary to achieve the 85% of quota by September 6th. Motion was seconded (Ed Sears), and passed unanimously.

Post Activities: Chair Kirk Minnich noted or commented on planning for forthcoming Post activities:

- August 28th start of Live Band / Dance events.
- October Member Social Event - TBD.
- November 11th - A/T Veterans Day Celebration at Post.
- Post Christmas Party on Friday – December 10th.
- February Member Social Event – Chili Cook-off.

Don Bishop reminded that the Marine Corp Birthday, November 10th, would fall on a Post Meeting night this year, and he would be providing the usual Birthday Cake..

Chaplain/VAVS: Chaplain Jerry Porter noted the passing of Post Member – Dan J. Crocker, whose services were already held on August 15th. There was no request to Post, or mention of his Post membership in obituary. Porter advised he had no info on any newly ill or distressed members to report, and there was still no VAVS activity scheduled.

Americanism: (Chair is currently vacant) Jerry Porter advised he would be meeting with with Anderson High School's new Principal to make him aware of all of our available Americanism Programs.

Community Support & Recognition: (Chair is currently vacant)

A/T Veteran Day Celebration: Don Bishop noted and commented on the logistics of the A/T Veterans Day Celebration / Dinner that will held at the Post on November 11, 2021. Post will be providing facility / bar; C.I. will be providing the entertainment; and A/T will be handling food and serving personnel, and handling reservations, which are now open, by contacting A/T at 688-8400, EXT #8444, Only 200 reservations available for an A/T veteran plus one.

Awards & Recognition Program: Dan Wolfangel advised that he still had been unable to locate family representation for four of our 2020 deceased members, for which he had Veteran Honor Program certificates to present to a family member. They are Stan Dillon, Leo Turner, William Hitchcock and Harold Cook. ***Jerry Porter is to check with Anderson Senior Center to see if he can obtain any info on Hitchcock. Dan Wolfangel to check with New England Club to determine if they have any contact info for Cook.***

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves advised no report.

Bingo: Chair Ed Sears comments on following:.

- Noted Bingo records audit by Ohio, was once again rescheduled, and should occur on September 8th.
- Noted Bingo paper recycling is becoming more difficult, an asked House Chair Alfieri to look into cost of a recycle bin at Post.
- Gave report on cost of securing new Bingo equipment as had been requested of him at the July 28th E.C. Meeting, due to age and vintage of Post's current bingo equipment. He provided hand out material on a new Bingo console, which would work with our current Bingo

numbers board, or would be capable of connecting to the Post Bingo Hall TV system if necessary. Estimated delivery time would be three to six months. Cost of the new Bingo console is \$10,090, as we would need it equipped. Following discussion, ***a Motion was made (Dan Wolfangel) to purchase Sears' recommended Bingo console at \$10,090. Motion was seconded (Bob Alfieri), and passed unanimously.***

Fund-Raising: (Chair is currently vacant.)

Fall Dance / Band Events and Christmas Show: Don Bishop gave update on progress, noting have 9 dances. He further noted he needs more volunteers for the August 28th dance and the remaining dances, including “leads” for dances, going forward. The Christmas Show will be on Saturday – December 18th, and marketing and ticketing is now available.

“3rd Annual Hometown Heroes Benefit”: Adjutant Wolfangel advised all was in order for the event, and all tables were sold out in advance. SAA Caskey has Color Guard prepared. Commander Stegmann will be giving the Post's brief welcome and recognition remarks, and Chaplain Porter will be giving narrative on POW-MIA table. A sizable amount of funds have already been turned over to Post.

Event Coordination: Chair Ken Knight, noted has five rentals scheduled over next two months.

House: Chair Alfieri noted AED Device report and action taken covered previously under Old Business.

Internal / External Communications:

- External Communications: Adjutant Wolfangel advised that the Media Releases on upcoming Fall Band / Dance Season and the recent Awards & Recognition Program, were both published in Cincinnati Enquirer “Hometown” section, and the Eastside Press, and are posted on BB should anyone wish to review.
- Internal / Newsletter: Post Newsletter Editor, Joe DuBois, advised September Post Newsletter was almost ready, and if anyone had anything else, he needed it ASAP, so it can go out.

Uniform Ceremonies: Chair Ralph Caskey noted or commented on:

- FHSD Opening Program: Color Guard participation on August 16, 2021, went well, and also distributed the new flags for all FHSD schools.
- Hometown Heroes Benefit: Full Color Guard will open the event on August 29th event, scheduled for 2 PM.
- Joseph House Items: Caskey and Service Officer Cleves delivered the items donated last week.
- Future FHSD Events Color Guards: Expects we will be doing Color Guard details for Anderson / Turpin Football game, and also AHS Military Night Football Game.. There will probably be additional, as logistics are still being worked out.

Charities, Inc. (C.I.): Liaison Don Bishop noted or commented on following:

- He advised 2021-2022 C.I Budget has been adopted, and provided copies for review commenting upon revenue projects and various Programs Expenditures..
- Wave-The-Flag C.I. Fundraiser: Planned for Saturday – November 13th at Kroger's (ATC). Plans to increase volunteer staffing to 4 members per shift due to now having two entrance areas to cover. Probably will not seek location at Cherry Grove this year.
- Old Coney Christmas Lights C.I. Fundraiser: Will need minimum of three volunteers per night, for two night per week, for six weeks.
- “Cookies and Cocoa with Santa” C.I. Fundraiser: To be held on Saturday - December 4th. Have located a Santa Claus..

Marketing Committee: Next meeting will be on September 1st.

Hamilton County Council Issues / Concerns: Nothing further to report at this time. Adjutant Wolfangel still awaiting a schedule of upcoming meeting dates and locations for 2021-2022 year.

4th District Issues / Concerns: Nothing new to report at this time. Adjutant Wolfangel secured schedule of dates and location for 2021-2022 year, and has copied Commander Stegmann, and posted on BB.

Dept of Ohio Issues / Concerns: Nothing to report at this time. Dept Commander Jean Wilson Homecoming Celebration covered under Adjutant's Correspondence.

Good of Legion: None.

Further Business: None.

Adjournment of Meeting:

Commander Stegmann, indicating there being no further business to come before the Executive Board Meeting, adjourned the meeting at approximately 8:55 PM.

Prepared by: Dan Wolfangel