

AMERICAN LEGION POST 318

EXECUTIVE COMMITTEE MEETING

March 28, 2018 (Approval Pending)

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Commander Don Bishop.

Matters addressed at the Executive Committee were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Dan Wolfangel conducted roll call. Present were: Post Officers: Commander Don Bishop; Adjutant Dan Wolfangel; Finance Officer Ron Yersky; Chaplain Jerry Porter; SAA Ralph Caskey; Service Officer Charles Cleves; and Committee Chairs; Ed Sears (Bingo) and Ken Knight (Event Coordination), which constituted the required quorum.

Absent with advance notice were: 1st Vice Commander Bob Kamman; 2nd Vice Commander Matt Lilly; and Committee Chairs: Randy Lindsey (Americanism); Bob Alfieri (House). The Fund-Raising and Community Support Committee Chairs currently remain vacant.

MINUTES OF LAST MEETING: Adjutant Wolfangel, noted that the E.C. Meeting Minutes from the February 28, 2018 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. They have also been submitted for inclusion on Post web-site. ***A motion (Dan Wolfangel) to accept the meeting's minutes, as printed, was seconded (Ron Yersky), and was passed unanimously to accept said minutes as printed.***

POST EVENT CALENDAR REVIEW:

Commander Bishop reminded that all should have the on-line calendar for April and May 2018 updated for upcoming activities in their respective area of responsibility. A brief review of current version of the calendar identified several items that needed to be added.

CORRESPONDENCE / ADJUTANT ITEMS:

Adjutant Wolfangel noted the following items:

Correspondence Received:

- **HCC Commanders & Presidents Recognition Dinner Packet - April 28th – Post 69 (Reading);** Included: 6 Dinner Tickets for Purchase @ \$25 each; request for several door prize gifts; and 30 S-T-P tickets. It was noted that there was \$100 allocated in C.I. approved budget for HCC dinner tickets and door prizes. Wolfangel noted that all S-T-P tickets had been sold to individual Post members. ***A motion (Don Bishop) was made to purchase 2 dinner tickets for \$50, and purchase door prizes up to \$50. Motion was seconded (Ron Yersky), and passed unanimously.*** Bishop will obtain the door prizes. Wolfangel to coordinate dinner ticket purchase with C.I. Treasurer.
- **A/T July 4th Parade Sponsorship Request:** It was noted that there is \$125 allocated in C.I. approved budget for this purpose. ***E.C. recommended distribution of allocated \$125 for Supporting Sponsorship.*** Wolfangel to coordinate with C.I. Treasurer.
- **4th District Correspondence:** Included:
 - Date Correction on Eight Ball Tournament – April 15th: Posted on BB.
 - Horseshoe Tournament – May 6th – Post 484 (Mt. Washington); Posted on BB.
 - Updated Activity Schedule: Posted on BB.
 - 4th District Commander Homecoming Event – May 19th – Post 534 (Riverside): Posted on BB.
- **The Union Foundation – Solicitation for May 5th Benefit Concert:** ***No action taken as no funds allocated within C.I.***
- **Dept of Ohio Post Data Report:** Requires submission by April 15th, and notification of Post dues amount for 2019, ***Motion made (Don Bishop) to maintain 2019 Post membership***

dues at \$40. Motion seconded (Ed Sears), and passed unanimously. Wolfangel to submit report.

- **Info on Military Service Branches Wall Banners and Plaques Available: No action taken, as no funds available for this. Current service flags are adequate.**
- **4th District Summer Convention Packet / Delegate Designation Form – June 3rd – Post 199 (Harrison):** Form Deadline May 25th. Commander Bishop advised he would be unable to attend due to being out of town on that date. **Matter of delegate/attendees to be tabled until April E.C. Meeting.**
- **4th District Request for Contribution Toward Outgoing 4th District Commander Mike Bender's Past Commander Pin:** It was noted that \$25 is allocated in C.I. approved budget for this purpose. **E.C. recommended distribution of allocated \$25 for Past Commander pin.**
- **Replacement American Flag Request from HCSO District 5 (Cpl. Boiman):** Don Bishop noted that there appeared to be sufficient funds available in C.I. Flags for Community line item to cover this. **Motion made (Don Bishop) to provide replacement flag, if funds available. Motion seconded (Charlie Cleves), and passed unanimously.** Bishop advised he would obtain the flag.
- **Operation Homefront Solicitation Request:** It was noted that an annual donation to this organization in amount of \$25 was inclusive within the C.I. Veterans Assistance line item in approved budget. **Motion made (Dan Wolfangel) to make a 2018 annual donation to Operation Homefront. Motion seconded (Jerry Porter), and passed unanimously.** Wolfangel to coordinate with C.I. Treasurer.
- **Forest-Aires Woman's Chorus Solicitation for Concert Program Ad Purchase:** Request received from Susan Caskey (wife of member Ralph Caskey). Following discussion, **motion made (Jerry Porter) to purchase ½ page ad for \$60. Motion seconded (Ed Sears), and passed unanimously.** Wolfangel to coordinate with C.I. Treasurer. Wolfangel and Bishop to coordinate on ad content.

Adjutant Wolfangel also advised that member Bob Calder's membership status had been updated to deceased via on-line portal.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Ron Yersky, provided E.C. with copies of a line item budget (Revenue / Expense Actuals) update through February 2018, with copy for Adjutant to file with March E.C. Minutes. Yersky noted that currently the Post Operating Account balance was approximately \$14,000 and Savings Account balance was approximately \$8,000. He has just received a \$3,000 check from Bingo for March, and anticipates an additional \$3,000 from Hall/Event account, neither of which are included in previously operating account balance. Known forthcoming expenses are about \$7,100, and does not include the anticipated forthcoming replacement of the sprinkler pit pump. Even though the operation account balance is in fairly good shape, he does not recommend any transfer of funds to Saving account at this time.

OPEN ISSUES / OLD BUSINESS: Commander Bishop commented on, led discussions, or updated status regarding following items.

- 1) **Nomination Committee:** Commander Bishop noted that there are still no nominees, at this time, for elected positions of Commander and 2nd Vice Commander. There are also no commitments for the appointed Chair positions of: Americanism; Fund-Raising; and Community Support, nor for Bingo (upon Sears leaving in October). Bishop provided a list of Post members not currently holding any Post office or committee chair positions, for E.C. member review and discussion as to potential for contact in attempting to fill the necessary roles.
- 2) **Easter Egg Hunt Related Items:** Bishop noted that, since we are no longer conducting Egg Hunts, we need to dispose of stuffed animals used for prizes and also the plastic eggs. Charlie Cleves suggested The Caring Center may possibly take the stuffed animals. He will check and advise.

NEW ISSUES / NEW BUSINESS (Commander):

- 1) **Pro-Source Donation:** Discussion was had regarding the proper beneficiary of donation received from this entity. **Since it was directed to our programs, motion made (Don Bishop) to direct to Charities, Inc. Motion seconded (Ralph Caskey), and passed unanimously.**

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Adjutant Wolfangel, in absence of Chair Kamman, noted that per Kamman, we were at 153, which would make us 2 short of quota. Bishop noted he had placed a transfer form in Kamman's mail bin. Porter also said he needed a transfer form. However, it was noted that neither of these would help us meet this year's quota.

Post Activities: No report in absence of Chair Matt Lilly.

Chaplain/VAVS: Chaplain Porter advised no new member illness or distress issues. Advised we had a good turnout for Bob Calder's Services. Noted the next VAVS event scheduled for hosting VAVS at the Post will be on July 14th.

Americanism: Adjutant Wolfangel, in absence of Chair Randy Lindsey, advised Lindsey had reported that all applications for Boys & Girls State, except one, had been mail. He had provided no further report.

Commander Bishop questioned as to whether any applications for our Scholarship program had been received yet. Cutoff date was not known for sure. It was either April 1st or April 30th. Jerry Porter advised that he believed Chair Lindsey had sent the applications and info to the three schools, but he did not know anything further.

Community Support & Recognition: Commander Bishop, in absence of a committee chair, noted or commented as follows:

- Post Awards Recognition Program: Bishop noted that we need to set date for the program. Following calendar review, ***a motion was made (Don Bishop) to set date for Awards Program on Saturday – July 21, 2018, at 7 PM. Motion seconded (Dan Wolfangel), and passed unanimously.***
- Hillcrest Cemetery Service Projects: Bishop noted that volunteers were needed for several dates and projects.
 - May 12th. - Need couple of Post members with chain saws for some light cutting work.
 - May 19th. - Need 2 to 3 volunteers to assist in figuring out how to align the headstones.
 - Hoping to create about 12 teams of 6 members each to complete the projects over the next three years. Each team would meet once a month for about 4 hours, and 3 teams to be scheduled each week. Post member Todd Mayer will be leading this project.

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves commented that he had nothing to report.

Bingo: Chair Ed Sears commented or reported that Bingo's distribution for March's four sessions was: \$3,000 to Post and \$965 to C.I., with concessions producing \$771 for a total of \$4,736. He noted that attendance levels have been in the 80's recently. He also noted he is working on info necessary for the IRS 990 G data.

Fund-Raising: Commander Bishop, in absence of a Chair, noted that we have a Vegas themed dance on March 31st, and still needed three volunteers for various positions.

Event Coordination: Chair Ken Knight, commented that the Kitchen Rental was going OK, and noted that the month of April is lean as far as rentals. March rental income was about \$3,500, and he expects he will have a check for the Post from the Events Account, in amount of about \$3,000, shortly.

House: No report in the absence of Chair Alfieri. Ed Sears indicated the replacement of the pump in the sprinkler pit was still pending.:

Internal / External Communications: Chair Dan Wolfangel (External Communications) advised he had no report.

Don Bishop (Internal Communications) advised that April Post Newsletter was ready to go out, and deadline for May's Newsletter would be April 23rd.

Uniform Ceremonies: Chair Caskey noted the following, or led discussion on:

- Color Guard Jackets: Noted that we have six extra jackets, and he has had some inquiries from members that might wish to buy them. Discussion was had regarding whether we have need for all six as extras. It was noted that the jackets were not purchased as a complete package. The jackets were purchased from Kuhl's, emblems from Legion emblem, and then put together and embroidered by Kuhl's, and cost about \$60 each. Bishop indicated he could put item in May Post newsletter to see how many may be interested in purchasing one, and if so they can contact contact SAA Caskey.
- Color Guard Items Needed: Caskey advised he needed to order some additional Honor/Color Guard uniform items. It was noted that this is a C.I. Expense. Caskey will get order form to Bishop, who will put on C.I. credit card.
- "Forestette Drums": Caskey indicated he would check with A/T Historical Society to see if they were interested.
- Memorial Day Detail Breakfast: Caskey noted he had talked to "AYSN" Catering (who rent our kitchen) about preparation of the Memorial Day detail breakfast here at the Post.. She is going to get back to him with details and cost.
- Memorial Day Transportation: Jerry Porter advised he will secure a bus for transportation

Charities, Inc.: Don Bishop commented or noted:

- Vegas Night Dance: Noted C.I. Would be conducting the gaming aspect (Big Six and Black Jack.), which hopefully will generate some revenue for C.I. Programs.
- Poppy Days: Noted that FHSD will be on Thursday – May 24th, Kroger ATC will be on Saturday – May 26th. Kroger CG will not be schedule until mid-May, if at all. Belterra Park will probably also be on Saturday - May 26th.
- Poker Mania: We will be holding another Poker Mania event on Saturday - October 13th. Will need a lot of dealers for both Black Jack and 7 Card, and plans to conduct some dealer training sessions in advance of that date.

Hamilton County Council Issues / Concerns: No report.

4th District Issues / Concerns: No report.

Dept of Ohio Issues / Concerns: Bishop noted that the Ohio Convention will be in Dayton (Ohio) this year from June 29th thru July 1st. He is planning to attend, however, emphasized need for an additional attendee to assure that our Post's two votes are cast. Jean Wilson of Post 199 (Harrison, OH) is running for Department 2nd Vice Commander. It is expected to be a tight race.

Good of Legion: None reported.

Further Business: None reported.

Adjournment of Meeting: There being nothing further to come before the Executive Board Meeting, Commander Bishop adjourned the meeting at approximately 8:37 PM.

Prepared by: