

**MINUTES**  
**AMERICAN LEGION POST 318**  
**EXECUTIVE COMMITTEE MEETING**  
**APRIL 28, 2021**

The Executive Committee Meeting was called to order at approximately 7 PM, by 1<sup>st</sup> Vice Commander / Acting Commander Bob Kamman at Post 318. Matters addressed at the Executive Committee Meeting were:

Acting Commander Kamman introduced member Lee Stegmann, who is seeking nomination for the open position of Post Commander, in upcoming 2021-2022 Post Election of Officers. Mr. Stegmann was attending to learn more regarding administration of Post. He was provided opportunity to share some personal data, and to answer any questions from E.C members. *Following discussion, E.C. unanimously accepted / agreed to his being placed on slate of candidates for Post Officers, as candidate for Post Commander.*

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Dan Wolfangel conducted roll call, and indicated nine (9) E.C. voting members present as noted below, which exceeded the required quorum of seven (7) E.C. Members.

**Elected Officers**

**Voting Member  
 (@ This Meeting)**

Commander		<b>VACANT</b>	<b>V</b>	
1 <sup>st</sup> Vice Commander / Acting Commander		Bob Kamman	<b>X</b>	<b>X</b>
2 <sup>nd</sup> Vice Commander		Kirk Minnich	<b>X</b>	<b>X</b>
Adjutant / Corporate Statutory Agent		Dan Wolfangel	<b>X</b>	<b>X</b>
Finance Officer		Randy Lindsey	<b>X</b>	<b>X</b>
Sgt-at-Arms		Ralph Caskey	<b>X</b>	<b>X</b>
Chaplain		Rob Heberly	<b>A</b>	

**Appointed Positions/Chairs**

Service Officer		Charlie Cleves	<b>X</b>	<b>X</b>
Americanism Chair		Paul Henkel	<b>A</b>	
Bingo Chair		Ed Sears	<b>X</b>	<b>X</b>
Community Support Chair		<b>VACANT</b>	<b>V</b>	
Fund-Raising Chair		<b>VACANT</b>	<b>V</b>	
House Chair		Bob Alfieri	<b>X</b>	<b>X</b>
Event Coord. Chair		Ken Knight	<b>E</b>	
Charities, Inc Liaison		Don Bishop	<b>X</b>	<b>X</b>
<b>Additional Attendees</b>				
VAVS Coord. / Ass't Chaplain		Jerry Porter	<b>E</b>	
Post Newsletter Editor		Joe DuBois	<b>X</b>	
Commander Candidate		Lee Stegmann	<b>X</b>	

X = Present                                      A= Absent  
 E = Excused (prior notice)                  V= Vacant

**MINUTES OF LAST MEETING:**

Adjutant Wolfangel noted that the E.C. Meeting's Minutes, from March 31, 2021 were posted in E.C. Minutes Binder, distributed to all E.C. members, and sent to Post Web-Master for posting on web-site. *Motion made (Don Bishop) to*

*approve Minutes as submitted. Motion seconded (Charles Cleves), and passed by unanimous vote of E.C.*

**POST EVENT CALENDAR REVIEW:** Don Bishop noted that the dates for the proposed Fall Band/Dance schedule had been entered into the Post Calendar, starting with August 28<sup>th</sup>.

**Correspondence Log:** Adjutant Wolfangel advised the following correspondence of consequence or requiring E.C. action, was received:

- 4<sup>th</sup> District Conference Registration of Post Delegates (May 16, 2021 – Post 484): Acting Commander Kamman advised he would attend, There were no other E.C Members interested. ***Adjutant will submit Delegate registration for Kamman.***
- Donation Acknowledgment from Memorial Day Foundation for Post's \$25 Donation (C.I. Funds): ***Posted on BB and copy to C.I Treasurer Geil.***
- Email Received Reference “Virtual Ceremony / Flag Raising Marking Opening of National World War I Memorial”: ***Posted on BB and distributed to E.C. members.***
- Email Received Reference “American Legion World Series of Baseball to be Held ”: ***Posted on BB and distributed to E.C. members.***

Outgoing Correspondences:

- Donation Acknowledgment prepared and sent to Member Gary Gregorio & Christine Gregorio: \$30 (Hoops-Mania winnings donated back).
- Email notification sent to Dept of Ohio regarding Acting Commander Kamman replacing Chester Canter as Post Commander.

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Finance Officer Randy Lindsey provided a written report for file, and recapped his 4/28/21 Finance Report as follows:

Checking First Financial	\$ 14,510.46
Outstanding Checks	\$ 216.00
Silco Invoice	\$ 2,302.10 (Fire Extinguishers and Kitchen Fire Suppression System servicing)
Liquor License Renewal	\$ 2,844.00
Mortgage (due 4/29)	\$ 1,496.86
Effective Balance	\$ 7,651.50
Savings Balance	\$ 57,578.07
CD (15 mos)	\$ 45,184.41

Total Funds Available Balance \$ 110,413.98  
Last Months Total Available Balance \$ 112,396.35

Lindsey further noted that:

- All bills current and paid.
- Looking into changing Post's electric suppliers from current provider to A/T's aggregation supplier DYNEGY for a better rate.
- Still working on Post's Liquor License renewal.

**OPEN ISSUES / OLD BUSINESS:**

Chester Canter Resignation from Post Commander Position (Update): Adjutant Wolfangel advised Department of Ohio and 4<sup>th</sup> District had been advised of 1<sup>st</sup> Vice Commander Kamman's assumption of role of Post Commander for balance of Canter's elected term.

Nominating Committee / Post Officer Election (Update): Adjutant Wolfangel noted that the required notice had been mailed to all Post members on 4/21/21, noting the closure of nominations for 2021-2022 Post Officer Election, with one nominee for each position except Post Commander and Adjutant for which there were no nominees. Nominations for those two officerships were left open until this E.C. Meeting (4/28/21). ***With this meeting's E.C.'s acceptance of Lee Stegmann as nominee for Post Commander, and no Adjutant nominee, all nominations were closed, and E.C. directed that the slate of candidates to be offered at Election Meeting is as follows:***

Commander	- Lee Stegmann
1 <sup>st</sup> Vice Commander	- Robert Kamman
2 <sup>nd</sup> Vice Commander	- Kirk Minnich
Adjutant	- [NO NOMNEE]
Finance Officer	- Randy Lindsey
Sgt-At-Arms	- Ralph Caskey
Chaplain	- Jerry Porter

Status Report on Interest in Formation of Post 318 “Sons of American Legion (SAL)” Squadron: (Update) Adjutant Wolfangel advised that no response had been received, in response to the article in the April Post Newsletter soliciting input from the Post membership as to the S.A.L. exploration to determine if any of their sons or grandsons would be interested in joining. The article is to be republished in the May Post Newsletter.

Approval / Adoption of Revisions and Amendments to Post 318 Constitution and By-Laws: Adjutant Wolfangel advised that the Amendments and Revisions were adopted at the April 14, 2021 Post General Membership Meeting. Copies of the updated documents have been placed in the Constitution and By-Laws binders in clubroom; distributed electronically to all E.C. members; and sent to Post Webmaster for posting on website. Anyone desiring personal electronic copies, may contact Adjutant Wolfangel at [dwacons@aol.com](mailto:dwacons@aol.com).

Estate Donations (Update): Adjutant Wolfangel advised no further info or benefits at this time, regarding the two pending estates distributions of deceased members Hugo Vontz and Richard Burnes, as both are pending court disposition.

Bar Manager Replacement for Matt Lilly: Finance Officer Lindsey indicated member Steve Stuntz indicated willingness to serve in that capacity, and is now taking the necessary steps to have the change made through Ohio Liquor Control.

### **NEW ISSUES / NEW BUSINESS :**

Fund-raising Info For Member Kirk Minnich's Daughter: Joe DuBois (Post Newsletter Editor) advised that member Tony Capetillo was organizing a fund raising effort to benefit Minnich's daughter who is quite ill. DuBoise wanted to know if info on the effort could be published in Post Newsletter. ***E.C. indicated, unanimously, that it could as both Capetillo and Minnich are Post members.***

### **NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

Membership: Chair Bob Kamman reported:

- Post is currently at a total of 168 members, one above quota of 167, and has three or four more possibly pending.

Post Activities: Chair Kirk Minnich advised no report.

Chaplain/VAVS: Jerry Porter, in absence of Chaplain Heberly, in an emailed report indicated:

- Sick/Ill: Noted member Bill Becker's cancer has returned and he is undergoing treatments again.
- VAVS: Still no activity scheduled, as 4<sup>th</sup> District does not have a VA Coordinator yet.

Americanism: Jerry Porter, in absence of Chair Henkel, via emailed report indicated:

- Scholarships: Currently has five applications, two being from member families. Will be convening a review session, probably next week.

Community Support & Recognition: (Chair is currently vacant) No report

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves advised that he received a thank you note from the recent recipient of the \$300 veteran assist. She also had asked if anyone knew of an inexpensive van, as she needs one.

Bingo: Chair Ed Sears advised:

- Noted had four Bingos in April, and had another good month.
- April resulted in monthly revenue distribution as follows: Post \$3,500 / C.I. \$ 1,365 / Concessions earned \$458, for a monthly total of \$5,323. Bingo Operating Account balance is at \$532.86.
- Still needs volunteers to work, as many of the usual volunteers still won't work until they receive COVID vaccination.

Fund-Raising: (Chair is currently vacant.)

Live Band Dances: Don Bishop noted that he has developed the Fall Band/Dance season schedule dates, which will include probably at this time, nine (9) dances and a Christmas Show. with first dance event to occur on August 28<sup>th</sup>. He will be working on scheduling of the bands for those dates. The final decision on proceeding with the season, will depend on changing COVID restrictions.

"3<sup>rd</sup> Annual Hometown Heroes Benefit": Adjutant Wolfangel advised that he had received a response from Paul Drury, Director of A/T Planning and Zoning. The Zoning Commission in their meeting on April 26<sup>th</sup>, supported our request for a one-time wavier on outside music and activities in front lot of Post, for the planned August 7<sup>th</sup> benefit. There is still an outstanding issue relative as to having alcoholic beverages outside of the building. Randy Lindsey advised he would contact the Liquor Control to try to get an answer.

Event Coordination: Adjutant Wolfangel, in absence of Chair Ken Knight, noted following from a written email report:

- AARPTax Prep Hall Rental: Last date will be May 6<sup>th</sup>.
- Remote Learning Center Rental: Are gone and will not be returning.
- Upcoming Rentals: Rental - 5/3/21 Daly/GOP/Anderson School Board meeting, 6pm-9pm, Hall A.  
Rental - 5/18/21 Lexi Fund raiser, 5/18/21, 5:30pm - 8:00pm, Full Hall.  
Tentative Rental, 5/21/21, 7:15pm-9:15pm, Full Hall.  
Rental- 6/5/21 Hacker Baby Shower, 1-4pm Hall A.  
Rental- 6/12/21 Gorman Celebration of Life, 1-3pm, Full Hall
- OrthoCincy Parking Agreement: Still getting \$200/month.

House: Chair Bob Alfieri, noted the following:

- Fire Suppression System / Extinguishers: Noted he has changed to SILCO to service our extinguishers and Ansul System in kitchen, due to lack of performance by previous contractor.
- Hall Floor Stripping and Refinishing: Advised is seeking quotes from several vendors.
- Grounds Work: Has secured someone to cut grass and trim at \$40 per occurrence. Is working on having the Boy Scouts do the landscape work.
- Post Cleanup / Setup: Will continue to be on Wednesday mornings through May 5<sup>th</sup>, and will probably go back to Tuesdays on May 11<sup>th</sup>, but he will send out notify when change is to occur.,

Internal / External Communications:

- External: Adjutant Wolfangel advised will be sending Media Release on Post Memorial Day Activities to Enquirer around mid-May.
- Internal / Newsletter: Post Newsletter Editor, Joe DuBois, advised would like all submissions for May's Newsletter submitted by April 29<sup>th</sup>.

Uniform Ceremonies: Chair Ralph Caskey advised or commented on following:

- Memorial Day Activities: So far has responses from nine (9) volunteers, and needs several more for the Color Guard / Rifle Squad detail to participate in Memorial Day activities (A/T Bell Ceremony and Cemetery services), subject to any changes in COVID situation.
- Bugler Needed: Still needs Bugler. Had two from AHS, however, the school moved graduation to the holiday.
- Memorial Day Breakfast: Will be at Post at 7:15 AM, prior to detail activities, catered by AYSN caterer (Tammy.)
- July 4<sup>th</sup> A/T Parade: No word yet on whether it will be held this year. Bob Alfieri will check on status.

Charities, Inc. (C.I.): Liaison Don Bishop noted or commented on following:

- He provided E.C. Members with, and commented on and explained, a C.I. Budget Summary as of March 2021 (prepared by C.I. Treasurer Walt Geil and Bishop) for purposes of updating E.C., as to C.I.'s financial situation, and determination of what programs the E.C. might wish to fund from the very limited C.I. funding available. He predicted that currently it is estimated that there is approximately a \$9,556 balance of funds in C.I. Accounts, however, of that only approximately \$4,405 are unencumbered at this time, and anticipates with projected revenue we will have a total of about \$5,300 available for the 2021 programs.(through June 2021).
- Noted Bingo continues to exceed it's projected contributions to C.I.

Adjutant Wolfangel noted that he had several requests for contributions for programs normally funded by C.I, which he presented as follows:

- Eagle Scout Project for Construction of a Gaga Ball Pit at Nagel Middle School – Requested by Deacon Howland (son of member Eric Howland): These requests have been previously typically funded in amount of \$100. *Motion made (Ralph Caskey) to contribute \$100 toward project. Motion seconded (Don Bishop), and passed unanimously.*
- A.L. Legacy Scholarship: This contribution has previously been funded at \$500 annually. *Upon Motion made (Don Bishop) to contribute \$500, and second (Ralph Caskey), motion passed unanimously.*
- Joseph House Golf Outing: This has been previously approved at \$100 for a Hole Sponsorship. Discussion noted that we have just recently donated \$300 to Joseph House, and in previous years we had given a total of \$300 (\$200 to JH / \$100 to Golf Outing). *Based upon the previous info, a Motion was made (Bob Alfieri) to decline the Golf Outing request his year. Motion seconded (Ed Sears), and passed unanimously.*

Marketing: Acting Commander Kamman advised there was nothing so pressing at this time, that would require a Marketing Committee Meeting now, so he tentatively schedule one for Wednesday May 19, 2021.

Hamilton County Council Issues / Concerns: Nothing to report.

4<sup>th</sup> District Issues / Concerns: Nothing to report, as May 16<sup>th</sup> Convention Delegate Registration was previously handled .

Dept of Ohio Issues / Concerns: Nothing to report.

Good of Legion:

- Acting Commander Kamman and E.C. Members expressed appreciation to Post Commander candidate Lee Stegmann, for stepping up.

Further Business: None.

Adjournment of Meeting:

Acting Commander Kamman, indicating there being no further business to come before the Executive Board Meeting, adjourned the meeting at approximately 8:50 PM.

Prepared by: Dan Wolfangel